

**MINUTES OF THE MEETING OF THE STATE  
BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
February 7, 2018**

Chair Michael Dora called the February 7, 2018 regular meeting of the State Board of Trustees to order at 1:00 pm at the 333 S Delaware Street, Indianapolis, Indiana

**ROLL CALL**

Trustee Darrel Zeck called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Mr. Michael R. Dora, Chairperson  
Ms. Paula Hughes-Schuh, Vice Chair  
Mr. Darrel Zeck, Secretary  
Mr. Terry Anker  
Mr. Jesse Brand  
Mr. Larry Garatoni  
Ms. Marianne Glick  
Ms. Gretchen Gutman  
Mr. Harold Hunt via phone  
Mr. Stewart McMillan  
Mr. Kerry Stemler  
Ms. Kaye H. Whitehead  
Mr. Andrew W. Wilson**

The following Trustees were absent:

**Mr. Bradley Clark  
Mr. Steve Schreckengast**

Student Representatives:

**Ms. Coleen Gabhart  
Mr. Leo Braddock**

**A. EXECUTIVE SESSION MEMORANDA:**

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on February 6, 2018 at 1:00 pm at 333 S Delaware Street, Indianapolis, Indiana

Members present were Mr. Michael R. Dora, Chairperson, Ms. Paula Hughes-Schuh, Vice Chair, Mr. Darrel Zeck, Secretary, Mr. Terry Anker, Mr. Jesse Brand, Mr. Larry

Garatoni, Ms. Marianne Glick, Ms. Gretchen Gutman, Mr. Harold Hunt, Mr. Stewart McMillan, Mr. Steve Schreckengast, Mr. Kerry Stemler, Ms. Kaye H. Whitehead and Mr. Andrew W. Wilson

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

**B. NOTICES OF MEETING MAILED AND POSTED:**

Trustee Darrel Zeck, Secretary, confirmed that notices of the February 7, 2018, regular meeting were properly mailed and posted.

**C. APPROVAL OF BOARD MINUTES:**

Trustee Stewart McMillan moved for approval of the minutes of the December 7, 2017, regular board meeting. Trustee Paula Hughes-Schuh seconded the motion and the motion carried unanimously.

**D. COMMITTEE REPORTS:**

**Item 1** Chair Michael Dora reported that the Executive Committee met, and were provided updates on ongoing litigation, future Board portal and personnel issues.

**Item 2** Chair Michael Dora called upon Trustee Wilson, Member of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Wilson reported four-action items for approval.

Trustee Wilson moved for approval of

**Resolution 2018-1, Approval for the Sale of the East Washington Center in Indianapolis**

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Wilson moved for approval of

**Resolution 2018-2, Approval for the Sale of 20 Acres in Muncie**

The committee also received an update of the Muncie Campus Capital Project. Where both Ratio Architects and Pepper Construction shared project details and estimated timelines with the Board.

- Item 3** Chair Dora called upon Trustee Jesse Brand, Chair of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported receiving updates on Revenue/Expense Fiscal Year 2018 and Bond Issuance, also reporting there was one action item to be considered by the Finance committee.

Trustee Brand moved for approval of

**Resolution 2018-3, Approval of Contract for Purchase and Sale of Natural Gas**

Trustee Anker seconded the motion, and the motion carried unanimously.

- Item 4** Chair Dora called upon Trustee Kaye Whitehead, Chair, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there are no action items for approval.

The presentation, offered by Dr. Marcus Kolb, Associate VP for College Accreditation, explored the purposes of regional accreditation and the process of preparing for our reaccreditation visit in April, 2019. Also addressed were specific challenges the College must address in our preparations and the role of trustees in the accreditation process. Ample time was available for discussion and questions.

Jeff Fanter presented an enrollment update. An increased annual revenue-generating enrollment from 95,094 to 100,472 by May, 2019; an increase annual revenue generating recruits from 47,263 to 50,598 by May 2019.

- Item 5** Chair Dora called upon Trustee McMillan, Chair, for a report from the **Audit Committee**. Trustee McMillan reported there are no action items from the Audit Committee.

The Audit Committee discussed the following issues:

- We met with representatives from the State Board of Accounts and discussed the financial and federal compliance audits.
- We discussed the reports to the confidential hotline and an update on pending litigation.
- We reviewed the audit schedule for 2017-18 and the three-year audit plan.
- We discussed an accounting discrepancy currently being addressed by Finance.
- We discussed the current status of responses to the Enterprise-wide Risk Assessment performed by CliftonLarsonAllen.
- We reviewed internal audit reports that had been issued since our last meeting.

**Item 6**

Chair Dora called upon Trustee Zeck, Chair of the Committee, for a report from the **Workforce Alignment Committee**. Trustee Zeck reported there were no action items for the board to consider. Trustee Zeck reported the committee heard updates on:

Partnerships Emerging and Evolving

**Indiana Manufacturing Association (IMA):** Developing statewide apprenticeship model\*

**Indiana Chamber:** Developing employer recognition program for talent pipelines and retention; developing possible Chamber - Ivy Tech – Purdue Global AYD partnership

**Purdue Global (Kaplan) :** Goal to expand AYD employer opportunities with co-branded offerings, focus on business and healthcare pathways\*

**ClearObject:** Working with cross-sector group to build first-of-its-kind IT Trade School\*

**Infosys:** Working with large IT multinational Infosys to build an IT career pathway partnership involving academics, onboarding, and a paid apprenticeship/employment for students.

**Gleaners Food Bank:** Possible internships in logistics, human services, business, etc.

**Ascend:** Career development redesign

*Goals 2, 3, 4*

**IMA Partnership to Grow Apprenticeships in Indiana**

Ivy Tech and the Indiana Manufacturers Association (IMA) have formed a taskforce to create a model for Indiana for apprenticeship and implement that model with IMA employers across the state

A model and process created by employers for employers

**Goals 2, 3, 4**

**ClearObject Partnership: IT Trade School Career Pathway**

Brain child of John McDonald, CEO of ClearObject, and Ivy Tech leadership; first of its kind effort bringing together top thought leaders throughout the state from multiple sectors to build an IT Trade School. Involves tech and other industry, K-12, higher education, non-profits, government.

The IT Trade School will offer clear two-year path for interested high school graduates, ensuring industry certification/credentials from Ivy Tech along with both an apprenticeship and a job commitment from employers. Pathway will start as early as middle school as an option for young people who want an accelerated jumpstart into the tech sector and the high-wage, high-demand IT jobs in Indiana.

**Salesforce Pathfinder Apprenticeship**

A fully immersive and free IT career pathway that includes technical training, business acumen with industry mentors, industry certification and then an apprenticeship at Deloitte or Accenture.

Approximately 50 top Ivy Tech students will be nominated from the Schools of IT and Business. 35 will learn the Salesforce Administration path and 15 will learn the Salesforce Developer tract.

Training starts in May, consists of five months of Salesforce online training, followed by two weeks of face-to-face learning with Salesforce and Deloitte on hard and soft skills.

**Supply Chain Dual Credit Instructor Training**

Fully-funded training for high school dual credit instructors to get credentialed to teach supply chain management dual credit courses. Teachers will earn their Certified Logistics Associate and MSSC Certified Logistics Technician Certification, qualifying them to teach classes. Over 50 signed up for February training, almost as many for June training

**Goals 2,4**

**Purdue Global AYD Partnership**

Emerging partnership with Purdue Global (Kaplan) to expand AYD employer opportunities with co-branded certification-to-bachelor's plus offerings. Initial focus on business and healthcare pathways. Also working with Indiana Chamber to co-develop vision and plan.

**Achieve Your Degree Implementation & Expansion**

Fall 2017 AYD Statistics – Program Enrollment by Quadrant

61% (632) Quadrant 1

5% (49) Quadrant 2

6% (58) Quadrant 3

17% (170) Quadrant 4

11% (116) Quadrant N/A (Liberal Arts, General Studies, Undeclared)

**Ascend Partnership for Career Development Redesign**

Tactic #1 of Strategy 4.4 – Project timeline now through fall 2018

Currently assessing current state and preparing for spring best practice visits

Future work includes gap analysis, strategic plan, executive summary and presentation, and program management tool

**Goals 3,4**

**Health Sciences<16hour CT Development**

Healthcare Specialist and Paramedic Curriculum Committees approved five new certificates: CNA, Dementia Care, Home Health Aide, QMA and EMT

Certificates are under 16 hours; as such, they would not be eligible for federal or state financial aid but we expect many employers will cover tuition as part of their workforce pipeline development strategy.

**JAG College and Career Programs**

JAG College and Career program pilots in Indianapolis and Fort Wayne completed first semester (Fall 2017) of intrusive advising and wraparound support; full-time coordinators hired in October.

Participation rate: 65 of 77 (84%) eligible students (JAG high school alumni)

Fall to spring persistence rate: 77% overall (88% in Ft. Wayne, 62% in Indianapolis)

Program funded by Strada Education, DWD, EmployIndy, and Northeast Indiana Works

**Other Key Projects and Progress**

Sector Summit – February 15th

Expanded this year to include recruiting, admissions, and advising staff representatives

Serves as kick-off for more intensive training at each campus around local occupational demand, wage data, program alignment, and employer engagement opportunities

WA Thought Leaders Group helping with:

Sector Summit (Feb)

Student Success Summit (April)

Program instructor shortages

Student recruitment

Expansion of AYD

**E. TREASURER'S REPORT:**

Chair Dora called upon Matt Hawkins to provided Treasurer's Report.

**Revenue**

Tuition and fee revenue down due to decline in enrollment; spring enrollment decline trending to be (\$4.4M)

State appropriation on target

Total revenue is up 2.4% vs. prior year driven by increased state appropriation of \$7.2M

Investments up 22% \$548K, other income down 243K.

#### **Expenses**

Total expenses are \$20.6 million below budget, driven primarily by supplies and expense Spring census suggests (\$4.4M), therefore budget will lowered and underspend shrinks to \$16.2M

Salaries and benefits are 2.4% lower than prior year, and \$8M below budget.

Natural Gas Reverse Auction

Authorize Treasurer to solicit bids and enter into contracts for the purchase of natural gas for up to 36 months.

Trustee Anker moved for approval of the Treasurer's Report. Trustee Hughes-Schuh seconded the motion.

## **F. STATE OF THE COLLEGE**

Chair Dora called upon President Ellspermann for State of the College. President Ellspermann first congratulated Coleen Gabhart on her recent appointment of Student Trustee Advisory Committee, Association of Community College Trustees (ACCT). Strategic Plan Kick-off on January 23 with 83 campus and systems office participants Strategic Plan Roll-out: Presented to Governor's Office, CHE, Legislators Campus Cabinet visits through March to discuss next steps, Campus Leadership provided kickoff materials, Goal meetings held monthly and 2018 State Board of Trustee meetings will feature individual Goal(s) presentations. Walked thru metrics for each Strategic Goal.

#### **Legislative Update:**

Ivy Tech Agenda Items

**HB 1074** - Property Sale Language - passed House unanimously; Senator Raatz is Senate sponsor

**HB 1002** - Workforce Development Bill - Amended to include campus boards of trustees language, and language to enable flexibility in hiring Nursing faculty

Initially included language to change the funding mechanism for apprenticeship programs, but that was removed

**SB 415** - Reverse Transfer - Bill scheduled for hearing, but pulled from agenda because Ivy Tech secured agreements from both Ball State and IU to enter into agreements Soft launch of Reverse Transfer by Fall 2017

Other important bills

**SB 50** - Workforce Development Bill for Senate - Will be merged in some way with HB 1002

Establishes career coaches for high school students, a new Board of Technical Education, a Secretary of Workforce who chairs board, a college and career

funding review committee, and a "Real World Career Readiness Program" as a fifth year of high school

Updates on Day at the Statehouse

Reverse Transfer Update

Since September 2013, Ivy Tech has completed over 815 reverse transfer reviews for students that have opted into the program 352 graduates since the program began

Interest is growing with 86 graduates since July 2017

Student App Development

Ivy Tech OIT will develop a student app

- Announced Statewide Student App Competition last Fall
- Campus Shark Tanks advanced 10 finalists for February 5 Shark Tank in Indianapolis
- Thanks to Trustee Terry Anker and Commissioner Lubbers as Sharks
- 1<sup>st</sup> place – Esther Flint (Columbus) including \$1,500 prize

Introduced our two newest Chancellors: Dr. Dean McCurdy, Kokomo and Dr. Travis Haire, Sellersburg.

## **G. OLD BUSINESS**

Chair Dora called for old business

## **H. NEW BUSINESS**

Chair Dora called for new business.

Trustee Whitehead moved for approval of:

**Resolution 2018-4** Appointment of Regional Trustees ~ East Central

Trustee Hughes-Schuh seconded the motion, and the motion carried unanimously.

Trustee Gutman moved for approval of:

**Resolution 2018-5**, Appointment of Regional Trustee ~Bloomington

Trustee Wilson seconded the motion, and the motion carried unanimously.



Trustee Hughes-Schuh moved for approval of:

**Resolution 2017-58, Appointment of Regional Trustee~Northeast**

Trustee Garatoni seconded the motion, and the motion carried unanimously.

**ADJOURNMENT**

With no further business to come before the Board, Chairman Dora adjourned the meeting.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

  
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Michael Dora, Chairman

  
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Darrel Zeck, Secretary

**Dated February 8, 2018**

**Prepared by Gretchen L. Keller, Recording Secretary**