

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE

December 7, 2017

Chair Michael Dora called the December 7, 2017 regular meeting of the State Board of Trustees to order at 1:00 pm at the Bloomington Campus, 200 Daniels Way, Bloomington, Indiana

ROLL CALL

Trustee Darrel Zeck called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Michael R. Dora, Chairperson
Ms. Paula Hughes-Schuh, Vice Chair
Mr. Darrel Zeck, Secretary
Mr. Terry Anker
Mr. Jesse Brand
Mr. Bradley Clark via phone
Mr. Larry Garatoni via phone
Ms. Marianne Glick
Ms. Gretchen Gutman
Mr. Harold Hunt
Mr. Stewart McMillan
Mr. Steve Schreckengast
Mr. Kerry Stemler
Ms. Kaye H. Whitehead
Mr. Andrew W. Wilson

Student Representatives:

Ms. Coleen Gabhart
Mr. Leo Braddock

A. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on October 4, 2017 at 1:00 pm at 1815 E. Morgan Street, Kokomo, Indiana

Members present were Mr. Michael R. Dora, Chairperson, Ms. Paula Hughes-Schuh, Vice Chair, Mr. Darrel Zeck, Secretary, Mr. Terry Anker, Mr. Jesse Brand, Mr. Bradley Clark via phone, Mr. Larry Garatoni via phone, Ms. Marianne Glick, Ms. Gretchen

Gutman, Mr. Harold Hunt, Mr. Stewart McMillan, Mr. Steve Schreckengast, Mr. Kerry Stemler, Ms. Kaye H. Whitehead and Mr. Andrew W. Wilson

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

B. NOTICES OF MEETING MAILED AND POSTED:

Trustee Darrel Zeck, Secretary, confirmed that notices of the December 7, 2017, regular meeting were properly mailed and posted.

C. APPROVAL OF BOARD MINUTES:

Trustee Stewart McMillan moved for approval of the minutes of the October 5, 2017, regular board meeting. Trustee Paula Hughes-Schuh seconded the motion and the motion carried unanimously.

D. COMMITTEE REPORTS:

Item 1 Chair Michael Dora reported that the Executive Committee met, and were provided updates on personnel issues and discussed performance review with President Ellspermann.

Item 2 Chair Michael Dora called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Brand reported four-action items for approval.

Trustee Schreckengast moved for approval of

Resolution 2017-55, Approval of Request to Contract with Garmong Construction for Construction Services in the amount of \$1,474,600, on the Terre Haute Campus

Trustee Whitehead seconded the motion, and the motion carried unanimously.

The committee also received a virtual tour of the Kokomo Campus with proposed improvements as part of the capital project. Both American Structurepoint and Hagerman Construction shared project details and timeline updates with the Board.

Item 3 Chair Dora called upon Trustee Jesse Brand, Chair of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported there were two action items to be considered by the Finance committee.

Trustee Brand moved for approval of

Resolution 2017-56, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2017

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2017-57, Approval of Contract Awards for Custodial Services Fort Wayne Campus

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Item 4 Chair Dora called upon Trustee Kaye Whitehead, Chair, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there are no action items for approval.

Dr. Cory Clasemann-Ryan presented on completion data. Completions during the 2016-17 year increased over the previous year, with the number of transfer general education core certificates being awarded doubling this past year. Ivy Tech's on-time and 150% graduation rate also continues to increase. Students who received coaching through InsideTrack have higher completion rates than non-coached students.

Dr. Russ Baker, Vice President for Academic Affairs, provided the Education and Planning Committee with an update on enrollment and completions within TSAP (Transfer Single Articulation Pathway) programs. He noted that state legislation in 2013 authorized the establishment of TSAP programs in at least 12 programs of study, which

were identified and developed for implementation in fall 2015. Three additional programs were added in the fall 2017 and a new TSAP in secondary education is currently under development and will be presented to the board for approval in the spring.

Jeff Fanter presented an enrollment update. Enrollment is growing in these programs, as Ivy Tech TSAP enrollment has steadily increased from 3312 in Fall 2015 to a high point of 7411 TSAP students in fall 2017. We have now had 400 graduates of TSAP programs with expectation of several hundred more in 2017-18. Russ provided us with a demographic breakdown of our current students as well as showing which programs of study they have completed.

Item 5 Chair Dora called upon Trustee McMillan, Chair, for a report from the **Audit Committee**. Trustee McMillan reported there are no action items from the Audit Committee.

Item 6 Chair Dora called upon Trustee Zeck, Chair of the Committee, for a report from the **Workforce Alignment Committee**. Trustee Zeck reported there were no action items for the board to consider. Trustee Zeck reported the committee heard updates on:

Governor Holcomb's Next Level Agenda Develop a 21st Century Skilled and Ready Workforce

Structure

- Governor's Career Pathway Cabinet
- State Office of Apprenticeship and Work-Based Learning
- Local Talent Cabinets

Resource Allocation and Management

- Resource and funding flexibility to design education and workforce training tailored to local communities and employers
- Expand existing programs (e.g., WRG, JAG) to boost training and sustainable employment for adults

Targeted Market Segments

- Working age adults connected to education and career training aligned with industry needs
- High school students ready to go to college, pursue meaningful training and employment
- DOC workforce training programs to reduce recidivism and prepare offenders for today's economy

Offerings Focus

- Pathways for HS students preparing them for apprenticeships, work-based-learning, technical skills, dual credit, college prep and courses leading to industry credentials and certifications
- K-12 computer science course in every Indiana school
- STEM-infused baseline education for every Hoosier student
- DOE, industry, and others to strengthen K-12 STEM curricula

Outcomes

- Put people in jobs by aligning WIBs directly to job placement and wage outcomes
- CHE to incentivize and measure career planning and placement for postsecondary institutions

Educator/Employee Development

- Increase license flexibility for K-12 teachers in technology, STEM, and career curricula
- Offer teacher professional development in computer science

Emerging Partnerships

Emerging Partnership with 5/3 Bank:

- AYD-like framework
- 5/3 to focus on their business and community partners for support of training and connecting individuals with employers
- Planning session later in November

Emerging Partnership with Cloud One and other IT leaders:

- John McDonald (President/owner of Cloud One and Ivy Tech Thought Leaders group) leading employer group
- Employers collaborating to determine short-term offerings to fill high-demand, high-wage positions
- Employers would pay for education, offer internship/apprenticeships, and placement

Emerging Partnership with Kaplan/New U:

- Focus on pathways for students beyond associate degrees
- Initial workforce alignment partnership will be with Achieve Your Degree (AYD)
- Target current, robust AYD partners first

Thought Leaders Panel and instructor shortage:

- December (quarterly) meeting will focus on employers helping to solve instructor shortage
- Kristen Moreland facilitating abbreviated Simplex session

Non-credit metrics:

- Number and percentage of certification completions
- Number of employers by sector served through noncredit (& credit) offerings
- Number of enrollments/completions for noncredit courses

Other Key Projects and Progress from October

Amazon HQ2 Proposal: Innovative ideas collaboratively developed by cross-functional team to support state and local proposal bids

- Proposal will serve as template for other Indiana Economic Development Corporation (IEDC) projects and was identified by CHE as exemplar for other colleges

PLAs: Expand use to leverage student experience and create more successful outcomes; Complete College America (CCA) believes these to be next “Game Changer”

- Ongoing discussions with CCA, University of Louisville, Kaplan University and others to identify best practices, possible partnership opportunities
- Part of College Strategic Plan strategies and developing tactics under Goal 2

Indiana Manufacturers Association (IMA) partnership: finding ways to

- Fill high-demand jobs for IMA members
- Create a pipeline for work-and-learn programs and placement
- Fill Ivy Tech adjunct faculty positions
- Develop creative methods to obtain and use needed equipment

Ivy Tech/Conexus/Vision3 partnership: offers ways to incorporate virtual reality technology in curriculum, marketing, and outreach efforts

E. TREASURER’S REPORT:

Chair Dora called upon Matt Hawkins to provided Treasurer’s Report.

Revenue

- Tuition and fee revenue is below budget due to decline in Fall enrollment
 - *(\$4.5M-\$5M)*
Tuition and fee revenue for Spring semester 2018 received in November of 2017 is declining at a slower pace than Fall 2017; but December is a critical month, many students register for Spring in December. (5% vs 6% 284 FTE/18.93 students)
- State appropriation on budget (224, 30.8, 13)
Total revenue is up 2% vs. prior year, but \$5 million below enrollment adjusted budget

Expenses

- Total expenses are \$18 million below budget (not yet adjusted for fall enrollment decline (\$5M), driven primarily by supplies and expense. Salaries and benefits are 2.4% lower than prior year, and slightly below budget.

Trustee Schreckengast moved for approval of the Treasurer’s Report. Trustee Brand seconded the motion and the motion carried unanimously.

F. STATE OF THE COLLEGE

Chair Dora called upon President Ellspermann for State of the College. President Ellspermann provided update on the College's Strategic Plan, which began in January of 2017, as the College worked to continue to align its structure and programs with the needs of our communities.

Vision: Ivy Tech Community College students will earn 50,000 high quality certifications, certificates and degrees per year aligned with the needs of our workforce.

Mission: We are Ivy Tech, Indiana's Community College. We serve the people of our state through accessible and affordable world-class education and adaptive learning. We empower our students to achieve their career and transfer aspirations. We embrace our vision of economic transformation inspired by the education and earnings attainment of our citizens, the vitality of our workforce, and the prosperity of our unique and diverse communities.

Core Values: Student-Centered, Outcome-Driven, Inclusive, Collaborative, Trustworthy and Transparent.

Goals:

Goal 1 – Student Success: Ensure every student persists towards their educational objective.

Goal 2 – Recruitment & Enrollment: Recruit and enroll Hoosiers from every demographic into high-demand/high-wage career pathways.

Goal 3 – Completion: Students earn 50,000 high-quality certificates, certifications, and degrees annually.

Goal 4 – Workforce: Students are placed into and succeed in high-demand/high-wage jobs.

Goal 5 – Employee: Become known as a great place to work.

Goal 6 – Financial: Ensure the institution has sufficient financial resources to achieve our mission.

Goal 7 – Community: Effectively engage with and serve our unique communities.

Metrics

Strategic Plan will be the overarching framework that guides our student success work for the next five (5) years

- Student success initiatives undertaken at both the system and campus level

Assess progress with ambitious targets; incent creative solutions for removing barriers students face

Implementation of the Plan:

Goal ownership shared by systems office and campus leaders

Co-leads selected teams to develop and implement the strategies

Legislator presentation January 22, 2018

Kick-off scheduled for January 23, 2018

G. OLD BUSINESS

Chair Dora called for old business

Trustee Jesse Brand moved for approval of:

Resolution 2017-55, Appointing Initial Directors of Ivy Ventures, Inc.
Trustee Zeck seconded the motion, and the motion carried unanimously.

H. NEW BUSINESS

Chair Dora called for new business.

Trustee Anker moved for approval of:

Resolution 2017-58, Appointment of Regional Trustees ~ Central Indiana

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of:

Resolution 2017-58, Appointment of Regional Trustee ~ Lafayette

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Stemler moved for approval of:

Resolution 2017-58, Appointment of Regional Trustee ~ Southern Indiana

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Trustee Hughes-Schuh moved for approval of:

Resolution 2017-61, Approval of Transfer of the Warsaw Campus from North Central Region to Northeast Region

Trustee Anker seconded the motion, and the motion carried unanimously.

Trustee Hughes-Schuh moved for approval of:

Resolution 2017-62, Resolution on Performance and Compensation Metrics

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Anker moved for approval of:

Resolution 2017-63, Approval of Strategic Plan: 2018-2023 Our Communities. Your College. Pathways for Student Success, and a Stronger Indiana

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Schreckengast motioned to nominate Trustee Paula Hughes-Schuh to fill the unexpired term of Trustee Sue Livers for Vice Chair.

Trustee Anker seconded the motion, and the motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, Chairman Dora adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**


Michael Dora, Chairman


Darrel Zeck, Secretary

Dated December 8, 2017

Prepared by Gretchen L. Keller, Recording Secretary