

**APPROVAL OF CONTRACT FOR CUSTODIAL SERVICES
FORT WAYNE CAMPUS**

RESOLUTION NUMBER 2024-5

WHEREAS, the Fort Wayne campus's ("Campus") prior agreement for custodial services ends in February 2024; and

WHEREAS, the Campus conducted a Request for Proposals (RFP) process to secure custodial services for a new contract term; and

WHEREAS, the RFP resulted in proposals from eight (8) interested service providers; and

WHEREAS, after reviewing the services and pricing available in the different proposals, the Campus selected Nishida Services ("Nishida"), which offered the lowest pricing; and

WHEREAS, Nishida is the current provider of these services to the Campus and is known to the Campus to provide exceptional services; and

WHEREAS, the Campus plans to contract with Nishida for custodial services for an initial term of sixteen (16) months to align the contract with the College's fiscal year, making the term run from March 1, 2024 through June 30, 2025 ("Initial Term"); and

WHEREAS, Nishida's proposal offered optional renewal periods for two (2) additional one (1) year extensions of the contract that the Campus can exercise at its discretion; and

WHEREAS, the base contract cost for the Initial Term of the agreement with Nishida is \$695,241, with pricing for additional optional services for exterior window cleaning of \$8,000 and an hourly rate of \$23.50 per hour for services requested that fall outside of the originally agreed upon scope of services, and

WHEREAS, the costs for the optional year 1, running from July 1, 2025 through June 30, 2026, if exercised by the Campus, is a base contract price of \$521,431, with additional pricing provided for optional services that may be requested by the Campus; and

WHEREAS, the costs for the optional year 2, running from July 1, 2026 through June 30, 2027, if exercised by the Campus, is a base contract price of \$535,772, with additional pricing provided for optional services that may be requested by the Campus; and

WHEREAS, that the State Board of Trustees must approve any contract imposing a financial obligation on the part of the College exceeding \$500,000 unless the obligation was previously approved by the Board through the allocation of funds.

NOW THEREFORE BE IT RESOLVED, that the State Board of Trustees do hereby authorize and direct the President, or any other officer of the College designated by the President, to

execute the proposed agreement with Nishida Services, Inc. to provide the Fort Wayne campus with custodial services after the agreement has been approved by the College Legal Counsel.

**STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
OF INDIANA**

A handwritten signature in black ink, appearing to read "Andrew Wilson", written over a horizontal line.

Andrew Wilson, Chair

A handwritten signature in black ink, appearing to read "Michael Dora", written over a horizontal line.

Michael Dora, Secretary

Dated February 8, 2024