

---

# MEMORANDUM

---

**TO: MADISON CAMPUS BOARD OF TRUSTEES**

**FROM: DR. AMANDA HARSIN**

**DATE: March 21, 2024**

**SUBJECT: March 28, 2024 TRUSTEE PACKET AND MEETING REMINDER**

---

Enclosed is the packet for the March 28, 2024 Ivy Tech Community College Campus Board of Trustees meeting **beginning at 8:00 AM**. The meeting will take place at Ivy Tech Community College – **Madison Campus, 590 Ivy Tech Drive, Madison, IN** beginning in **Business Conference Center 2010-2030**. **Coffee and water will be served at 8:00 AM in Business Conference Center 2010-2030.**

If you have any questions, please contact Chancellor Dr. Amanda Harsin at (812) 701-5039; email: [aharsin1@ivytech.edu](mailto:aharsin1@ivytech.edu) or Karen Gorbett, Executive Office Coordinator, at 812-265-2580 ext. 4122, email [kgorbett1@ivytech.edu](mailto:kgorbett1@ivytech.edu).

# Table of Contents

Memorandum Cover Page.....	1
Table of Contents.....	2
Agenda .....	3
Previous Meeting Minutes.....	4-6
Action Items	
❖ Resolution 2024-03 – Veterinary Nursing AAS.....	7-8
❖ Resolution 2024-04 – Veterinary Assistant CT.....	9-10
Department / Chancellor Reports	
❖ Academic Affairs .....	11-14
❖ Enrollment Services and Student Success .....	15-17
❖ Correctional Education.....	18-20
❖ Ivy+ CareerLink.....	21-22
❖ Human Resources & Facilities.....	23-27
❖ Foundation.....	28
❖ Finance.....	29

## Ivy Tech Community College Mission

We are Ivy Tech, Indiana’s Community College. We serve the people of our state through accessible and affordable world-class education and adaptive learning. We empower our students to achieve their career and transfer aspirations. We embrace our vision of economic transformation inspired by the education and earnings attainment of our citizens, the vitality of our workforce, and the prosperity of our unique and diverse communities.



MADISON CAMPUS BOARD OF TRUSTEES MEETING AGENDA

*March 28, 2024 – 8:00 a.m.  
BCC 2010, 2020, 2030*

- I. Call Meeting to Order – **Carol Dozier**
- II. Roll Call – **Karen Gorbett**
- III. Report of Notice of Meeting – **Karen Gorbett**
- IV. Introduction of Guests – **Amanda Harsin**
- V. Board Chairman’s Report Action
  - a. Approval of Previous Minutes – **Carol Dozier**
  - b. Resolution – 2024-03 – Veterinary Nursing AAS – **Amanda Harsin**
  - c. Resolution – 2024-04 – Veterinary Assistant CT – **Amanda Harsin**
- VI. Chancellor’s Report – **Amanda Harsin**
- VII. Discussion and Informational Items
  - a. Enrollment Report – **Dustin Stewart**
  - b. Correction Education Report – **Amber Finnegan**
- VIII. Future Meetings and Important Dates

**2024 Campus Board of Trustees**

<b>Date</b>	<b>Time</b>	<b>Room</b>
July 25, 2024	8:00 – 9:00 a.m.	BCC 2010-2030

**2024 State Board of Trustees**

June 6, 2024.....Indianapolis

- IX. Adjournment – **Carol Dozier**

**Ivy Tech Community College of Indiana**  
**Madison Campus**  
**Board of Trustees**  
**Minutes for February 1, 2024**

The Madison Campus Board of Trustees of Ivy Tech Community College met on Thursday, February 1, 2024, at 8:00 AM at the Madison Campus, 590 Ivy Tech Drive, Madison, IN. 47250.

**Campus Board of Trustees Present:**

Carol Dozier, Chairperson  
Neil Clayton, Trustee  
Britt Copeland, Trustee  
Tom Steveley, Trustee  
Chad Lewis, Secretary

**Campus Board of Trustees Absent:**

Joe Bulach, Vice Chair  
David Hertz, Trustee

**Ivy Tech Staff Members Present:**

Dr. Amanda Harsin, Chancellor  
Dr. Jason James, Jr., Vice Chancellor for Academic Affairs  
Dustin Stewart, Vice Chancellor for Enrollment Services and Student Success  
Cary Strouse, Vice Chancellor of Human Resources and Strategic Operations  
Andrea McDole, Executive Director of K-14 Initiatives  
Chad Renfro, Director of Facilities  
Kate Sutter, Director of Development  
Karen Gorbett, Executive Office Coordinator  
Bridget Leach, Executive Director of Finance  
Megan Earls, Director of Marketing and Public Relations

**Ivy Tech Staff Members Absent:**

Carol Brown, Executive Director of Ivy+ CareerLink  
Amber Finnegan, State Director of Correctional Education

**Special Guests:**

Kami True, Assistant Professor of Nursing, Program Chair  
Stephanie Knox, Dean of Nursing  
George Tackett, Assistant Professor of Industrial Technology, Program Chair  
Ron Novak, Professor of Industrial Technology  
Cheyenne Webster, Nursing Student  
Emily Ayler, Nursing Student  
Collin Tolliver, Welding Student  
Tanner Jacobs, Welding Student

### **Call Meeting to Order**

Chairperson Dozier called the trustee meeting to order at 8:00 AM.

### **Roll Call**

Roll Call was held and quorum was present.

### **Report on Notice of Public Meeting**

Karen Gorbett, Executive Office Coordinator, reported the Notice of Public Meeting was duly posted at Ivy Tech Madison and was also posted outside of the meeting room.

### **Approval of Meeting Minutes**

Chairperson Dozier called for a motion to approve the minutes from the November, 28, 2023 Madison Campus Board Meeting, Trustee Clayton moved to approve the motion, Secretary Lewis seconded the motion and the motion carried unanimously.

### **Introduction of New Members/Guests**

Chancellor Dr. Harsin introduced students and faculty attending the meeting. Faculty Kami True (Nursing), Stephanie Knox (Nursing), George Tackett (INDT), Ron Novak (INDT), Nursing students Cheyenne Webster and Emily Ayler, and Welding students Tanner Jacobs and Collin Tolliver.

### **Resolutions**

Chancellor Dr. Harsin reviewed Resolution 2023-05 Nursing Expansion Project (Phase 2), Resolution 2024-01 New Academic Program for AY 2024-25 (Building and Property Maintenance Technician Certificate), and Resolution 2024-02 New Academic Program for AY 2024-25 (CNC Machinist Technician Certificate). Trustee Clayton moved to approve the motion, Secretary Lewis seconded the motion, and the motion carried unanimously. (Chairperson Dozier recused herself from the 2023-05 Nursing Expansion Project (Phase 2)).

### **Chancellor's Report**

Chancellor Dr. Harsin gave the floor to Vice Chancellor Dr. James to discuss the Service-Learning program. Vice Chancellor James then introduced the students and turned the floor over to them to elaborate on their service-learning projects. Students Tanner Jacobs and Collin Tolliver presented to the Board their experience participating in Hanover's Tinsel Twinkle Trail. Nursing students Cheyenne Webster and Emily Ayler shared with Board members their service-learning project for Mental Health in the Community. Students prepared care kits for unhoused members of the community, supplied handouts on self-hygiene and infection prevention, made donations to the Salvation Army, and volunteered at Madison Goodwill.

Chancellor Dr. Harsin and Vice Chancellor Dr. James thanked the faculty and students for attending and sharing. Chairperson Dozier turned the floor over to Vice Chancellor Stewart.

**Enrollment Report:**

Dustin Stewart, Vice Chancellor of Enrollment and Student Success, presented the Enrollment Reports as follows:

**Fall 2023 Enrollment Data:** 1,128 enrolled for Fall, up 148 from Fall 2022.

**Spring 2024 Enrollment Data:** 1,022 currently enrolled

**Fall 2023 to Spring 2024 Retention:** Currently at 75.76%

Chairperson Dozier turned the floor over to Chancellor Dr. Amanda Harsin for a Correctional Education update.

Chancellor Dr. Harsin shared Performance Metrics with the Board. The annual goal is 3100 students enrolled in Adult Basic Education. Currently, 1,837 are enrolled (59% of goal). Dr. Harsin updated members on the quality site reviews that are currently taking place.

**Future Dates:**

**Upcoming Important Dates**

<u>Meeting</u>	<u>Date</u>	<u>Time</u>	<u>Room/ Location</u>
CBOT	July 25, 2024	8:00 AM	BCC 2020

**Adjournment**

There being no further business to come before the Campus Board of Trustees, Chairperson Dozier called for a motion to adjourn, Trustee Hertz seconded the motion, and the motion carried unanimously.

\_\_\_\_\_  
Carol Dozier, Chairperson

\_\_\_\_\_  
Joe Bulach, Vice Chairperson

Submitted by:  
Karen Gorbett  
Executive Office Coordinator

APPROVAL OF MADISON CAMPUS – NEW ACADEMIC PROGRAM FOR AY 2025-26

RESOLUTION 2024-03

**WHEREAS**, development of the criteria and guidelines for the Ivy Tech Veterinary Nursing AAS has been completed by the School of Advanced Manufacturing, Engineering, and Applied Science members (e.g., Curriculum Committee, Program Chairs, Deans, Curriculum AVP / VP, and VCAAs), and

**WHEREAS**, this degree

- is dedicated to developing knowledgeable, skilled, and compassionate animal care professionals. This degree program prepares skilled and work-ready veterinary technicians for licensure to enhance animal and human well-being through theoretical and practical learning experiences in advanced and innovative learning environments. Licensure demonstrates their readiness to successfully lead and innovate in veterinary medicine.
- is a 27-course, 77.5 credit AAS Degree program. Included in the 27 courses are: 17 core / technical courses, 4 externship courses, and 6 general education requirement courses.
- can be completed in two years. Earning the Veterinary Nursing AAS Degree meets the qualifications to register for and take the Veterinary Technician National Exam (VTNE) to become certified, registered, or licensed – depending on the state’s terminology (The state of Indiana recognizes the Registered Vet Tech, RVT, distinction). Students are encouraged to take the VTNE to become certified, registered, or licensed – depending on the state’s terminology (The state of Indiana recognizes the Registered Vet Tech, RVT, distinction).
- includes the embedded Veterinary Assistant Certificate requirements in year 1. Students will be awarded a certificate of completion after successful completion of the requirements in year 1 of the program. Earning the Veterinary Assistant Certificate meets the qualifications to register for and take the Approved Veterinary Assistant (AVA) certification examination. Students are encouraged to take the AVA certification examination.
- is expected to align with a current estimated 122,900 Veterinary Nurses / Technologists in the US with 2,530 of them in Indiana. The annual mean wage for this profession in Indiana is \$38,850. About 14,800 openings for veterinary technologists and technicians are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. There is an expected 21% job growth projection over the next 10 years in the Veterinary Nursing field which is much faster than average.
- will be offered at Ivy Tech Madison Campus and at the Veterinary Teaching Center on the campus of Hanover College. The Veterinary Teaching Center is made possible because of the READI Grant funded partnership with Ivy Tech Madison and Hanover College.

**NOW THEREFORE BE IT RESOLVED**, that the Madison Campus Board of Trustees do hereby approve the Veterinary Nursing AAS for implementation in the 2025-26 academic year.

Ivy Tech Community College  
Madison Campus Board of Trustees

---

Board Chairman

---

Board Secretary

Date: March 28, 2024



APPROVAL OF MADISON CAMPUS – NEW ACADEMIC PROGRAM FOR AY 2025-26  
RESOLUTION 2024-04

**WHEREAS**, development of the criteria and guidelines for the Ivy Tech Veterinary Assistant CT has been completed by the School of Advanced Manufacturing, Engineering, and Applied Science members (e.g., Curriculum Committee, Program Chairs, Deans, Curriculum AVP / VP, and VCAAs), and

**WHEREAS**, this certificate

- is dedicated to generating and promoting a foundation of excellence in aspiring animal care professionals. This certificate program prepares skilled and work-ready veterinary assistants for approval to enhance animal and human well-being through theoretical and practical learning experiences in advanced and innovative learning environments. Approval demonstrates their readiness to successfully perform and grow in veterinary medicine.
- is a 9-course, 28-credit Certificate program. Included in the 9 courses are: 7 core / technical courses and 2 externship courses.
- can be completed in one year and will be awarded a certificate of completion after successful completion of the requirements. Earning the Veterinary Assistant Certificate meets the qualifications to register for and take the Approved Veterinary Assistant (AVA) certification examination. Students are encouraged to take the AVA certification examination.
- is embedded in year 1 of the Veterinary Nursing AAS Degree program. Students will be awarded a certificate of completion after successful completion of the requirements in year 1 of the program. Earning the Veterinary Assistant Certificate meets the qualifications to register for and take the Approved Veterinary Assistant (AVA) certification examination. Students are encouraged to take the AVA certification examination.
- is expected to align with a 19% job increase through 2026, which is considered much faster than average positions. There are currently 3,098 Veterinary Assistants employed in Indiana with an average salary of currently just over \$26,000 per year.
- will be offered at Ivy Tech Madison Campus and at the Veterinary Teaching Center on the campus of Hanover College. The Veterinary Teaching Center is made possible because of the READI Grant funded partnership with Ivy Tech Madison and Hanover College.

**NOW THEREFORE BE IT RESOLVED**, that the Madison Campus Board of Trustees do hereby approve the Veterinary Assistant CT for implementation in the 2025-26 academic year.

Ivy Tech Community College  
Madison Campus Board of Trustees

---

Board Chairman

---

Board Secretary

Date: March 28, 2024

## Report to Campus Board of Trustees

### Academic Affairs

March 2024

Academic Affairs is a thriving and dynamic part of Ivy Tech, Madison Campus and is comprised of a group of dedicated, committed, and knowledgeable deans, chairs, full-time and adjunct faculty, and academic support services. This group of people work together to promote and ensure academic success among the students in more than 36 degree programs, several and varied certificate programs, across seven schools.

Ivy Tech, Madison Campus is always seeking the right people in our community to teach in our programs, whether they have experience in teaching or not. Ivy Tech, Madison Campus largely thrives on experienced industry leaders. If you know someone that would be interested in teaching, please direct them to the appropriate academic leadership person.

### **Fall 2023 and Spring 2024 Semester Student, Faculty, and Staff Highlights**

#### **LIBRARY SERVICES**

Madison Library Services is headed by Mr. Tim Renners – Library Director/DSS Coordinator.

#### **Library Usage Statistics:**

**Gate Count:** We are delighted to report that the library gate count for the Fall 2023 semester was approximately 2286, indicating a consistent and healthy level of foot traffic through our doors. This demonstrates the continued importance of the library as a hub for academic pursuits and research on our campus.

**Library Assistance Count:** Throughout the semester, our dedicated staff assisted approximately 239 library users, ensuring that students, faculty, and staff had access to the resources and support they needed to succeed in their academic endeavors.

**Library Instruction:** A total of 39 students benefited from library instruction sessions during the Fall 2023 semester. These sessions play a crucial role in equipping students with the necessary research skills and information literacy to excel in their studies.

**Library Community Users:** We were pleased to welcome 44 community members to our library during the Fall 2023 semester. By opening our doors to the broader community, we foster a culture of lifelong learning and collaboration beyond the confines of our institution.

**DSS Accommodations:** In line with our commitment to accessibility and inclusivity, we provided accommodations to 25 students with disabilities through our Disability Support Services (DSS) program. Ensuring equal access to library resources and facilities remains a top priority for us.

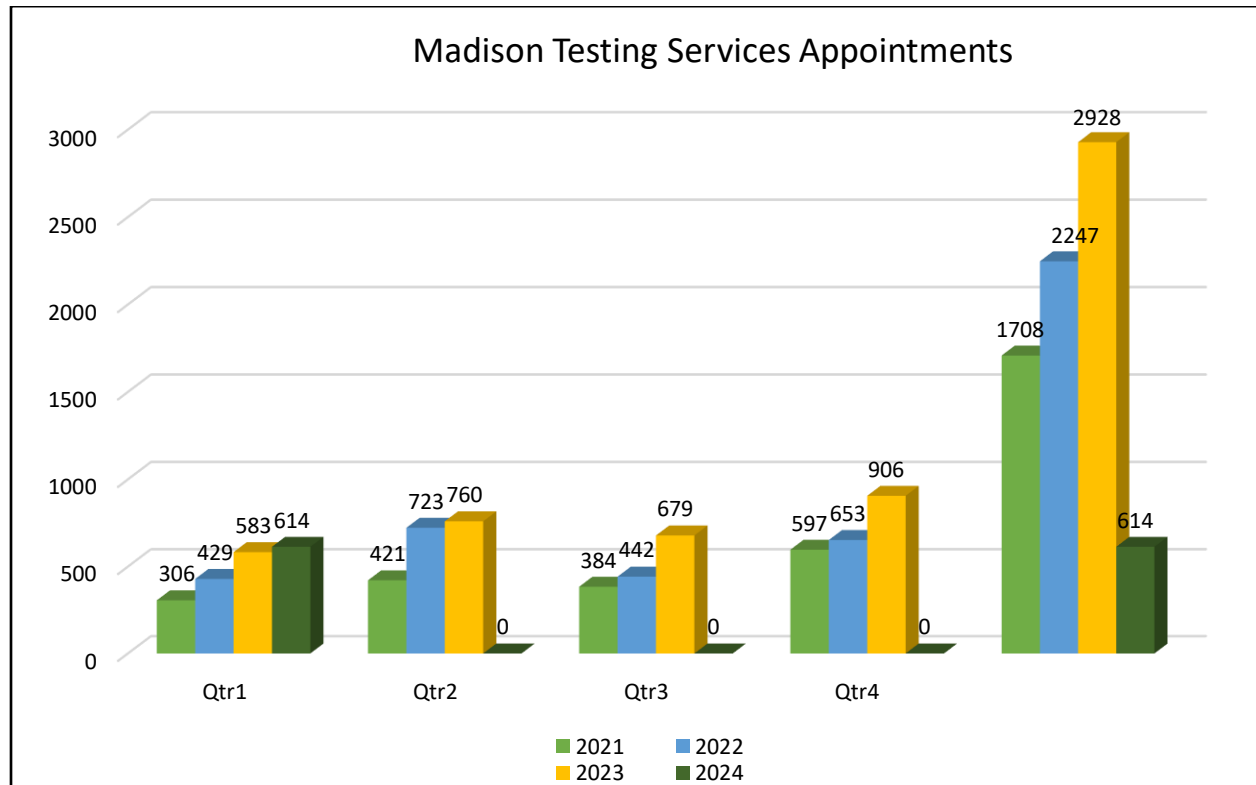
**Campus Tutoring Sessions:** A total of 43 students participated in tutoring sessions held in the library during the Fall 2023 semester. By offering a conducive learning environment and access to academic support services, we strive to facilitate student success and achievement.

**TESTING SERVICES**

Madison Testing Services is headed by Ms. April Garrison – Testing Services Director.

*Completed Appointment Analysis from 2021 – 2024 (Current Date=3/12/24) by Quarter*

Year/Qtr	2021	2022	2023	2024
Qtr1	306	429	583	614
Qtr2	421	723	760	0
Qtr3	384	442	679	0
Qtr4	597	653	906	0
	<b>1708</b>	<b>2247</b>	<b>2928</b>	<b>614</b>



## Spring 2024 Semester Academic Program Highlights



The Ivy Tech Madison Campus School of Advanced Manufacturing, Engineering, and Applied Science is expanding program offerings with the proposal of two new programs: (1) Veterinary Nursing AAS and (2) Veterinary Assistant CT.

These programs are:

- a competitive advantage to southeastern Indiana's educational landscape and workforce
- being reviewed and approved through internal processes
- are set to be first offered in the Fall 2025 Semester,
- are in active search of a Program Chair,
- are currently forming and developing an advisory committee

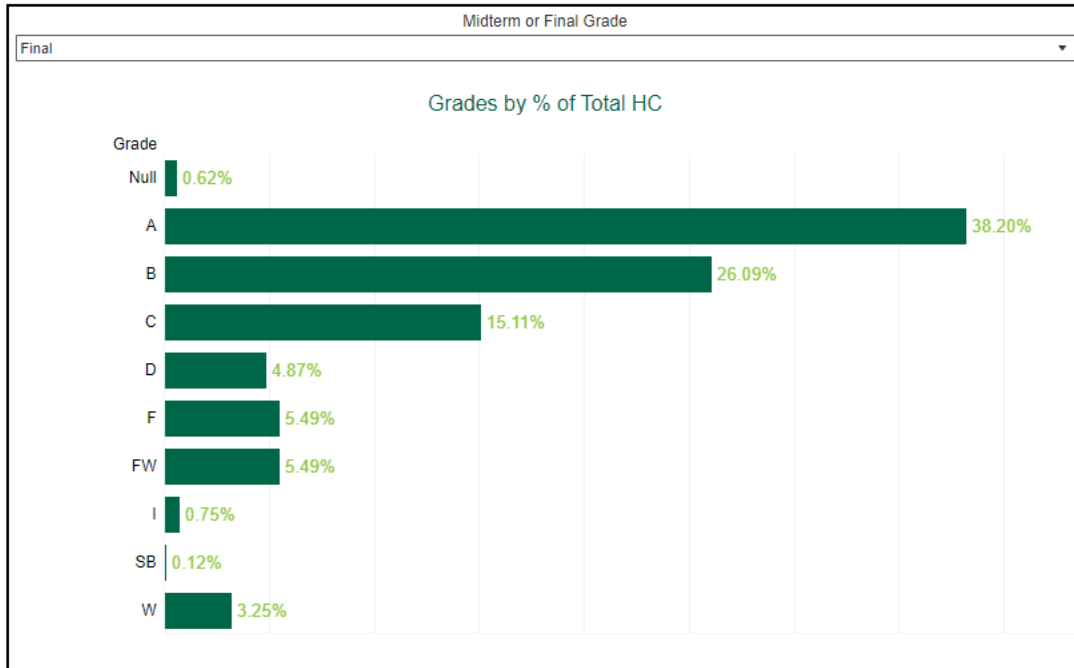
## Veterinary Nursing & DVM Update

We are pleased announced that the Veterinary Nursing AAS and Veterinary Assistant CT new program proposals have been passed by the Ivy Tech's Chief Academic Officer Committee as of March 2024. The new program proposals are finishing internal review and approvals before being submitted to external accreditation / authorization agencies (HLC, ICHE, CVTEA of the AVMA, and NAVTA) for a Fall 2025 program launch. Hanover College is moving through similar processes for the accreditation / authorization of the DVM for a Fall 2026 program launch. Construction plans are moving forward for shared Ivy Tech and Hanover Veterinary Teaching Center on Hanover's campus.



## Academic Outcomes

### Spring 2024 Term 1 Final Grades



### Student Course Successful Completion Rates by School Spring 2024 Term 1

			Spring
Madison	Adv Manuf, Enginrg, Appld Sci	2023-2024	94.87%
	Arts, Sciences, and Education	2023-2024	71.18%
	Business, Logistics, Supply Ch	2023-2024	78.57%
	Health Sciences	2023-2024	100.00%
	Information Technology	2023-2024	66.67%
	Nursing	2023-2024	87.23%
	Public Affairs,Social Services	2023-2024	82.35%

# Enrollment Services and Student Success

## Madison Campus

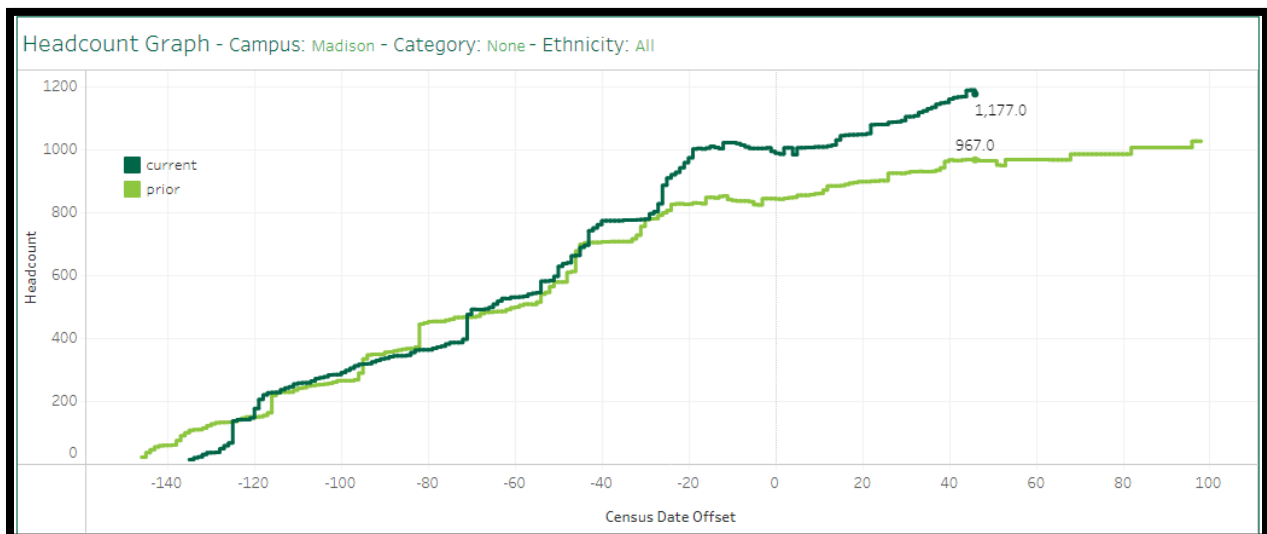
### 2023-2024 Enrollment Data

#### Term Specific Report

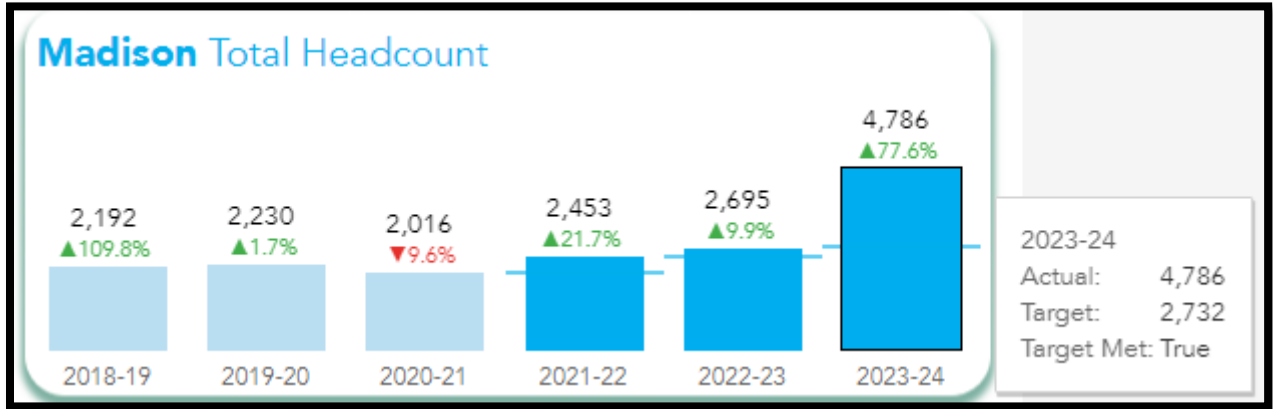
Spring 2024

Student Population	Spring 2023:		
	Point in Time	Spring 2024	Difference
Continuing	401	471	+70
Guest	28	38	+10
High School Student	263	411	+148
New First Time - Adult	150	131	-19
New First Time - Traditional	19	21	+2
Readmit	92	79	-13
Transfer	14	26	+12
<b>Totals</b>	<b>967</b>	<b>1177</b>	<b>+210</b>

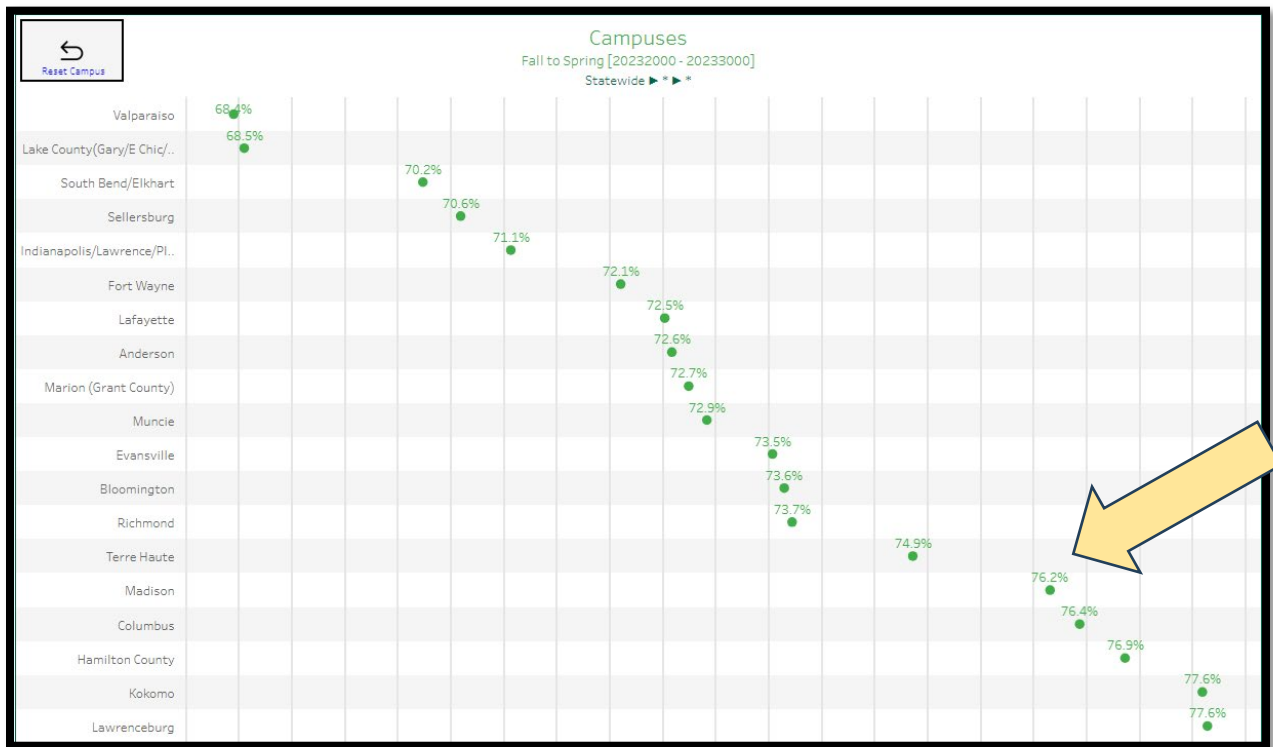
#### Trend Data for Spring 2024



Annualized Total Enrollment Data for 2023-2024



**Fall 2023 to Spring 2024 Retention**





## Marketing Update:

### Campus Mascot

Ivy Tech Madison announced in January the new school mascot, The Ivy Tech Madison Nighthawks. Megan, Director of Marketing, designed the digital version of Niko and allowed students, staff, and faculty to choose the name. Once the college announced the design and name, Megan ordered a custom Niko costume that will arrive in May. “The nighthawk, though small in stature, embodies strength and wisdom, effortlessly maneuvering thought the sky with an innate intuition. Respected as the messenger of knowledge, this bird has become the chosen symbol for Ivy Tech Madison. Beyond its qualities, the selection of the mascot holds a deeper connection to the community. In the 90s, Madison had an intramural basketball team known as ‘The Nighthawks’. They were characterized by stealth, agility, and mighty spirit. Ivy Tech Madison strives to embrace this rich history every day, carrying it into the lives

of the students and community. The Nighthawks stand not just as a symbol but as a testament to strength, resilience, spirit, and knowledge that defines Ivy Tech Madison.”



---

### MVP Launch

Additionally, Madison campus officially launched the Madison Vocational Partnership (MVP) in March. MVP was announced through social media and a press release sent to local media, students, staff, faculty, employers, and high school counselors. We are excited to have Grote, LG&E, and Nucor as our first employer partners. Students will have the opportunity to receive academic support from Ivy Tech, tuition assistance from employer partners, and access to internships, work experiences, and potential full-time employment opportunities upon degree completion. Interested applicants have until April 26<sup>th</sup> to fill out the application to start

in Fall 2024. Interested individuals can learn more at [ivytech.edu/MVP](http://ivytech.edu/MVP).



## Ivy Tech Correctional Education

March 2024

Current IDOC Contract status: Year 3 Quarter 3

During the past quarter, correctional education has been actively engaged in addressing the GED testing backlog due to the inability to test during the transition from HiSET to GED. The state team, in collaboration with each site have meticulously reviewed existing data to strategize on establishing robust pipelines conducive to achieving our completion metrics.

Initiatives have been developed to bolster enrollment figures, optimize the utilization of student tablets, and broaden the scope of current tutoring programs. Furthermore, sites are being trained to implement professional learning communities in efforts to enhance student success rates, complemented by the recent launch of a teacher mentoring program.

Notable, the State Team and Dr. Harson have attended comprehensive mid-year reviews across all 15 facilities. These sessions entailed discussions on current data trends, successful methodologies, and updates on site goals and objectives.

Looking ahead, the next quarter will have the Correctional Education Spring Conference, where *Outward Performance* through the Arbinger Institute will be extended to all correctional education staff; sites and the state team will develop SWOT analyses and Needs Assessments; all sites will be trained in Professional Learning Communities, and efforts will intensify to achieve our enrollment and completion targets.

### Current Accomplishments:

- Correctional Education has maintained around 80% capacity in both ABE and Vocations.
- State Team and Dr. Harsin have visited all 15 sites for Mid-Year Reviews
- 8/15 Sites have been trained in Professional Learning Communities
- Correctional Education has been above the state average on Table 4 and has met the distance learning goal.

### Project Updates:

*Professional Learning Communities:* Rob Moore, Consultant from DWD, has provided training in PLCs in 8 sites with all sites scheduled to complete training by 4/29/24. For PLC information visit: <https://www.youtube.com/watch?v=iUUvahqklj4>

*Outward Performance Implementation:* Arbinger facilitators have been meeting weekly to practice facilitating sessions for the Spring Conference in April. The State Director has been meeting monthly with an Arbinger consultant to determine how to measure the success of this initiative utilizing the current Gallup Survey for Employee Engagement. For more information on the *Outward Performance* through the Arbinger Institute visit:

[https://arbinger.com/outward-performance/?utm\\_source=adwords&utm\\_medium=ppc&utm\\_campaign=Always+On+NB+%7C+Branded+and+Books#](https://arbinger.com/outward-performance/?utm_source=adwords&utm_medium=ppc&utm_campaign=Always+On+NB+%7C+Branded+and+Books#)

*New teacher mentoring:* New teachers have been provided a mentor with veteran teaching staff. This will assist new teachers with best practices, training materials, resources, and networking opportunities.

*Study Buddies:* Correctional Education is currently working on funding opportunities to purchase study buddies for teachers who have expressed desire to use them in the classroom.

*IET Design Camp:* Putnamville Correctional Facility will run a pilot program that removes the HSE requirement for admittance into the current IET Logistics program. The goal is for the student to obtain their HSE and CLA/CLT certification simultaneously. This class will start in April.

*Tutor Expansion Project:* IT CE Tutor Expansion Committee has developed a training manual for tutors. It will be delivered to staff within the next few weeks.

### **Out-Custody:**

- 105 Enrollments over 6 facilities (34.53% of goal)
- 84 Completions (1 class in progress) 27% of goal
- Factors impacting classes:
  - IDOC Staffing shortage of guards at facilities – impacts when classes can run, and limits our instructor availability
  - Reduced eligible inmate population
  - Available lab times on campuses and available qualified instructors

### **Performance Metrics (3/14/24):**

3100 students enrolled in adult basic education (contingent upon facility shutdowns)

- ABE Enrollments = 59% of goal

2500 students enrolled in vocational programs (contingent upon facility shutdowns)

- 2031 Vocation Enrollments = 81% of goal

Over 900 completions (contingent upon GED transition); 682 DWD Goal

- 238 HSE completions = 35% of DWD Goal

1800 Vocational/CTE Completions (contingent upon vocational programs being in operation)

- 1050 Vocational Completions = 58% of goal

# CBOT Report

March 2024

Carol Brown, Executive Director

## Ivy + Career Link

- Carol Brown, Executive Director
- Rhonda Bradley, Program Manager
- Greg Schneider, Talent Connections Manager
- Nina Alcorn, Career Coach

**The Career Link team are engaging with faculty, employers, and students to be the needed link toward successful employment and future education.**

### **2023-2024 ongoing Skills Trainings:**

- Switzerland County Community Foundation (Leadership skills)
- Grote Industries (maintenance open lab)
- Arvin Sango (Mitsubishi PLC)
- Madison Correctional Facility (CPT, CNC, Welding, CLA/CLT)
- Belterra Casino & Resort (Leadership)
- Madison Precision Products (CPR) (2022)
- Super ATV (Excel 365)
- Televerde Foundation (Business)
- Hanover College (CNA)
- IKE (interdisciplinary technical certificate)

### **Newly Proposed Open Enrollment Skills Training:**

- Leadership Development at Belterra Park in Ohio and Belterra in Vevay, Indiana
- Computing for Seniors offered in Madison
- Workplace Spanish/English
- Introduction to Historic Preservation
- Madison Precision Products First Responder class
- Effective Presentation skills for the workplace

### **Career Link Employer Engagement – Industry Visits**

- Madison Precision Products
- Malone Staffing

### **Career Link Program Initiative**

- Heritage Trades Certificate program – consulting with a Notre Dame professor who is knowledgeable in heritage trades educational funding programs

### **Career Link Faculty Engagement**

- Meetings with academic teams and other student facing departments to partner with Career Link

### **Career Link Student Engagement:**

- Success in the Workplace - February 7, 2024
- Healthcare Exploration Panel – February 9, 2024
- Resume & Interview Workshop – February 21, 2024
- Effective Communication – March 6, 2024
- Nursing Capstone Resume/Professionalism – March 26, 2024
- Nursing Capstone Reverse Job Fair – April 16, 2024
- Ivy Mix & Mingle – April 18, 2024



**Career Link Community Engagement:**

- Community Connection Networking Lunch & Tour at the historic Fairfield Inn & Suites formerly a cotton mill – April 16<sup>th</sup>
- Hosted the first Career Link Executive Committee meeting at Madison – all Ivy Tech Executive Director’s meeting – February 15th
- Service-Learning booklet for employers
- Leadership Jefferson County, Carol Brown
- WorkOne Job Fair at Ivy Tech – May 1<sup>st</sup>
- Quest Career Exploration Camp (June & July) for junior high school students

**Career Link Team Civic Service**

- Rotary Club, Scholarship Committee, Carol Brown
- Historic Madison Inc, Carol Brown
- Historic Preservation State Conference planning committee, Carol Brown
- Tri Kappa, Carol Brown
- Leadership Jefferson County, Carol Brown
- Salvation Army, Nina Alcorn
- Bethany Legacy Foundation Communications Committee, Nina Alcorn
- Leadership Jefferson County Planning Committee, Greg Schneider
- Oak Heritage Conservancy, Board Member, Greg Schneider
- 3D Nature Connect Site Manger (Southeast Indiana), Greg Schneider
- Big Oaks National Wildlife Refuge, Volunteer, Greg Schneider
- Crosley FWA/Splinter Ridge FWA Volunteer, Greg Schneider
- Clifty Falls State Park, Volunteer, Greg Schneider
- Agriculture Advisory Board Member, Greg Schneider



# Human Resources & Facilities

March 2024

Our annual evaluation process has now launched. Evaluations will be completed over the course of the next 8 weeks between supervisors and their direct reports. Merit increases will then go into effect on 7/1 should the College approve a merit budget for the next fiscal year.

Our annual Spring Fling will be held on March 29th for students and employees and their families.



## Facilities

Our Nursing expansion and renovation project began two days early. After the first week, progress is moving along nicely. Nearly all demo work was complete by 3/15.

Estimates from our Superintendent put us well ahead of our targeted finish date of 7/15. We expect to complete the project within budget as well.

Kudos to our facilities team along with the Nursing and Med Assist teams who together had all spaces cleared and ready for demo work to begin ahead of schedule.

As a reminder, highlights of the project are the following:

Expanded Nursing lab space (rendering below)

Renovations and updates to current Nursing lab space

Renovations and updates to current Med Asst space

Relocated and expanded Nursing Sim Lab space (rendering below)

Renovations to all four bathrooms off the rotunda

Open lounge concept in the Library for employees and students

New lighting throughout Library

Sim Lab Space –





## Nursing Lab –



Virtual walk through of the new spaces - [Ivy Tech Madison Interior Renovation - YouTube](#)

New EV Charging Stations:



## Indiana Park & Plug Program

Equipment Placement Agreement

Prepared for:  
Ivy Tech - Madison Campus  
590 Ivy Tech Drive Madison, IN 47250



## Equipment

### EV Charging Stations - ABB Terra 184

TERRA 94-124-184 UL PRODUCT GUIDE

## Terra 94/124/184 DC Fast Charger At a glance

**CONNECTED** for 24/7 remote services and updates to support every new EV on the road - plus easy remote OCPP integration

**LCD** touchscreen with high brightness and graphical visualization of the charging process

**SAFETY:** Emergency stop push button to immediately stop charging operation

**HIGH UTILIZATION** with simultaneous charging for 2 EVs - with flexible connector combinations including a high current cable option up to 400 A

**REDUNDANT** power modules for high reliability; delivers up to 920 VDC in all power configurations for current and future electric cars, trucks, vans and buses

**ROBUST** all-weather powder-coated stainless steel enclosure

**CONVENIENT** and hassle-free reach with retractable cable management option

**EASY** installation and serviceability for fast commissioning, maintenance and field services

**AUTOMATIC** authentication via CCS connector via OCPP and Autocharge functionality as well as ISO 15118 implementations

#### MAX CHARGING POWER

Terra 94: 90 kW  
Terra 124: 120 kW (and 2 x 60 kW)  
Terra 184: 180 kW (and 2 x 90 kW)

#### MAX CHARGING VOLTAGE

CCS 920 VDC  
CHAdeMO 500 VDC

#### DIMENSIONS

Height 1900 mm / 74.8 in  
Width 5655 mm / 222.6 in  
Depth 880 mm / 34.6 in  
Weight 395 kg / 871 lbs

**Report to Madison Campus Board  
Foundation  
March 2024**

---

**23/24 Fundraising Goal: \$390,000.00**

**Fundraising to Date: \$403,000.00**

**Recent Gifts:**

\$1550.00 to Nursing Program through memorial contributions.

**Scholarships:**

The Hugh E. Garner Memorial Scholarship has reached endowment level. This scholarship will be debuted during the 2025-2026 academic year to deserving students in the Paramedic Science program.

The Scholarship Budgeting Process has been completed. The Madison Campus has over \$85,000 available for student scholarships for the 2024-2025 Academic Year.

**Upcoming Events:**

Ivy Tech Day of Giving-- Starting at midnight on April 23 – for 24 hours – people everywhere can support the College’s 19 campuses and the 150,000 students in Indiana who are building brighter futures for themselves and for those around them.

If you haven’t made your annual contribution to Ivy Tech, save the date and make it during our Day of Giving to help us achieve our goal. More details will be forthcoming.

# Finance Update

## Madison Campus March 2024

### FTE Update

Term	FTE Goal (Previous EOT)	Total FTE (Current EOT)	Budget Adjustment
Summer 2023	157	167 (+10)	+\$37,174
Fall 2023	401	460 (+58)	+\$167,762
Spring 2024 (Estimate)	398	~468	~+\$150,000

### Fiscal Year 2024-2025 Preparation

- Budget workshop held 3/5/24
- Department's zero-based budgets due 4/5/24

### Q1+Q2 XBE Spend (includes IDOC contract)

