

## **CONTRACTOR AND SUBCONTRACTOR RESPONSES AND DOCUMENTATION FOR IVY TECH COMMUNITY COLLEGE, STATE TRUSTEE RESOLUTION 2017-4**

### **Background**

The College was originally created to provide occupational and technical education and early in its existence realized that much of the occupational training for the construction industry can best be provided through on-the-job-training practices. Historically the College has been served by Governor-appointed State Trustees from the construction industry. Support of apprenticeship training programs is consistent with the College's mission:

As a statewide, open-access, community college, Ivy Tech Community College provides residents of Indiana with professional, technical, transfer, and lifelong education for successful careers, personal development, and citizenship. Through its affordable, quality educational programs and services, the College strengthens Indiana's economy and enhances its cultural development. Ivy Tech Community College strives to accomplish its mission placing strategic emphasis on professional and technical education, general education, transfer education, developmental education, student development and services, continuing education, workforce education and training, community service, diversity and continuous improvement of all instruction and services.

Therefore, the State Trustees of the college have adopted Resolution 2017-4 supporting the use of apprentices on construction and renovation projects of \$50,000 or more.

### **Acceptable documentation**

***All documentation required by State Trustee Resolution 2017-4 will be required to be submitted to the Architect within 24 hours of the bid time for the bidder to be considered responsible and responsive. A checklist and sample forms have been included in the back of this section.***

Demonstration can be made that a contractor or subcontractor doing \$50,000 of work or more meets the requirements of State Trustee Resolution 2017-4 in three different ways.

- A. The contractor participates in a Joint Apprenticeship Training program, registered and certified with the Office of Apprenticeship, Employment and Training Administration of the US Department of Labor.
  - Identify each of the local or district building trades by name and/or number with which your company has a current agreement to use apprentices,
  - Have an official of each Joint Apprenticeship Training program provide a copy of their Certificate of Registration from the Office of Apprenticeship, Employment and Training Administration of the US DOL for the appropriate trade,
  - Have an official of each Joint Apprenticeship Training program provide a memorandum stating that your company was signatory with their apprenticeship program no later than the time of bid opening,
  - Have an official of the Joint Apprenticeship Training program provide documentation that their program has been actively functioning for at least three consecutive years,

- Due to public Law 111-377, effective January 4, 2011, apprenticeship training programs registered with the Office of Apprenticeship, Employment and Training Administration of the Department of Labor or a State apprenticeship agency recognized by the Office of Apprenticeship, are deemed approved for participation in the GI educational benefits program, and
  - State that you will use apprentices from each trade involved in the appropriate ratio.
- B. The contractor participates in an Associated Builders and Contractors of Indiana (ABC) or another state's comparable apprenticeship program.
- **Registered and certified with OA, ETA of the US DOL** - Provide a copy of ABC's Certificate of Registration from the Office of Apprenticeship, Employment and Training Administration of the US DOL for the appropriate trades.
  - **Bona fide** (e.g. your company is signatory with the program and that the program has been actively functioning for at least three consecutive years):
    - Have ABC provide a memorandum stating that your company was signatory with the apprenticeship program no later than the time of bid opening,
    - Have ABC provide a list of the trades in which you participate and/or a copy of the ABC employer acceptance agreement for each trade involved, and
    - Have ABC provide documentation that the ABC apprenticeship program, for that trade, has been actively functioning for at least three consecutive years, and
    - Due to public Law 111-377, effective January 4, 2011, apprenticeship training programs registered with the Office of Apprenticeship, Employment and Training Administration of the Department of Labor or a State apprenticeship agency recognized by the Office of Apprenticeship, are deemed approved for participation in the GI educational benefits program.
  - **Comparable** – Provide a copy of the ABC curriculum outline for each trade involved.
  - State that your company will use apprentices from each trade involved in the appropriate ratio.
- C. The contractor has his/her own apprenticeship-training program.
- **Registered and certified with OA, ETA of the US DOL** - Provide a copy of your company's Certificate of Registration from the Office of Apprenticeship, Employment and Training Administration of the US DOL for each trade involved.
  - **Bona fide** (e.g. it is and has been functioning for each of the last three years, not just on paper):
    - Provide documentation that your apprenticeship program is ongoing and has been active for each of the last three years and
    - Provide a list of the apprentices employed by your company for each of the last three years by year by trade and certify that each of your apprentices is registered with the US DOL, BAT and
    - Due to public Law 111-377, effective January 4, 2011, apprenticeship training programs registered with the Office of Apprenticeship, Employment and Training Administration of the Department of Labor or a State apprenticeship agency recognized by the Office of Apprenticeship, are deemed approved for participation in the GI educational benefits program.
  - **Comparable** – Provide a copy of your company's curriculum outline for each trade involved
  - State that you will use the apprentice from each trade involved in the appropriate ratio

The participation in an apprenticeship-training program must be active (the contractor is signatory to the program) by the time of bid opening. A commitment to participate in the future is not acceptable.

If none of the bidders can meet the requirements of this resolution, the College reserves the right to contract with the lowest and best bidder not meeting the requirements of this resolution.

Revised 10-6-23

**USE OF APPRENTICES IN CERTAIN CONSTRUCTION  
OR REMODELING PROJECTS**

**RESOLUTION NUMBER 2017-4**

**WHEREAS**, Ivy Tech Community College was originally created to provide occupational and technical education for students regardless of race, color, creed, religion, national origin, sex, disability, or veterans' status, and

**WHEREAS**, the College shall cooperate and strive for coordination among all providers of occupationally oriented training in all educational sectors, and

**WHEREAS**, much occupational training by the College can best be provided through on-the-job training practices, and

**WHEREAS**, the College has been and will be experiencing rapid growth in all regions which requires expansion of facilities to meet the increasing demand for training space to accommodate prospective students and thus, creates an opportunity for the College to provide the construction industry with training programs, the most important factor of which is on-the-job training experience, and

**WHEREAS**, the College recognizes the responsibility it has to provide opportunities to every qualified person to be properly trained and employed to master the skills in the construction field;

**NOW THEREFORE BE IT RESOLVED** by the trustees of the Ivy Tech Community College that the specifications for any construction or remodeling project exceeding \$50,000 (Fifty Thousand Dollars) shall provide that the contractor and subcontractors shall employ apprentices from each building trades craft involved. Such apprentices shall be properly indentured into a Joint Apprenticeship Training Program or other comparable bona fide apprenticeship training program, which has been actively functioning for at least three consecutive years, and which is registered and certified with the U. S. Department of Labor, Bureau of Apprenticeship and Training, and approved by the U.S. Veterans Administration or its State designee for participation in the GI educational benefits program, and

**BE IT FURTHER RESOLVED** that the ratio of apprentices from each respective craft involved shall be determined in accordance with the Apprenticeship Standards of the Labor-Management Contract in that jurisdictional area, and

**BE IT FURTHER RESOLVED** that if none of the bidders can meet the requirements of this resolution, the College reserves the right to contract with the lowest and best bidder not meeting the requirements of this resolution, and

**BE IT FURTHER RESOLVED** that this resolution rescinds and replaces Resolution Number 75-69 and Resolution Number 94-42.

**State Board of Trustees  
Ivy Tech Community College  
February 2, 2017**

I, \_\_\_\_\_, \_\_\_\_\_  
                    NAME                                    OFFICER

of \_\_\_\_\_ do hereby agree  
                                    FIRM

to comply with the terms of Resolution 2017-4 for use of apprentices if awarded a contract by Ivy Tech Community College.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
FIRM

\_\_\_\_\_  
DATE

Briefly describe how you intend to comply with the terms of the Resolution. Identify the apprenticeship training programs, registered and certified with the U. S. Department of Labor, which will supply the apprentices to be employed by your firm on this project. Please note that if none of the bidders can meet this requirement, a contract may be awarded to the lowest and best bidder not meeting the requirements of Resolution 2017-4 for the use of apprentices.

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