



**STATE BOARD OF TRUSTEES
COMMITTEE AND BUSINESS MEETINGS**

Carmel, Indiana

Day 1& 2 Meeting Location: 502 E Event Center, 502 E Carmel Street, Carmel, IN

Hotel Accommodations: Renaissance Indianapolis North, 11925 N Meridian Street, Carmel, IN

WEDNESDAY, February 5, 2020

9:00 am – 4:00 pm	One Summit	502 E Event Center
3:00 pm – 4:00 pm	Executive Session	Greyhound Conference Room

THURSDAY, February 6, 2020

7:00 am – 8:00 am	Audit Committee w/Breakfast	Carey Conference Room
7:00 am – 8:00 am	Breakfast	Eller Conference Room
8:00 am – Noon	Committee Meetings	Wabash Ballroom
	8:00 am – 8:45 am Academics & Student Experience	
	8:45 am – 9:30 am Workforce Alignment	
	9:30 am – 10:00 am Human Resources & Operations	
	10:00 am – 10:15 am Break	
	10:15 am – 10:45 am Budget & Finance	
	10:45 am – 11:15 am Building & Grounds	
	11:15 am – 11:40am Marketing & Public Relations	
	11:40 am – Noon Foundation	
Noon – 1:00pm	Lunch	Eller Conference Room
1:00 pm – 3:00pm	STATE BOARD OF TRUSTEES MEETING	Wabash Ballroom



Preliminary Agenda as of January 29, 2020*

Meeting of the State Board of Trustees

February 6, 2020

- I. Roll Call**
- II. Report of Secretary on Notice of Meeting**
- III. Approval of Minutes**
December 6, 2019
- IV. Resolutions**

Building and Grounds

Resolution 2020-1, Approval to Enter into Lease with City of Columbus Board of Aviation Commissioners, Columbus Campus

Resolution 2020-2, Approval of the Contract for the Architectural and Engineering Services for the Columbus Building Replacement Capital Project, Columbus Campus

Resolution 2020-3, Approval of the Contract for the Design Architect Services for the Columbus Building Replacement Capital Project, Columbus Campus

Resolution 2020-4, Approval of the Contract for the Construction Manager as Constructor (Cmc) for the Columbus Building Replacement Capital Project, Columbus Campus

Reports of Board Committees

- a) **Audit Committee**
- b) **Academics & Student Experience**
- c) **Workforce Alignment**
- d) **Human Resources & Operations**
- e) **Budget & Finance**
- f) **Building & Grounds**
- g) **Marketing & Public Relations**
- h) **Foundation**

- V. Treasurer's Report, Matt Hawkins, Senior VP CFO and Treasurer**
- VI. State of the College, Sue Ellspermann, PhD President**
- VII. Old Business**

VIII. New Business

Resolution 2020-5, Appointment of Campus Board Trustees

IX. Adjournment

**OFFICIAL NOTICE OF MEETING
IVY TECH COMMUNITY COLLEGE OF INDIANA
STATE BOARD OF TRUSTEES**

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings in Carmel, Indiana, February 5-6, 2019

Wednesday, February 5, 2019

3:00 pm Executive Session of the State Board of Trustees

The State Trustees will meet in Executive Session at the 502 E Carmel Drive, Carmel, IN and are permitted under IC 5-14-1.5-6.1(b), to discuss the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (2)(C) The implementation of security systems.
- (2) (D) A real property transaction including:
 - (i) a purchase; (ii) a lease as lessor; (iii) a lease as lessee; (iv) a transfer; (v) an exchange; or (vi) a sale;
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Thursday, February 6, 2019

8:00 am- Noon Board Committee Meetings

The State Trustees will hold the regular committee meetings at 502 E Carmel Drive, Carmel, IN

- 8:00 am – 8:45 am Academics & Student Experience
- 8:45 am – 9:30 am Workforce Alignment
- 9:30 am – 10:00 am Human Resources & Operations
- 10:00 am – 10:15 am Break
- 10:15 am – 10:45 am Budget & Finance
- 10:45 am – 11:15 am Building & Grounds
- 11:15 am – 11:40am Marketing & Public Relations
- 11:40 am – Noon Foundation

1:00 pm Regular State Board of Trustees Meeting

The State Trustees will hold a regular meeting at 502 E Carmel Drive, Carmel, IN to consider and take action on such items as may be brought before them.

Secretary
Dated this 29th of January 2020

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE

December 5, 2019

Chairman Terry Anker called the meeting of the State Board of Trustees to order at 1:00 pm at the Indianapolis Campus, 2820 N Meridian Street, Indianapolis, Indiana.

ROLL CALL

Chairman Terry Anker called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Terry Anker, Chairman
Ms. Stephanie Wade, Vice Chair
Mr. Andrew W. Wilson, Secretary
Mr. Jesse Brand
Mr. Michael R. Dora
Ms. Kim Emmert O'Dell
Mr. Larry Garatoni
Ms. Marianne Glick
Ms. Gretchen Gutman
Ms. Paula Hughes-Schuh – via phone
Mr. Harold Hunt
Mr. Stewart McMillan
Mr. Steve Schreckengast
Mr. Kerry Stemler

The following Trustees were absent:

Mr. Bradley Clark

A. NOTICES OF MEETING MAILED AND POSTED:

Trustee Andrew Wilson, Secretary, confirmed that notices of the December 5, 2019, regular meeting were properly mailed and posted.

B. APPROVAL OF BOARD MINUTES:

Trustee Garatoni moved for approval of the minutes of the October 3, 2019, board meeting. Trustee Dora seconded the motion and the motion carried unanimously.

C. COMMITTEE REPORTS:

Item 1 Chairman Anker reported the Executive Committee met on November 15, 2019, seeking approval of the request to sell Ivy Tech Foundation Property in Muncie.

Annex Property at Muncie Campus

- In 1998, the Foundation acquired the property, and there is currently no debt on the property.
- The Annex and Maintenance Buildings are located at 3651 South Cowan Road, in Muncie. The property consists of three buildings situated on 3.44 acres.
- At the October State Board of Trustees Meeting, Resolution 2019-33 requested the Ivy Tech Foundation to sell the property.
- An offer of \$249,000 was received. The building and property are appraised at a value of \$235,000.
- State Board of Trustee approval is needed to request the Ivy Tech Foundation to accept the offer and proceed to closing.
- Waiting until December State Board of Trustees meeting delays the buyer from inspections, Phase I, and financing.

The Committee unanimously approved **Resolution 2019-51, Approval of Request to Sell Foundation Property in Muncie.**

Item 2 Chairman Anker called upon Trustee Gretchen Gutman, Chair of the **Audit Committee** to give a report from the committee. Trustee Gutman reported there are no action items from the Audit Committee. The Audit Committee discussed the reports to the confidential hotline, an update on pending litigation, and a cybersecurity report.

Discussion around the entrance conference related to the financial and federal compliance audits that occurred in August and the exit conference for the financial statement audit that took place in November. The College received an unmodified opinion on the financial audit. The exit conference for the federal compliance audit is scheduled for the week of December 9, 2019.

They reviewed the audit schedule for 2019-20, the three-year audit plan, and internal audit reports that had been issued since the last meeting.

Item 3 Chairman Anker called upon Trustee Michael Dora for a report from the **Academics & Student Experience Committee**. Trustee Dora reported there are no action items for approval. Cory Clasemann-Ryan, Vice President for Student Success provided an update on required advising,

which began this fall for classes beginning in spring. All students who are in good standing and have a current academic plan have been sent their PIN, while the remaining students will need to meet with an advisor to register for classes. Each campus has developed a plan for increasing advising capacity over the next month to accommodate students needing to sign-up for spring courses.

Rebecca Rahschulte, Vice President for K-12 Initiatives and Statewide Partnerships, updated on K-14 Initiatives and Statewide Partnerships. An overview of the purpose, standards, and timeline for National Alliance of Concurrent Enrollment Programs (NACEP) accreditation was provided with a goal for the College to submit the pre-application in October/November 2020. Strategic teams (Hub Implementation Team, K-14 Transformation Subteams, and Strategy 3.2 Tactical Teams) are addressing statewide consistency across processes and procedures such as MOUs, professional development, and site visits. Efforts will be led by a NACEP Executive Team and a NACEP Steering Committee comprised of representatives from each of the College's 18 campuses.

Clasemann-Ryan provided an overview of Ivy Tech's recent student success report that was submitted to CHE. This is the fourth year Ivy Tech has submitted an annual report, which detailed how the College is working to restructure its student services and support areas to increase completions for all students.

Clasemann-Ryan, Ginny Leonard, Director of Student Success and Retention, and LaKeisha Williams, Assistant Director of Student Success and Retention, presented on I-SUCCEED, which is a program that provides coaching and financial incentives to students to help them stay enrolled full-time and graduate. The program is currently at the Bloomington, Indianapolis, and Kokomo campuses.

Kathryn Stremiecki, Executive Director for Student Life and Development, and Wraparound Services, spoke about the Ivy Tech Student Leadership Academy. This 20 contact hour leadership development program is offered to students during the fall semester. Through the program, students learn leadership skills, professional skills, and the history and traditions of the College. Ten to fifteen students from each campus are selected to participate in the program, depending on the size of the campus. During the Fall 2019 application process, nearly 775 students applied to participate for 230 participant spots. The program boasts a 95% Fall 2018 to Spring 2019 retention rate.

Item 4

Chairman Anker called upon Trustee Andrew Wilson for a report from the **Workforce Alignment Committee**. Sr. Vice President for Workforce and

Careers Chris Lowery and members of his senior leadership team presented updates on various Workforce and Careers initiatives:

- Over \$3M in external funding has been secured to date for the initial implementation of the Career Coaching and Employer Connections (CCEC) initiative; an additional \$8M in funding is pending and other discussions are taking place (at varying stages), including with Lumina, Strada, and the Gates Foundation.
- The hiring of CCEC staff is in process, with executive directors at the Systems Office and alpha campus levels anticipated to be filled by late December 2019 and other positions (coaches, employer consultants, and career experience coordinators) by January 2020. A Resource Toolkit and technology platform for the Career Action Plan are being further developed for use with students starting this spring, and other possible technology solution discussions are ongoing with Strada.
- Ivy Tech is partnering with Purdue University as an educational provider in its cybersecurity apprenticeship program (P-CAP) funded by the US Department of Labor. Efforts are underway to explore P-CAP pathways for Ivy Tech students as well.
- Ivy Tech is partnering with The Multi Agency Academic Cooperation (MAAC) for Emergency Services Training facility in Valparaiso to align our degree curriculum and credit crosswalks with MAAC training. The partnership will allow the College to utilize fire equipment at the MAAC facilities for hands-on training for our students and provide MAAC program trainees the opportunity to receive academic credit and continue through degree completion at Ivy Tech.
- Under the Interdisciplinary Degree program, companies are increasingly creating stackable CT and TC pathways for their employees and also incorporating the CTs and TCs in apprenticeship programs. Some examples of employers are Berry Plastics, Ardagh, Beldon, and Caterpillar.
- Ivy Tech continues to pursue multiple avenues for obtaining industry-recognized certification completion data in order to count high-value certifications in our 50,000 credential completion goal and to inform our understanding of student pathways and workforce outcomes. High value is determined by whether the certification is linked to a high-demand Ivy Tech program and occupation. In order to be included, the certification completion data are readily available and reliable. For the 2018-19 academic year, the College will include 7,617 certification completions in the completion metric (at both the campus- and college- levels).

Item 5 Chairman Anker called upon Trustee Kerry Stemler for a report from the **Human Resources & Operations committee**. Trustee Stemler reported there are no action items for approval.

The committee received a report from Michelle Simmons and Chad Bolser, the two vice presidents for operations, about the work of the Operations team in supporting campus leadership teams. Their report focused on the semi-annual campus updates where each of our 18 Chancellors and their Cabinets meet with President Ellspermann and her Cabinet. The most recent updates center were held in November and center on each campus' performance on the metrics, including a root cause analysis when metrics are not met, and how the Systems Office team can support the campus in achieving the metrics moving forward. The second part of their report addressed the deeper level of support for campuses when metrics aren't met for two consecutive years. The Operations team is working with three campuses to more fully develop this process and support metric attainment moving forward.

Interim Vice President Doran Moreland provided an update on the work that the College is doing in building Diversity, Equity and Belonging elements into student and employee functions of the College. Starting with accountability through Goal 8 of the Strategic Plan, the College is committed to understanding the individual needs of the students while meaningfully addressing employee satisfaction. Moreland introduced Doneisha Posey, the College's newly hired Executive Director of Employee Diversity, Equity and Belonging. In the coming weeks, statewide processes for diverse hiring and promotion will be introduced, trainings focused on educational and racial equity will be identified for campus and administrative leadership, and student feedback will be collected and analyzed to create interventions for student success. Each of these efforts will be pursued to support the College's vision of awarding 50,000 high-quality certifications, certificates, and degrees annually.

Item 6 Chairman Anker called upon Trustee Jesse Brand for a report from the **Budget & Finance committee**. Trustee Brand reported there are two action items for approval. The committee received Fiscal Year 2019 update

Trustee Brand moved for approval.

Resolution 2019-52, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2019

Trustee Garatoni seconded the motion and the motion carried unanimously.

Trustee Brand moved for approval.

Resolution 2019-53, Approval of Appirio, INC. Contract Services

Trustee Garatoni seconded the motion and the motion carried unanimously

Item 7

Chairman Anker called upon Trustee Steve Schreckengast for a report from the **Building and Grounds Committee**. Trustee Schreckengast reported there are four action items for consideration and approval. The committee received an update on the status of the Columbus capital project and on State Board approved contracts, XBE spend.

Trustee Schreckengast moved for approval.

Resolution 2019-54, Approval to Transfer Property to Muncie Schools, Muncie Campus

Trustee Wade seconded the motion and the motion carried unanimously.

Trustee Schreckengast moved for approval.

Resolution 2019-55, Approval to Enter Into an Easement Agreement, with the City of Evansville for Permanent Water and Sanitary Sewer, Evansville Campus

Trustee Wilson seconded the motion and the motion carried unanimously.

Trustee Schreckengast moved for approval.

Resolution 2019-56, Approval to Accept Offer for a Residential Property, Elkhart Campus

Trustee Hunt seconded the motion and the motion carried unanimously.

Trustee Schreckengast moved for approval.

Resolution 2019-57, Approval to Request State Trustees Authorize Alternate Delivery Method to Complete Kokomo Construction Project, Kokomo Campus

Trustee Garatoni seconded the motion and the motion carried unanimously.

Item 8 Chairman Anker called upon Trustee Stephanie Wade for a report on the **Marketing and Public Relations Committee**. The Marketing and Public Relations Committee, heard from Kelsey Batten, Assistant Vice President Marketing & Communications.

The committee learned about the results of the 2018-2019 statewide digital campaign performance in which the College generated more than 10,000 applications, 15,000 click-to-chats, and 5,000 click-to-calls.

Additionally, Batten presented the 2019-2020 statewide digital campaign tactics and approaches including remarketing, AYD geofencing, focus on those with some college, no degree, etc.. Lastly, Batten reviewed the year-to-date statistics on statewide social media, the Ivy Tech website and earned media.

D. TREASURER'S REPORT:

Chairman Anker called upon Matt Hawkins, Sr. Vice President/Chief Financial Officer, to provide the Treasurer's Report.

Matt Hawkins noted that the State Board of Accounts financial statement Audit for Fiscal Year 2019 received an unmodified opinion. For fiscal year 2020, the College's current operating overall revenue is on target. There is concern about the compositions of revenue, as tuition revenue is down compared to budget. Hawkins will closely monitor this in the coming days and weeks. Fiscal year 2020 expense is trending below budget by about \$4M, due primarily to compensation.

Trustee Wilson moved for approval of the Treasurer's Report. Trustee Dora seconded the motion and the motion carried unanimously.

E. STATE OF THE COLLEGE

Chairman Anker called upon President Ellspermann to provide State of the College. President Ellspermann called Sr. Vice President/Chief Operating Officer, Andy Bowne to provide update on 2018-2019 Metrics and Vice President for Student Success, Cory Clasemann-Ryan, to provide a corresponding retention update.

President Ellspermann then provided updates on IvyOnline, Single Moms Design Challenge and announced Faculty Council Chair, Jennifer Dennis Schaefer, Vice Chair, Thomas Chester and Secretary Leighann Rehtin.

President Ellspermann provided an overview of the Community Perception Survey work conducted by BBC on behalf of Ivy Tech.

Chancellor Kathy Lee introduced their community partner, the Boner Center and the Apartment Maintenance Training program that is conducted in partnership with Ivy Tech. The John Boner Neighborhood Centers (JBNC) inspires neighbors and partners to improve the quality of life on the Near Eastside by providing tools for change and growth. Ivy Tech and JBNC have partnered to create an apartment maintenance technician training program.

- Goal to develop maintenance technician pipeline to meet employer needs
- Employer partners: TWG, Stenz, Englewood CDC, Partners in Housing, JBNC
- Ivy Tech catered training to diverse employer needs
- Includes important industry certifications
- Includes 40 hour paid internship
- Opportunity to grow within field or move into construction and skilled trades

F. OLD BUSINESS

Chairman Anker called for old business, but there was none.

G. NEW BUSINESS

Chairman Anker called for new business.

Trustee Glick moved for approval of

Resolution 2019-58, Appointment of Campus Board of Trustees

Trustee Brand seconded the motion, and the motion carried unanimously.

Trustee Glick moved for approval of

Resolution 2019-59, Resolution on Performance and Compensation Metrics

Trustee Garatoni seconded the motion, and the motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, Chairman Anker called for a motion to adjourn the meeting. Trustee Emmert O'Dell moved for approval to adjourn the meeting. Trustee Glick seconded the motion and the motion carried unanimously.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**

Terry W. Anker, Chairman

Andrew Wilson, Secretary

Dated December 6, 2019

Prepared by Gretchen L. Keller, Recording Secretary

**APPROVAL OF BOND FOR TREASURER AND ASSISTANT TREASURER
SYSTEMS OFFICE**

RESOLUTION NUMBER 2020-6

WHEREAS, Pursuant to Article 3 Section 6 of the Trustee By-laws both the Treasurer and the Assistant Treasurer shall give a bond in an amount and with a surety approved by the Board, and

WHEREAS, each bond must be payable to the State and conditioned upon the faithful discharge of the Treasurer's and Assistant Treasurer's duties, and

WHEREAS, for many years the bond has been established in the amount of \$100,000, and

WHEREAS, following research of the bond amounts of other institutions it is being recommended that the bond continue to be in the amount of \$100,000.00.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the bonds for the Treasurer and Assistant Treasurer in the amount of \$100,000.00 each with Travelers Casualty and Surety Company of America.

**State Trustees
Ivy Tech Community College of Indiana**

Terry W. Anker, Chairman

Andrew Wilson, Secretary

Dated February 6, 2020

**APPROVAL TO ENTER INTO LEASE WITH CITY OF COLUMBUS BOARD OF
AVIATION COMMISSIONERS, COLUMBUS CAMPUS**

RESOLUTION NUMBER 2020-1

WHEREAS, Poling Hall on the Columbus Campus is located on property owned by the Board of Aviation Commissioners for the City of Columbus (“Airport Board”), and

WHEREAS, the College entered into a forty (40) year land lease agreement (“Lease”) on September 20, 1982 with the Airport Board to construct Poling Hall, and

WHEREAS, Ivy Tech will be constructing a new building at the Columbus Campus to replace Poling Hall, and

WHEREAS, the Airport Board and the Columbus Campus Administration have negotiated a new forty (40) year lease for the same property, and

WHEREAS, the lease term exceeds two years and therefore requires approval by the State Board of Trustees.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the forty (40) year lease with the Board of Aviation Commissioners for the City of Columbus in the amount of \$1 per year, and

FURTHER BE IT RESOLVED that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute the lease after the documents have been approved by the College General Counsel.

**State Trustees
Ivy Tech Community College of Indiana**

Terry W. Anker, Chairman

Andrew Wilson, Secretary

Dated February 6, 2020

**APPROVAL OF THE CONTRACT FOR THE ARCHITECTURAL AND
ENGINEERING SERVICES FOR THE COLUMBUS BUILDING REPLACEMENT
CAPITAL PROJECT, COLUMBUS CAMPUS**

RESOLUTION NUMBER 2020-2

WHEREAS, the Columbus Campus Building Replacement Capital Project was approved by the State Board of Trustees on August 2, 2018, and

WHEREAS, the total estimated cost for the project is \$32,879,000, and

WHEREAS, after an evaluation process, interview, and staff review, CSO has been selected as the preferred bid for architectural and engineering services in the amount of \$1,303,437 with an alternate of \$45,000, and

WHEREAS, the bid process has been completed in accordance Indiana law related to Construction Manager as Constructor (CMc), and

WHEREAS, the State Board of Trustees must approve any contract entered into by the College imposing a financial obligation in excess of \$500,000.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the contract with CSO in the amount of \$1,303,437 with an alternate of \$45,000, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA**

Terry W. Anker, Chairman

Andrew Wilson, Secretary

Dated: February 6, 2020

**APPROVAL OF THE CONTRACT FOR THE DESIGN ARCHITECT SERVICES FOR
THE COLUMBUS BUILDING REPLACEMENT CAPITAL PROJECT
COLUMBUS CAMPUS**

RESOLUTION NUMBER 2020-3

WHEREAS, the Columbus Campus Building Replacement Capital Project was approved by the State Board of Trustees on August 2, 2018, and

WHEREAS, the total estimated cost for the project is \$32,879,000, and

WHEREAS, after an interview, and staff review, IwamotoScott has been selected as the preferred design architect in the amount of \$1,019,180, and

WHEREAS, the State Board of Trustees must approve any contract entered into by the College imposing a financial obligation in excess of \$500,000.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the contract with IwamotoScott in the amount of \$1,019,180, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA**

Terry W. Anker, Chairman

Andrew Wilson, Secretary

Dated: February 6, 2020

**APPROVAL OF THE CONTRACT FOR THE CONSTRUCTION MANAGER AS
CONSTRUCTOR (CMC) FOR THE COLUMBUS BUILDING REPLACEMENT
CAPITAL PROJECT, COLUMBUS CAMPUS**

RESOLUTION NUMBER 2020-4

WHEREAS, the Columbus Campus Building Replacement Capital Project was approved by the State Board of Trustees on August 2, 2018, and

WHEREAS, the total estimated cost for the project is \$32,879,000, and

WHEREAS, after an evaluation process, interview and staff review, Pepper Construction has been selected as the preferred bid for Construction Manager as Constructor (CMc), and

WHEREAS, the contract will be amended at a later date to include a guaranteed maximum price (GMP), estimated construction cost is \$21,500,000, and

WHEREAS, the base contract amount for preconstruction services is \$30,000, and

WHEREAS, the bid process has been completed in accordance with Indiana law related to Construction Manager as Constructor (CMc) practices, and

WHEREAS, an amendment to the base contract will be forthcoming to establish the GMP which will exceed \$500,000, and

WHEREAS, contracts exceeding \$500,000 require approval by State Board of Trustees, and

WHEREAS, the amendment will come before the Trustees for consideration once it has been established following the completion of the preconstruction services.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the contract with Pepper Construction in the amount of \$30,000, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA**

Terry W. Anker, Chairman

Dated: February 6, 2020

Andrew Wilson, Secretary

AUDIT COMMITTEE

Report will be given at the State Board of Trustees Meeting February 6, 2020

A stylized tree graphic on the left side of the slide, composed of several overlapping, downward-pointing arrow-like shapes in shades of green and teal, creating a sense of growth and structure.

Academics & Student Experience

February 6th
Meeting

Agenda:

1. Faculty Council
2. IvyCares Update
3. IvyOnline
4. 8 – Week Course Update
5. Nursing Programmatic Update



Faculty Council

Kara Monroe

Provost & Sr. Vice President for Academic Affairs



Faculty Council



Chair

Jennifer Dennis Schaefer
Department Chair for Criminal
Justice, Paralegal and Legal Studies
Evansville Campus



Vice Chair

Thomas Chester
Department Chair for Arts,
Sciences and Education
Marion Campus



Secretary

Leighann Rehtin
Department Chair for
Communications & General Studies
Lawrenceburg Campus/Batesville Site



IvyCares Update

Kat Stremiecki

Assistant Vice President for Student Life,
Development, and Wraparound Services

From Wraparound Services to IvyCares

- Goal 1, Strategy 1 of the Strategic Plan
- 4 areas of wraparound services
 - Emergency Funds
 - Transportation
 - Food Insecurity
 - Mental Health
- Naming of department

IvyAssist

- Social care network to connect students with people and programs
- Ivy Tech users log in using their login credentials
- Search for services by zipcode
- Can search for services such as
 - Food
 - Housing
 - Transportation
 - Health
 - Money



Needs Assessment

Search for free or reduced cost services like medical care, food, job training, and more.

Zip



By continuing, you agree to the [Terms & Privacy](#)

Select Language

Zip or keyword or program name [Search] Select Language

Search for free or reduced cost services like medical care, food, job training, and more.

- FOOD
- HOUSING
- GOODS
- TRANSIT
- HEALTH
- MONEY
- CARE
- EDUCATION
- WORK
- LEGAL

1228 programs serve people in Kokomo, IN (46902)



Type a search term, or pick a category

Zip or keyword or program name



Search for free or reduced cost services like medical care, food, job training, and more.

Select Language



FOOD



HOUSING



GOODS



TRANSIT



HEALTH



MONEY



CARE



EDUCATION



WORK



LEGAL

Emergency Food

Emergency Food - All (2)

Food Delivery

Food Pantry

Help Pay For Food



Meals

Nutrition Education

COMMUNITY COLLEGE

Type a search term, or pick a category

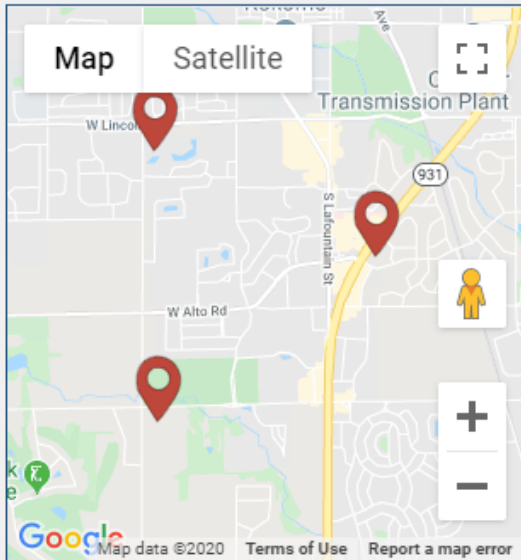
Kokomo, IN (46902) / food / food pantry (5)

Sort by RELEVANCE CLOSEST

Personal Filters

Program Filters

Income Eligibility



Food Pantry by St Luke's United Methodist Church

Work here? Claim!

St Luke's United Methodist Church provides food to meet basic nutritional needs for individuals and families in need. Our clients are children, adults or senior citizens with limited or no income,...

Main Services: food pantry

Serving: anyone in need, all ages

Next Steps:

Contact or go to the nearest location or call 765-453-0555.

2.23 miles (Serves your local area)

700 East Southway Boulevard, Kokomo, IN, 46902

Closed Now: See open hours

MORE INFO

SAVE

SHARE

NOTES

SUGGEST

REFER

Food Pantry by Center Road Church Of Christ

Work here? Claim!

IvyAssist Data

- As of December,
 - 3 most common search terms: Food Pantry, Help Pay for Gas, and Help Find Housing
 - 15,269 unique users since site launched; 21,925 sessions
 - 41% of searches take place outside of business hours
 - Most common locations searched: Indianapolis, Sellersburg and Evansville for the month of November; South Bend (two zip codes) and Sellersburg for the month of December

IvyAssist Next Steps

Program claiming

Use data to market services currently available and recruit more community based organizations/social services

Most Common Search Terms

TERM	SEARCHES
food pantry	994
help pay for gas	652
help find housing	581
help pay for utilities	529
help pay for housing	524
job placement	512
financial aid & loans	509
help pay for internet or phone	470
housing vouchers	466
emergency food	456
help pay for car	440
food delivery	367
books	361
help pay for food	350
help pay for school	339

Uber



IVY TECH
COMMUNITY COLLEGE



IVY TECH
COMMUNITY COLLEGE

Uber Pilot Goals & Budget

Goals

- Student-centered
- Campus Flexibility
- Measurable Outcomes

Budget

- \$300,000 (\$250,000 + \$50,000 Uber Match)

Uber Pilot

- Process
 - Student meets briefly with IvyCares staff
 - Staff discusses transportation options with the student.
 - If Uber is determined to be the best option, staff will complete a brief form with the student.
 - Staff sets up an Uber account for student
 - Controls can be put in place for each student

Other considerations

- Students without smartphones and/or form of payment on file
 - Rides can be set up on a student's behalf using the campus account. For students without smartphones, texts can be sent to a basic cellular phone
- Meets a need for students who may not be able to access local public transportation

Data Collection

- Students who use Uber through this pilot will be tracked for completion of courses/term and retention
- What we have learned since the launch

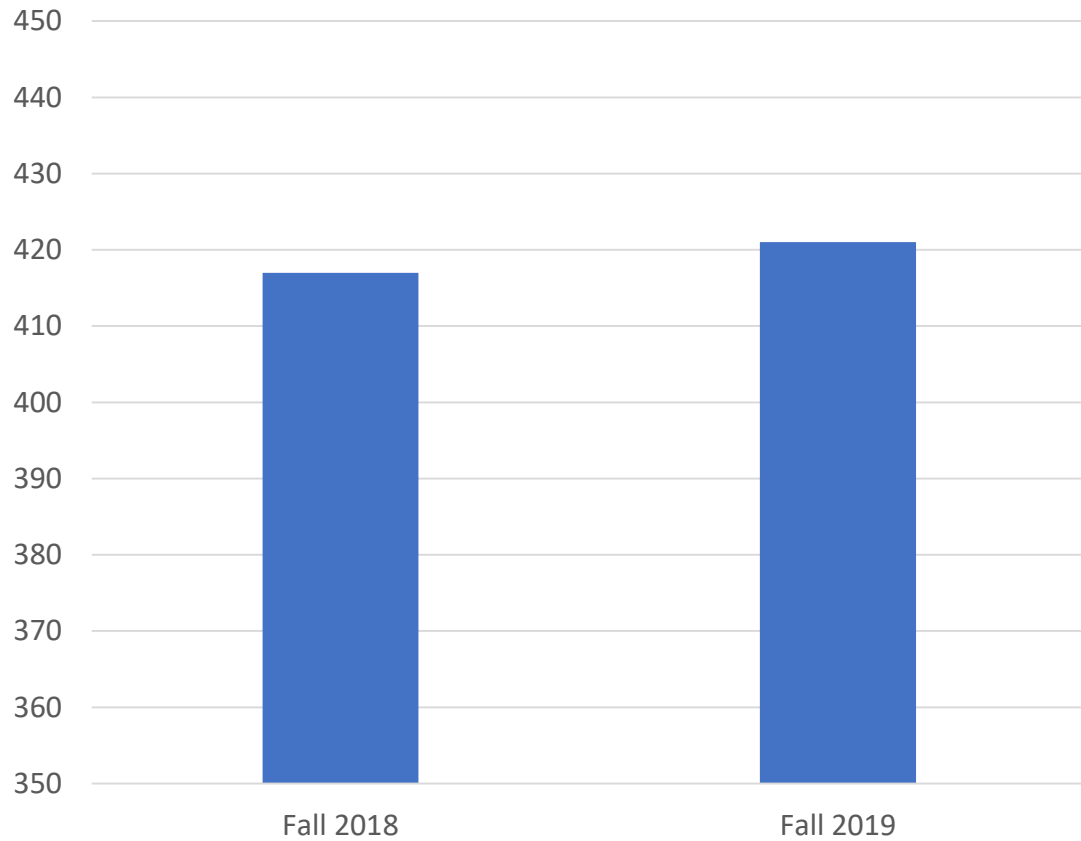


IvyOnline

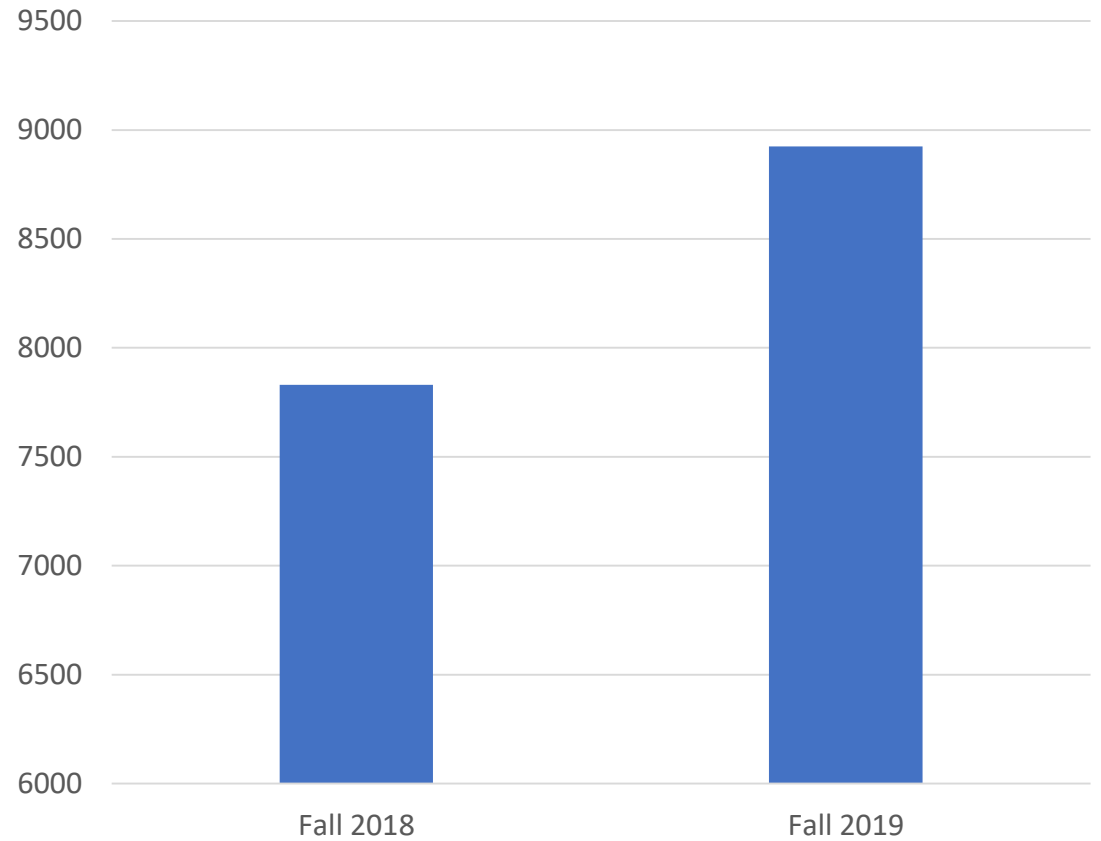
Matthew Pittman
Assistant Vice President for
Educational Technology

Efficiency Metrics

Sections



Enrollment



Efficiency Metrics Cont.

	Fall 2018 Average Section Size	Fall 2019 Average Section Size	Change '18 to '19
First Day	23.13	25.31	+2.18
Last Day	19.44	22.39	+2.95

Course Outcomes Analysis

- BIOL 101
 - Enrollment increased 39.02%
 - Success rate (A, B, or C) increased by 4.2%
 - Withdrawal rate decreased by 1.1%
- INFM 109
 - Enrollment increased 5.4%
 - Success rate increased by 4.8%
 - Withdrawal rate decreased by 2.7%
- PSYC 101
 - Enrollment increased 14.55%
 - Success rate increased by 1.9%
 - Withdrawal rate held steady

Faculty Leads Develop Online Faculty

- Challenge faculty to post videos and to personalize the online classroom
- Pilot new tools in the online classroom, such as Packback and Perceivant
- Expand and innovate the course mentor role with the Instructional Design team
- Meet 1:1 with online faculty to develop confidence with technology and build trust with faculty
- Hold online-specific orientations prior to the start of term

Faculty Leads Build Communities of Instructors

- Hold weekly faculty meetings highlighting Ivy Tech opportunities, guest speakers (Provost Monroe was a guest), and best practices
- Develop a dynamic online site (ORGZ shell) where faculty can collaborate, discuss teaching, and locate resources
- Review outcomes data and collaborate with Instructional Designers and course mentors to make improvements

Faculty Survey Results (Fall 2019 Survey)

- 108 responses from current IvyOnline Arts, Sciences, and Education faculty
- 73% Strongly Agree and Agree that IvyOnline courses and programs are helping students achieve their educational goals
- 72% Strongly Agree and Agree that teaching with IvyOnline is desirable because IvyOnline develops and supports online faculty
- 71% Strongly Agree and Agree that IvyOnline is increasing scheduling efficiency
- 88% Strongly Agree and Agree that IvyOnline leadership and staff accurately respond to questions and concerns

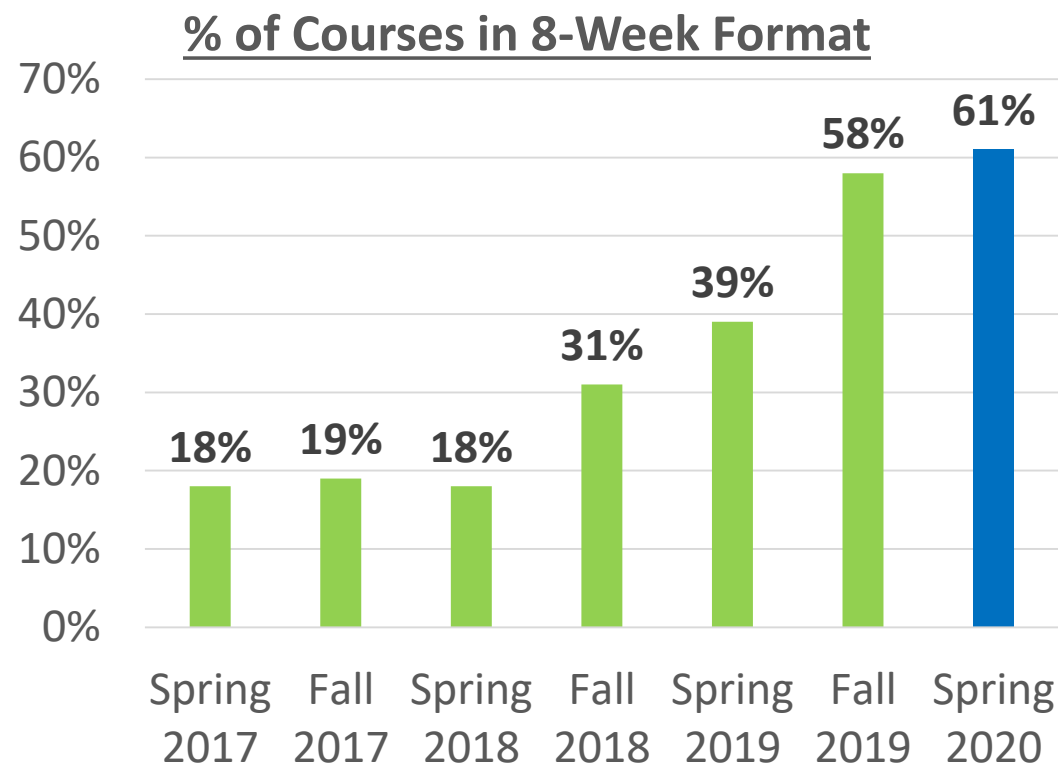


8 – Week Course Update

Cory Clasemann-Ryan
Vice President for Student Success
&
Stacy Atkinson
Chancellor, Richmond

Fall 2019 Update

- Fall 2019: More than half (58%) of all courses offered in 8-week format
- Second year utilizing 8-week champions to support campus leadership and 8-week transition
- Revised mini-grants to support campus collaboration
- Beginning to address need to provide support services in new and innovative ways
- On-going faculty/staff professional development becoming part of our culture



Fall 2019 Grades

- Of the 14 core gateway courses when comparing 8-week vs. 16-week – pass rates were 6 percentage points higher
- When comparing all 8-week vs. 16-week courses
 - Withdraw rates (W grades) were 3.4 percentage points lower
 - 8.4% vs. 5.0%
 - FW rates (no longer attending class, but not officially withdrawn from the course) were 2.4 percentage points lower
 - 10.1% vs. 7.7%

Gateway Course Pass Rates

	Fall 2019				Fall 2018 8-Week vs. 16 Week
	Standard 16-week Term	8-Week Courses	First 8-week Term	Second 8-week Term	
ACCT101	68.6%	69.3%	71.3%	62.6%	0.7%
APHY101	65.5%	75.9%	77.8%	69.4%	10.4%
BIOL101	68.9%	69.8%	74.5%	65.1%	0.9%
COMM101	72.3%	78.4%	80.4%	76.7%	6.1%
ENGL111	58.0%	64.9%	69.4%	59.8%	6.9%
HIST101	70.2%	77.0%	80.9%	69.1%	6.8%
HLHS101	70.7%	77.4%	80.8%	73.6%	6.7%
MATH023	55.2%	66.1%	68.5%	57.5%	10.9%
MATH122	77.7%	81.5%	81.1%	81.9%	3.8%
MATH123	64.0%	65.8%	69.7%	62.4%	1.8%
MATH136	54.7%	57.7%	59.6%	56.0%	3.0%
PSYC101	66.1%	76.2%	80.0%	72.8%	10.1%
SOCI111	71.4%	72.6%	76.4%	69.5%	1.2%
All Courses	73.2%	79.2%	81.1%	77.2%	6.0%

Nursing Programmatic Update

Mary Anne Sloan
Vice President, Healthcare



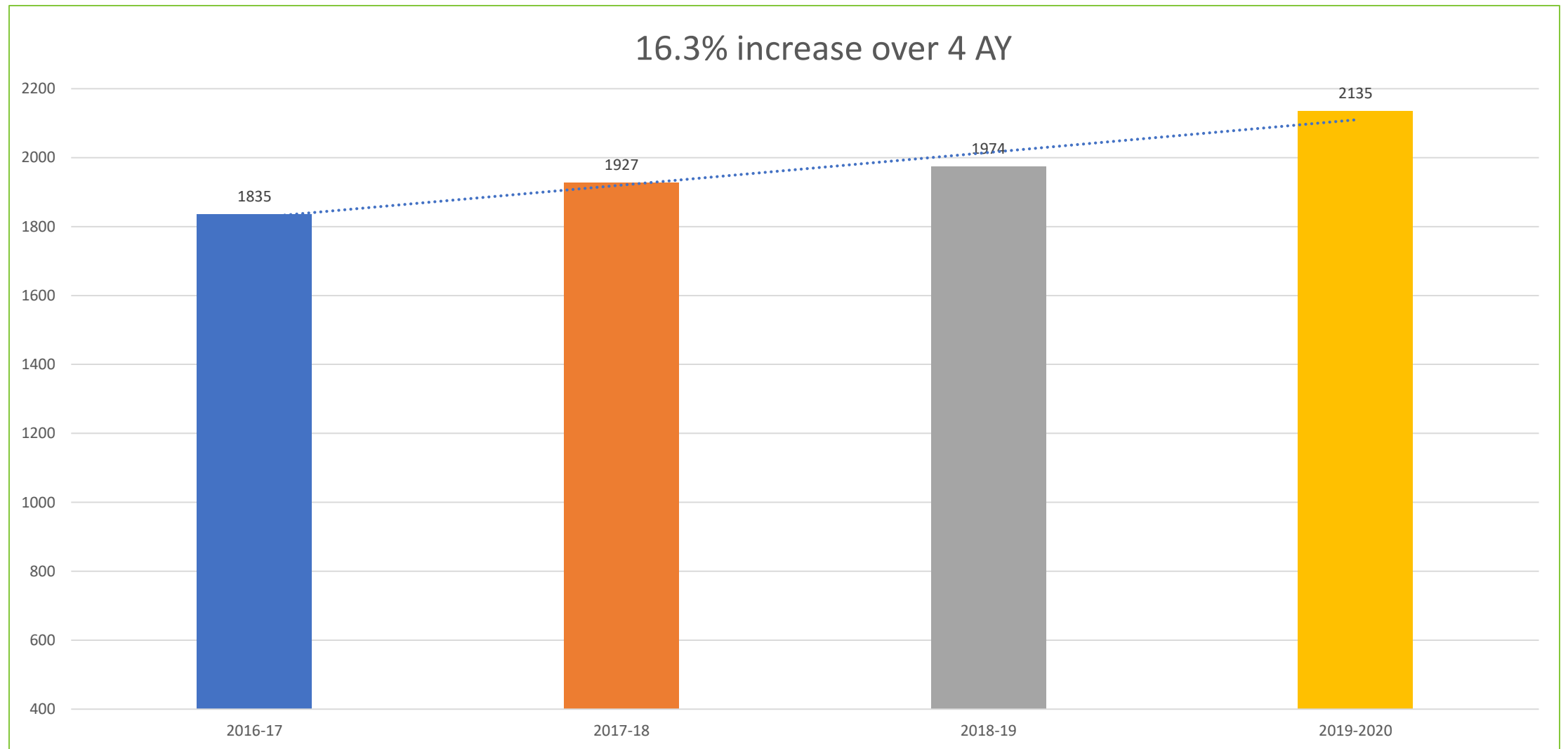
Current and Future Demand

- Registered Nurses
 - 67,792 employed in 2019
 - 77,178 employed in 2029
 - 45,909 job openings between 2019 and 2029
- Licensed Practical Nurses
 - 15,386 employed in 2019
 - 17,019 employed in 2029
 - 13,122 job openings between 2019 and 2029

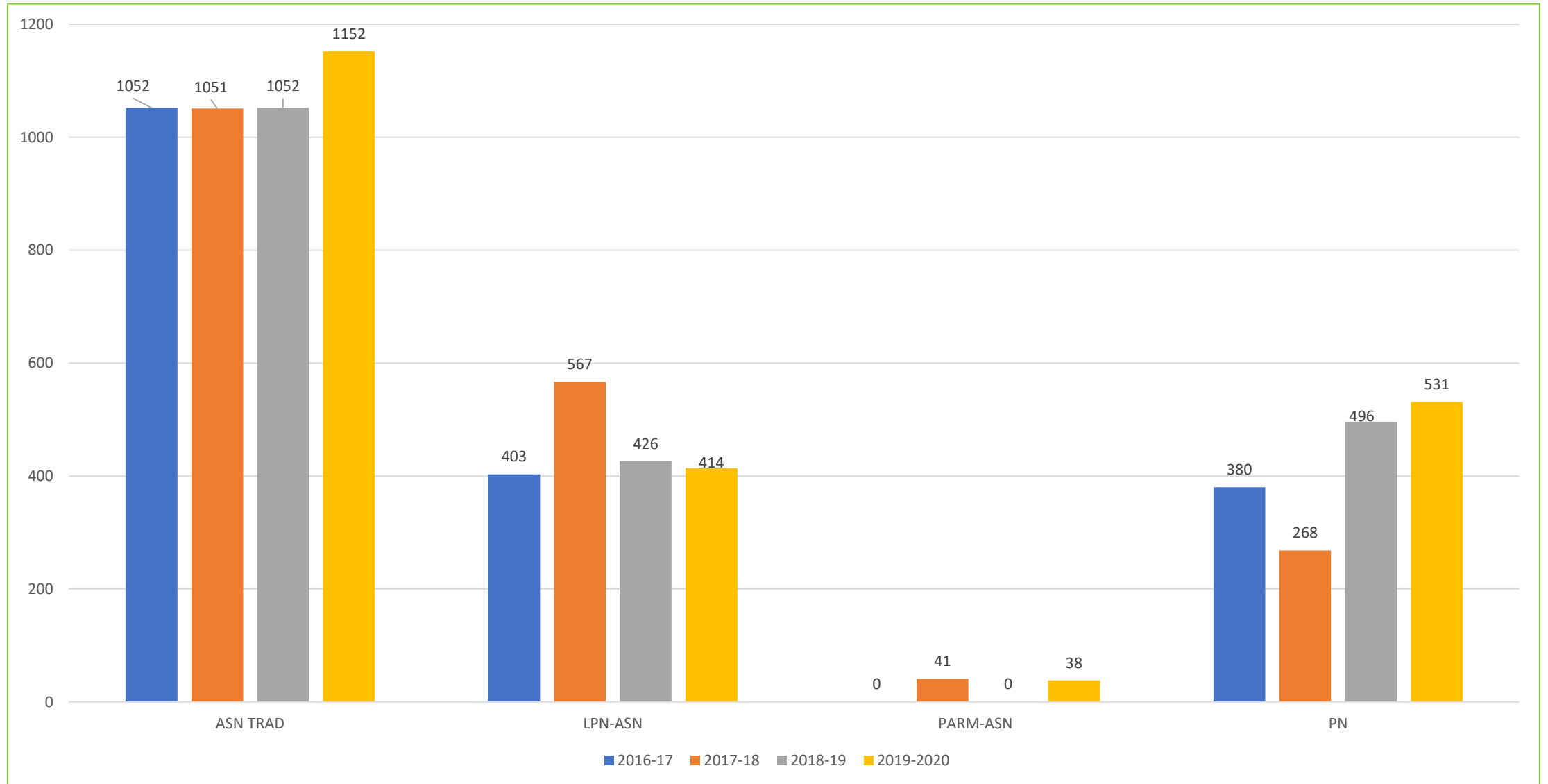
Current Programs

- Associate of Science in Nursing (ASN)
 - Offered at 18 campuses and 3 sites
- Practical Nursing (PN)
 - Offered at 18 campuses (Marion to be added Summer 2020) and 2 sites
- Licensed Practical Nurse to ASN
 - Offered at 18 campuses
- Paramedic to ASN
 - Offered at 2 campuses (2 other campuses considering)

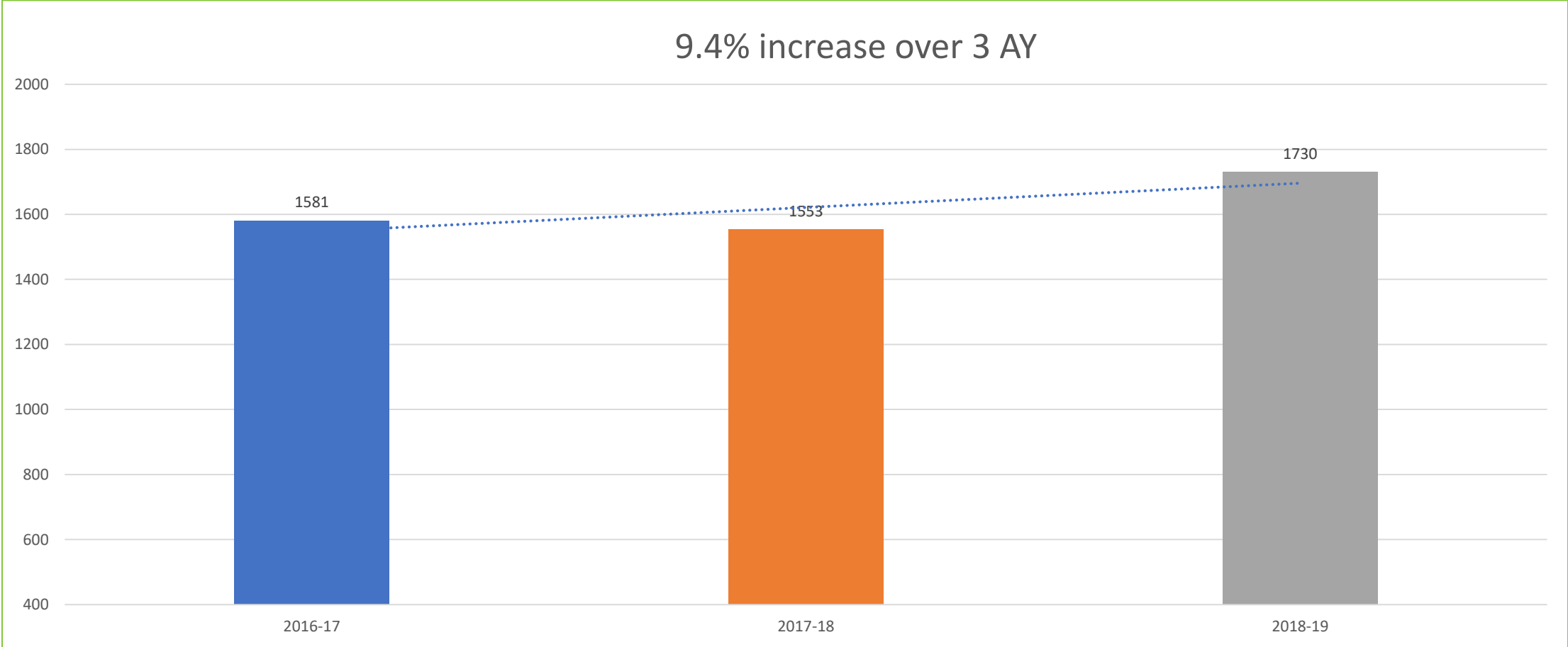
Nursing Enrollment AY 16-17 thru Current



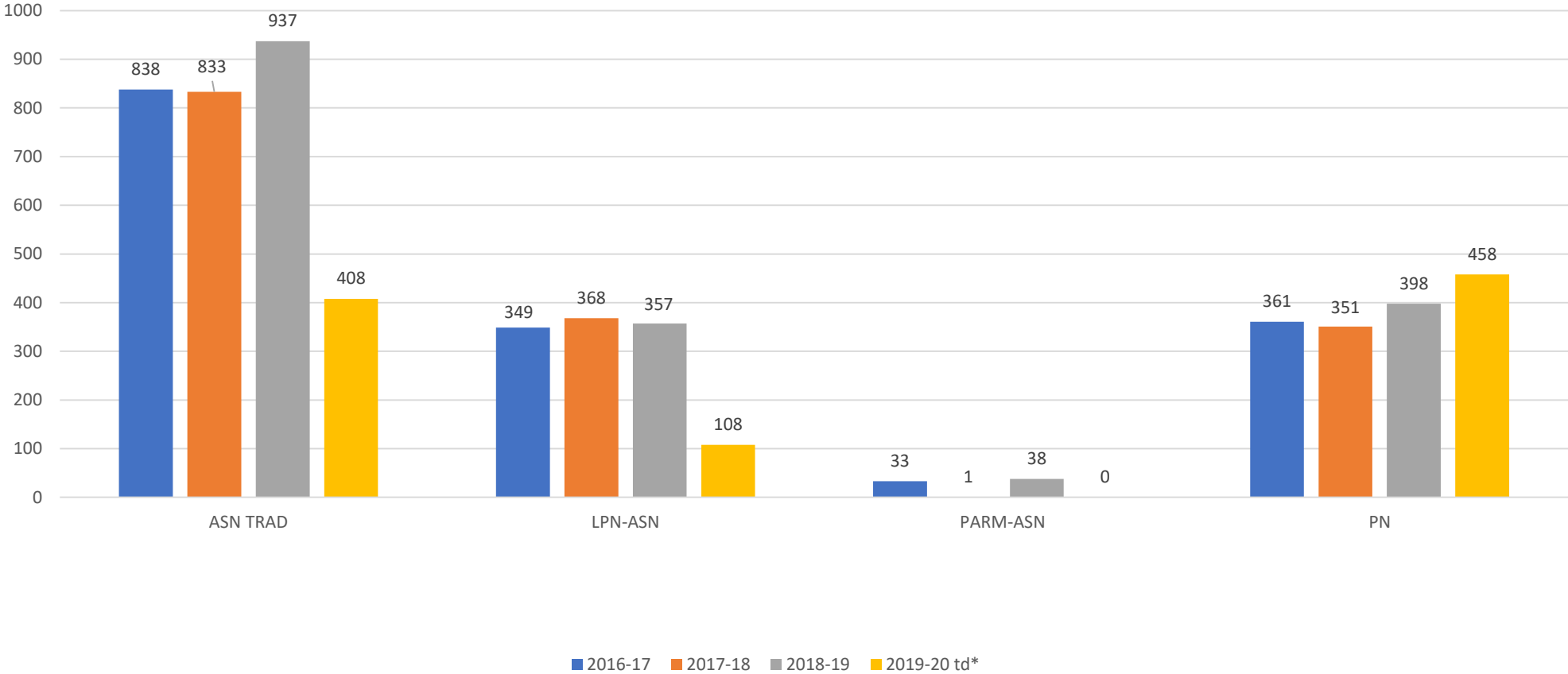
Nursing Enrollment by Program



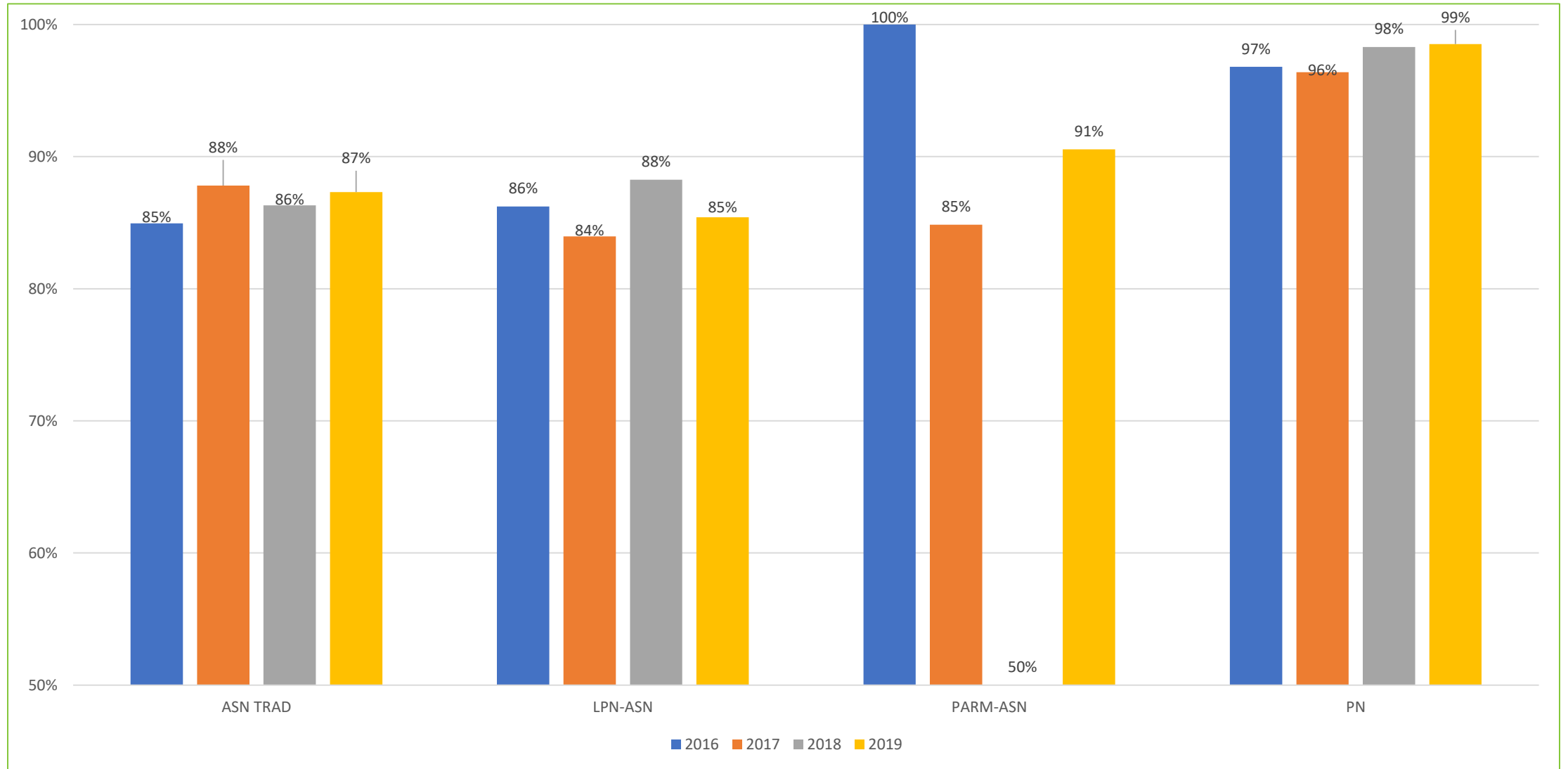
Nursing Graduates AY 16-17 thru AY 18-19



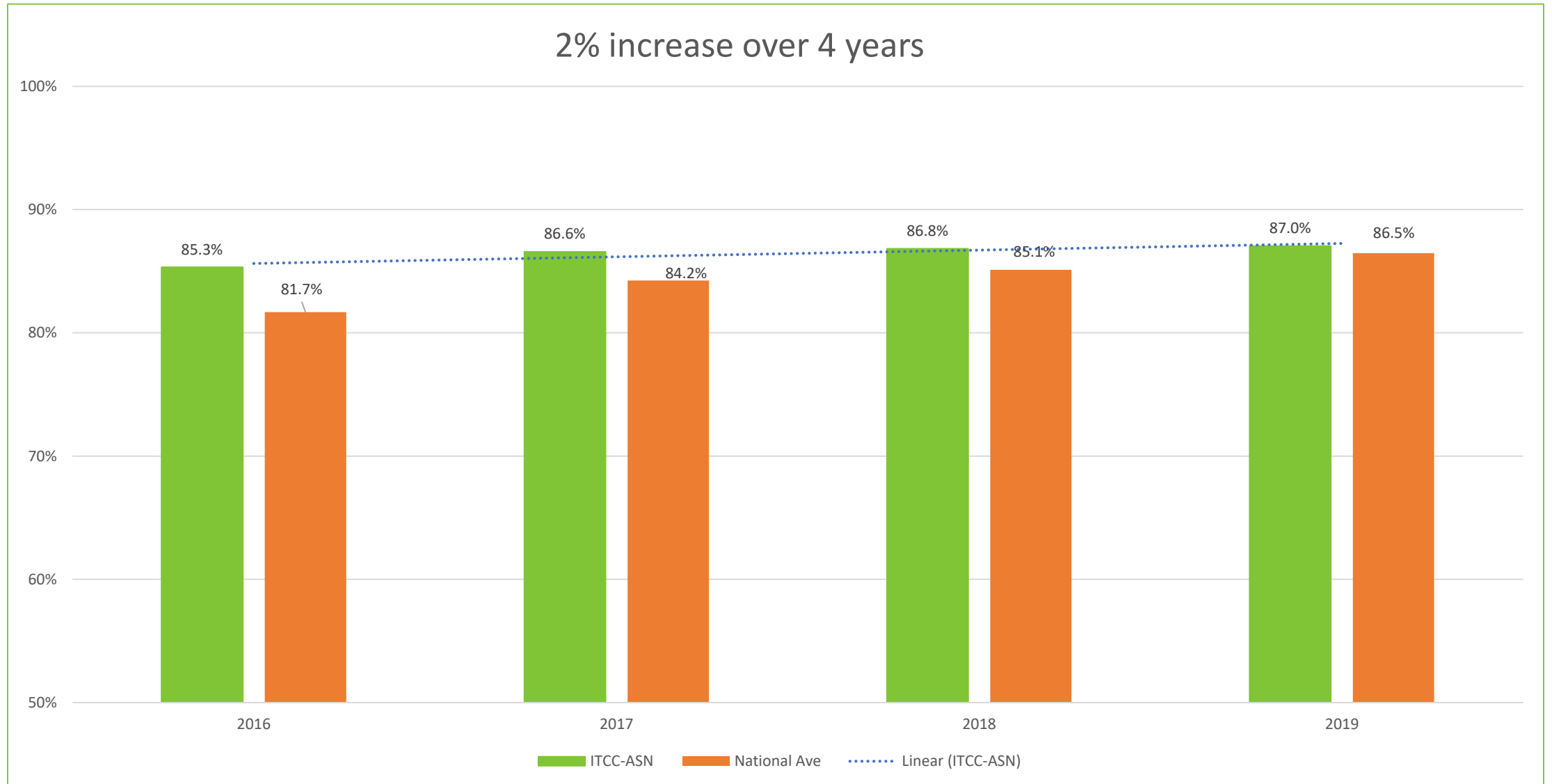
Nursing Graduates by Program AY 16-17 Current



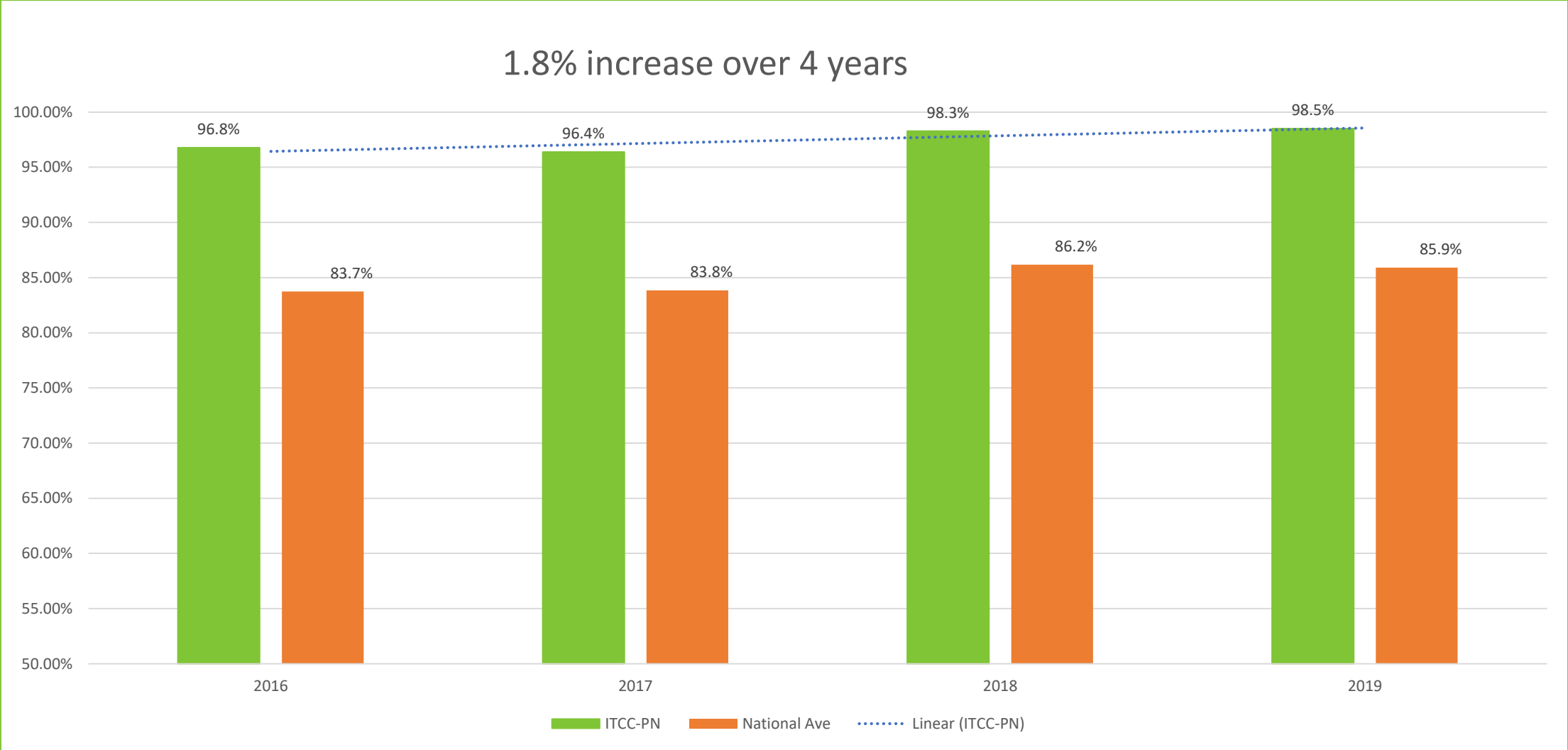
NCLEX Pass Rates Annual 2016 - Present



NCLEX-RN Pass Rates AY 16 - Present



NCLEX PN Pass Rates AY 16 - Present



Proposed Programs

- Medical Assistant to ASN
- Corpsman/Medic to ASN
- Both will be a similar pathway as current Paramedic to ASN program
- Two courses will allow both MA's and Military medics to gain necessary foundational knowledge to continue in the ASN program

To be implemented in Fall of 2021 pending internal approval and Board of Nursing Commission for Nurse Education Accreditation (CNEA) approvals.

Faculty

- 848 IAC 1-2-19 - The ratio of faculty to students shall be a maximum of 1:10 or any portion thereof in the clinical or observational experience, exclusive of the nurse director or coordinator.
- 848 IAC 1-2-13 ... The majority of the faculty shall be full-time employees of the institution.
- Current Faculty

Full-time:

BSN – 10

MSN – 184

DNP/Ph.D./Ed.D. – 11

Total – 205

Adjunct:

BSN – 23

MSN – 55

DNP – 1

Total – 79

Faculty can teach in all programs.

Initiatives to Increase Enrollment and Retain Students

- Legislation – HB 1002- provision for Bachelor’s prepared nurses to teach at Associate level - enacted 2018
- Faculty “on loan”
- Dedicated Education Units
- Program Audits
- Exploring additional programs and pathways
- Utilizing alternative clinical placement options and times
- Ongoing efforts to assure all “seats” are filled up to the first day of class
- Pre-Nursing Pathway
- CNA credit
- Curriculum Revision (anticipate Fall of 2021)

Regulatory Considerations and Market Challenges

- Title 848 – Indiana State Board of Nursing
- Accreditation Standards – Commission for Nursing Education Accreditation (CNEA)
- Demand for qualified faculty - competing with nursing “practice” wages and benefits
 - Current RN average salary in Indiana is \$62,317
 - Nursing faculty average is \$54,675 (without benefits & fringes)
- Clinical sites in some service areas
- Large demand for nurses however we do not want to lower our admission standards which directly correlate with student success

Opportunities

- Recruitment of High School students (currently 29% of Nursing students are age 18-22)
- Continue work with Advising to assure student preparedness/appropriateness for Nursing
- Provide ATI Smart Prep or similar nursing preparation assistance to students
- Increase Nursing tutoring
- Innovation in clinical placements
- Addition of summer courses
- Exploring part-time, hybrid and/or distance learning options to meet the needs of students.
- Curriculum Revision
- Increased computer lab space
- Utilization of Program Fees

Item	PN Program 4 Semesters - 45 Total Credit Hours	ASN Traditional Program 5 semesters - 65 Total Credit Hours	LPN to ASN Transition Program 4 semesters - 55 Total Credit Hours	Paramedic to ASN Transition Program 4 semesters - 57 Total Credit Hours
*IN-STATE Tuition (\$137.85 per credit hour)	\$6,203	\$8,960	\$7,582	\$7,857
*OUT OF STATE Tuition (\$269.69 per credit hour)	\$12,136	\$17,530	\$14,833	\$15,372
Technology Fee (\$75 per semester)	\$300	\$375	\$300	\$300
ATI Testing Package (CARP) (non-refundable)	\$425	\$540	\$540	\$540
NRSRG 128 Course Fee-ATI NCLEX Live Review (non-refundable)	\$345	NA	NA	NA
NRSRG 208 Course Fee-ATI NCLEX Live Review (non-refundable)	NA	\$345	\$345	\$345
Nursing Fee (\$125 per semester following admission to and throughout <u>enrollment in nursing program</u>)	\$375 (x 3 nursing course semesters - estimate only)	\$500 (x 4 nursing course semesters - estimate only)	\$375 (x 3 nursing course semesters - estimate only)	\$375 (x 3 nursing course semesters - estimate only)
Books (estimate for entire program)	\$2,000	\$3,000	\$3,000	\$3,000
Physical Exam & Immunizations	Varies	Varies	Varies	Varies
CPR Certification for the Health Care Provider	Varies	Varies	Varies	Varies
Background Check & Drug Screen	\$96	\$96	\$96	\$96
Background Check & Drug Screen Annual Recheck	\$70	\$70	\$70	\$70
Clinical Document Manager/Clinical Placement Manager	\$70 (estimate)	\$140 (estimate)	\$70 (estimate)	\$70 (estimate)
Uniforms & Other Supplies	\$300	\$300	\$300	\$300
*IN-STATE Total Estimated Program Costs	\$10,114+	\$14,216+	\$12,610+	\$12,884+
*OUT OF STATE Total Estimated Program Costs	\$16,049+	\$22,776+	\$19,861+	\$20,400+

GRADUATE LPN or RN License Fees NCLEX exam fee (\$200) Indiana State Board of Nursing (ISBN) background check fee (\$39.45) ISBN License Application Fee (\$50)	\$289.45 NOTE: The \$50 License Application Fee is required to be submitted to the ISBN in early February for any May graduates.	\$289.45 NOTE: The \$50 License Application Fee is required to be submitted to the ISBN in early February for any May graduates.	\$289.45 NOTE: The \$50 License Application Fee is required to be submitted to the ISBN in early February for any May graduates.	\$289.45 NOTE: The \$50 License Application Fee is required to be submitted to the ISBN in early February for any May graduates.
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Program Fee

- Current Nursing student Program Fee is \$125
- 50% to students' home campus –from \$3,000 to \$83,000 (Avg ~\$27K)
 - Campus Utilization of Fees
 - Tutoring
 - Student Assistance
 - Equipment
- 50% to Nursing Systems Office
 - Systems Office Utilization of Fees
 - Professional Development
 - National League for Nursing LEAD
 - National League for Nursing Executive
 - National League for Nursing Simulation
 - IU Simulation Training
 - Conference attendance
 - Mini-grants
 - Innovative campus programs
 - Tutoring
 - NCLEX Review Tools – U-World
 - Miscellaneous Campus Needs
 - Curriculum Consultant
 - Sponsorships – IHA, ICHA, etc.

Considerations

- Utilizing **all** current program fees we could increase by 12 nursing faculty positions statewide
- Current faculty and student support would require funding from another source
- Based on current enrollment, for every \$100 increase in the nursing fee would recognize approximately \$200K statewide in nursing fees allowing for 3 additional faculty Program Costs



Workforce and Careers

State Board of Trustees Update

February 2020

Career Coaching and Employer Connections (CCEC) Updates

Staffing

Systems Office CCEC Team Hires:

Brandi Smith, Executive Director Career Coaching
Kathy Neary, Executive Director Employer Connections
Cindy Randolph, Executive Director Career Experiences

Alpha Campuses CCEC Hires:

Fort Wayne - Joe McMichael, Executive Director
Indianapolis - Executive Director forthcoming
Kokomo - Stephen Waddell, Executive Director
Madison - Paula Clark, Director
Sellersburg - Kofi Darku, Executive Director
South Bend/Elkhart - Kelly Friend, Executive Director

Full Alpha Team hires in-progress

Funding

- \$11.33 M secured
- \$700 K pending
- Meetings scheduled in February with Lumina and Strada Foundations

Employer Thought Leaders

- Seeking input from stakeholders statewide

Design Thinking Model

- Human Centered approach
- Prototype, Test, Iterate

Statewide Enthusiasm

- DWD, employers, community organizations

Career Coaching and Employer Connections (CCEC) Updates

“Ivy Tech is known as the place to launch your career...”

- **Resource Tool Kit (RTK)** – exemplar tools for students, CCEC staff and employers
- **Career Action Plan** – accountability milestones at each 15-credit mark
- **Strategic Partnerships:** Skillful Indiana, Strada, Ascend Indiana

So What

- We are **professionalizing** the career development experience
- Ivy Tech will be a role model nationally for other academic institutions
- Matching critical hiring needs with Ivy Tech talent

Now What

- Extensive training for career coaches, employer consultants, and career experiences staff
- Spring RFP for Phase II Alphas

Human Resources
State Board of Trustees Meeting
February 6, 2020



Strategy Goal 5

Become Known as a Great Place to Work

2019

A Year in Review



Goal 5 Employee Strategies

- 5.1 Increase retention of high performing, diverse and talented employees
- 5.2 Foster creativity and increase innovation in faculty and staff
- 5.3 Recruit high performing, diverse and talented employees
- 5.4 Build a world class adjunct faculty model
- 5.5 Improve communications among employees



Key Achievements

- Implemented a 2.5% salary plan for continuing FT faculty and staff, adjunct faculty and part-time staff - up from 2% the previous year
- Raised the minimum salary for entry level full-time non-exempt staff to \$30,000 and adjusted the minimums for non-exempt classification levels
- Implemented a Workplace Flexibility policy to provide various schedule options and alternative work location for staff members
- Created a seniority bridge for returning employees



Key Achievements

- Increased the rate of vacation accrual for non-exempt staff to align with administrative staff
- Adjusted for DOL's January 1 salary threshold increase for exempt staff in October for 25 affected staff
- Adjusted full-time 9 month faculty pay schedule to eliminate pay gaps between terms
- Full-time 9 month faculty contracted days were reduced by five without adjustment to base salary
- Academic year calendar now includes a full week (5 days) Fall break for faculty



Key Achievements

- Approved policy change for full-time faculty to report lost time in same increments as staff
- Supported the staffing design and implementation of Ivy Online
- Focused Campus and Systems Office employee engagement efforts
- Held recordkeeping fees to same level for 403(b) and 457(b) retirement plans for another 3 years
- Added a diabetes prevention program at no cost to employees
- Launched auto enrollment for employee directed retirement savings



Key Achievements

- Created systems integration process of open enrollment elections from Ivy Benefits to Banner HR – saving significant staff time
- Developed a model for innovation spaces and stood up three pilots at the South Bend, Lawrenceburg and Muncie campuses
- Redesigned Supervisor Education to meet changing needs of the College
- Created a new executive/sr. leadership talent development program, Pathways to Peak Leadership, focused on the individual employee



Key Achievements

- Rolled out on-site Campus Cabinet training on performance improvement process
- Launched the Adjunct Faculty Certification Institute for adjunct faculty professional development and rank
- Launched new e-learning courses on information security/awareness, diversity, and career enrichment
- Published 3 talent development newsletters: Refresh & Recharge, Innovation & Creativity and Coaching



Early Starters for 2020

- Your Money Line – personal finance resource for full-time employees
- Staff performance evaluation process upgrade
- Implement spot bonus policy
- Launch statewide employee assistance program
- Restructure educational support tuition reimbursement policy



Budget & Finance Committee Report

State Board of Trustees
February 6, 2020



Agenda Items

1. OIT Update
2. Legislative Update
3. Debt & Capital Leases
4. Tax Intercept
5. Revenue & Expense
6. Surety Bond

Office of Information Technology (OIT) UPDATE

What is OIT?

187 Employees Across **6** Major Departments

InfoSec & Infrastructure

Enterprise Services

Shared Services

Business Intelligence

CRM

IT Project Management Office

OIT Facts

Hardware & Software

- **21,500+** computers (desktops and laptops)
- **851+** printers and **481** copiers
- Over **1,000** different software publishers

Network & Security

- **686.9 million** web clicks occurred at the college last month
- Over **62.4 million** emails sent to Ivy Tech last month
 - Of those, **49.5 million** malicious emails were blocked
- Over **2,500** WiFi access points

OIT Facts

Custom Applications & ERP

- **30** custom web applications
- Over **270k** lines of custom code written by OIT staff
- Banner (our ERP/SIS) consists of:
 - Roughly **75 servers** total
 - Over **40 applications**
 - There are **7 database copies** (Oracle) across all instances

OIT and the Acronyms

From the December Board meeting:

- SI implementation partner proposal for our SaaS CRM that integrates with the ERP/SIS and LMS..

What does that mean?

ERP/SIS

ERP – Enterprise Resource Planning

- Human Capital Management and Finance system for the college

SIS – Student Information System

- Student records, financial aid, registration, admissions, etc.

LMS – Learning Management System

- Class assignments, grading, and other resources

- Ellucian's Banner Product single system for both ERP and SIS since 2007.

LEGISLATIVE UPDATE

FAFSA

- Federal FUTURE Act – **passed and signed**
 - FAFSA Simplification
 - Verification Relief
 - Repayment simplification
- SB 223 (Leising)
 - Requires all students in their senior year to complete and submit FAFSA with some exceptions

Other Updates

- Bills not heard in committee and passed by at least one Chamber are now “dead”
- Statehouse Day – at least 31 legislators stopped by
- HB 1007 – Cash for Capital Projects – **passed and signed**
- Workforce Cabinet – HB 1153 and HB 1419
 - Add more members to the workforce cabinet.
- Others

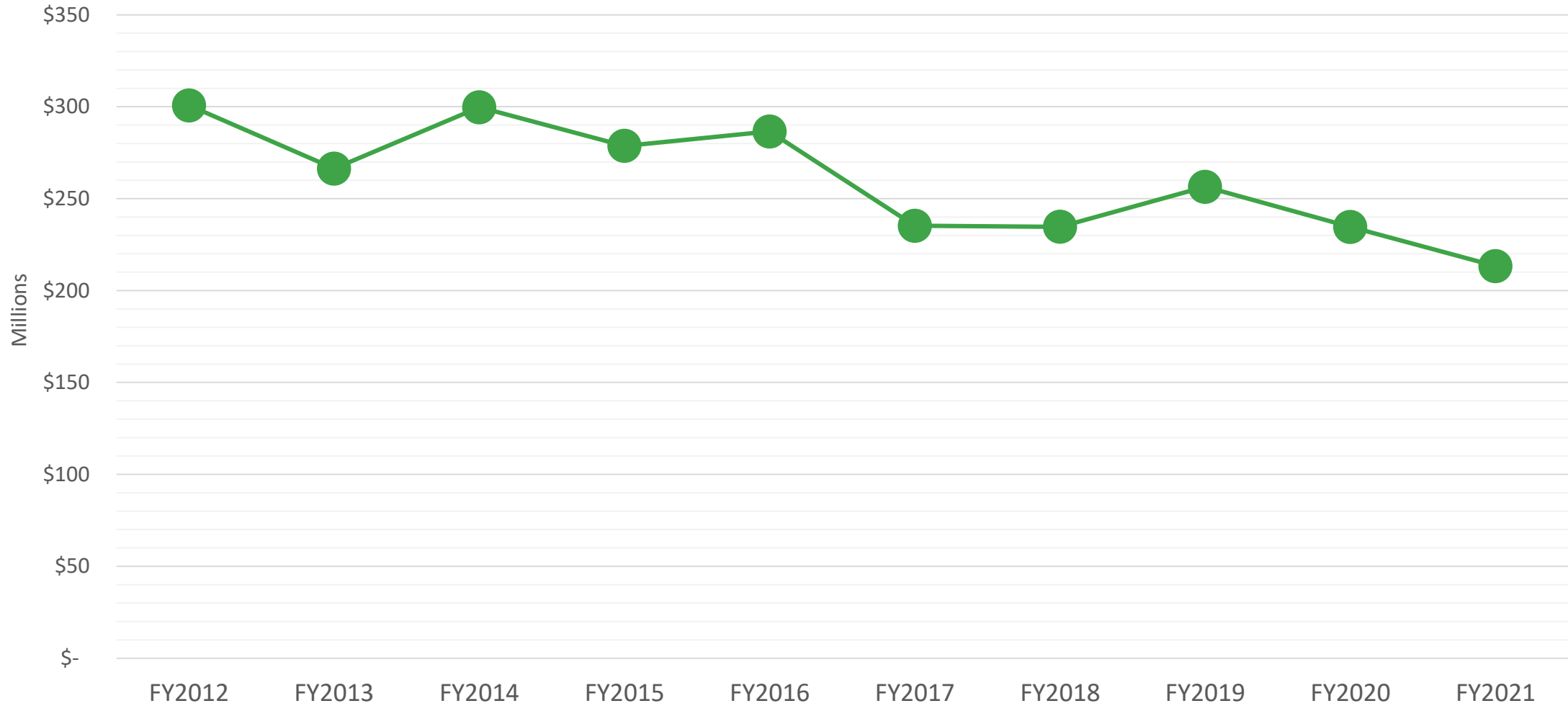
DEBT & CAPITAL LEASES

Benefits of Columbus Cash Funding

- Lowers cost of the project for the state
 - Projected interest of \$13.3M at 2.60%
- Unencumbers \$1.9M from state budget each year for the next 20 years
- Eliminates transaction costs of issuing bonds
- Allows Ivy Tech's to continue to reduce fee replaced debt
- Provides future flexibility for issuing debt

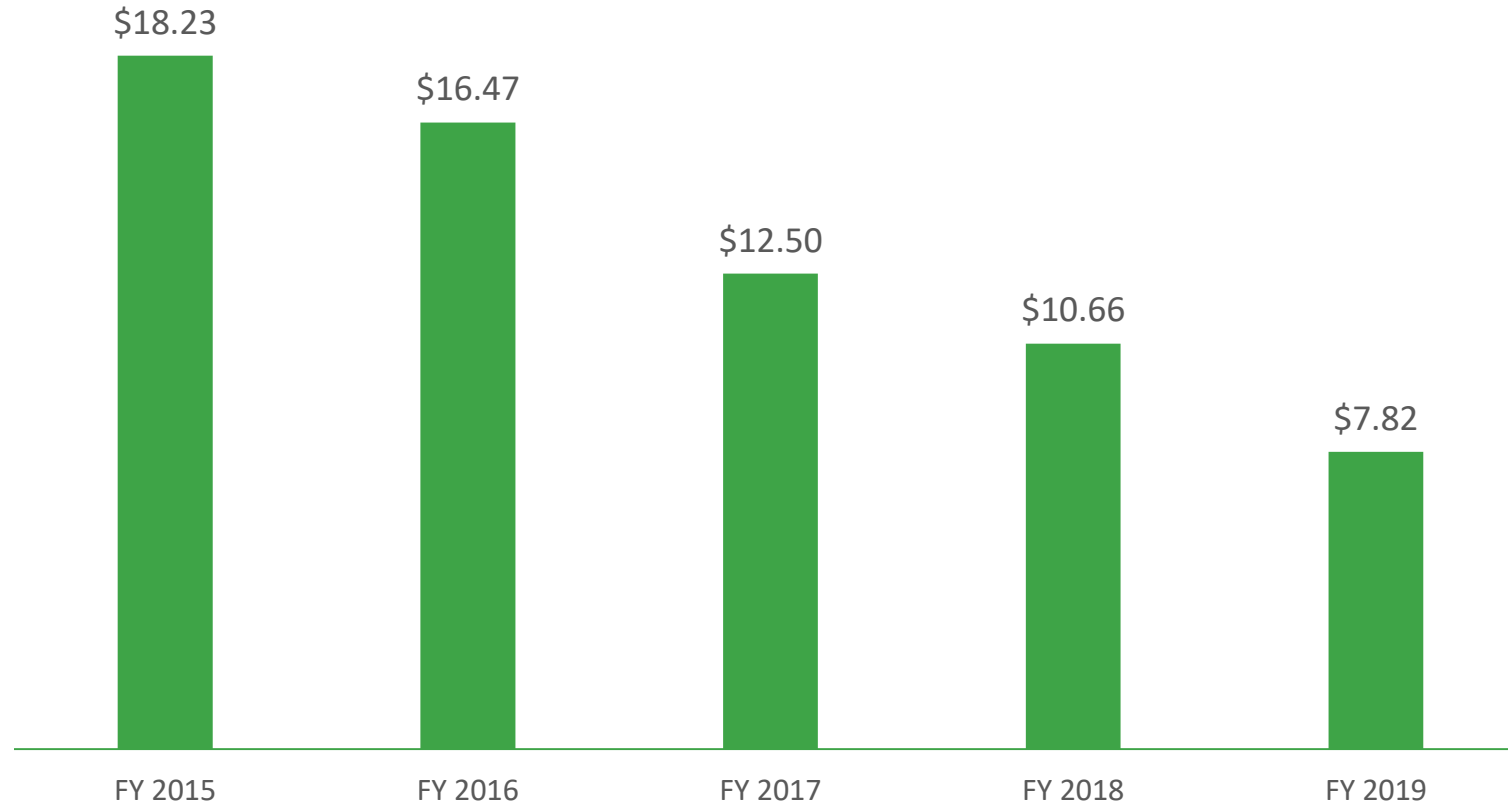
Total Debt

2012 - 2021

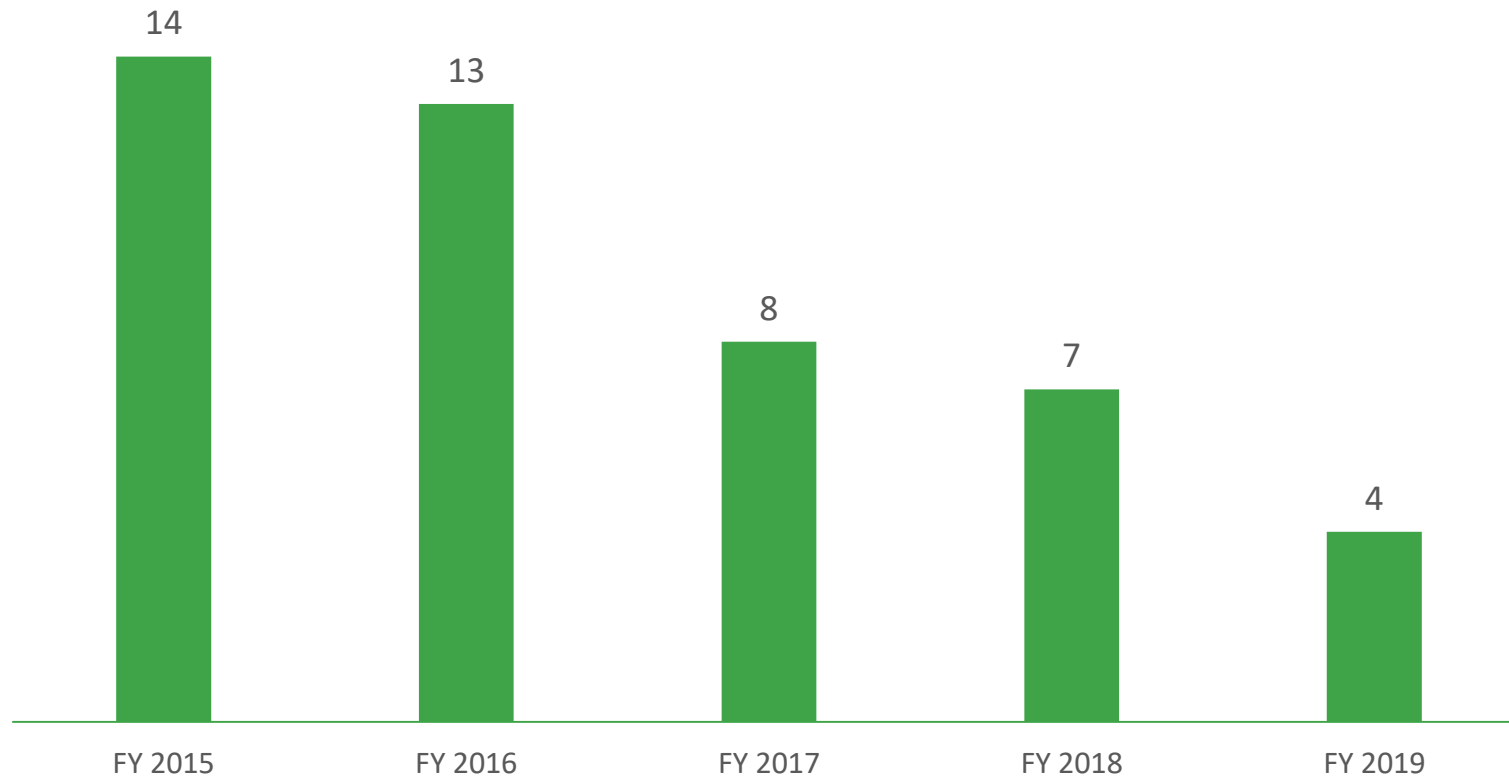


Capital Lease Obligation

in millions



Number of Capital Leases



Capital Leases

in thousands

Property	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Technology Building	\$827	\$765	\$699	\$628	\$559
Rayl Building	\$529	\$483	\$0	\$0	\$0
Dupont Building	\$1,172	\$1,114	\$1,015	\$0	\$0
Trialon Building & First Ave Building	\$1,614	\$1,464	\$1,309	\$1,152	\$0
Brentlinger & Doughmaker Building	\$984	\$786	\$0	\$0	\$0
Fishers Building	\$312	\$0	\$0	\$0	\$0
Perkins Building	\$1,240	\$1,179	\$1,121	\$1,061	\$0
Michigan City Building	\$1,564	\$1,295	\$0	\$0	\$0
Automotive Building	\$626	\$517	\$0	\$0	\$0
Aviation Building	\$1,859	\$1,809	\$1,756	\$1,700	\$1,641
OAMTC Building	\$1,650	\$1,475	\$1,295	\$1,109	\$917
Crown Point Building	\$5,854	\$5,589	\$5,308	\$5,013	\$4,703
TOTAL	\$18,231	\$16,475	\$12,502	\$10,662	\$7,821

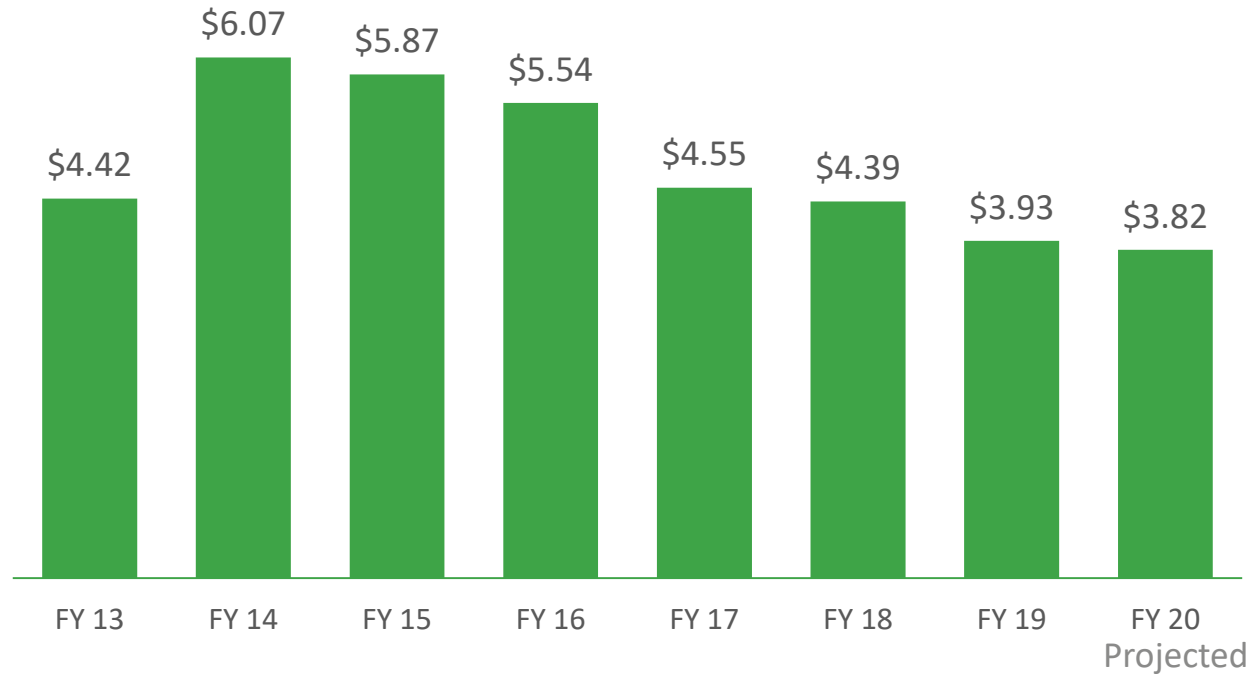
TAX INTERCEPT

FY 2020 Submitted to DOR

Accounts	Dollars	Average Balance
77,239	\$53,101,081	\$687

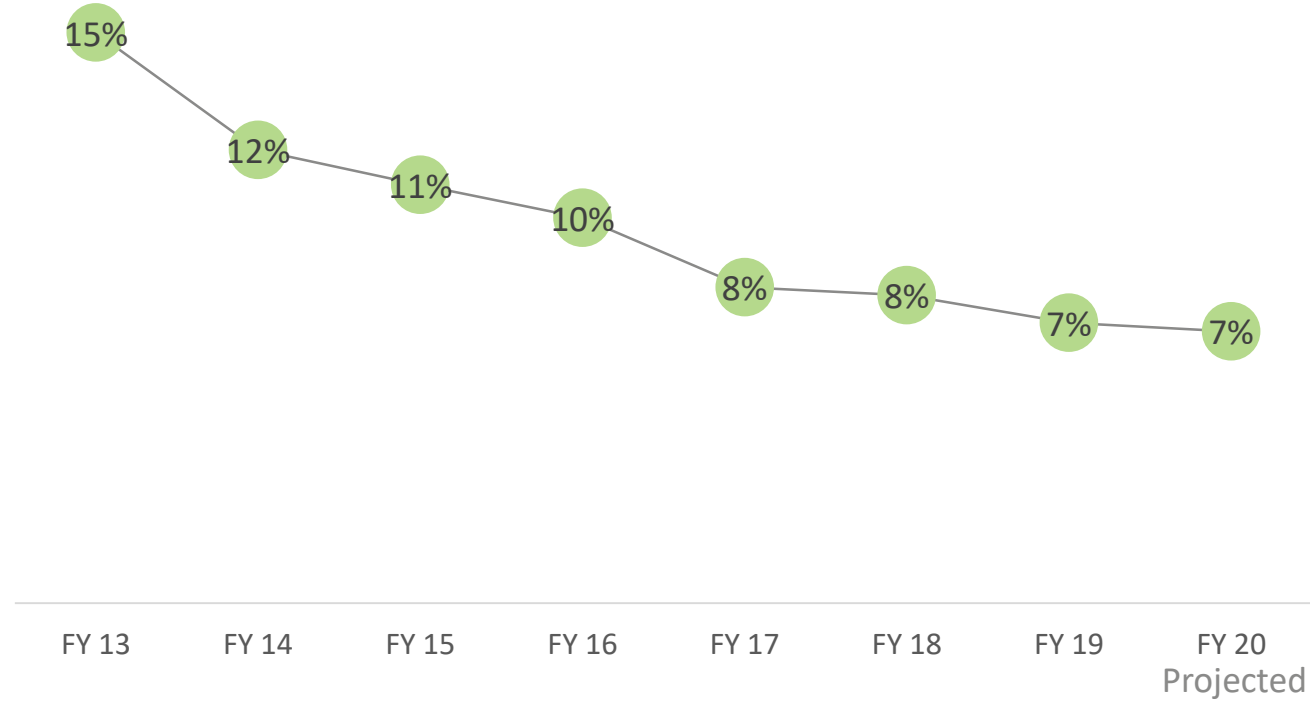
Dollars Recovered

in millions



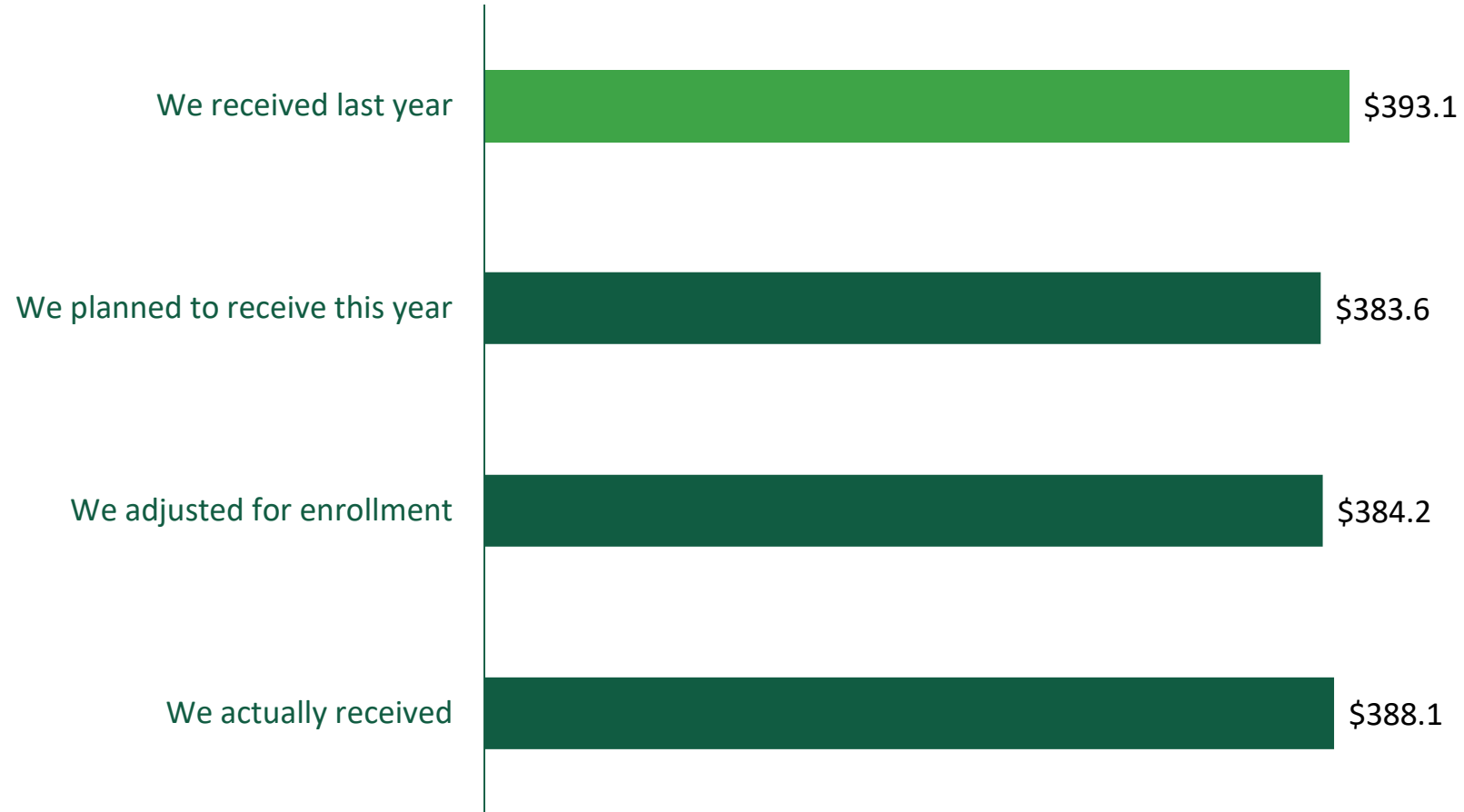
% of Dollars Recovered

in millions

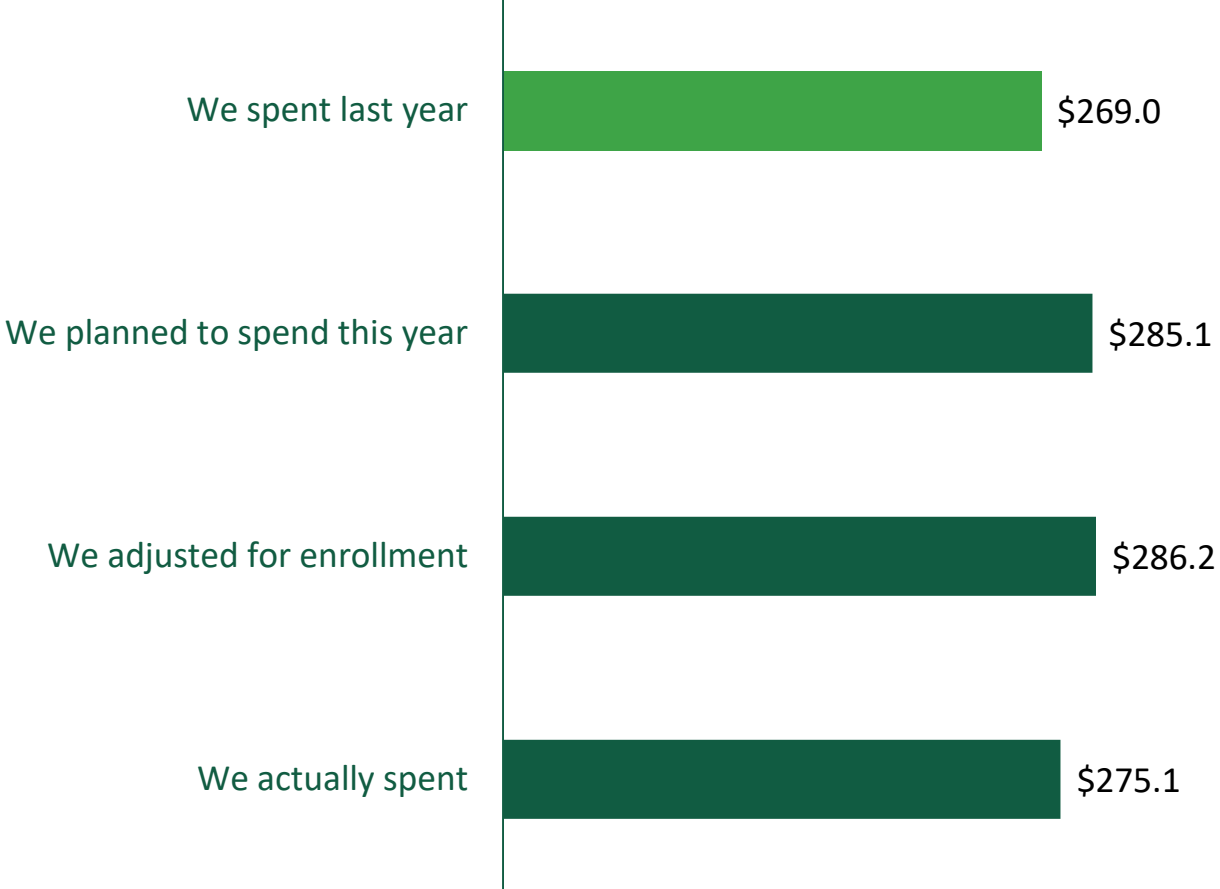


REVENUE & EXPENSE

Revenue



Expense



February 2020 Board Report

Active Grant Breakdown:

(127) Competitive Grants: \$39,096,772

(23) Non-Competitive Grants: \$27,804,588

(150) Total Active Ivy Tech Grants: \$66,901,360

Note: Due to space limitations, only an illustrative sample of awards and submissions are described below.

Grants Awarded During Period (19- \$13,039,197)

(19) Competitive Grants: \$13,039,197

(0) Non-Competitive Grants: \$0

- **Muncie** received the Indiana Commission for Higher Education's Stan Jones Student Success grant. The \$4,500 grant will be used to expand the Cardinal Reboot program, a transfer program between Ivy Tech Muncie and Ball State University to assist students that are academically dismissed from Ball State.
- **Indianapolis** received \$1,000,000 from the Marianne Glick and Mike Woods Charitable Fund of Central Indiana Community Foundation (CICF) for the Glick Scholars Program. The grant funding will provide wraparound services and support to Ivy Tech students receiving a scholarship from the TeenWorks Scholarship Fund, a fund of CICF.
- **Columbus** received a \$2,000 grant from Corteva Agriscience to promote student engagement in science education. The funds will be used for a weather balloon launch, an opportunity for students to actively learn about atmospheric science.
- **Systems Office** was awarded a combined total of \$8.25 million for the College's Career Coaching and Employer Connections (CCEC) initiative. The \$8,000,000 award from Lilly Endowment Inc. and the \$250,000 grant from the Central Indiana Community Foundation will support the necessary operational and technology infrastructure costs to successfully implement the CCEC program.

Grants Submitted During Period (9 - \$3,057,363)

(9) Competitive Grants: \$3,057,363

(0) Non-Competitive Grants: \$0

- **Lafayette** submitted a \$997,424 proposal as part of Purdue University's application to the National Science Foundation's STEM Learning and Learning Environments, Broadening Participation, and Workforce Development grant initiative. The proposed project would incorporate data visualization into Ivy Tech STEM curriculum, teaching students to better understand and utilize raw, complex data.
- **Kokomo** submitted a \$30,000 request to the Dukes Healthcare Foundation of Miami County for nursing scholarships.
- **Terre Haute** submitted a proposal to the Indiana Department of Natural Resources' Next Level Trails grant opportunity. The \$269,038 request will be used to support a trail development project on the campus, connecting Ivy Tech Terre Haute with the Vigo County Parks Development trail system at Ruble Park, the Garden Quarter apartment complex and Dixie Bee Elementary School.

Proposals Declined During Period (7 - \$6,473,499*)

*A thorough review of proposals in submitted status was conducted during this time, which resulted in a significant amount of proposals being marked as declined.



Building, Grounds, and Capital Committee

Amanda Wilson

Vice President for Capital Planning and Facilities

Buildings, Grounds, and Capital Discussions

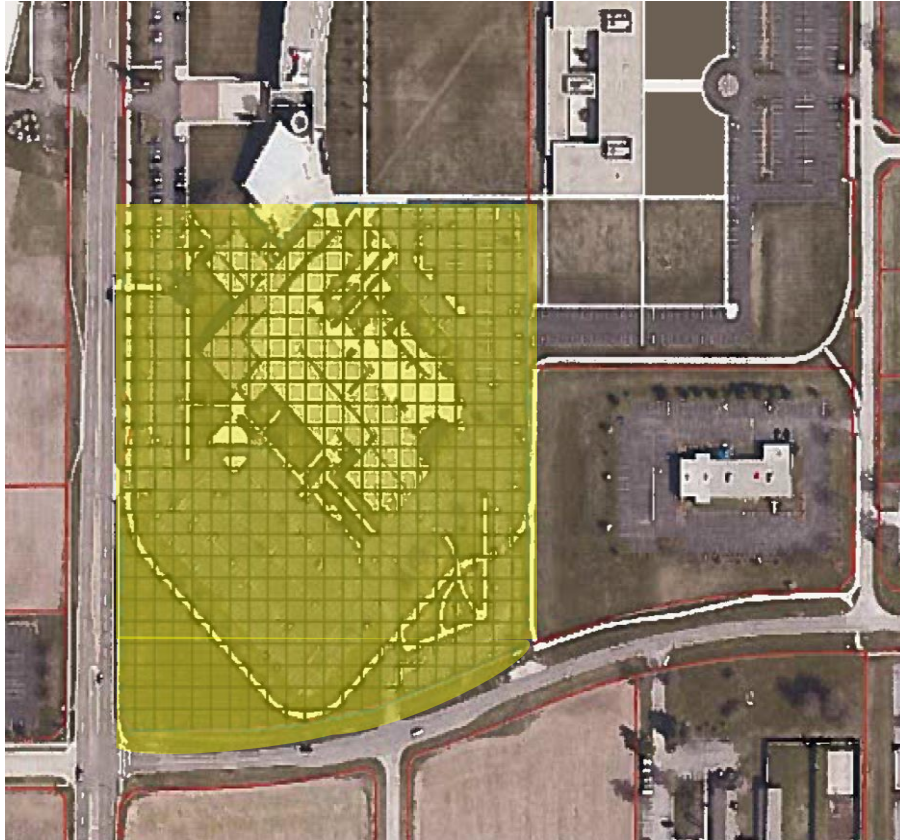
Construction and Land Acquisition Topics (Resolutions)

- A. Columbus Campus- Airport Land Lease for Main Building
- B. Columbus Campus- Capital Project Architect of Record Contract
- C. Columbus Campus- Capital Project Design Architect
- D. Columbus Campus- Capital Project CMc Contract

Informational Items

- A. SBOT Approved Contracts and XBE Spend

A. Columbus Campus: Airport Land Lease



- The College entered into a lease with Airport Board on September 20, 1982, to construct Poling Hall (located at 4475 Central Ave, Columbus, IN 47203)
- Ivy Tech's Columbus capital project is to construct a new building to replace Poling Hall on the same land
- The College has negotiated a new lease on the same property for another 40 years
- Lease amount remains the same at \$1 per year

REQUEST: Approval of Land Lease with Board of Aviation
Commissioners for the City of Columbus

B. Columbus Campus: Approval of Contract with CSO as the Architect of Record for the Columbus Capital Project

Selection Process

- Step #1: Request for qualifications
 - Submissions individually ranked by committee
- Step #2: Interviews and request for pricing
 - Interviews discussed and ranked by selection committee for collective score
- Requested a Best And Final Offer
- Total Contract: \$1,303,437 (including reimbursables), plus \$45,000 in FF&E specification services

REQUEST: Approval of contract with CSO in the amount of \$1,303,437 with an alternate of \$45,000

C. Columbus Campus: Approval of Contract with IwamotoScott as the Design Architect for the Columbus Capital Project

Selection Process

- Step #1: Received Shortlist from Cummins Foundation
- Step #2: Interviews and request for pricing
 - Interviews were ranked by selection committee for collective score; included architect of record representative
- Total Contract: \$1,019,180 (including reimbursables)
- Design architect expenses covered by grant

REQUEST: Approval of contract with IwamotoScott in the amount of \$1,019,180

D. Columbus Campus: Approval of Contract with Pepper Construction as the Construction Manager as Constructor (CMc) for the Columbus Capital Project

- Selection of partners completed in phases as architect and engineer
- Pre-construction phase of contract \$30,000
- Guaranteed Maximum Price (GMP) will be established as design is developed and executed as an addendum to the pre-construction contract
- \$50,000 Fee at Risk and \$50,000 Incentive (funded from cost savings)
- We will receive cost estimates at multiple stages of design to confirm budget compliance
- Total project cost \$32,879,000

REQUEST: Approval of contract with Pepper Construction in the amount of \$30,000 with addendum to follow for GMP

Information Item A: SBOT Approved Contracts

Contract Approvals:

- | | |
|----------------------------------------------|------------|
| • Indianapolis OIT HVAC Replacements (JOC) | 77.26% XBE |
| • Indianapolis ASAP Build Out | Pending |
| • Indianapolis A&E Services for Auto Project | Pending |
| • Indianapolis CMc Services for Auto Project | Pending |
| • Elkhart A&E Services for Flex Lab Project | Pending |
| • Elkhart CMc Services for Flex Lab Project | Pending |
| • Columbus A&E Services for Capital Project | Pending |
| • Columbus CMc Services for Capital Project | Pending |

Questions?





Marketing and Public Relations Update

Jeff Fanter and Kelsey Batten

Application Wildly Important Goal (WIG)

Increase Summer Applications from 0 to 11,368

Total Summer applications: 13,107 (115% to goal)

Increase Fall Applications from 0 to 42,898

Total Fall applications: 44,973 (105% to goal)

Increase Spring Applications from 0 to 21,293 by February 24, 2020

Current Spring applications: 20,232 (95% to goal)

2019-2020 Academic Year from 0 to 75,559

Current total applications: 78,313 (104% to goal)





Current Digital Marketing Efforts

Focus on January, March, June, August 2020 start dates

Budget from campus pool dollars = **\$1,373,717** (spent **\$327K**)

Cost per application goals created by campus

Currently hitting CPA for 17 of 18 campuses

Statewide cost per application goal = **\$125**

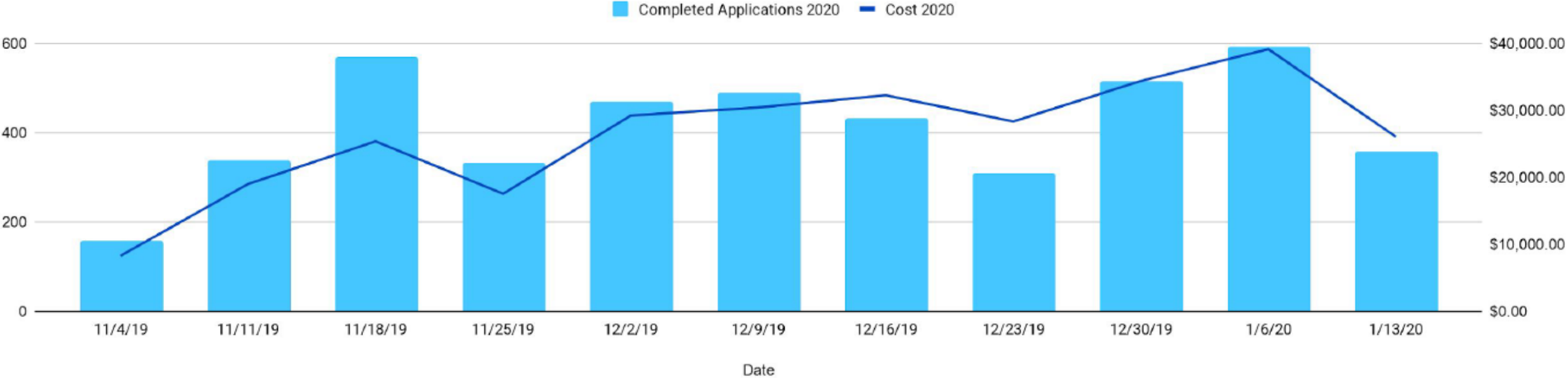
Current statewide CPA = \$61.80



Ivy Tech Is The Best Resource Available to Homeschoolers. Our Classes Can Round Out Your Homeschooler's Education.



Completed Applications and Cost by Week



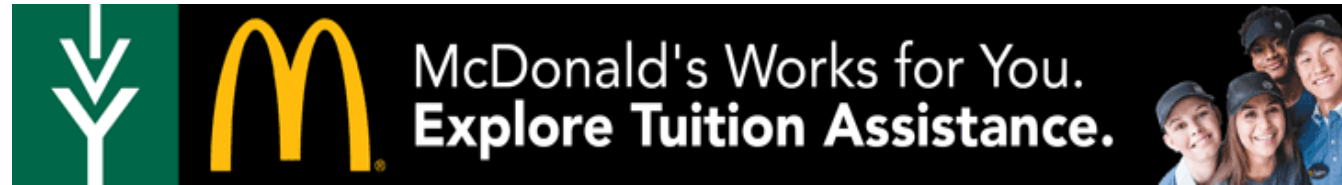
Focus on March Start

Awareness Campaigns

Achieve Your Degree – Geofence locations
Some College/No Degree (2,751 clicks)

Lead Generation Campaigns

Upside Down Campaign (\$35 CPA)
Volunteer Firefighters (831 clicks)
Next Level Jobs (5,085 clicks)



New Initiatives Being Tested

McDonald's Geofencing (177 clicks)
Pay per conversion (5.3M impressions)
Homeschool (154 clicks)
2019-202 FAFSA filers
Post Applicant Nurturing (275 clicks)
Enrolled in 1st Eight Weeks but not 2nd (88 clicks)
Guest Student Pool (334 clicks)



Achieve Your Degree Campaign Interest

Served up 234,163 impressions

2,027 ad clicks

\$1,073 investment

Cook Medical – 103

Adidas – 56

Union Hospital – 83

Kings Daughter Hospital – 69

Beacon Health Systems – 67

Subaru – 65

Jackson County Hospital – 63

Parkview – 61

Wabash National - 58

Deaconess – 56

Rolls Royce – 51

Lutheran Life Villages – 45

Lutheran Health – 45

Batesville Tool & Die – 45

Honda – 45



Building Awareness for March

Outdoor

70+ Billboards

Radio

25+ Stations

Media Buying Coverage in all campus service areas

Media Relations Push in all markets

- **Ivy Tech “March”ing to a New Beat**



IvyTech.edu/ApplyNow

Need some additional education or training for a high-wage, high-demand career? Ivy Tech Community College can get you ready with classes starting in March--yes, March! There's no need to wait. Ivy Tech now offers more March courses than ever before. With in-demand programs like information technology, healthcare, supply chain and advanced manufacturing, Ivy Tech is the place to get started--or continue working toward--your educational goals. Apply for free at Ivy Tech dot e-d-u. But hurry-- classes start March 16.

Partnership Highlight – Indiana Latino Institute

Title Sponsor November Education Summits in Indianapolis and South Bend

“This event was **amazing**. We ended up having 8 tables with a lot of hands on activities for the students to engage with. We easily **spoke to over 350 students** as we directed them to have one on one discussions with the faculty members we brought. ILI told me that **we have been the best institution to work with from top to bottom.**” – Ivy Tech South Bend’s German “Q” Quezada

“The ILI Education Summit was **amazing!** Myself and Karen Iglio from the Noblesville campus were able to put on **workshops in front of well over 100 students** each. At our booth, I was using a clicker to try and keep track of how many visitors we had and at the end of the day we **were up over 600!** I’m sure the number was even higher as I was speaking with students constantly and missed some that stopped by.” – Ivy Tech Central Indiana’s Andrew Penalva

Received a list of 695 students and developed a targeted campaign including digital, e-mail and text.



Social Media and Website



Facebook

- 116,063 followers
- 43,081,159 impressions



Twitter

- 8,341 followers
- 1,309,458 impressions



Instagram

- 4,505 followers
- 4,282,712 impressions



LinkedIn

- 119,397 followers
- 239,495 impressions



Ivy Tech Retweeted

HSE Royals Athletics @HSEAthletics · Jan 8

I love this! #WeAreRoyals #FaceofSportsmanship Thanks @IHSAA1 and @IvyTechCC for capturing this amazing memory!



1

15

87



2019 Numbers

- 22.4 million page views

Top Three Pages

- Programs A-Z
- Apply Now
- Ivy Learn

Earned Media for 2019

Total Ad Equivalency = \$4,507,026

- News (Print/Online) = \$4,004,019
- Blogs = \$138,159
- Television = \$364,848

Kicked off 2020 with good PR

- McDonald's partnerships
- Richard M. Fairbanks grant
- Lilly Endowment grant
- Over \$1M in earned media



Eric Holcomb
@GovHolcomb

This is the kind of forward-thinking partnership that enables Indiana to develop our skilled and ready workforce. The combined strength of these two entities will allow thousands of students to pursue their dreams & keep Indiana's economy moving ahead.

prn.to/2uqzylH



1:24 PM · Jan 9, 2020 · Twitter Web App

<https://www.wthr.com/article/mcdonalds-ivy-tech-partner-provide-workers-tuition-assistance>

Research Project Update

Asked four to submit an RFP (select partner by February 28)

- Asher Agency (Fort Wayne)
- Willow Marketing (Indianapolis)
- 360 Group (Indianapolis)
- Borschhoff (Indianapolis)

- Internal and External Audiences (kicks off early March)
 - Surveys
 - Focus Groups

- Phase I : Do we consider a name changed (complete by July)
- Phase II: What does our messaging look like to address perception challenges (complete by September)



Questions?

Thank You!

Foundation Update

State Board of Trustees

February 6, 2020

In Memory of Bill Goins

1952 - 2020



- State Board of Trustees 1995 – 2008
- Ivy Tech Foundation Board of Directors 1997 – 2020
- City of Rushville Council 1992 – 2003
- Rush County Boys & Girls Club Board of Directors President
- Rush County Foundation Advisory Board
- Great Friend, Board Member, Confidant, Community Leader, and Family-Centered Member

2019 Top Foundation Achievements

1. Results

- 2019 was one of our finest years, \$54.9M of donations and grants
- 2020 fiscal year goal has been reached as of 12/31/19
- All metrics achieved for 2019
- Exceeding statewide campaign target by \$8.7M (from inception to date)
- 10 campuses above target for year 2 of campaign goal

2. Lilly Endowment Initiatives

- \$5.5M of CCEC grants received to date
- \$3M additional matching opportunity available
- Additional opportunities of \$24.5M

3. Growth in Circle of Ivy

- Raised over \$500,000 in four years
- Nearing 800 members
- Membership and governance review scheduled for 1st quarter of 2020

4. Increased Pipeline Management

- 3 – 5 year pipeline update is under construction to be completed 12/31/20
- Increased focus on campus pipeline development

Contributions by Type (thru December)

Donation Type	2019/20 YTD Actual	2019/20 Budget	% to FY Goal
Grants	\$28.3	\$29.1	97%
Planned Gifts	\$7.0	\$2.4	Exceeded
Major Gifts >\$10k	\$8.3	\$10.8	77%
Annual Fund <\$10k	\$3.8	\$4.2	90%
Total	\$47.4	\$46.5	Exceeded

Campaign By Service Area

Service Area	Campaign Goal In the Millions	Grand Total As of 12/31/19	% to Goal
Northern Service Area David Findlay (7 Campuses)	\$64.3	\$32.4	50%
Central Service Area Maria Quintana (4 Campuses)	\$54.2	\$23.7	44%
Southern Service Area Paul Perkins (7 Campuses)	\$53	\$22.1	42%
Statewide	\$113.5	\$29.3	26%
Subtotal	\$285	\$107.5	38%

**Goal: Each Campus and
Service Area
@ 40% to Campaign Goal
by June 30, 2020**

**Campuses @ 40%
as of 12/31/19**

**Bloomington
Columbus
Kokomo
Lafayette
Lake County
Lawrenceburg
Madison
Muncie
South Bend/Elkhart
Valparaiso/Michigan City**

Campaign Momentum

It is important to:

- keep our momentum moving
- keep pushing forward
- stay ahead of goal in the silent phase of the campaign

There are several unknowns that could impact the next year of the campaign:

- 2020 Presidential election
 - Donor uncertainty may delay gift decisions
 - Administration changes could effect federal grant programs
- Potential for a recession
 - Continue to solicit leadership gifts now, while the stock market and economy is strong

Board Giving

Fiscal Year 2019/20 as of 1/10/20		
*College Trustees	*Foundation Directors	Campus Boards
67% 10 out of 15	63% 38 out of 60	40% 53 out of 133
GOAL 100%	GOAL 100%	GOAL 80%

* Achieved 100% for past 6 years

Grants Update

Grants Proposals/Submissions - Highlights:

- ✦ 72 YTD Grant Submissions – as of December 31 we are at ~55% of annual goal
- ✦ Cummins Architecture Grant – Columbus Campus - \$2.5M
- ✦ US Department of Education Student Support Services, 5 campuses – potential ~\$6.25M

Lilly Endowment Work:

Career Coaching & Employer Connections

Focus: CCEC Model

Funding Potential: \$8M

Status: \$5M Awarded –
Additional \$3M available if
matched

Due Date: Match due by October
2021

Charting the Future

Focus: Equity & Rural

Funding Potential:
\$5.5-15M

Status: \$500k planning grant
received. Full proposal under
development

Due Date: April 15, 2020

Enhancing Opportunity in Indianapolis

Focus: Decreasing Poverty

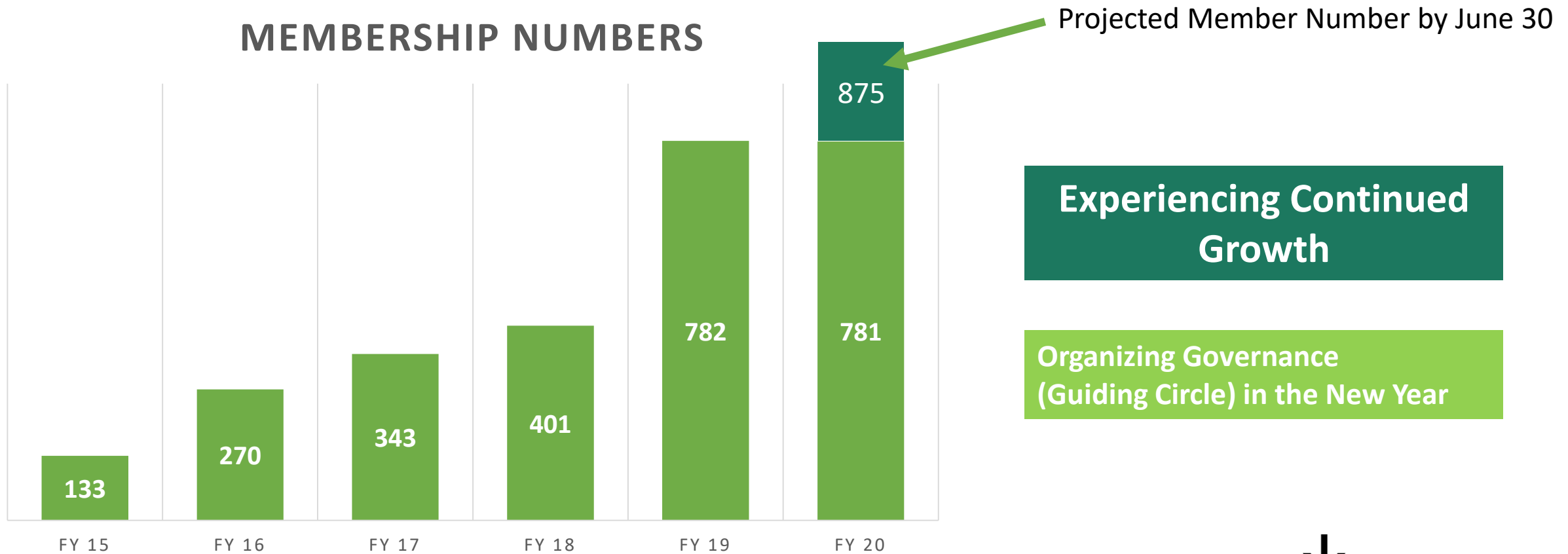
Funding Potential:
Up to \$10M

Status: Concept Paper Under
Development

Due Date: March 2020

Circle of Ivy


MEMBERSHIP NUMBERS



Experiencing Continued Growth

Organizing Governance (Guiding Circle) in the New Year

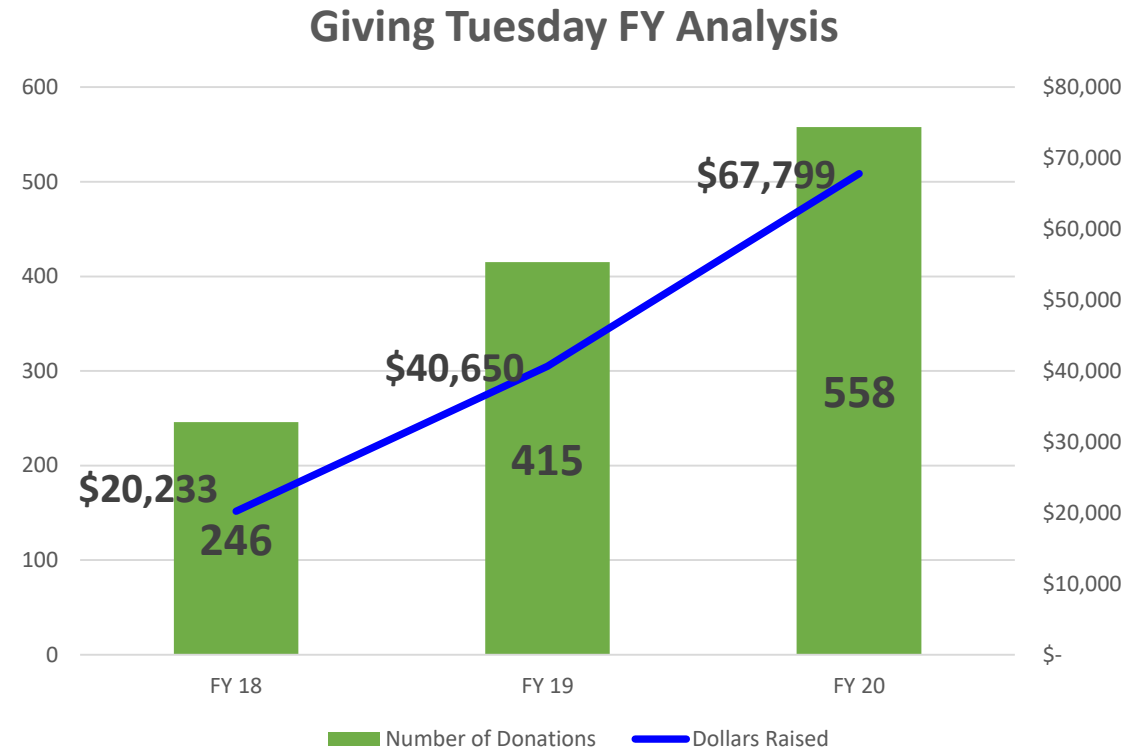
#GivingTuesday Success



#GIVINGTUESDAYIVYTECH
DECEMBER 3, 2019

- 17 PROJECTS
- 24 HOURS
- 558 GIFTS
- \$135,598 RAISED

IN ALL DIRECTIONS WE MADE AN IMPACT!



67% increase in giving since last year

A stylized, light green tree graphic is positioned on the left side of the slide. It features a vertical trunk and several horizontal branches that form a 'Y' shape at the top, with a smaller 'Y' shape above it. The background is a solid dark green color.

**THANK YOU
FOR ALL YOU DO FOR
IVY TECH!**

**TREASURER'S REPORT
 IVY TECH COMMUNITY COLLEGE
 SPONSORED PROGRAM FUNDS
 November 1, 2019 THROUGH December 31, 2019**

Grant Number	Campus	Title or Description	Source	Amount	Original Effective Date	Expiration Date
<u>Competitive</u>						
R03136	Indianapolis	181 INCB25 Foster Youth Recruitment <i>(increase)</i>	Indiana Connected by 25, Inc	\$ 38,060.00	11/1/2019	9/30/2020
R03138	Indianapolis	181 SUB Skill Up HCWIN DWD <i>(increase)</i>	LF Charitable Holdings LLC	\$ 55,224.00	7/1/2018	5/31/2020
R03257	Indianapolis	181 CHE Americorps VISTA 2019-20	Indiana Commission for Higher Education	\$ 4,500.00	6/10/2019	6/8/2020
R03347	Kokomo	151 Giving Shelf 2019	Community Foundation of Howard County, Inc	\$ 1,000.00	7/1/2019	12/31/2019
R03254	Indianapolis	181 Glick Scholars Program	Central Indiana Community Foundation	\$ 1,000,000.00	9/1/2019	8/31/2024
R03255	Columbus	201 IN-MaC CyberPatriot Camp	Purdue University	\$ 1,500.00	6/8/2019	6/30/2020
R03256	Columbus	201 IN-MaC Career Explore Summer Camp	Purdue University	\$ 2,000.00	10/24/2019	8/31/2020
R03258	Indianapolis	181 JAG College Success 2019-2020	Indiana Department of Workforce Development	\$ 81,000.00	7/1/2019	6/30/2020
R03349	Indianapolis	181 Ignite: Former Foster Youth	Nina Mason Pulliam Charitable Trust	\$ 200,000.00	11/13/2019	11/15/2021
R03261	Indianapolis	181 Future of Work Lab Noblesville	Hamilton County Community Foundation	\$ 75,000.00	10/1/2019	12/31/2021
R03262	South Bend	121 SUB Lilly LIFT iFlex Lab (ND)	University of Notre Dame	\$ 1,000,000.00	4/1/2019	3/31/2024
R03259	Warsaw	122 Warsaw HS Tool Program - Zimmer	Zimmer Biomet Foundation, Inc	\$ 10,000.00	8/1/2019	7/31/2020
R03352	Fort Wayne	131 CHE ScholarCorps AmeriCorps 2019-20 FW	Indiana Commission for Higher Education	\$ 2,000.00	8/5/2019	7/31/2020
R03260	Lawrenceburg	212 EI-AHEC Simulation Realism + Communication Items	East Indiana Area Health Center Education	\$ 1,963.00	10/1/2019	5/29/2020
RLCCEC	Systems Office	901 Lilly CCEC	Lilly Endowment Inc	\$ 8,000,000.00	12/1/2019	12/31/2023
R03355	Anderson	162 On-site Childcare - MCC Impact	Madison County Community Foundation	\$ 7,500.00	11/1/2019	10/31/2020
R03354	Muncie	161 CHE ScholarCorps AmeriCorps 2019-20 MUN	Indiana Commission for Higher Education	\$ 2,000.00	8/5/2019	7/31/2020
R03357	Systems Office	901 Career Coaching / Employer Connections - Glick	Glick Fund, Central Indiana Community Foundation	\$ 250,000.00	1/1/2020	12/31/2020
R03356	Columbus	201 Cummins Architectural Grant	Cummins	\$ 2,500,000.00	5/1/2020	8/31/2022
R03362	Kokomo	151 IN-MaC Guidance Counselors Explore Mfg	Purdue University	\$ 2,000.00	11/21/2019	8/31/2020
R03363	Systems Office	901 LEI Charting the Future Planning Grant	Lilly Endowment Inc	\$ 500,000.00	12/1/2019	12/31/2020
R03364	Kokomo	151 FCA Stem Camps	Fiat Chrysler Automobiles Foundation	\$ 5,000.00	12/3/2019	12/2/2020
				Subtotal Competitive	\$13,738,747.00	
<u>Non-Competitive</u>						
				Subtotal Non-Competitive	\$	-
				TOTAL	\$13,738,747.00	

**IVY TECH COMMUNITY COLLEGE
SPONSORED PROGRAM FUNDS
July 1, 2019 THROUGH December 31, 2019**

	<u>Grants & Contracts</u>
Total this Report	\$ 13,738,747.00
2019-2020 YTD-Total to Date	\$ 35,953,961.00
2018-2019 Fiscal Year-End Total	\$ 22,580,366.00
2017-2018 Fiscal Year-End Total	\$ 18,122,815.00
2016-2017 Fiscal Year-End Total	\$ 25,626,665.00
2015-2016 Fiscal Year-End Total	\$ 18,906,875.00
2014-2015 Fiscal Year-End Total	\$ 20,718,246.00
2013-2014 Fiscal Year-End Total	\$ 27,105,576.00
2012-2013 Fiscal Year-End Total	\$ 23,049,587.00
2011-2012 Fiscal Year-End Total	\$ 26,290,960.00
2010-2011 Fiscal Year-End Total	\$ 24,631,272.00

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2019

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board.	A FICA/MQFE/Federal Taxes	2,246,638.74	PNC Bank	11/4/2019	J0236448
	B Life & LTD	149,214.41	The Standard	11/5/2019	J0236536
	C Retirement	1,056,170.32	Transamerica	11/5/2019	J0236541
	D Reimbursement for Health Ins. Claims	620,266.99	Anthem Blue Cross Blue Shield	11/8/2019	J0236686
	E Rx Payment	166,752.07	CVS Caremark	11/8/2019	J0236688
	F Health Savings Account	209,449.45	Chard-Snyder	11/12/2019	J0236803
	G County and State Taxes	846,892.84	PNC Bank	11/12/2019	J0236788
	H Reimbursement for Health Ins. Claims	488,869.13	Anthem Blue Cross Blue Shield	11/15/2019	J0236979
	I Rx Payment	220,986.86	CVS Caremark	11/18/2019	J0237055
	J FICA/MQFE/Federal Taxes	2,360,261.63	PNC Bank	11/18/2019	J0237050
	K Retirement	1,060,684.15	Transamerica	11/20/2019	J0237158
	L Reimbursement for Health Ins. Claims	821,312.01	Anthem Blue Cross Blue Shield	11/22/2019	J0237315
	M Health Savings Account	208,465.53	Chard-Snyder	11/25/2019	J0237382
	N Rx Payment	250,431.90	CVS Caremark	11/25/2019	J0237381
	O Reimbursement for Health Ins. Claims	443,129.70	Anthem Blue Cross Blue Shield	11/29/2019	J0237603

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2019
PAGE 2

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authorization of the Board.	A Money Market	183,000.00	Lake City Bank	11/4/2019	J0236535
	B Money Market	3,601,000.00	Lake City Bank	11/15/2019	J0237046
	C Money Market	692,000.00	Lake City Bank	11/18/2019	J0237115
	D Money Market	19,630,000.00	Lake City Bank	11/20/2019	J0237208
	E Money Market	908,000.00	Lake City Bank	11/21/2019	J0237306
III. Reported to the Board of Trustees under \$500,000	A Utilities	244,488.23	BPTS, LLC	11/5/2019	J0236543
	B RR Buildings and Improvements	375,775.19	Henry C Smither Roofing Company Inc	11/6/2019	50-!0215469
	C Software License	108,000.00	Salesforce.org	11/8/2019	50-!0215733
	D Software Maint/Support	288,861.91	RoundTower Technologies Inc	11/12/2019	50-!0215931
	E Utilities	243,201.43	BPTS, LLC	11/14/2019	J0236916
	F Licensing for Exams	197,049.92	Certiport Inc	11/14/2019	50-!0216189
	G Utilities	141,626.15	BPTS, LLC	11/25/2019	J0237392

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF NOVEMBER 2019

PAGE 3

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
IV. Approved by the Board of Trustees over \$500,000.	A Facilities Operating Lease	500,000.00	City of Fort Wayne	11/13/2019	50-10216083
	B General Construction	1,003,596.21	Hagerman Inc	11/20/2019	50-10216761
	C Services and Fees	563,631.83	Blackboard Collaborate Inc	11/21/2019	50-10216881

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF DECEMBER 2019

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board.	A FICA/MQFE/Federal Taxes	2,315,841.60	PNC Bank	12/2/2019	J0237571
	B Purchasing Card	214,421.46	PNC Bank	12/2/2019	J0237606
	C Life & LTD	144,266.30	The Standard	12/3/2019	J0237691
	D Rx Payment	171,333.23	CVS Caremark	12/5/2019	J0237781
	E Retirement	1,047,220.43	Transamerica	12/5/2019	J0237795
	F County and State Taxes	862,801.56	PNC Bank	12/6/2019	J0237875
	G Health Savings Account	207,995.37	Chard-Snyder	12/11/2019	J0238079
	H Rx Payment	118,106.24	CVS Caremark	12/11/2019	J0238078
	I Reimbursement for Health Ins. Claims	934,593.89	Anthem Blue Cross Blue Shield	12/16/2019	J0238310
	J Rx Payment	262,513.62	CVS Caremark	12/16/2019	J0238314
	K FICA/MQFE/Federal Taxes	2,514,420.22	PNC Bank	12/16/2019	J0238292
	L Retirement	1,063,642.84	Transamerica	12/17/2019	J0238402
	M Reimbursement for Health Ins. Claims	776,424.92	Anthem Blue Cross Blue Shield	12/19/2019	J0238509
	N Financial Aid Reimbursement	178,131.87	Barnes & Noble Education Inc	12/20/2019	J0238518
	O Health Savings Account	208,825.42	Chard-Snyder	12/23/2019	J0238650
	P Rx Payment	201,321.40	CVS Caremark	12/23/2019	J0238648
	Q FICA/MQFE/Federal Taxes	2,421,053.00	PNC Bank	12/23/2019	J0238645

DISBURSEMENTS OF \$100,000.00 AND OVER
FOR THE MONTH OF DECEMBER 2019
PAGE 2

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board. (Cont.)	R Reimbursement for Health Ins. Claims	719,035.47	Anthem Blue Cross Blue Shield	12/31/2019	J0238768
	S Rx Payment	301,559.14	CVS Caremark	12/31/2019	J0238777
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authorization of the Board.	A Money Market	22,095,815.03	Lake City Bank	12/2/2019	J0237662
	B Money Market	450,000.00	Lake City Bank	12/10/2019	J0238089
	C Money Market	18,607,000.00	Lake City Bank	12/11/2019	J0238158
	D Money Market	114,000.00	Lake City Bank	12/12/2019	J0238191
	E Money Market	483,000.00	Lake City Bank	12/16/2019	J0238389
III. Reported to the Board of Trustees under \$500,000	A Utilities	100,979.91	BPTS, LLC	12/2/2019	J0237605
	B RR Buildings and Improvements	324,919.46	C & T Design and Equipment Co Inc	12/5/2019	!0218159
	C RR General Construction	148,647.50	The Moake Park Group, Inc	12/5/2019	2247825
	D Utilities	302,872.96	BPTS, LLC	12/11/2019	J0238083
	E Instructional Equipment	324,999.00	Hobsons Inc	12/11/2019	!0218768
	F Software Maint/Support	120,000.00	Civitas Learning Inc	12/13/2019	!0218965
	G Utilities	119,677.54	BPTS, LLC	12/16/2019	J0238318
	H Apprenticeship Contract Expense	225,961.89	Bricklayers Local 4 IN/KY	12/18/2019	2248854

DISBURSEMENTS OF \$100,000.00 AND OVER
 FOR THE MONTH OF DECEMBER 2019
 PAGE 3

<u>Authorization for Disbursement</u>		<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000 (Cont)	I	General Construction	291,947.35	Terstep Company Inc	12/20/2019	!0219761
IV. Approved by the Board of Trustees over \$500,000.	A	General Construction	1,726,322.64	Pepper Construction Company	12/5/2019	!0218196
	B	Services and Fees	563,631.83	Blackboard Collaborate Inc	12/23/2019	!0219842
	C	Principal & Interest Bond Payment	5,817,034.80	US Bank	12/31/2019	J0238763

State Board of Trustees President's Report

Dr. Sue Ellspermann



McDonald's Archways to Opportunity



Launched with statewide media event on January 9

McDonald's provides employees at its stores the opportunity to earn a college degree and/or certificate with little to no cost

- Tuition Assistance (Up to \$2,500 for crew members and \$3,000 for managers)
- Eligible after 90 days and minimum of 15 hours of work per week



A stylized tree graphic in shades of green, positioned on the left side of the slide. It has a thick trunk and several large, downward-pointing branches that resemble arrowheads.

Partner Highlight:

Mr. James Poore

The Poore Organization

Owner/Operator of 4 McDonalds in
Northwest Indianapolis

James and Pam Poore

- Became owners of McDonalds in 2002
- Committed to the success of their employees: tutoring, emergency assistance and, of course, their pursuit of college
- Earned the Ronald Award, Coach of the Year, and Press On Awards
- Outstanding Young Alumni Award from IWU
- Distinguished Hoosier Award from State of Indiana
- Hosted Governor Holcomb for the statewide launch of McDonalds Archway Program



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McDonald's Partnership



CENTRAL INDIANA

- Working with an Advisory Group that consists of AYD, McDonald's lead, Enrollment team, Career Development, and Campus Vice-Chancellors, and Marketing.
 - First meeting - Feb 4th. Action plan in place.
- Working with McDonald's corporate to identify all Central Indiana locations and owner operators. Over 100 in Central Indiana.
- Focusing on Summer & Fall enrollment - Creating a calendar of events leading up to summer/fall semesters for events both on campus and at strategic McDonald's locations.
- Will refer students seeking employment to McDonald's career website.



Indy Achieves Fall 2019



What is Indy Achieves?

- Program created by Mayor Joe Hogsett
- Ensures every Marion County resident has ability to pursue and complete a postsecondary credential or degree at Ivy Tech or IUPUI
- Provides scholarships, wraparound services, mentorships and more
- Seeks out new potential students (*Promise Scholarships*) and helps others come back if unable due to outstanding balance (*Completion Grants*)



Indy Achieves Fall 2019



Promise Scholarship - *Marion County residents who have financial need beyond financial aid*

- 235 students were eligible to receive minimum award of \$200, some received more based on unmet need
- \$66,973.27 was applied to student's accounts
- Fall to Spring retention of this group was 73%

Completion Grant - *Marion County residents who have existing credits but have unpaid balances preventing reenrollment*

- 206 students who owed a past due balance were assisted
- \$122,491.42 in past debt paid off
- \$176,103.87 in fall tuition paid
- 21 completions
- Fall to Spring retention 63%





Metrics Update

OUR COMMUNITIES.YOUR COLLEGE.

PATHWAYS FOR STUDENT SUCCESS AND A STRONGER INDIANA.



Metrics



Student Success	2018-19 Targets	2018-19 Actual	2019-20 Targets	2019-20 To Date
Fall to Spring Retention	70%	71%	72%	70%
Fall to Fall Retention	50%	48%	52%	



Recruitment and Enrollment	2018-19 Targets	2018-19 Actual	2019-20 Targets	2019-20 To Date
Revenue Generating Headcount	100,472	94,739	103,486	90,868
Revenue Generating Recruits	50,598	47,224	51,610	44,538



National Student Clearinghouse Data

Overall Enrollment Change	Fall 2017	Fall 2018	Fall 2019
Public 2-year	-1.7%	-3.2%	-1.4%
Ivy Tech	-4.9%	-0.8%	-0.8%

Enrollment Change by Age Group	Fall 2017		Fall 2018		Fall 2019	
	18-24	Over 24	18-24	Over 24	18-24	Over 24
Public 2-year	-0.5%	-11.5%	-7.3%	-16.9%	1.9%	-5.9%
Ivy Tech	-3.8%	-7.7%	-2.8%	-0.1%	-0.2%	-2.6%

Enrollment Change by Full-time/Part-Time	Fall 2017		Fall 2018		Fall 2019	
	Full	Part	Full	Part	Full	Part
Public 2-year	-1.5%	-1.9%	-4.7%	-2.2%	-1.1%	-1.6%
Ivy Tech	-8.7%	-3.2%	-3.5%	-0.4%	-2.1%	-0.3%



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Enrollment Factors: The Perfect Storm

Implications of Student Success Strategies

- Required Advising implemented Spring 2020 requiring students to have an academic plan to register (receive a PIN)
- 8-week courses, now at 60%, causing our students to enroll later and Banner, our SIS, can't handle prereqs in back-to-back 8-weeks

Workforce Demand

- Stackable credentials resulting in more students “stopping out” with a credential less than their declared degree
- Employers actively recruiting students before completion

Schedule Decisions

- Spring 2020 start one week earlier than previous years



C1 Campuses Spring FTE (2020 vs 2019)

Campus	Current FTE Spring	Previous FTE Spring	FTE Delta	Delta Percentage
Bloomington	2,046	2,314	-268	-11.6%
Evansville	1,465	1,626	-161	-9.9%
Fort Wayne	3,440	3,702	-262	-7.1%
Indianapolis	7,556	7,671	-116	-1.5%
Lafayette	2,134	2,360	-226	-9.6%
Lake County	1,993	2,008	-15	-0.8%
South Bend/Elkhart	1,803	1,768	35	+2.0%
Valparaiso	1,889	1,938	-49	-2.5%
C1 Total	22,325	23,387	-1,062	-4.5%

C2 Campuses Spring FTE (2020 vs 2019)

Campus	Current FTE Spring	Previous FTE Spring	FTE Delta	Delta Percentage
Columbus	1,123	1,227	-104	-8.5%
Kokomo	1,172	1,270	-98	-7.7%
Muncie	1,344	1,526	-182	-11.9%
Sellersburg	1,576	1,703	-126	-7.4%
Terre Haute	1,762	1,986	-224	-11.3%
C2 Total	6,977	7,711	-734	-9.5%

C3 Campuses Spring FTE (2020 vs 2019)

Campus	Current FTE Spring	Previous FTE Spring	FTE Delta	Delta Percentage
Anderson	738	873	-136	-15.5%
Lawrenceburg	668	695	-27	-3.9%
Madison	419	470	-50	-10.7%
Marion	336	366	-30	-8.1%
Richmond	735	793	-58	-7.3%
C3 Total	2,896	3,197	-301	-9.4%

Total Statewide Annual Spring FTE is down 6.1% vs. 2019



Ivy Tech Fresh Start eligible past students via outreach – 17,147

Total past students completing interest forms - **830**

Fresh Start students with signed agreements - **112**

Re-enrolled students \$50 and less forgiven – 21

Fresh Start Dollars Committed to date - \$110,000



Volunteer Firefighters Scholarship

Purpose

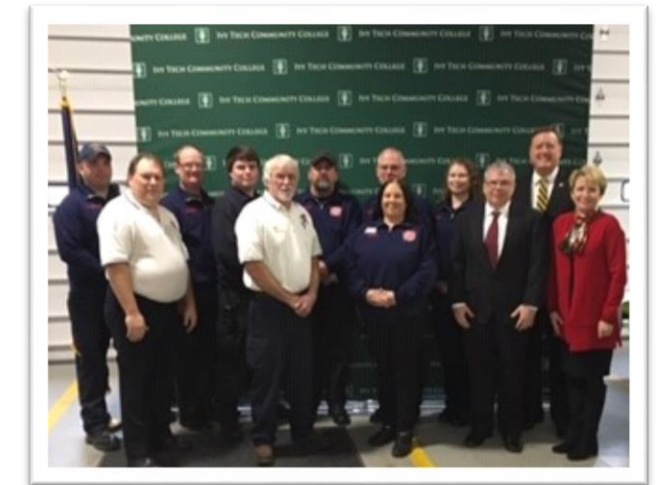
- Recruit and retain Volunteer Firefighters in rural communities championed by Rep. Randy Frye

Spring 2020

- Nearly 90 students and more than \$110K offered in scholarships to date (of \$250K Ivy Tech commitment)

Media events

- Lawrenceburg with Representative Frye
- Bedford with Senator Koch
- Facebook/social media activity by IVFA



Uber Solution

The Uber logo, consisting of the word "Uber" in white sans-serif font on a black square background.

Purpose

- Solve transportation challenge for students, particularly where bus transportation is not robust
- First collaboration in the country between higher education and Uber

How it will work

- Uber is gifting \$50k and Ivy Tech is committing \$250k to pilot a platform developed with Uber, which campuses can control

Most likely uses

- Transport students home before/after bus routes begin/end
- Emergency transportation (flat tire) to get student to/from class within the hour
- Transport a student to a clinical site which is not on a bus route

How you can help

- Pilot program is funded by Systems Office and Uber funds. If successful, campuses will need to fund/fundraise to continue the program.
- Ivy Tech will track the impact on retention and completion of students who utilize this service.
- Ivy Tech Foundation will be instrumental in ensuring this innovative option remains available for students.

What are we doing about enrollment?

- **Emphasis on 2nd 8-week opportunities** - course offerings, increasing FTE, previous term not Spring, fifth start for the year (those not able to start in Jan., those dropped for non-payment)
- **4DX efforts** - Cabinet, Campus Teams, Author of 4DX on campus March 18
- **Employer Engagement** - AYD, McDonald's
- **Root cause analysis and corrective action** (statewide analysis, additional training)
- **Strategic Enrollment Planning** is underway at all campuses



What are we doing about enrollment (long-term)?

Strategic Enrollment Planning

- Pilot campuses – kick-off May 2019 with Ruffalo Noel Levitz
 - Evansville, Fort Wayne, Indianapolis, Valparaiso
 - Final plans submitted December 2019
 - 6 month check in meetings with cabinets to be scheduled

14 remaining campuses – kick-offs staggered from September through December 2019

- Systems Office plan to be added
- Final plans due March 2020
- 6 month check in meetings with cabinets to be scheduled



SEP is a continuous and data-informed process that:

- Uses a return-on-investment (ROI) and action item approach;
- Aligns the institution's mission, current state, and changing environment; and
- Aligns and integrates academic and co-curricular planning with marketing, recruitment, retention, and financial aid strategies...

...to foster planned long-term enrollment and fiscal health.



Metrics



Completion	2018-19 Targets	2018-19 Actual	2019-20 Targets	2019-20 To Date
Total Credentials Earned	23,000	35,293	25,000	13,839
Students Completing (100%)	8%	18%	10%	
Students Completing (150%)	16%	24%	19%	
Students Completing (300%)	19%	18%	23%	



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Metrics



Workforce	2018-19 Targets	2018-19 Actual	2019-20 Targets	2019-20 To Date
High-Demand/Low-Supply Completions (Growing)	70%	70%	50%	
High-Demand/Limited-Enrollment Completions (Capped)	12.5%	15%	13%	
Low-Demand/High-Supply Completions (Shrinking)	7.5%	9%	7%	
Demand/Supply Equilibrium Completions (Equilibrium)	10%	5%	30%	
Median Wages at Year One (Percent Above State Median)	41%	47%	45%	



Employee	2018-19 Target	2018-19 Actual	2019-20 Target	2019-20 To Date
Employee Engagement	71.2	72	73	72



Grant announcements – Fairbanks and Lilly

 [HOME](#) [NEWS](#) [VIDEO](#) [GERRY DICK](#)

New Funding Secured for Ivy Tech Initiative

Thursday, January 16th 2020, 10:08 AM EST
Updated: Thursday, January 16th 2020, 1:45 PM EST
By Reed Parker, Writer/Reporter



INDIANAPOLIS - The new career coaching and employer connections initiative by Ivy Tech has received new funding in the form of a grant from the Richard M. Fairbanks Foundation. The more than \$1 million grant will help to facilitate employer connections in the program from enrollment to beyond graduation.

The statewide initiative will focus on career readiness that will require students to develop a career action plan within the first semester. Ivy Tech coaches will work with students to ensure career-aligned milestones occur every 15 credit hours, which includes interview preparation, resume development, and employer engagement.

"We are grateful and honored for the investment the Richard M. Fairbanks Foundation has made in Ivy Tech and our students," Ivy Tech President Sue Ellspermann said. "Our approach to what some might refer to as career advising or career services is going to change and become part of the student experience from day one so that when our graduates leave to take that next step in their career they are ready to enter into a high-value, high-demand job."

Ivy Tech plans to phase in the new program over the next four years. The first phase has begun on six campuses: Indianapolis, Fort Wayne, South Bend/Elkhart, Kokomo, Sellersburg, and Madison. Student initiative activities will start on these campuses this spring.

 [HOME](#) [NEWS](#) [VIDEO](#) [GERRY DICK](#)

Ivy Tech Lands \$8M for Career Coaching Program

Monday, February 3rd 2020, 12:02 AM EST
Updated: Friday, January 31st 2020, 6:29 PM EST
By Wes Mills, Content Manager



INDIANAPOLIS - Indianapolis-based Lilly Endowment Inc. has awarded the Ivy Tech Foundation an \$8 million grant to support a new employment initiative launched by Ivy Tech Community College.

The Career Coaching and Employer Connection program is designed to help better prepare Ivy Tech graduates by emphasizing career readiness practices in addition to course work.

"We have heard employers and have designed this program to ensure our graduates leave Ivy Tech career-ready, enter into available high-value, high-demand careers within local industry, and earn family-sustaining wages," said Ivy Tech President Sue Ellspermann.

Ivy Tech says this new academic approach puts more emphasis on career advising and employer engagement throughout their time at Ivy Tech, not just when they're ready to graduate.

As part of the CCEC, each student will have a required career action plan that has benchmarks every 15 credit hours, including resume development, interview preparation, and embedded "work and learn" experiences within their career focus.

"Lilly Endowment is impressed with the quality of thought and planning that has resulted in this strategic new approach to help Ivy Tech's students prepare for and find meaningful careers in Indiana," said Ted Maple, Lilly Endowment's vice president for education.

Metrics



Financial	2018-19 Targets	2018-19 Actual	2019-20 Targets	2019-20 To Date
Reserves: Days on Hand	180 Days	236 Days	180 Days	
Reserves: Percent Annual Growth	3%	18.6%	3%	
Total Dollars Raised (Foundation and Grants)**	\$52.3M	\$54.9M	\$46.5M	\$49.8M



Community	2018-19 Target	2018-19 Actual to Date	2019-20 Target	2019-20 To Date
Community Satisfaction Survey	N/A	8.06	8.0	8.18



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** Includes gifts in kind, irrevocable estate gifts, etc.



Metrics

Diversity, Equity and Belonging Student Goals	2019 Actual	2020 Target Reduction	2021 Target Reduction
Reduce Equity Gap in Conversion (white students to students of color)	8.0%	-1.0% (7.0%)	-1% (6%)
Reduce Equity Gap in Fall to Fall Retention (white students to students of color)	6.5%	-0.3% (6.2%)	-0.4% (5.8%)
Reduce Equity Gap in 100% Completion Rate (white students to students of color)	6.4%	-1.0% (5.4%)	-0.7% (4.7%)
Reduce Equity Gap in 200% Completion Rate (white students to students of color)	7.1%	-0.6% (6.5%)	-0.8% (5.7%)
Diversity, Equity and Belonging Employee Goals	2019 Actual	2020 Target	
Belonging Score	0.0	Above 0.0	
Affirmative Action Plans	0 complete	19 approved plans by 10/1/2020	



Goal 8 Student Metrics



Our goal is to eliminate equity gaps in 10 years specifically measured by:

- Conversion Rate
- Fall to Fall Retention
- 100% Completion Rate
- 200% Completion Rate

Conversion Rate Gap Percentage (White Students to Students of Color)	
Year	Goal
2020	7.0%
2021	6.0%
2022	5.0%
2023	4.0%
2024	3.0%
2025	2.0%
2026	1.0%
2027	0.0%

Fall to Fall Retention Gap Percentage (White Students to Students of Color)	
Year	Stretch goal
2020	6.2%
2021	5.8%
2022	5.0%
2023	4.0%
2024	3.0%
2025	2.0%
2026	1.0%
2027	0.0%

100% Completion Rate Gap Percentage (White Students to Students of Color)	
Year	Stretch goal
2020	5.4%
2021	4.7%
2022	3.9%
2023	3.0%
2024	1.9%
2025	1.0%
2026	0.5%
2027	0.0%

200% Completion Rate Gap Percentage (White Students to Students of Color)	
Year	Stretch goal
2020	6.5%
2021	5.7%
2022	4.8%
2023	3.8%
2024	2.7%
2025	1.5%
2026	0.5%
2027	0.0%



Campus Board Visits

Purpose

- Get to know 18 Campus Boards (CBOT) across the state
- Share statewide metrics, alongside their campus performance
- Review role of CBOT and answer questions regarding new structure
- Ask CBOT to assist campuses with difficult metrics in helping us serve their community and citizens



Campus Board Visit Calendar

Visited (5)

- Anderson (December 17)
- Valparaiso/Michigan City (January 10)
- Marion (January 21)
- Indianapolis (January 27)
- Bloomington (January 28)

To Be Scheduled (2)

- Lawrenceburg
- Evansville

Scheduled (11)

- Columbus (February 11)
- Richmond (February 13)
- Sellersburg (March 3)
- Kokomo (March 5)
- Lake County (March 12)
- South Bend/Elkhart (March 16)
- Madison (March 17)
- Terre Haute (March 20)
- Fort Wayne (March 24)
- Lafayette (April 20)
- Muncie (April 21)





**Thank
You**

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APPOINTMENT OF CAMPUS BOARD TRUSTEES

RESOLUTION NUMBER 2020-5

WHEREAS, the Evansville Campus Board have recommended individuals to serve on the Evansville Campus Board.

WHEREAS, these Campus Boards request the State Trustees appoint those persons and that the recommended candidates meet all the attributes and expectations delineated in Resolution Number 2008-53.

NOW THEREFORE BE IT RESOLVED, that the individuals listed on the attached Exhibit A are hereby appointed as campus trustees for Ivy Tech Community College of Indiana – Evansville effective immediately.

**STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA**

Terry W. Anker, Chairperson

Andrew Wilson, Secretary

Dated: February 6, 2020

Exhibit A
Resolution 2020-5

Evansville

Name

Rev. Rabon L. Turner, Sr.

Constituency

At Large

Expiration of Term

6/30/2023