

**MINUTES OF THE MEETING OF THE STATE  
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE  
February 4, 2016

Chairperson Paula Hughes called the February 4, 2016 regular meeting of the State Board of Trustees to order at 1:00 pm at the Corporate College and Culinary Center, 2820 N. Meridian Street, Indianapolis, IN 46208

**A. ROLL CALL**

Secretary Bob Jones called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Ms. Paula Hughes, Chairperson**  
**Mr. Michael R. Dora, Vice Chair**  
**Mr. Bob Jones, Secretary**  
**Mr. Jesse Brand**  
**Ms. Lillian Sue Livers**  
**Mr. Stewart McMillan**  
**Mr. Steve Schreckengast**  
**Ms. Kaye H. Whitehead**  
**Mr. Darrel Zeck**

The following State Trustees were unable to attend:

**Mr. Michael A. Evans**  
**Mr. Larry Garatoni**  
**Mr. Richard R. Halderman**  
**Mr. Lee J. Marchant**  
**Ms. Kimra Schleicher**

**B. EXECUTIVE SESSION MEMORANDA:**

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on February 3, 2016 at 10:00 am at the Conrad Indianapolis, 50 W. Washington Street, Indianapolis, IN 46204

Members present were: Mr. Bob Jones, Mr. Richard R. Halderman, Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Mr. Larry Garatoni, Mr. Stewart McMillan, Mr. Steve Schreckengast, Ms. Kaye H. Whitehead and Darrell Zeck

Members absent were: Ms. Lillian Sue Livers, Mr. Michael A. Evans, Ms. Kimra Schleicher, Mr. Lee J. Marchant

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

**C. NOTICES OF MEETING MAILED AND POSTED:**

Secretary Bob Jones confirmed that notices of the February 4, 2016, regular meeting were properly mailed and posted.

**D. APPROVAL OF BOARD MINUTES:**

Trustee Darrel Zeck moved for approval of the minutes of the December 3, 2015 regular board meeting. Trustee McMillan seconded the motion and the motion carried unanimously.

**E. COMMITTEE REPORTS:**

**Item 1** Chairperson Hughes reported that the Executive Committee met, and are overseeing the search process, and Search Firm Funk Associates has been hired. A Leadership Profile has been created for what we will be looking for in the next President of Ivy Tech Community College. Applications will be accepted thru March 15, 2016

**Item 2** Chairperson Hughes called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported one action item approval.

Trustee Schreckengast moved for approval of

**Resolution 2016-1**, Approval of Request to Sell the Kokomo Event Center, Region 5/Kokomo Indiana

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

**Resolution 2016-2**, Approval to Grant an Anchor Easement to Duke Energy, INC. at the Greencastle Campus Region 8/Central Indiana

Trustee Whitehead seconded the motion, and the motion carried unanimously.

The committee also reviewed areas of focus in recent months and future opportunities for the College related to Facilities

**Item 3**

Chairperson Hughes called upon Trustee Jesse Brand, Member of the Committee, for a report from the **Budget and Finance Committee**. Trustee Jones reported the committee received update on the College's Employee Benefits Plans, Risk Management, Managed Print Implementation and the Foundation and Grants Office.

Trustee Brand moved for approval of

Resolution 2016-3, Approval of Agreement with Follett Higher Education Group, INC. for Bookstore Management Operations

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-4, Approval of College Retirement Record Keeping Service Provider

Trustee Dora seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-5, Approval of Contract for Purchase and Sale of Natural Gas

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-6, Approval of an Enterprise Agreement with Adobe Systems, INC.

Trustee Dora seconded the motion, and the motion carried unanimously.

**Item 4** Chairperson Hughes called upon Trustee Kaye Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there were no action items for approval. Trustee Whitehead noted we had many updates.

**Topic: CHE Program Review**

Presenter: Dr. Steve Tincher, Provost/Senior Vice President for Academic Affairs

**Topic: Financial Aid Update**

Presenter: Ben Burton, Chief Student Financial Services Officer

**Topic: Enrollment Update**

Presenter: Jeff Fanter, Senior Vice President Student Experience/Communication & Marketing and Rachel Boon, Executive Director Student Success

**Topic: Retention Update**

Presenter: Rachel Boon, Executive Director Student Success

**Technology Division Plan and Update**

Presenter: Sue Smith, Technology Division Vice President

**Item 5** Chairperson Hughes called upon Trustee McMillan, Chair of the Committee, for a report from the **Audit Committee**. Trustee McMillan reported no actions items. The Audit Committee discussed the following issues; discussed the reports to the confidential hotline and an update on pending litigation. We met with representatives from the State Board of Accounts and discussed the A-133 compliance audit. Reviewed the audit schedule for 2015-16 and the three-year audit plan, as well as reviewed internal audit reports that had been issued since our last meeting.

**Item 6** Chairperson Hughes called upon Trustee Zeck, Member of the Committee, for a report from the Corporate College Committee. Trustee Zeck reported there were no action items for the board to consider. Trustee Zeck report the committee heard an update regarding the Voice of the Customer to better understand the perspectives, needs and experiences of external customers/employers. Also received updates on new contracts, proposal and revenue and expense updates statewide.

**F. TREASURER'S REPORT:**

Chairperson Hughes called upon Senior Vice President Chris Ruhl for the Treasurer's report Through January 31:

Revenue -2% vs. prior year

Revenue -6% vs. budget ... due to a decline in tuition and fees

Around 92% of tuition revenue received through January

Expenses slightly higher than prior year due to increases in salaries and benefits. -9% vs. budget

Net result trending lower than prior year, but still expected to end with a positive margin in the operating budget of 2%-3%

Trustee Whitehead moved for approval of the Treasurer's Report.

Trustee Zeck seconded the motion, and the motion carried unanimously.

**G. STATE OF THE COLLEGE**

Chairperson Hughes called upon President Snyder for the President's report. President Snyder called upon and introduced six new employees Brendan Aldrich, Chief Data Officer, Central Office; Heather Baker, Vice Chancellor of Student Affairs, Columbus & Southeast Regions; Jennifer Daily-Mantha, Executive Director of Human Resources, Bloomington; Doren Moreland, Executive Director of Statewide Diversity & Community Outreach, Central Office and Central Indiana Region; Barry Schrock, Executive Director of K-12 Engagement, Northeast Region; and Mike Slocum, Executive Director of Student & Career Development, Central Office

President Snyder gave presentation Tennessee Achieves to increase higher education opportunities for Tennessee high school students by providing last-dollar scholarship with mentor guidance.

Chancellor Jonathan Weinzapfel gave brief report Achieving your Degree program a partnership between Ivy Tech Community College and community businesses and institutions to offer employees the opportunity of a free community college education.

Chancellor Kathy Lee gave brief report on Advantage Shelby County a two year college scholarship program specifically aimed at raising educational attainment and workforce readiness in Shelby County.

**H. OLD BUSINESS**

Chairperson Hughes called for old business, and there was none.

**I. NEW BUSINESS**

Chairperson Hughes called for new business.

**J. ADJOURNMENT**

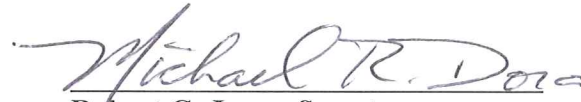
With no further business to come before the Board, Chairperson Paula Hughes called for a motion to adjourn the meeting.

Trustee McMillan moved for approval. Trustee Brand seconded the motion, and the motion carried unanimously.

Chairperson Hughes adjourned the meeting.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

  
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Paula S. Hughes, Chairman

  
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Robert G. Jones, Secretary

**Dated February 5, 2016**

**Prepared by Gretchen L. Keller, Recording Secretary**