



## **Preliminary Agenda as of July 31, 2019\***

**Meeting of the State Board of Trustees**

**August 8, 2019**

- I. Roll Call**
- II. Report of Secretary on Notice of Meeting**
- III. Approval of Minutes**  
June 6, 2019
- IV. Resolutions**

### **Workforce Alignment**

**Resolution 2019-28**, Approval of Aviation Training Program Provider Contract Columbus Campus

### **Budget & Finance**

**Resolution 2019-29**, Increasing the College's Statewide Digital Advertising with Statwax

**Resolution 2019-30**, Renewing the Call Fulfillment Services Contract with the Jackson Group

**Resolution 2019-31**, Approval to Renew Contract with Indiana University Information Technology Services to Provide Help Desk Support Services

### **Building and Grounds**

**Resolution 2019-32**, Approval of Request to Sell Foundation Property in Anderson

**Resolution 2019-33**, Approval of Request to Sell Foundation Property in Muncie

**Resolution 2019-34**, Approval of Request to Sell Foundation Property in Kokomo

**Resolution 2019-35**, Approval of Automotive Technology Center Building Project, Indianapolis Campus

**Resolution 2019-36**, Approval of New Flex Lab Building, Elkhart Campus

- V. Reports of Board Committees**
  - a) Audit Committee**
  - b) Academics & Student Experience**
  - c) Workforce Alignment**
  - d) Human Resources & Operations**

- e) **Budget & Finance**
- f) **Building & Grounds**
- g) **Marketing & Public Relations**
- h) **Foundation**

**VI. Treasurer's Report, Matt Hawkins, Senior VP CFO and Treasurer**

**VII. State of the College, Sue Ellspermann, PhD President**

**VIII. Old Business**

**IX. New Business**

**Resolution 2019-37, Nomination of Campus Board of Trustees**

**Resolution 2019-38, Election of Officers for the State Board of Trustees**

**X. Adjournment**

**OFFICIAL NOTICE OF MEETING  
IVY TECH COMMUNITY COLLEGE OF INDIANA  
STATE BOARD OF TRUSTEES**

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings in Terre Haute, Indiana August 7-8, 2019

**Wednesday, August 7, 2019**

**11:45 am – 12:30      State Board Lunch**

The State Trustees will hold a meeting at 1650 Industrial Drive, Terre Haute, Indiana to consider and take action on such items as may be brought before them.

**1:30 pm                      Executive Session of the State Board of Trustees**

The State Trustees will meet in Executive Session at the 1650 Industrial Drive, Terre Haute, Indiana and are permitted under IC 5-14-1.5-6.1(b), to discuss the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B)      Initiation of litigation that is either pending or has been threatened specifically in writing.
- (2)(C)      The implementation of security systems.
- (2) (D)      A real property transaction including:
  - (i) a purchase; (ii) a lease as lessor; (iii) a lease as lessee; (iv) a transfer; (v) an exchange; or (vi) a sale;
- (5)              To receive information about and interview prospective employees
- (7)              For discussion of records classified as confidential by state or federal statute.
- (9)              To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

**Thursday, August 8, 2019**

**8:00 am- Noon              Board Committee Meetings**

The State Trustees will hold the regular committee meetings at 8000 Education Drive, Terre Haute, Indiana

- 8:00 am – 8:45 am      Academics & Student Experience
- 8:45 am – 9:15 am      Workforce Alignment
- 9:15 am – 9:30 am      Human Resources & Operations
- 9:30 am – 9:45 am      Break
- 9:45 am – 10:45 am      Budget & Finance
- 10:45 am – 11:45 am      Building & Grounds
- 11:45 am – Noon      Marketing & Public Relations

**1:00 pm                      Regular State Board of Trustees Meeting**

The State Trustees will hold a regular meeting at 8000 Education Drive, Terre Haute, Indiana to consider and take action on such items as may be brought before them.

Secretary  
Dated this 24<sup>th</sup> of July 2019

**MINUTES OF THE MEETING OF THE STATE  
BOARD OF TRUSTEES**

IVY TECH COMMUNITY COLLEGE

**June 6, 2019**

Chair Paula Hughes-Schuh called the meeting of the State Board of Trustees to order at 1:00 pm at the Fort Wayne Coliseum Campus, 3800 N. Anthony Blvd, Fort Wayne, Indiana

**ROLL CALL**

Trustee Terry Anker called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Ms. Paula Hughes-Schuh, Chairperson**  
**Mr. Terry Anker, Vice Chair**  
**Ms. Marianne Glick, Secretary - via phone**  
**Mr. Jesse Brand**  
**Mr. Michael R. Dora**  
**Ms. Kim Emmert O'Dell**  
**Mr. Larry Garatoni**  
**Ms. Gretchen Gutman**  
**Mr. Harold Hunt**  
**Mr. Steve Schreckengast**  
**Mr. Kerry Stemler**  
**Ms. Stephanie Wade**  
**Mr. Andrew W. Wilson**

The following Trustees were absent:

**Mr. Bradley Clark**  
**Mr. Stewart McMillan**

**A. NOTICES OF MEETING MAILED AND POSTED:**

Trustee Terry Anker, Vice Chair, confirmed that notices of the June 6, 2019, regular meeting were properly mailed and posted.

**B. APPROVAL OF BOARD MINUTES:**

Trustee Schreckengast moved for approval of the minutes of the April 4, 2019, board meeting. Trustee Gutman seconded the motion and the motion carried unanimously.

**C. COMMITTEE REPORTS:**



- Item 1** Chairperson Hughes-Schuh reported the Board met on Wednesday in a retreat and in an Executive Session in which they received personnel updates.
- Item 2** Chairperson Hughes-Schuh called upon Trustee Gretchen Gutman, Chair of the **Audit Committee** to give a report from the committee. Trustee Gutman reported there are no action items for approval. Trustee Gutman noted the committee discussed the following issues: the exit conference that took place in March related to the federal compliance audit. As part of the discussion of the federal compliance audit, it was noted there were 5 federal findings similar to last year (since the corrective action plan related to those issues was implemented on March 31, 2018). Trustee Gutman reviewed reports from the confidential hotline and received an update on pending litigation. Reviewed and approved the Audit Committee Charter, the Internal Audit Department Charter, the Internal Audit Mission Statement, the Trustees Code of Conduct Policy, Trustees Conflict of Interest Policy, and the procedures for confidential, anonymous submissions by employees.  
Reviewed and approved the estimated Internal Audit Department budget for fiscal year 2019-20 and the audit schedule for 2018-19, 2019-20 and the three-year audit plan.
- Item 3** Chairperson Hughes-Schuh called upon Trustee Michael Dora for a report from the **Academics & Student Experience Committee**. Trustee Dora reported there are is one action item for approval.
- Trustee Dora moved for approval of **Resolution 2019-18, Approval of Technical Certificate Program**. Trustee Garatoni seconded the motion and the motion carried unanimously.
- Dr. Katie Jenner and Dr. Russ Baker presented a proposed Technical Certificate in Education. This new completion was developed as part of an effort to meet the workforce needs of our state. After extensive discussion with our K-12 school communities, this TC is designed specifically to address the growing teacher shortage by attracting potential teachers prior to their graduation from high school. The 30 hour TC could be completed in its entirety prior to high school graduation through dual credit if the high school offers the required courses and will roll up seamlessly into the existing AS degree in (elementary) education. The courses required for the proposed TC were presented and Russ noted that all 18 campuses have asked to be approved to offer the TC. The next step will be requesting CHE approval at their August meeting with implementation planned for this fall.

Dr. Marcus Kolb presented a brief review of the draft report from the April 15 and 16 Comprehensive visit to Ivy Tech, including an exploration of the observations of the visit team and their recommendations to the College, followed by a review of next steps.

Dr. Stacy Atkinson and Dr. Cory Clasemann-Ryan presented an update on the College's 8-week course initiative. Passing grades in 8-week courses this spring continued to exceed the passing rates for 16-week courses, while withdrawal rates were lower. They also presented an update on the campus project plans, which were initially created last fall and are updated each semester.

**Item 4**

Chairperson Hughes-Schuh called upon Trustee Andrew Wilson, member, for a report from the **Workforce Alignment Committee**. Trustee Wilson reported there were no action items for the board to consider. Chris Lowery, Sr. Vice President and members of his senior leadership team presented updates on various Workforce Alignment initiatives.

Ivy Tech partnered with industry leaders to develop a new Industry 4.0 certification; Indiana manufacturing companies will be the first to test and validate the certification and the College will be developing new classes, TCs and CTs to support.

A new statewide work and learn partnership with Indiana Title Association (ILTA) will provide Business Administration students with a range of opportunities at 170 companies.

Nursing and Health Science have seen 6.5% enrollment increases, with streamlined processes and programs and new student credentialing pathways.

Enrollment in Workforce Ready Grant (WRG)-eligible programs jumped 10% in 2018-19 to almost 9,000; the State recently doubled WRG funding from \$2M to \$4M and expanded eligibility to high school students, representing additional opportunities to reach students as we continue to refine marketing strategies and internal processes to support smooth transitions through stackable credentials (CTs through Associate degrees). Achieve Your Degree (AYD) continues to grow, with spring 2019 enrollment up 40% over last spring. The Indiana Chamber partnership to market AYD has contributed to this growth, with multiple promotions through the Chamber's statewide publication channels and sponsorship of AYD booths at key industry conferences. Chamber AYD partners accounted for nearly 50% of all new AYD enrollments since the start of the agreement in May 2018.

Indianapolis and Fort Wayne campuses have completed Year 2 of the Jobs for America's Graduates (JAG) College Success Program, with some success. DWD has pledged additional funds for tutoring and Summer

Bridge programing, and will expand JAG to two additional Ivy Tech campuses for 2020-21 academic year.

Gateway to Work (GTW), a State program requiring about 90K (20%) of all Healthy Indiana Plan participants to work, pursue education or volunteer, begins in earnest July 1 as reporting requirements for participants are enforced. Ivy Tech is working closely with MHS, Anthem, MDWise, and CareSource, and all campus front line staff and GTW leads have been trained to support individuals coming through this enrollment pipeline.

The new Career Coaching and Employer Connections (CCEC) Alpha implementation is moving forward; campus Requests for Participation are due June 14, with selection of the 4-6 Alpha campuses anticipated in late July. Over \$1.5M has been raised to date, and we've seen significant recent interest from several funders. Systems Office CCEC staff will be hired over the next 2-3 months, and various other related initiatives, including a career technology working group, are underway.

**Item 5**

Chairperson Hughes-Schuh called upon Trustee Kerry Stemler for a report from the **Human Resources & Operations committee**. Trustee Stemler reported there are two action items for approval.

Trustee Stemler moved for approval of **Resolution 2019-19, Approval of Campuses and Campus Service Area**. Trustee Garatoni seconded the motion and the motion carried unanimously.

Trustee Stemler moved for approval of **Resolution 2019-20, Increase the Number of Members of the Richmond Campus Board of Trustees**. Trustee Garatoni seconded the motion and the motion carried unanimously.

Trustee Stemler yielded the floor to Vice President for Human Resources, Julie Lorton-Rowland for committee update with Kirsten Biel, Asst. Vice President for Talent Development providing an overview of the College's talent development programs focused on building a pipeline of high performing leaders to meet the College's current and future needs.

Faculty and staff with high potential are selected to participate in various programs. The core programs include:

- **Master Teacher Seminar**  
*Cultivating essential skills for effective and successful teaching*
- **Supervisor Education**  
*Establishing and strengthening the foundational skills of our supervisors*
- **Leadership Academy**  
*Creating a pipeline of talent for entry- to mid-level leadership positions*

- **Pathways to Peak Leadership**  
*Developing leaders of impact for senior- and executive-level leadership positions*
- **Simplex Training & Certification**  
*Creating a culture of creative problem solving*

Using the 70-20-10 Model, components of the Talent Development pipeline programs include:

- Assessment
- Feedback
- Classroom Learning
- Supportive Partnerships
- Individual Development Plan
- Challenging Assignments
- Pay It Forward

The Ivy Tech Leadership Competencies guide and inform talent decisions across the College in areas such as recruitment and selection practices, employee development, and evaluation and feedback practices.

Ivy LEAD, the College’s employee focused learning management system hosts a library of

- Required new employee e-Learnings
- Regularly required compliance-based e-Learnings
- Optional e-Learnings for professional development and career enrichment
- Registration and tracking for in-person training

Finally, the Talent Development Newsletter is published three times a year reaching our entire employee community. Each newsletter has a specific focus and provides tips, tools, and resources all employees can use.

**Item 6**

Chairperson Hughes-Schuh called upon Trustee Jesse Brand for a report from the **Budget & Finance committee**. Trustee Brand reported there are three action items for approval.

Trustee Brand motioned for approval of **Resolution 2019-21, Approval of Contract with Tutor.Com**. Trustee Dora seconded the motion and the motion carried unanimously.

Trustee Brand motioned for approval of **Resolution 2019-22, Approval of the Student Fee Rates for Fiscal Years 2020-2021**. Trustee Wilson seconded the motion and the motion carried unanimously.

Trustee Brand motioned for approval of **Resolution 2019-23, Approval of the College 2019-2020 Fiscal Year Operating Budget**. Trustee Dora seconded the motion and the motion carried unanimously.

**Item 7** Chairperson Hughes-Schuh called upon Trustee Schreckengast for a report from the **Building and Grounds Committee**. Trustee Schreckengast reported there are two action items for consideration and approval and the committee received an update from JD Lux on the sale status of a couple or property closings and also received a Columbus building update.

Trustee Schreckengast moved for approval of **Resolution 2019-24, Approval to Grant an Easement to IndyGo for Construction of the Purple Line Transit Station at Lawrence/Fairbanks Building, Indianapolis Campus**. Trustee Garatoni seconded the motion and the motion carried unanimously.

Trustee Schreckengast moved for approval of **Resolution 2019-26, Approval of Indianapolis Campus Receiving a Gift from the City of Lawrence**. Trustee Brand seconded the motion and the motion carried unanimously.

**Item 8** Chairperson Hughes-Schuh called upon Trustee Wade for a report on the **Marketing and Public Relations Committee**. Trustee Wade reported there are no action items for approval. Trustee Wade yielded the floor to Jeff Fanter, Senior Vice President for Enrollment Services, Marketing & Communication. Jeff Fanter and Kelsey Batten provided information on current digital marketing efforts. The College continues to maximize its marketing spend overachieving on its cost per application goals. The marketing team set an application goal for each of the academic terms and that goal of applications received was exceeded for this past Summer term thanks to the efforts of recruitment teams across the state along with digital marketing efforts. The Board received an update on the College's earned media efforts along with a recent Cyber Fast Track contest the marketing team helped the state promote. Finally a pair of videos were shared as continued examples of how the College uses others to help tell our Ivy Tech story.

**Item 9** Chairperson Hughes-Schuh called upon Trustee Anker for report on the Foundation. John Murphy, Foundation President provided an update stating the Foundation is having another stellar year noting preliminarily that Foundation will hit goal of \$52.3M. 16 of 19 campuses are 75% or more to their fundraising goal and 12 of 19 campuses have already met their fundraising goal. Silent phase of campaign is on track.

**D. TREASURER’S REPORT:**

Chairperson Hughes-Schuh called upon William Bogard, Assistant Vice President for Budget Management, to provide the Treasurer’s Report.

William Bogard noted the College is in good fiscal standing.

Trustee Garatoni moved for approval of the Treasurer’s Report. Trustee Wade seconded the motion and the motion carried unanimously.

**E. STATE OF THE COLLEGE**

Chairperson Hughes-Schuh called upon President Ellspermann to give the State of the College, which a majority of it was given during the Committee Meetings in the am. She invited Dena Jacquay, Vice President for Human Resources, Parkview Group Health to provide partner highlight. She discussed the Achieve your Degree Program partnership, Loaned Nursing Faculty Agreement and Education Workforce Innovation Network Grant for Health Services.

**F. OLD BUSINESS**

Chairperson Hughes-Schuh called for old business, there was none.

**G. NEW BUSINESS**

Chairperson Hughes-Schuh called for new business.

Trustee Wilson moved for approval of

**Resolution 2019-25, Nomination of Campus Board of Trustees**

Trustee Emmert-O’Dell seconded the motion, and the motion carried unanimously.

Trustee Stemler moved for approval of

**Resolution 2019-27, Authorization for Negotiations of Amendment to Employment Contract with President Susan J. Ellspermann**

Trustee Dora seconded the motion, and the motion carried unanimously.

## **ADJOURNMENT**

With no further business to come before the Board, Chairperson Hughes-Schuh called for a motion to adjourn the meeting. Trustee Garatoni moved for approval to adjourn the meeting. Trustee Schreckengast seconded the motion and the motion carried unanimously.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chairperson**

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**Marianne Glick, Secretary**

**Dated June 7, 2019**

**Prepared by Gretchen L. Keller, Recording Secretary**

**APPROVAL OF AVIATION TRAINING PROGRAM PROVIDER CONTRACT  
COLUMBUS CAMPUS**

**RESOLUTION NUMBER 2019-28**

**WHEREAS**, the Columbus Campus recently issued a Request for Proposals (“RFP”) to provide Aviation Training for the College at the Columbus Municipal Airport, and

**WHEREAS**, the Columbus Campus administration received two (2) competitive responses to the RFP, and

**WHEREAS**, the Columbus Campus administration recommends entering into a contract with Aero Management Group (“Aero”) to provide the College’s Aviation Training Program at the Columbus Airport, and

**WHEREAS**, the contract with Aero will be for three (3) years with an option to extend one additional year, and

**WHEREAS**, the financial cost to the College is \$822,759.00, which is paid by student fees in the amount of \$46,000 per student for the four (4) semester program, and

**WHEREAS**, the State Board of Trustees must approve any contract by the College exceeding \$500,000 unless the obligation was previously approved by the Board through the allocation of funds.

**NOW THEREFORE BE IT RESOLVED**, that the State of Board Trustees approve the entering into the contract with Aero Management Group to provide the Aviation Training Program for the Columbus Campus and do hereby authorize and direct the President and any other appropriate, designated College employee to execute the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**



**INCREASING THE COLLEGE'S  
STATEWIDE DIGITAL ADVERTISING WITH STATWAX**

**RESOLUTION NUMBER 2019-29**

**WHEREAS**, In August 2017 the State Trustees approved Resolution 2017-38 authorizing the College entering into a contract with Statwax for digital media services, and

**WHEREAS**, Resolution 2017-38 limited the amount the College could spend in a fiscal year on the services provided by Statwax to no more than \$2 million in a fiscal year, and

**WHEREAS**, Resolution 2017-38 indicates that a review of the partnership with Statwax would take place by March 31<sup>st</sup> and that the partnership could be extended through future years, and

**WHEREAS**, Resolution 2018-33 increased the amount the College could spend in a fiscal year on the services provided by Statwax to no more than \$2.5 million in a fiscal year, and

**WHEREAS**, during this year's review it was apparent that the College's prospective students are increasing their use of social and digital media and that the College should increase its digital media marketing presence, and

**WHEREAS**, the College staff recommends entering into a new agreement with Statwax and increasing its digital media advertising spend through Statwax to no more than \$2.75 million per fiscal year, and

**WHEREAS**, the State Board of Trustees must approve any contract by the College exceeding \$500,000 unless the obligation was previously approved by the Board through the allocation of funds.

**NOW THEREFORE BE IT RESOLVED**, THAT THE State of Board Trustees authorize College to increase its purchasing of digital media advertising through Statwax in an amount not to exceed \$2,750,000 per fiscal year, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the renewal of the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

**RENEWING THE CALL FULFILLMENT SERVICES CONTRACT  
WITH THE JACKSON GROUP**

**RESOLUTION NUMBER 2019-30**

**WHEREAS**, Ivy Tech Community College began using The Jackson Group for call/fulfillment services in July of 2008, and

**WHEREAS**, in August 2010 the State Trustees approved Resolution 2010-43 authorizing the College enter into an agreement with the Jackson Group for call/fulfillment services, and

**WHEREAS**, Resolution 2018-34 authorized renewing the agreement with The Jackson Group for one (1) year, and

**WHEREAS**, under this agreement The Jackson Group is providing the following critical services for the College:

- Daily print fulfillment including acceptance packets, viewbooks, diplomas, deans list letters, and much more
- Provides, an email service, for Ivy Tech to email current students, prospects, applicants and gainful employment disclosures
- System that provides users access to inventoried items for shipment, office stationary, variable templates for postcards and flyers
- System to allow for print on demand options for users

**WHEREAS**, the College staff recommends renewing the contract for one (1) year with the Jackson Group and requests approval to spend funds in an amount not to exceed \$1,950,000 annually, and

**WHEREAS**, the State Board of Trustees must approve any contract by the College exceeding \$500,000 unless the obligation was previously approved by the Board through the allocation of funds.

**NOW THEREFORE BE IT RESOLVED**, that the State Board of Trustees authorize the College to renew its contract with The Jackson Group for an additional one (1) year period with an authorization to spend funds under the agreement in an amount not to exceed \$1,950,000 annually, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the renewal of the contract with said firm after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

**APPROVAL TO RENEW CONTRACT WITH INDIANA UNIVERSITY  
INFORMATION TECHNOLOGY SERVICES TO PROVIDE HELP DESK  
SUPPORT SERVICES**

**RESOLUTION NUMBER 2019-31**

**WHEREAS**, Ivy Tech Community College of Indiana ("College") entered into a Memorandum of Understanding ("MOU") with Indiana University Information Technology Services ("IUIITS"), to provide Support Center services to College faculty, staff and students who currently utilize the Ivy Tech Central Help Desk in December 2012, and

**WHEREAS**, the term for the MOU ends October 31, 2019, and

**WHEREAS**, the College would like to continue with the provision of these services by IUIITS, and

**WHEREAS**, the term of this proposed renewal would be one year commencing on November 1, 2019 and continuing through October 31, 2020, with the option to renew the service for additional one year periods at the same rate plus no more than a 2% annual increase in labor costs, and

**WHEREAS**, the College will pay \$798,000 to IUIITS for the 2019-2020 year, and

**WHEREAS**, the State Board of Trustees must approve any contract by the College exceeding \$500,000 unless the obligation was previously approved by the Board through the allocation of funds.

**NOW THEREFORE BE IT RESOLVED** that the State Board of Trustees authorize and direct the College President, or her designee, to execute a contract with IUIITS in an amount not to exceed \$798,000.00 after the contract has been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

**APPROVAL OF REQUEST TO SELL FOUNDATION PROPERTY IN ANDERSON**

**RESOLUTION NUMBER 2019-32**

**WHEREAS**, the Ivy Tech Foundation, Inc. (“Foundation”), owns real estate located at 2721 Broadway Street, Anderson, Indiana consisting of 5.34 acres and a building totaling 26,820 gross square feet (“Property”), and

**WHEREAS**, the Foundation acquired the Property as a donation in 2014 for the purposes of a space to offer automotive programs, and has leased it to the College at \$1 per year since January 1, 2015, and

**WHEREAS**, the Anderson Campus has not offered the anticipated automotive programs and have used this building for the sole purpose of storage, and

**WHEREAS**, the Anderson Campus administration has determined that the Property is no longer needed for any purposes of the College and it would be advantageous to sell the Property to reduce the maintenance and costs associated with the continued use of the Property, and

**WHEREAS**, because the Property is owned by the Foundation the State Trustees must request that the Foundation sell the Property, and

**WHEREAS**, the Anderson Campus Board of Trustees have reviewed the request of the Campus administration to dispose of the Property and recommend that the State Trustees request the Foundation sell the Property.

**NOW THEREFORE BE IT RESOLVED**, the State Trustees request the Ivy Tech Foundation dispose, sell and convey the Property, and that the proceeds of the sale of the Property be used by the Foundation for the benefit of the Anderson Campus.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

**APPROVAL OF REQUEST TO SELL FOUNDATION PROPERTY IN MUNCIE**

**RESOLUTION NUMBER 2019-33**

**WHEREAS**, The Ivy Tech Foundation, Inc. (“Foundation”) owns real estate located at 3651 South Cowan Road, Muncie consisting of three (3) buildings located on 3.44 acres of real property (“Property”), and

**WHEREAS**, with the progress of the ongoing construction project the Muncie Campus administration has determined that the Property will no longer be needed for any purposes of the College and it would be advantageous to sell the Property to reduce the maintenance and costs associated with the Property, and

**WHEREAS**, because the Property is owned by the Foundation the State Trustees must request that the Foundation sell the Property, and

**WHEREAS**, the Muncie Campus Board of Trustees have reviewed the request of the Campus administration to dispose of the Property and recommend that the State Trustees request the Foundation sell the Property.

**NOW THEREFORE BE IT RESOLVED**, the State Trustees request the Ivy Tech Foundation dispose, sell and convey the Property, and that the proceeds of the sale of the Property be used by the Foundation for the benefit of the Muncie Campus.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

## APPROVAL OF REQUEST TO SELL FOUNDATION PROPERTY IN KOKOMO

### RESOLUTION NUMBER 2019-34

**WHEREAS**, The Ivy Tech Foundation, Inc. (“Foundation”) owns real estate in Kokomo with the following addresses:

1. 1942 E. North Street, Kokomo, three (3) buildings, 5.39 acres
2. E. North Street, Kokomo, vacant lot with shed and small barn, 2.37 acres
3. 1313 N. Touby Pike, Kokomo, 10,000 sq. ft. commercial building, .96 acres

(“Property”), and

**WHEREAS**, the Foundation utilized a loan to acquire the facility in 2005, and has a remaining principal balance of \$559,059 as of June 30, 2019, and

**WHEREAS**, with the progress of the ongoing construction project the Kokomo Campus administration has determined that the Property will no longer be needed for any purposes of the College and it would be advantageous to sell the Property to reduce the maintenance and costs associated with the Property, and

**WHEREAS**, because the Property is owned by the Foundation the State Trustees must request that the Foundation sell the Property, and

**WHEREAS**, the Foundation can use the proceeds of the sale to pay off the remaining principal balance on the loan and interest, and any remaining proceeds can be used for the benefit of the Kokomo Campus, and

**WHEREAS**, the Kokomo Campus Board of Trustees have reviewed the request of the Campus administration to dispose of the Property and recommend that the State Trustees request the Foundation sell the Property.

**NOW THEREFORE BE IT RESOLVED**, the State Trustees request the Ivy Tech Foundation dispose, sell and convey the Property, and that the proceeds of the sale of the Property be used by the Foundation to first pay off the loan and interest, with any excess to be used for the benefit of the Kokomo Campus.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated August 8, 2019**

**APPROVAL OF AUTOMOTIVE TECHNOLOGY CENTER BUILDING PROJECT,  
INDIANAPOLIS CAMPUS**

**RESOLUTION NUMBER 2019-35**

**WHEREAS**, the Ivy Tech Indianapolis Campus Automotive Program (“Program”) has been operating in a building located at 1315 East Washington, Indianapolis (“Building”) since the early 1970’s and which is in need of repair and renovation, and

**WHEREAS**, because of the age of the Building and the costs associated with its repair and renovation the Indianapolis Campus and College leadership began working toward re-locating the Program to a newly constructed facility, and

**WHEREAS**, in Resolutions 2018-8 and 2018-45 the Ivy Tech State Trustees approved the sale of the Building to TWG Development, LLC, and

**WHEREAS**, in Resolution 2017-8 the Trustees requested the Ivy Tech Foundation, Inc. accept a donation from Sid Eskenazi of 6.1 acres of land near the former Lafayette Square Mall in Indianapolis, and

**WHEREAS**, this land was given by Mr. Eskenazi with the intent that it be the site for the newly constructed facility, and

**WHEREAS**, the total project to construct a new state of the art facility for the Program is estimated not to exceed \$15,107,508 million, and

**WHEREAS**, the Campus anticipates funding the construction of this project with grants, fund raising, and government tax credits, and

**WHEREAS**, the State Board of Trustees must approve projects exceeding \$2,000,000, and

**WHEREAS**, pursuant to Indiana Code 21-33-3 before the College may proceed with a construction project costing in excess of two million dollars, the Governor must approve the project and its funding upon recommendation by the State Budget Agency following a review by the Commission for High Education, and

**NOW THEREFORE BE IT RESOLVED** that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the construction of a new Automotive Technology Center in the amount of \$15,107,508, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to ask the Commission for Higher Education, State Budget Committee and the Governor of the State of Indiana for approval to proceed with the Automotive Technology Center Project, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute all necessary documents for the above stated project after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated: August 8, 2019**



**APPROVAL OF NEW FLEX LAB BUILDING, ELKHART CAMPUS**

**RESOLUTION NUMBER 2019-36**

**WHEREAS**, manufacturing represents over half of the workforce (68,000+) and over 67% of the local GDP in Elkhart County, and

**WHEREAS**, the Elkhart Campus has been unable to meet the training needs of the Elkhart community due to a lack of training labs, and

**WHEREAS**, the Elkhart Campus is requesting to build a new 10,400 gross square foot stand-alone structure to house open lab and classroom space and,

**WHEREAS**, the total project to construct a new flex lab space is estimated not to exceed \$4,457,987, and

**WHEREAS**, the Campus anticipates the funding the construction of this project with grants, fund raising, and government tax credits, and

**WHEREAS**, the State Board of Trustees must approve projects exceeding \$2,000,000, and

**WHEREAS**, pursuant to Indiana Code 21-33-3 before the College may proceed with a construction project costing in excess of two million dollars, the Governor must approve the project and its funding upon recommendation by the State Budget Agency following a review by the Commission for High Education, and

**NOW THEREFORE BE IT RESOLVED** that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the construction of a new Flex Lab Building at the Elkhart Campus in the amount of \$4,457, 987, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to ask the Commission for Higher Education, State Budget Committee and the Governor of the State of Indiana for approval to proceed with the Automotive Technology Center Project, and

**FURTHER BE IT RESOLVED**, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute all necessary documents for the above stated project after the documents have been approved by the College General Counsel.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

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**Marianne Glick, Secretary**

**Dated: August 8, 2019**

## **AUDIT COMMITTEE**

Report will be given at the State Board of Trustees Meeting August 8, 2019

# Academics & Student Experience

August 8<sup>th</sup>  
Meeting



# Agenda:

1. Plans For Higher Learning Commission Recommendations
2. Express Enrollment Centers & Express Enrollment Days
3. Advising Model & Required Advising Updates
4. IvyOnline Enrollment Update
5. Eight Week Course Update

# Plans for Higher Learning Commission Recommendations

Marcus Kolb




Associate Vice President, College Accreditation, Academic Quality, and Learning Assessment



# Addressing Criteria 4B





- During Ivy Tech's 2019 Accreditation visit, criterion 4B was met with concerns.
- Criterion 4B reads, "The institution demonstrates a commitment to educational achievement and improvement through ongoing assessment of student learning."
- The visiting team recommended a report including a comprehensive framework for assessment. Ivy tech will take the following action items to meet the visiting team's recommendation.

# Recommended actions to address criteria 4B

Associated Goal	Criterion Addressed	Action Item From Report	Recommended Actions	Owner	Complete By
	4B	Implement a comprehensive assessment plan.	<ul style="list-style-type: none"> <li>• Process to link assessment to budgeting and planning</li> <li>• Gen-ed assessment plan</li> <li>• Student learning outcomes for all programs</li> <li>• Mapping courses and course outcomes to program outcomes</li> <li>• Identification of co-curricular outcomes and assessment of those outcomes</li> </ul>	Marcus Kolb	May 2020
	4B	Establish a system-level timeline.	<ul style="list-style-type: none"> <li>• Procurement of software to support assessment with enough time to have collected two years of data</li> <li>• System-wide training on best practices in assessment</li> <li>• Two years of measurement of program outcomes</li> <li>• Two years of measurement of gen-ed outcomes</li> <li>• Two years of measurement of co-curricular outcomes</li> </ul>	Marcus Kolb	May 2021
	4B	Provide evidence of actions for year four mid-cycle review.	<ul style="list-style-type: none"> <li>• Faculty use of best practices in assessment</li> <li>• Use of assessment to improve teaching and learning</li> <li>• A plan of dissemination of data for use</li> </ul>	Marcus Kolb	May 2023







# Other Recommended actions





Associated Goal	Criterion Addressed	Action Item From Report	Recommended Action	Owners/stakeholders	Complete By
	2A	Libraries should expand offering textbooks to borrow, among other solutions to keep lack of textbooks in opening weeks from inhibiting student success.	<ul style="list-style-type: none"> <li>Discuss with state library committee</li> <li>Review implications for relationship with bookstores/vendors</li> </ul>	Library committee; vendors; faculty	August 2020
	2B	College should continue training and information sharing with front-line staff to keep messages consistent. <ul style="list-style-type: none"> <li>Develop app or other means of student-friendly communication for same message.</li> </ul>	<ul style="list-style-type: none"> <li>Review current practices in sharing key messages with staff/faculty</li> </ul>	Marketing/communications staff; technology staff	May 2019
	2E	All course syllabi should include academic integrity statement and policy on plagiarism.	<ul style="list-style-type: none"> <li>Place on Faculty Council agenda for review and support</li> <li>Place on curriculum committee agendas to raise faculty awareness</li> </ul>	Marcus Kolb/Nichole Stitt	December 2019
	2S	Board composition should reflect the diverse population of the state.	<ul style="list-style-type: none"> <li>Develop and review data of Board compositions (state and campus) compared with community populations</li> <li>Collaborate with current Boards to review recruitment practices and strategize to diversify</li> </ul>	Board; president	May 2020



# Other Recommended actions

Associated Goal	Criterion Addressed	Action Item From Report	Recommended Action	Owner	Complete By
	3A	Faculty and academic leadership differentiate between learning outcomes in all programs.	<ul style="list-style-type: none"> <li>To be rolled into comprehensive plan for 4B - Assessment</li> </ul>	Marcus Kolb	May 2020
	3C	Establish a college-wide curriculum oversight committee to monitor all curricular change and their impact on programs.	<ul style="list-style-type: none"> <li>Review with VCAA's and Faculty Council for recommended action</li> </ul>	Marcus Kolb/Kara Monroe	May 2020
	3C	Improve response rates on online student evaluation of instruction.	<ul style="list-style-type: none"> <li>Review strategies with IT staff/Tim Escue</li> <li>Work with VCAA's and faculty to implement strategies</li> </ul>	Marcus Kolb; IT staff; VCAA's; faculty	May 2020
	3C	Collect and report data on participation rates in professional development and use of professional development funds to aid in planning of additional professional development opportunities.	<ul style="list-style-type: none"> <li>Collaborate with HR office to create data collection centrally and locally</li> </ul>	Human Resources	August 2020

# Other Recommended actions

Associated Goal	Criterion Addressed	Action Item From Report	Recommended Action	Owner	Complete By
	3D	Holistic placement data should be regularly collected and shared as model is expanded. <ul style="list-style-type: none"> <li>• Staff need assistance in buying into the model</li> <li>• Model should be adjusted as data suggests</li> </ul>	<ul style="list-style-type: none"> <li>• Develop data collection plan for use as placement model expands</li> <li>• Produce annual report on data for distribution</li> </ul>	Gwenn Eldridge; Decision Support	May 2020
	4A	The “quadrants” should be regularly revisited to see if they are effective in guiding program delivery.	<ul style="list-style-type: none"> <li>• Institute review calendar for quadrants</li> </ul>	President’s Cabinet	May 2020
	4A	Dual credit faculty should be properly credentialed.	<ul style="list-style-type: none"> <li>• Continue executing credentialing plan as developed</li> </ul>	VP/AVP K-14	August 2022
	4C/5C	Develop data dashboards to prioritize which data is more useful for decision making and planning.	<ul style="list-style-type: none"> <li>• Produce annual state of college report, highlighting key data gathered through the year</li> <li>• Refine existing dashboards to highlight key data points and suggest actions steps</li> </ul>	Decision Support	May 2020

# Express Enrollment Centers & Express Enrollment Days

Kelsey Batten

Assistant Vice President for Marketing and  
Communications

Kate Wallace

Executive Director for Recruitment  
Communications



# Express Enrollment Centers

- Built from Blackboard Call Center Model but in Person
- “One Stop”
- Get Answers to as Many Questions as Possible in One Location
- Student Support Professionals (SSPs) Cross Trained at a High Level in Financial Aid, Student Records, Admissions, Advising, Student Accounts



# Express Enrollment Centers

- Dimensions of Professional Communications Training
- Increasing Customer Service Training
- Some Campuses Having SSPs Assist with Converting Applicants to Enrollments



# Express Enrollment Days

- Enrollment “Call to Action” Events
- Complete All Enrollment Steps in One Day
- Well Thought Out Marketing and Communication Campaigns to Generate RSVPs
- Efficient Statewide Marketing Efforts to Drive Potential Students to Campus



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*Pathways for Student Success and a Stronger Indiana.*



# Express Enrollment Days Calendar

- Monday, April 29
- Tuesday, May 21
- Thursday, June 20/Saturday, June 22
- Saturday, August 10
- Thursday, October 10
- Thursday, December 5
  
- College 101 Events (April 18, November 14)



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THE ONE STOP FOR ALL OF YOUR ENROLLMENT NEEDS

# Express Enrollment Day Results

## Thursday, June 20

- Enrolled 750 students
- Enrollment gap compared to prior Fall closed from 2.4% to 0.7%
- Conversion rates increased by a full 1 percent in just a single day



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*Pathways for Student Success and a Stronger Indiana.*



THE ONE STOP FOR ALL OF YOUR ENROLLMENT NEEDS





# Advising Model & Required Advising Updates

Susan Hawkins-Wilding  
Assistant Vice President for Academic  
Advising

# Academic Advising and Retention

- Findings from a 2013 study published in the NACADA Journal suggest that for every meeting with an advisor the odds of retention increase by 13% (Swecker, Fifolt, and Searby, 2013).
- The literature on student retention has consistently demonstrated that academic advising is an effective strategy for retaining students, including for those who are the first in their families to attend college. By connecting first-generation students with the resources necessary to persist, colleges and universities create environments conducive to student satisfaction and thereby capitalize on their retention efforts. (Braxton, Doyle, Hartley III, Hirschy, Jones, and McClendon, 2014)
- Our goal for Spring 2020 term is to have 75% of our students with academic plans to completion. Additionally we want 75% of our students to have met with an academic advisor at least once per semester.

# Ivy Tech Academic Advising Mission

Consistent with the mission and goals of Ivy Tech Community College, Academic Advising is committed to engaging students in intentional, collaborative, supportive, and meaningful partnerships. Grounded in teaching and learning, Academic Advising will assist students in achieving their personal, educational, cultural, and career goals while becoming self-directed, life-long learners.

# Goals for Academic Advising

## **Academic advising will help students to:**

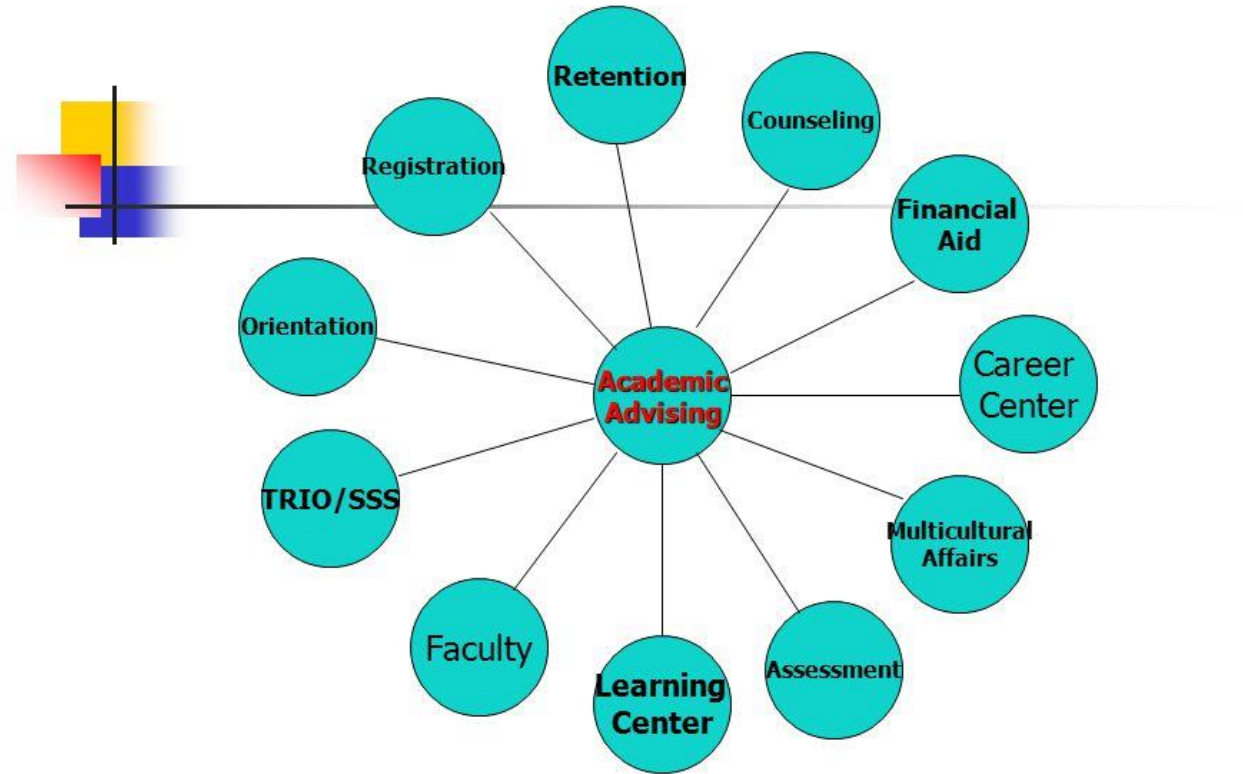
1. Successfully access and navigate higher education.
2. Clarify life and career goals.
3. Develop goal-oriented educational plans.
4. Interpret academic requirements and select appropriate courses.
5. Access available internal and external resources that enhance their education.
6. Identify other experiences that will enhance their life, educational, and cultural goals.
7. Develop critical thinking, decision-making, and independent learning skills.
8. Evaluate their progress toward career and life goals, degree completion, and transfer.

# Learning Outcomes for Students after experiencing academic advising:

## Students will:

1. Understand how to access, navigate, and utilize college services.
2. Develop and utilize a career plan that supports their life goals.
3. Independently assess progress towards achieving their life and educational goals.
4. Understand the foundational skills that are learned through general education courses.
5. Independently evaluate, map, and manage their progress toward degree completion or transfer.
6. Successfully manage the transition from college to career using internal and external resources.
7. Value the importance of life-long learning.
8. Integrate an awareness of cultural differences into their personal, professional, and educational relationships.
9. Complete educational goals.

# Academic Advising: Hub of Campus Resources



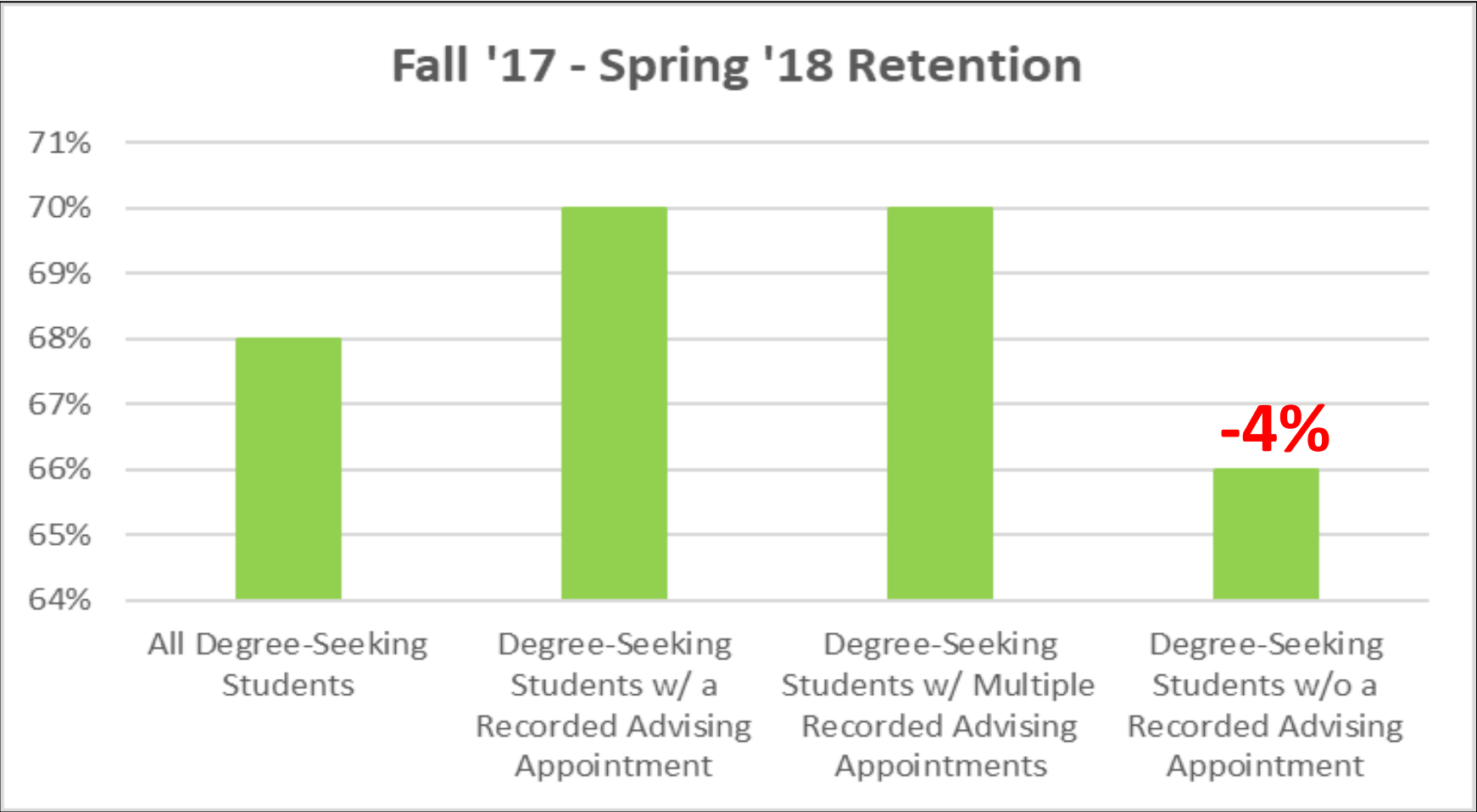
**The Hub of the Campus Wheel  
W. Habley**



# Ivy Tech Advising Model Key Components

- Advising Center Advisors assigned by program and actively involved with campus program faculty – attend periodic faculty meetings and advisory meetings
- Students dually assigned to both faculty and advising center advisors
- Faculty and AC Advisors meet with students and document academic plans, notes, and meetings in Ivy Advising – (Shared communication and tracking of student progress)
- AC Advisors monitor academic progress – flags, grades, academic plan progress

# 4% Retention Increase with Academic Advising





# Required Advising Initiative Key Components

- Registrar Assigns Pins for all programs at one time (a month before enrollment)
- Emails will be sent to students notifying them that they have a pin and driving them to see their advisor. This will be based on credit hours
  - 60 or more credits
  - 46-60 next
  - 30-45 next
  - 15-30 next
  - 0-15 – Rolls out as enrollment opens

# Key Components Continued:

- Advisors review the Academic Plan report for students in good standing and with an Academic Plan.
  - May send students their pin by email
  - Pins are placed in Ivy Advising – Pin Referral.
    - Students, Call Center, All folks with access to Ivy Advising can see this pin
- Students can meet with Advisors by phone, email, in group, in class, and individual appointment

# What's Next

- Continue to increase the number of students with academic plans to completion and guide students to their academic goals
- Comprehensive communication plan to educate and encourage students to contact their academic advisor early
- On-Going faculty and staff training for Ivy Advising and Uachieve
- Certified Advisor Training Program created with 4 modules
  - Advising Foundations
  - Career Advising
  - Special Populations Advising
  - Cultural Competence
- Evaluation and assessment of Retention Initiatives



# Workforce and Career State Board of Trustees Update

# Alignment of College and WA Strategic Initiatives

Projects Highlighted	 Goal 2: Recruitment & Enrollment				
	 Goal 4: Workforce				 Goal 3: Completion
	Increase Q1/2 Program Enrollment	Target Q1/2 Program Marketing	Evaluate Resource & Facilities Allocation	Increase Employer Engagement	Align K-12 Outreach & Dual Enrollment
Tech Center Concept Advancing in South Bend/Elkhart	✓	✓		✓	✓
Expansion of Interdisciplinary Degree	✓	✓		✓	
Project Management Certification Pathway	✓	✓	✓	✓	
Adult Strategy Development	✓	✓		✓	



Goals 2, 3, 4   

# Tech Center Concept Advancing in South Bend/Elkhart

- Campus board of trustees unanimously approved building a 10,400 sq. ft. stand- alone facility; \$1M of projected \$3.5M cost already secured via LIFT grant, with other funding sources pending
- Overwhelming strong support from community, education, and business partners including area Chambers of Commerce
- MOU in process with Elkhart Career Center for certificates and degree completion through the Tech Center.
- New Careerwise 3-year high school apprenticeship initiative also will serve as driver for Tech Center project; completed pathways in Business, IT and Advanced Manufacturing with IDOE credentialing for TC's now in place


## So What

- Approved project doubles the size of the original proposal (not funded by the state) and is more realistic in terms of space to grow programs
- HS-based apprenticeship initiative will be among first in the state; tie-in with Tech Center serves as potential model for community collaboration

## Now What

- Continue to strengthen area K-12 and business relationships, including tying Careerwise and high school programs to the College's Career Coaching and Employer Connections (CCEC) initiative
- Continue to grow programs for more high school students coming to Ivy Tech

# Adult Strategy Development

- Cross-functional team, internal and external, developing Adult Strategy modeled after process for K-12 strategy development
- Existing tools to support adult strategy: Workforce Ready Grant, Achieve Your Degree, Gateway to Work
- To achieve goals of strategic plan, must recruit adults 

## Student Population

(average past 3 years)

38% Traditional (17 – 21)  
15% Young Adult (22 – 24)  
46% Adult (25+)

\*Unduplicated headcount, including non-credit

## Adults

**Attract, Recruit, Retain, Complete**

1.5M High School Diploma x 1% = 15,000  
750K Some College, No Degree x 2% = 15,000

## Goals 2, 4

# Expansion of Interdisciplinary Degree

- The CT and TC employer-driven and customized model developed for Industrial Technology has been expanded to other technical programs.
- Newly approved programs in the WA CT & TC Degree:
  - Automotive Technology – 5WAL-AUT
  - Design Technology - 5WAL-DSN
  - Energy Technology – 5WAL-ENR
  - Heating, Ventilation & Air Conditioning – 5WAL-HVC
  - Industrial Technology – 5WAL-IND
  - Machine Tool Technology – 5WAL-MTT
  - Manufacturing Production & Operations – 5WAL-MPR
  - Building Trades Apprenticeships (CT only) 5WAL-CT-

## So What

- Increased completions 4,500 up 47%
- Degree completions available to more employers in other sectors
- Examples include Vectren – model program recognized nationally – developing for Duke

## Now What

- Work with program chairs and deans to implement
- Continue to demonstrate alignment with employers
- Develop tools to support expanded implementation



## Goal 4

# Project Management Certification Pathway

- Collaborative project between Business Operations, Applications and Technology Program and the Supply Chain Management Program
- Prepares students for the Project Management Professional Certification
- Two courses developed: one focusing on Microsoft Project software and the other on the competencies included in the certification

## So What

- High demand for these skills
- Recently added to Next Level Jobs funding
- Supports non-credit corporate training

## Now What

- Promote both the credit and non-credit versions
- Include as part of Business Administration Technical Certificate high school program

# Risk Management Overview

*August 2019*

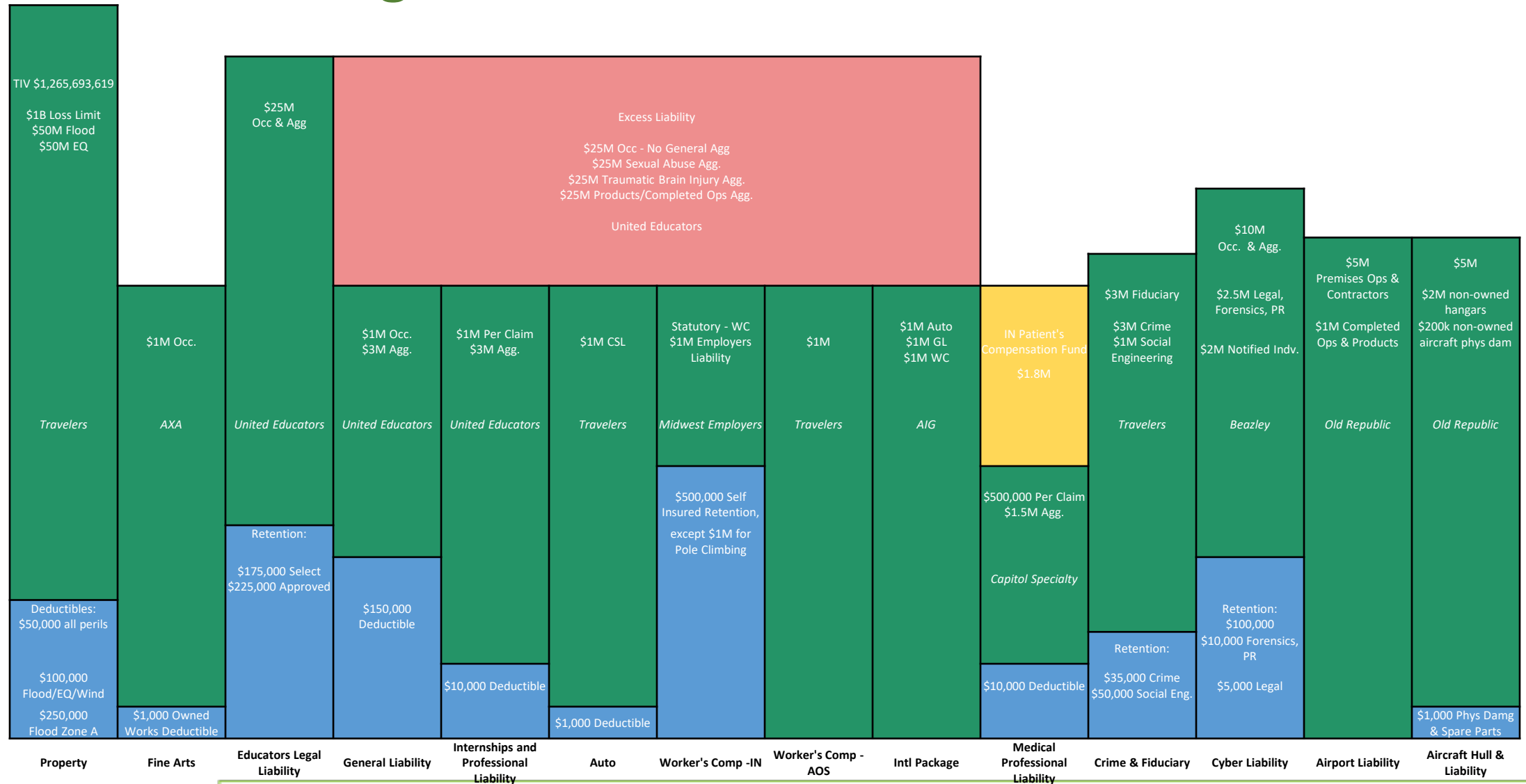


## What We Do

- Manage the property/casualty insurance program and oversee claims
- Identify and assess risks to the College
- Inform policies & procedures to support safe and compliant operations
- Provide consultation and resource support to campuses for liability and safety concerns
- Spread a risk management mindset...everyone is a risk manager!

[www.ivytech.edu/risk](http://www.ivytech.edu/risk)

# Insurance Program Structure



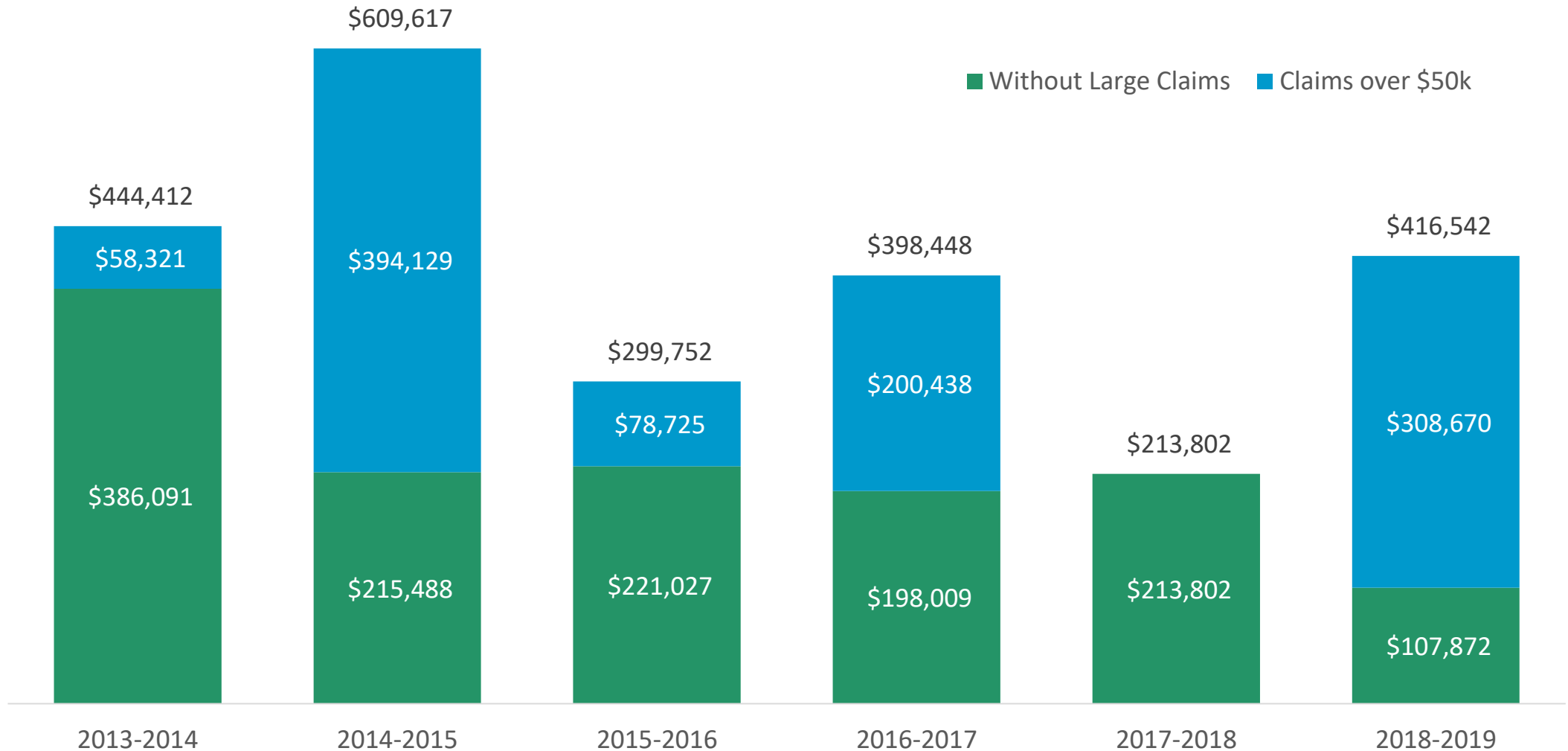
## 19-20 Renewal Highlights

- \$1.49M in premium
- 3% overall increase mostly attributable to hardening property market and liability market concerns related to Title IX, sexual abuse, traumatic brain injury and employment issues.
- Sought competitive quotes on the Property, Auto, GL but remained with incumbent carriers
- Increased retention to \$175k from \$150k on the Educators Legal in return for premium savings
- Increased Crime limit from \$2M to \$3M
- RFP for Worker's Comp TPA services completed in June 2019. JWF Specialty (incumbent) was selected to continue for a 3-year term.

## Claims Overview

- Property – 5 claims since 2013
  - \$1.48M paid by insurer; \$550k paid by ITCC
- General Liability – 12 claims since 2013
  - All within retention
  - \$325k paid by ITCC
  - 2 claims accounted for 67% of total paid

# Worker's Comp – Net Incurred Per Policy Year



## Progress & Plans

- Improved access to reporting and resources via electronic accident reporting and Risk Management webpage
- Increased engagement with College leadership and stakeholders
- Initiated and implemented the College's first formal Temporary Modified Duty ("return to work") program
- Led the review of International Travel for Students, resulting in a number of process improvements and added resources
- Initiated and implemented the Protection of Minors Policy
- Exploring Pollution Legal Liability coverage



## Budget & Finance Committee

### I. Action Items

#### A. Approval of the Statwax contract.

1. August 15, 2019 contract start date
2. Statwax will continue to maximize statewide dollars for targeted digital marketing
3. Allows all digital media buying, production and reporting to be managed by one agency
4. Partnering with an Indiana agency with expertise, integrity, and Google partner
5. Statwax will not exceed \$2,750,000 per fiscal year
6. No guaranteed annual spend requirement (only pay for what is spent)
7. The College will seek out formal bids from Statwax and other like service providers in 2019-2020

#### B. Approval of the Jackson Group contract.

1. August 15, 2019 contract start date
2. Jackson Group will not exceed \$1,950,000 per fiscal year
3. No guaranteed annual spend requirement (only pay for what is spent)
4. Partnering with an Indiana agency
5. Provides daily print fulfillment and postage for prospects, applicants, dual credit applicants and others, in the forms of the acceptance packets, viewbooks, award letters, wheel of value, financial aid postcards and others.
6. Provides design and print services at a low-cost
7. Provides systems for statewide teams for variable postcards, flyers, inventoried items for shipment, etc.
8. The College will seek out formal bids from Jackson Group and other like service providers in 2019-2020

#### C. Approval of the Indiana University Information Technology Services (IUIITS) to provide Help Desk Support Services.

1. Indiana University Information Technology Services provides:
  - a. 24x7 technical support for desktops, laptops and selected applications for faculty, staff, and students
  - b. Answering incoming technical support calls through an Automatic Call Distribution (ACD) system that places each call in a queue and then routes the call to an appropriate agent/operator based on skill and availability
  - c. Receiving and answering technical support emails
  - d. Escalating unsolved issues requiring specific information or solutions to Ivy Tech experts
  - e. Reporting application and system outages to Ivy Tech

2. Fees and Services:
  - a. The proposed 2019 fee is \$4,000 less than the 2018 fee
  - b. Ivy Tech is piloting an internal Help Desk for faculty and staff at the Bloomington campus
  - c. Office of Information Technology will be able to realign and reduce the IUITs support services to nights and weekends upon the success of the pilot

## II. Information Items

- A. Columbus Financing
- B. Campus Days On Hand
- C. Campus 3% Metric

## III. Grants Update Reporting Period May 14, 2019 – July 12, 2019

### **Active Grant Breakdown:**

(109) Competitive Grants: \$26,796,347

(19) Non-Competitive Grants: \$27,669,443

**(128) Total Active Ivy Tech Grants: \$54,465,790**

Note: Due to space limitations, only an illustrative sample of awards and submissions are described below.

### **Grants Awarded During Period (23- \$6,313,668)**

(19) Competitive Grants: \$3,459,709

(4) Non-Competitive Grants: \$2,853,959

- **Systems Office** received a statewide grant from the U.S. Department of Labor. The \$1,534,286 request under the Veterans Accelerated Learning for Licensed Occupations (VALLO) project will assist in creating a program to increase and expedite attainment of state occupational licenses by veterans and transitioning service members (TSMs). The funding will allow for the development of innovative solutions to connect employment shortages in healthcare, mechanics, construction, and transportation industries with military training that veterans and TSMs have already received in these fields.
- **Anderson** received a grant to the City of Anderson for \$17,750. These funds, as part of the City of Anderson's U.S. Department of Housing and Urban Development Community Development Block Grant, will enhance Project Jump Start Anderson, a free, four-day, one credit hour class provided to low-to-moderate income community members to aid in their transition into higher education at Ivy Tech.
- **Fort Wayne** received a \$122,160 grant from the AWS Foundation. The funding will allow the Fort Wayne campus to hire an Assistant Director of Disability Services position to provide one-on-one extended classroom support for 150 students with

disabilities annually. This funding will also bolster Disability Services' case management capabilities by accruing new software.

- **Non-competitive awards during** this period include the following state appropriations: Fort Wayne Public Safety Training Center, Southern Indiana Education Alliance, Statewide Nursing Partnership, and Workforce Certification Centers.

**Grants Submitted During Period (54 - \$10,771,005)**

(36) Competitive Grants: \$2,412,020

(18) Non-Competitive Grants: \$8,358,985

- **Each campus** submitted a non-competitive Perkins proposal for 2019-2020 from the Indiana Departments of Education and Workforce Development. The proposals total \$8,358,985.
- **South Bend** submitted a proposal to Wells Fargo for \$26,000 to support student scholarships for tuition and textbooks.
- **Evansville** submitted \$41,500 in proposals to the Walmart Foundation. These funds, as part of the Ivy Tech Foundation Helping Hands Emergency Student Aid, will provide aid to students who need assistance paying for school and life expenses so they can stay on track and finish their credential.

**Proposals Declined During Period (10 - \$7,152,543)**



# Building, Grounds and Capital Committee

August 8, 2019

# Buildings Grounds and Capital Discussions

## Construction and Land Acquisition Topics (Resolutions)

- A. Indianapolis Campus- Automotive Technology Center
- B. Elkhart Campus- New Flex Lab Building
- C. Kokomo Campus- Request to Sell Property
- D. Muncie Campus- Request to Sell Property
- E. Anderson Campus- Request to Sell Property

## Informational Items

- A. Columbus Capital Project Status
- B. Property Sales

# A. Indianapolis Campus: Approval of Automotive Technology Building Project

- Automotive Technology Program is currently housed in our East Washington Building (1315 East Washington Street, Indianapolis)
- Building constructed in 1932
  - An estimate in 2015, found \$14M is needed to bring building up to standards
- In 2017, Eskenazi family donated land to construct a new building
- December 2018, closed on sale of current building, keeping no cost lease option which has been extended until August 2021
- New space will assist needed growth for program to expand, allow College to keep and expand corporate training partnerships, eliminate issues with current space (safety, perception, etc.), and reduce footprint

# A. Indianapolis Campus: Approval of Automotive Technology Building Project

## Funding Plan

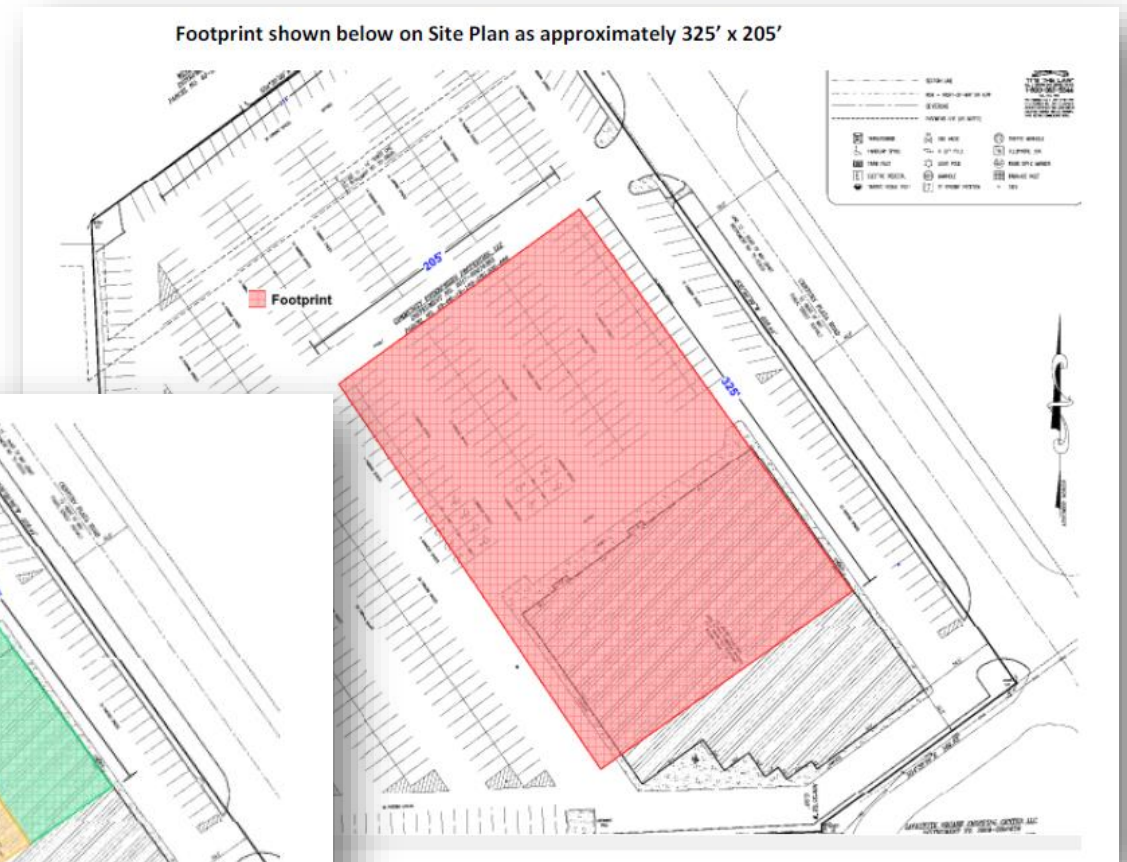
- Total \$15,107,508
  - Donation of Land \$1,060,000
  - New Market Tax Credits \$2,797,508
  - Proceeds from sale of East Washington \$1,200,000
  - Proceeds from Indianapolis Events \$750,000
  - Bookstore Commissions \$1,550,000
  - Campus General Fund allocation \$500,000
  - Unrestricted Endowment Dollars \$2,500,000
  - Capital Campaign (secured) \$1,372,144
  - Capital Campaign (unsecured) \$1,250,000
  - Foundation Secured Loan \$2,127,856

# A. Indianapolis Campus: Approval of Automotive Technology Building Project

## Proposed Timeline for Approvals

- August State Board of Trustees
- August 22<sup>nd</sup>, CHE Budget Productivity Meeting
- September 12<sup>th</sup>, CHE Full Board
- October, State Budget Committee

REQUEST: Approval of Automotive Technology Building Project to be submitted for State Approvals





# B. Elkhart Campus: Approval of New Flex Lab Building

- To meet workforce and partnership needs the Elkhart community, the campus has proposed the construction of a free standing 10,400 square foot metal structure
- Programs of focus include Mechatronics, Automation /Robotics, Industrial Maintenance, CAD Design, Quality/Lean/Continuous Improvement, Logistics/Supply Chain
- Total project cost = \$3,867,481

Total Building & Construction	\$ 2,496,113
Equipment (already purchased or in process for FY19/20)	\$ 390,431
Equipment (future)	\$ 980,937
Total Need	\$ 3,867,481
Total Need (removes already purchased equipment)	\$ 3,477,050
Funding Sources:	
Grant Opportunity	\$ 1,000,000
Campus Funds (proceeds from Lung building sale)	\$ 950,000
TIF/Fund Raising	\$ 1,527,050
Total	\$ 3,477,050

# B. Elkhart Campus: Approval of New Flex Lab Building



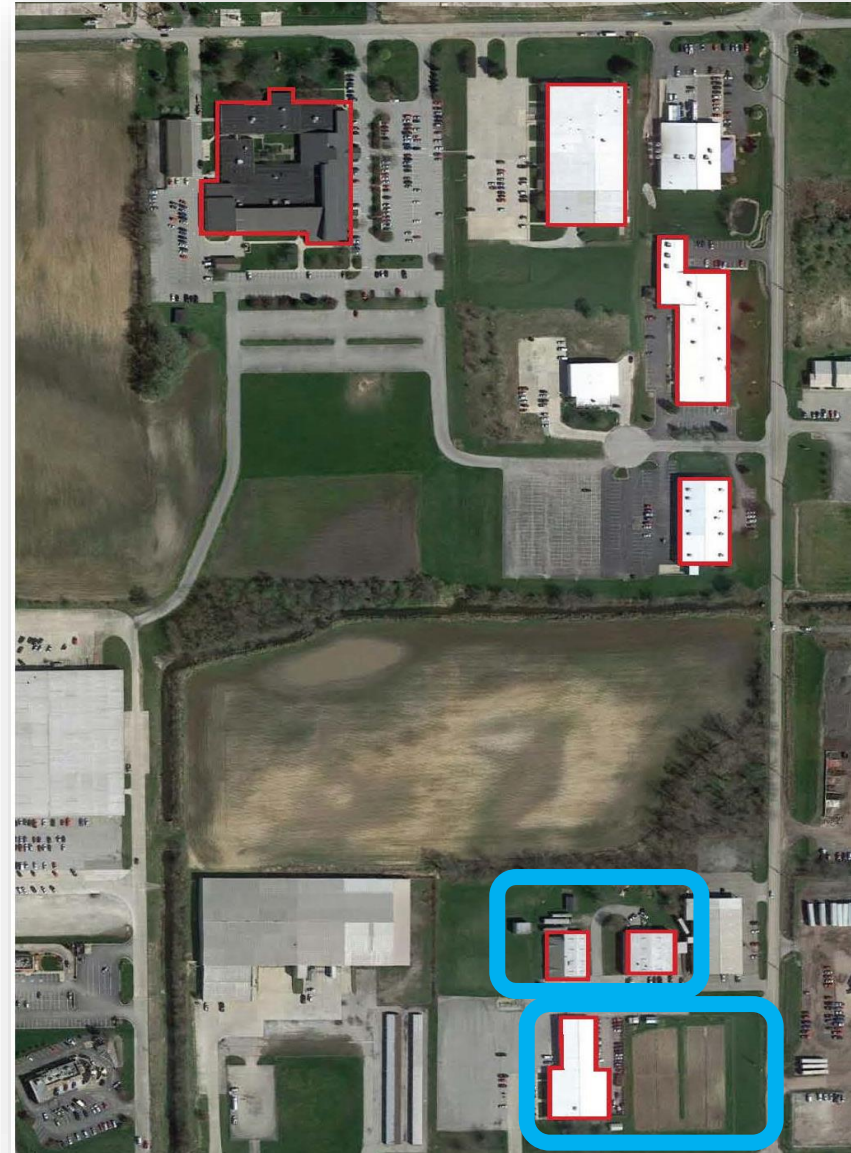
REQUEST: Approval of New Flex Lab Building in Elkhart to be submitted for State Approvals

## Proposed Timeline for Approvals

- August State Board of Trustees
- August 22<sup>nd</sup>, CHE Budget Productivity Meeting
- September 12<sup>th</sup>, CHE Full Board
- October, State Budget Committee

# C. Kokomo Campus: Approval to Sell Property

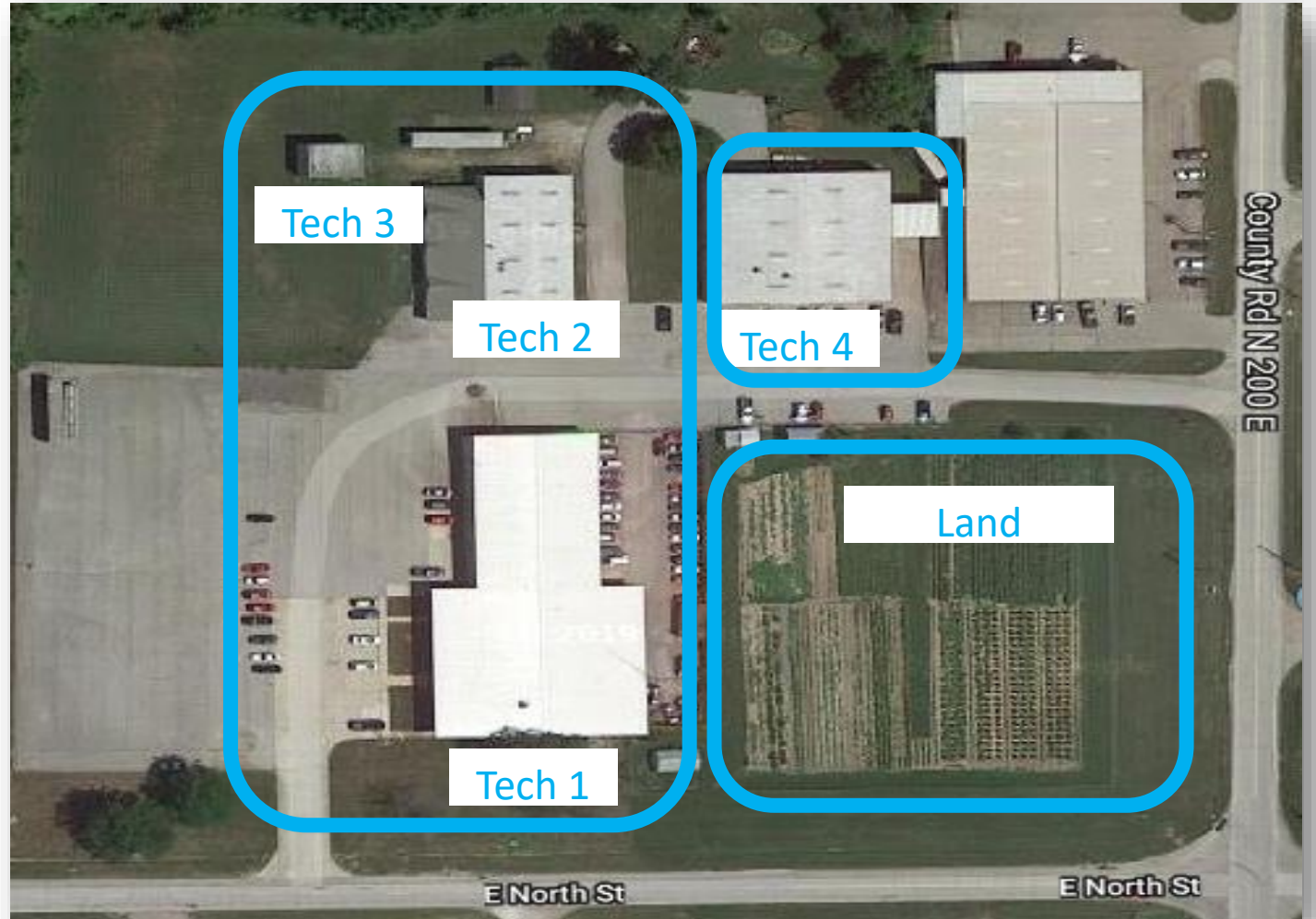
- Tech 1, 2 & 3 located at 1942 E North Street and Tech 4 located at 1313 N Touby Pike in Kokomo were purchased in May 2005 in the amount of \$1,300,000
- Foundation loan balance is \$559,000
- Proceeds from sale of property will be used to pay off any remaining balance
- Land located at E North Street was gifted to the Foundation in 2002
- Space and land is no longer needed by College
- This is a planned footprint reduction as part of capital project





# C. Kokomo Campus: Approval to Sell Property

- Tech 1 = 25,707 sq ft
  - Tech 2 = 8,100 sq ft
  - Tech 3 = 796 sq ft
- Market value \$675,000
- Tech 4 = 10,000 sq ft
- Market value \$310,000
- Land = 2.37 Acres
- Market value \$45,000



# D. Muncie Campus: Approval to Sell Property

- In 1998, the Foundation acquired the property, there is currently no debit on property
- Property is no longer needed by Campus and is part of the Muncie capital project square footage reduction plan
- Annex and Maintenance Buildings located at 3651 South Cowan Road, Muncie
- Consists of 4 buildings total GSF 22,013 and 3.44 acres
- Appraised value \$235,000

REQUEST: Approval to sell Muncie Annex and Maintenance Buildings



# E. Anderson Campus: Approval to Sell Property

- In 2015, the building located at 2721 Broadway Street, was donated to Foundation for the College
- Property consist of 26,820 GSF building on 5.34 acres
- Property is not needed by the College
- Building has been appraised and is recommended to be listed at \$90,000 based on sales comps in the area
- The property and has served as storage since being donated



REQUEST: Approval to sell Anderson Auto World Building

# Informational Item A: Columbus Capital Project Status

## Project Approvals:

- CHE Full Meeting August 8, 2019
- State Budget Committee September TBD

## RFP Process:

- Architect/Engineer Firm RFQ/RFP Issue Date September 2, 2019
- Construction Manager RFQ/RFP Issue Date September 30, 2019

## Partner Contact Approvals:

- State Board of Trustee Approval Meeting February 6, 2019



# Informational Item B: Property Sales and Transfers 2016- Present

<b>Resolution</b>	<b>Property</b>	<b>Status</b>	<b>Sale Price</b>	<b>Net Proceeds</b>
2016-01	Kokomo Event Center	SOLD	\$891,919.00	\$889,002.32
2016-36	Donated Land-Gary Redevelopment Commission	Transferred	N/A	N/A
2016-39	Donated Land-City of Indianapolis (Habitat for Humanit	Transferred	N/A	N/A
2017-32	Lung Building-Elkhart (Foundation)	SOLD	\$995,000.00	\$942,177.93
2017-33	Anderson North	SOLD	\$250,000.00	\$228,645.00
2017-47	Hilltop Plaza-Madison	SOLD	\$1,700,000.00	\$1,513,727.13
2018-01	East Washington Street	SOLD	\$1,190,000.00	\$700,000.00
			College holds note for \$490,000 due August of 2020	
2018-02	20 Acres-Muncie	SOLD	\$255,000	\$254,015.00
2018-07	7.11 Acres-Lafayette	PENDING	\$888,750.00	
2019-02	Former Gary Campus	SOLD	\$2,142,500.00	\$2,125,515.00
2018-09	Donated Site-Wabash City Schools	Transferred	N/A	N/A
2019-10	Residential Property-Elkhart	SOLD	\$129,000.00	\$117,707.50
2019-11	Residential Property-Elkhart	SOLD	\$120,000.00	\$112,284.00



# Questions?



# Marketing and Public Relations Update

Jeff Fanter  
Kelsey Batten  
August, 2019



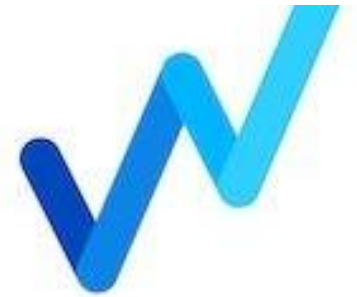
# Telling The Achieve Your Degree Story

<https://www.youtube.com/watch?v=AUKvrdWVbdE&feature=youtu.be>



# Digital Marketing (2018-19 Spend)

- Campuses pool dollars – spend to date \$712,306
  - More to spend in July and August
- Impressions = 9,541,674/Clicks = 358,784 (CPC = \$1.99)
- Applicants
  - Goal = \$150 cost per application
  - 6,840 applicants
  - Cost per application = \$104.14
  - Goal cost per enrollment (based on 41% conversion) = \$365
  - Cost per enrollment to date (based on 41% conversion) = \$254



Statwax



# Additional Fall Push Digital (July 8-14)

- Google (Search and Video)
  - Facebook
  - Instagram
  - Geotargeting
  - Reddit
  - Quora
  - OTT
  - Facebook
- 
- Spend to date = \$9,027.15
  - Applicants = 89 (cost per application = \$101.43)



Partnering with CHE on \$750k spend



# Application WIG

- Increase Summer Applications from 0 to 11,368 by June 10, 2019  
**Current: 13,068**
- Increase Fall Applications from 0 to 42,898 by October 28, 2019  
**Current: 31,614**

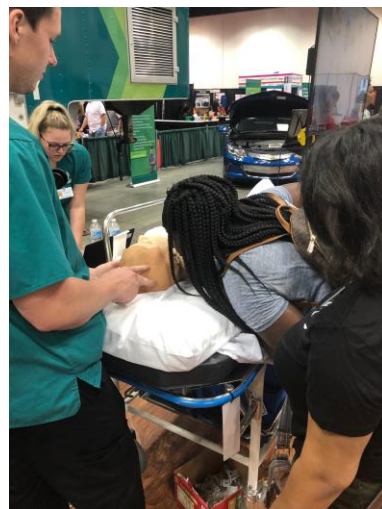
# Recruitment Materials

- Partner with Jackson Group
- Substantial Cost Savings
- Removes Work from Campus Staff to Mail Out Fulfillment
- Streamlining Direct Mail Fulfillment
- Direct Mail Still Plays an Important Role





# Indiana Black Expo Summer Celebration





# Earned Media

January 1, 2019 – July 18, 2019

Total Ad Equivalency = \$2,199,038

News (Print/Online) = \$1,797,848

Blogs = \$98,407

Television = \$302,783

# Future Research

Thoughts On Where To Focus?

- Audiences
- Topics

What Do We Want People More Aware of Regarding Ivy Tech Community College?

# More Storytelling

President's Awards Winners

<https://www.youtube.com/watch?v=y6hDJLrLxuQ&feature=youtu.be>



Questions?

Thank you.



**IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
May 1, 2019 THROUGH May 31, 2019**

<b>Campus</b>	<b>Title or Description</b>	<b>Source</b>	<b>Amount</b>	<b>Original Effective Date</b>	<b>Expiration Date</b>
Systems Office	901 Advance Youth Apprenticeship	Richard M. Fairbanks Foundation	\$ 20,000.00	5/1/2019	4/30/2020
Richmond	191 Partnership-Drug Free Wayne County	Drug Free County Partnership	\$ 3,460.00	4/1/2019	1/31/2020
Bloomington	241 SBDC INTAP 2019	Indiana Small Business Development Center	\$ 150,000.00	1/1/2019	12/31/2019

TOTAL \$ 173,460.00

**IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
June 1, 2019 THROUGH June 30, 2019**

<b>Campus</b>	<b>Title or Description</b>	<b>Source</b>	<b>Amount</b>	<b>Original Effective Date</b>	<b>Expiration Date</b>
Systems Office	901 SUB DOE SGMI - Stanford ( <i>award increase</i> )	Stanford University	\$ 12,776.00	9/1/2015	8/31/2019
Valparaiso	112 SUB NSF CyberCorps SFS PNU ( <i>award increase</i> )	Purdue University	\$ 92,779.00	1/1/2018	12/31/2022
Evansville	221 STEM Career Pathways-Alcoa 19	Alcoa Foundation	\$ 20,000.00	6/1/2019	8/1/2019
Madison	211 Madison Tree Grant CFMJC	Community Foundation Madison & Jefferson County	\$ 2,935.00	9/21/2018	12/31/2019
Muncie	161 Future of Work Initiative BBF	Ball Brothers Foundation	\$ 20,000.00	5/10/2019	5/31/2020
Lafayette	141 IWA Planning Precision Ag	Indiana West Advantage, INC	\$ 34,520.00	5/1/2019	4/30/2020
Fort Wayne	131 Make It Your Own Cnsrtm-Schwab	Olin B & Desta Schwab Foundation	\$ 451,835.00	6/1/2019	6/30/2021
Fort Wayne	131 Pauline Barker 2018-19	Pauline J Barker Education Trust	\$ 32,500.00	7/1/2018	6/30/2019
Richmond	191 Ivy CARES - WFC	Wayne County Foundation	\$ 2,500.00	5/16/2019	12/31/2019
Lawrenceburg	212 Lawrenceburg Adv Mfg & IT SummerCamps	Dearborn Community Foundation, Inc	\$ 4,262.00	3/28/2019	9/30/2019
Sellersburg	231 Ivy Illuminate Series-Horseshoe	Horseshoe Foundation of Floyd County	\$ 5,000.00	6/17/2019	9/1/2020
Muncie	161 SUB NSA Hoosier GenCyber Camp	Purdue University	\$ 9,956.00	4/15/2019	4/14/2020
Valparaiso	112 SUB NSA Hoosier GenCyber Camp	Purdue University	\$ 19,498.00	4/15/2019	4/14/2020
Sellersburg	231 SUB NSA Hoosier GenCyber Camp	Purdue University	\$ 10,050.00	4/15/2019	4/14/2020
South Bend	121 SUB NSA Hoosier GenCyber Camp	Purdue University	\$ 10,000.00	4/15/2019	4/14/2020
Systems Office	901 CHE Adult Promise SO 2019	Indiana Commission for Higher Education	\$ 50,000.00	5/21/2019	6/30/2019
<b>TOTAL</b>			<b>\$ 778,611.00</b>		

**IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
July 1, 2018 THROUGH May 31, 2019**

	<b><u>Grants &amp; Contracts</u></b>
Total this Report	\$ 173,460
2018-2019 YTD-Total to Date	21,801,755
2017-2018 Fiscal Year-End Total	18,122,815
2016-2017 Fiscal Year-End Total	25,626,665
2015-2016 Fiscal Year-End Total	18,906,875
2014-2015 Fiscal Year-End Total	20,718,246
2013-2014 Fiscal Year-End Total	27,105,576
2012-2013 Fiscal Year-End Total	23,049,587
2011-2012 Fiscal Year-End Total	26,290,960
2010-2011 Fiscal Year-End Total	24,631,272
2009-2010 Fiscal Year-End Total	\$ 40,659,468

**IVY TECH COMMUNITY COLLEGE  
SPONSORED PROGRAM FUNDS  
July 1, 2018 THROUGH June 30, 2019**

	<b><u>Grants &amp; Contracts</u></b>
Total this Report	\$ 778,611
2018-2019 YTD-Total to Date	22,580,366
2017-2018 Fiscal Year-End Total	18,122,815
2016-2017 Fiscal Year-End Total	25,626,665
2015-2016 Fiscal Year-End Total	18,906,875
2014-2015 Fiscal Year-End Total	20,718,246
2013-2014 Fiscal Year-End Total	27,105,576
2012-2013 Fiscal Year-End Total	23,049,587
2011-2012 Fiscal Year-End Total	26,290,960
2010-2011 Fiscal Year-End Total	24,631,272
2009-2010 Fiscal Year-End Total	\$ 40,659,468



DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF MAY 2019

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and authorization of the Board.	A Life, LTD, & STD Insurance	140,550.97	The Standard	05/03/19	J0227190
	B FICA/MQFE/Federal Taxes	2,306,918.73	PNC Bank	05/06/19	J0227270
	C Reimbursement for Health Ins. Claims	255,568.44	Anthem Blue Cross Blue Shield	05/07/19	J0227379
	D Retirement	1,074,224.30	Transamerica	05/07/19	J0227385
	E County and State Taxes	847,957.94	PNC Bank	05/09/19	J0227490
	F Rx Payment	146,021.76	CVS Caremark	05/09/19	J0227494
	G Reimbursement for Health Ins. Claims	442,264.58	Anthem Blue Cross Blue Shield	05/13/19	J0227630
	H Health Savings Account	209,843.98	Chard-Snyder	05/13/19	J0227631
	I Rx Payment	205,230.53	CVS Caremark	05/15/19	J0227781
	J FICA/MQFE/Federal Taxes	2,344,799.94	PNC Bank	05/20/19	J0227945
	K Reimbursement for Health Ins. Claims	628,396.97	Anthem Blue Cross Blue Shield	05/21/19	J0228023
	L Retirement	1,083,113.40	Transamerica	05/21/19	J0228025
	M Rx Payment	176,254.96	CVS Caremark	05/23/19	J0228152
	N Reimbursement for Health Ins. Claims	434,123.37	Anthem Blue Cross Blue Shield	05/28/19	J0228290
	O Health Savings Account	209,170.22	Chard-Snyder	05/28/19	J0228291
	P Reimbursement for Health Ins. Claims	337,349.91	Anthem Blue Cross Blue Shield	05/31/19	J0228668
	Q Rx Payment	225,754.17	CVS Caremark	05/31/19	J0228669

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF MAY 2019  
Page 2

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authorization of the Board.	A Money Market	1,016,000.00	Lake City Bank	05/02/19	J0227171
	B Money Market	230,000.00	Lake City Bank	05/16/19	J0227890
	C Money Market	111,000.00	Lake City Bank	05/21/19	J0228066
	D Money Market	1,105,000.00	Lake City Bank	05/22/19	J0228123
	E Money Market	19,299,000.00	Lake City Bank	05/23/19	J0228192
	F Money Market	267,000.00	Lake City Bank	05/29/19	J0228432
	G Money Market	132,000.00	Lake City Bank	05/30/19	J0228657
III. Reported to the Board of Trustees under \$500,000	A Lease IT Hosting Agreement	167,568.58	Oracle America Inc.	05/01/19	50-10198165
	B Apprenticeship Contract Expense	319,906.21	IN/KY Council of Carpenters	05/01/19	50-02191869
	C Apprenticeship Contract Expense	494,581.11	Louisville Electrical JATC	05/01/19	50-02191873
	D Utilities	200,571.75	BPTS, LLC	05/001/19	J0227070
	E Purchasing Card	282,188.36	PNC Bank	05/01/19	J0227078
	F Construction Escrow	154,462.35	Pepper Construction Company	05/03/19	50-10198479
	G Computers	147,041.21	Dell	05/06/19	50-10198610
	H Lease Computer Software	212,449.92	Hitachi Vantara Corporation	05/06/19	50-10198629
	I Utilities	156,980.78	BPTS, LLC	05/07/19	J0227384
	J Professional Services and Fees	268,282.00	Inside Track, Inc.	05/08/19	50-10198896
	K Software Maint/Upgrade/Support	394,608.05	Oracle America Inc.	05/08/19	50-10198904
	L Utilities	196,167.33	BPTS, LLC	05/09/19	J0227497

M	Utilities	172,569.48	BPTS, LLC	05/13/19	J0227633
N	RR General Construction	192,288.36	F.A. Wilhelm Construction Co. Inc.	05/14/19	50-10199361

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF MAY 2019  
Page 3

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000	O Apprenticeship Contract Expense	281,400.14	Plumbers & Pipefitters Local 502	05/17/19	50-02192840
	P Financial Aid Reimbursement	142,783.68	Follett Bookstore	05/20/19	J0227893
	Q Utilities	110,428.96	BPTS, LLC	05/21/19	J0228027
	R Construction Escrow	188,164.99	Pepper Construction Company	05/24/19	50-10200354
	S Apprenticeship Contract Expense	152,231.28	Bricklayers Local 4 IN/KY Apprenticeship	05/24/19	50-02193173
	T Elkhart Land	130,347.89	Ivy Tech Foundation	05/29/19	50-10200696
	U Purchasing Card	257,581.19	PNC Bank	05/29/19	J0228390
IV. Approved by the Board of Trustees over \$500,000.	A Services and Fees	555,302.42	Blackboard Inc.	05/01/19	50-10198111
	B General Construction	2,934,758.65	Pepper Construction Company	05/03/19	50-10198480
	C General Construction	3,575,134.86	Pepper Construction Company	05/24/19	50-10200355
	D General Construction	1,660,207.49	Hagerman, Inc.	05/20/19	J0228015

**TREASURER'S REPORT**  
DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF JUNE 2019

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
I. Article VIII Contracts and Other Documents Approval and auth- orization of the Board.	A FICA/MQFE/Federal Taxes	1,645,372.83	PNC Bank	06/03/19	J0228687
	B Life, LTD, & STD Insurance	141,027.19	PNC Bank	06/10/19	J0228982
	C County and State Taxes	860,929.04	PNC Bank	06/12/19	J0229135
	D Health Savings Account	115,345.88	PNC Bank	06/13/19	J0229179
	E Retirement	892,537.13	Transamerica	06/13/19	J0229184
	F Reimbursement for Health Ins. Claims	479,567.67	Anthem Blue Cross Blue Shield	06/13/19	J0229196
	G Rx Payment	215,400.81	CVS Caremark	06/13/19	J0229197
	H FICA/MQFE/Federal Taxes	1,676,576.24	PNC Bank	06/17/19	J0229343
	I Reimbursement for Health Ins. Claims	721,290.88	Anthem Blue Cross Blue Shield	06/17/19	J0229390
	J Rx Payment	181,533.61	CVS Caremark	06/17/19	J0229391
	K Retirement	903,849.42	Transamerica	06/18/19	J0229474
	L Health Savings Account	115,169.01	Chard-Snyder	06/25/19	J0229873
	M Reimbursement for Health Ins. Claims	600,213.78	Anthem Blue Cross Blue Shield	06/25/19	J0229874
	N Rx Payment	180,830.90	CVS Caremark	06/25/19	J0229875
	O Rx Payment	215,792.83	CVS Caremark	06/28/19	J0230310
	P Reimbursement for Health Ins. Claims	887,000.01	Anthem Blue Cross Blue Shield	06/28/19	J0230311

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF JUNE 2019

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
II. Article IV. Officers of the Board. Section 5. Treasurer. Article VIII. Execution of Contracts and other Documents. Section A. Approval and authorization of the Board.	A Money Market	15,712,000.00	Lake City Bank	06/04/19	J0228789
	B Money Market	5,000,000.00	Lake City Bank	06/10/19	J0229038
	C Money Market	20,230,000.00	Lake City Bank	06/18/19	J0229511
III. Reported to the Board of Trustees under \$500,000	A Inventoried Non ITCC Equipment	173,875.70	Aidex Corporation	06/03/19	50-10201157
	B RR Mechanical	244,567.44	F.A. Wilhelm Construction Co. Inc.	06/03/19	50-10201236
	C Construction Escrow	169,819.90	Pepper Construction Company	06/03/19	50-10201328
	D Media Advertising	204,000.00	Statwax, LLC	06/04/19	50-10201581
	E Apprenticeship Contract Expense	450,199.77	IN/KY Council of Carpenters	06/04/19	50-02193616
	F Apprenticeship Contract Expense	144,406.47	Lake County Electricians Joint Appr	06/04/19	50-02193618
	G Instructional Supplies	115,149.00	Aidex Corporation	06/05/19	50-10201660
	H Testing/Assessment Expense	122,034.00	Assessment Technologies Institute	06/06/19	50-10201868
	I Marketing Services	119,662.95	The Jackson Group LLC	06/06/19	50-10202007
	J General Construction	488,207.43	Henry County Commissioners	06/06/19	50-02193769
	K Inventoried Non ITCC Equipment	108,121.00	Aidex Corporation	06/10/19	50-10202203
	L Apprenticeship Contract Expense	128,438.55	IN/KY Council of Carpenters	06/10/19	50-02193934
	M Apprenticeship Contract Expense	183,294.84	IN/KY Council of Carpenters	06/10/19	50-02193935
	N Apprenticeship Contract Expense	155,946.40	Plumbers & Steamfitters Local 157	06/10/19	50-02193948

DISBURSEMENTS OF \$100,000.00 AND OVER

FOR THE MONTH OF JUNE 2019  
Page 3

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
III. Reported to the Board of Trustees under \$500,000	O Apprenticeship Contract Expense	494,581.11	Terre Haute Electrical JATC	06/10/19	50-02193953
	P Instructional Equipment	147,276.60	Aidex Corporation	06/11/19	50-10202386
	Q Lease IT Housing Agreements	154,620.00	Amazon Web Service, Inc.	06/11/19	50-10202390
	R Apprenticeship Contract Expense	253,098.00	IN/KY Council of Carpenters	06/11/19	50-02194050
	S Apprenticeship Contract Expense	106,642.55	IN/KY Council of Carpenters	06/11/19	50-02194052
	T Apprenticeship Contract Expense	222,304.41	Indianapolis Electrical JATC	06/11/19	50-02194054
	U Apprenticeship Contract Expense	111,222.51	Ironworkers Local 22 Apprenticeship	06/11/19	50-02194057
	V Utilities	184,979.39	BPTS, LLC	06/13/19	J0229185
	W Utilities	290,247.32	BPTS, LLC	06/13/19	J0229187
	X RR General Construction	237,023.32	Greiner Brothers, Inc.	06/14/19	50-10202888
	Y Apprenticeship Contract Expense	196,507.17	Plumbers & Steamfitters Local 440 A	06/14/19	50-10202952
	Z Utilities	116,005.64	BPTS, LLC	06/18/19	J0229476
	AA Apprenticeship Contract Expense	121,908.87	International Union of Operating Eng	06/19/19	50-10203352
	AB Lease IT Housing Agreements	132,000.00	ESM Solutions	06/20/19	50-10203508
	AC Instructional Equipment	183,862.84	Aidex Corporation	06/21/19	50-10203646
	AD Instructional Equipment	109,733.46	Aidex Corporation	06/24/19	50-10203794
	AE Utilities	124,814.57	BPTS, LLC	06/25/19	J0229877
	AF Instructional Equipment	293,657.70	Aidex Corporation	06/26/19	50-10204062
	AG Apprenticeship Contract Expense	103,411.35	Indiana/Kentucky Council of Carpenters	06/27/19	50-02201960
	AH Apprenticeship Contract Expense	101,113.32	Evansville Plumbers Apprenticeship	06/28/19	50-02202852

DISBURSEMENTS OF \$100,000.00 AND OVER  
FOR THE MONTH OF JUNE 2019  
Page 4

<u>Authorization for Disbursement</u>	<u>Purpose of Disbursement</u>	<u>Amount of Disbursement</u>	<u>Approved Vendor</u>	<u>Check Date</u>	<u>Reference Number</u>
IV. Approved by the Board of Trustees over \$500,000.	A Services and Fees	555,302.42	Blackboard Inc.	06/03/19	50-10201183
	B General Construction	3,226,578.04	Pepper Construction Company	06/03/19	50-10201329
	C General Construction	2,019,867.88	Hagerman, Inc.	06/07/19	50-10202081
	D Construction Escrow	1,662,765.79	First Farmers Bank & Trust	06/11/19	50-02194039
	E RR General Construction	563,018.03	F.A. Wilhelm Construction Co. Inc.	06/14/19	50-10202888
	F Facilities Operating Lease	500,000.00	City of Fort Wayne	06/19/19	50-10203327
	G Computer Software	1,074,502.52	CDW Government, Inc.	06/20/19	50-10203494
	H Financial Aid Reimbursement	744,537.81	Follett Bookstore	06/24/19	J0229751
	I Financial Aid Reimbursement	581,932.27	Follett Bookstore	06/24/19	J0229755
	J Principal & Interest Bond Payment	28,131,624.22	US Bank	06/25/19	J0229851

# **PRESIDENT'S REPORT**

Report will be given at the State Board of Trustees Meeting August 8, 2019



**APPOINTMENT OF CAMPUS BOARD TRUSTEES**

**RESOLUTION NUMBER 2019-37**

**WHEREAS**, the Terre Haute and Valparaiso Campus Boards have recommended individuals to serve on the Terre Haute and Valparaiso Campus Boards.

**WHEREAS**, these Campus Boards request the State Trustees appoint those persons and that the recommended candidates meet all the attributes and expectations delineated in Resolution Number 2008-53.

**NOW THEREFORE BE IT RESOLVED**, that the individuals listed on the attached Exhibit A are hereby appointed as campus trustees for Ivy Tech Community College of Indiana – Terre Haute and Valparaiso effective immediately.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE OF  
INDIANA**

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**Paula Hughes-Schuh, Chairperson**

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**Marianne Glick, Secretary**

**Dated: August 8, 2019**

Exhibit A  
Resolution 2019-37

**Terre Haute Campus Board of Trustees**

<b><u>Name</u></b>	<b><u>Constituency</u></b>	<b><u>Expiration of Term</u></b>
Rob Howarth	Education	6/30/2022

**Valparaiso Campus Board of Trustees**

<b><u>Name</u></b>	<b><u>Constituency</u></b>	<b><u>Expiration of Term</u></b>
Dr. Barbara Eason Watkins	Education	6/30/2022
Clarence Hulse	Commerce	6/30/2022

**ELECTION OF OFFICERS FOR THE STATE BOARD OF TRUSTEES**

**RESOLUTION NUMBER 2019-38**

**WHEREAS**, Article III, Section 1 of the Bylaws, as amended, specifies at the annual meeting of the Board in the third quarter of each calendar year, the Board shall elect from among its members a Chairperson, a Vice-Chairperson, and a Secretary, and

**WHEREAS**, the term of office for current officers of the State Board of Trustees term will expire at the end of the third quarter as provided in the Bylaws, and

**WHEREAS**, the Nominating Committee recommends that the slate of officers listed below be elected for a term that begins at the conclusion of the August 8, 2019 regular Board Meeting, and

**WHEREAS**, these Directors have been contacted and have indicated their willingness to serve in these offices.

**THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF TRUSTEES OF IVY TECH COMMUNITY COLLEGE** that the following Trustees are elected to the offices specified below:

**Terry Anker..... Chairperson**  
**Stephanie Wade..... First Vice Chairperson**  
**Andrew Wilson..... Secretary**

**AND BE IT FURTHER RESOLVED**, pursuant to IC 4-22-4-3, the following employees are appointed to serve as assistant secretary and assistant treasurer:

**Dominick Chase.....Assistant Treasurer**  
**J.D. Lux .....Assistant Secretary**

**BE IT FURTHER RESOLVED**, the officers will serve thru August 2020, or the date, on which successors are elected, whichever is later.

**STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Paula Hughes-Schuh, Chair**

\_\_\_\_\_  
**Marianne Glick, Secretary**

**Dated August 8, 2019**