

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
April 13, 2016**

Chairperson Paula Hughes called the April 13, 2016 regular meeting of the State Board of Trustees to order at 1:00 pm at the Wabash Valley Campus, 8000 Education Drive, Terre Haute, Indiana

A. ROLL CALL

Vice Chair Michael Dora called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Ms. Paula Hughes, Chairperson
Mr. Michael R. Dora, Vice Chair
Mr. Jesse Brand
Mr. Larry Garatoni
Mr. Richard R. Halderman
Ms. Lillian Sue Livers
Mr. Lee J. Marchant
Mr. Stewart McMillan
Mr. Steve Schreckengast
Ms. Kimra Schleicher
Ms. Kaye H. Whitehead
Mr. Darrel Zeck**

The following State Trustees were unable to attend:

**Mr. Michael A. Evans
Mr. Bob Jones, Secretary**

B. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on April 12, 2016 at 1:00pm am at the Wabash Valley Campus, 8000 Education Drive, Terre Haut, Indiana

Members present were: Mr. Bob Jones, Mr. Richard R. Halderman, Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Mr. Larry Garatoni, Ms. Lillian Sue Livers, Mr. Lee J. Marchant, Mr. Stewart McMillan, Ms. Kimra Schleicher, Mr. Steve Schreckengast, Ms. Kaye H. Whitehead and Darrell Zeck

Members absent were: Mr. Michael A. Evans

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

C. NOTICES OF MEETING MAILED AND POSTED:

Vice Chair Michael Dora serving as acting secretary in Bob Jones absence confirmed that notices of the April 13, 2016, regular meeting were properly mailed and posted.

D. APPROVAL OF BOARD MINUTES:

Trustee Richard Halderman moved for approval of the minutes of the February 4, 2016 regular board meeting. Trustee Zeck seconded the motion and the motion carried unanimously.

E. COMMITTEE REPORTS:

Item 1 Chairperson Hughes reported that the Executive Committee met, and are overseeing the search process, and Search Firm Funk Associates has been hired. Chairperson Hughes reported the Search Committee is moving forward in good fashion, many candidates applied for which Funk Associates narrowed down to 34 candidates, nine of whom were interviewed from there three candidates will be interviewed in front of the full Board in early May. Chairperson Hughes thank Trustee Dora for his leadership during this process and for his integrity and precision.

Item 2 Chairperson Hughes called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported one action item approval.

Trustee Schreckengast moved for approval of

Resolution 2016-7, Approval to Transfer Land to Howard County to Reconstruct Morgan Street in Kokomo Region 5/Kokomo

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

Resolution 2016-8, Approval to Transfer Land to City of Greencastle to Construct People Pathways trail Region 8/Greencastle

Trustee Zeck seconded the motion, and the motion carried unanimously.

The committee also reviewed schedule for Capital Plan Request Process, including five regions working on Master Plans.

Item 3

Chairperson Hughes called upon Trustee Jesse Brand, Member of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported the committee received update on the College's 2017 Operating Budget; College's Operating Funds Investment Performance; College's Employee Benefits Plans, Risk Management, Safety and Security; Ivy Tech Foundation; and Grants Office

Trustee Brand moved for approval of

Resolution 2016-9, Approval of College Retirement Plan Restatement and New Trustee/Custodian

Trustee Halderman seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2016-10, Approval of a Software Maintenance Agreement with Ellucian Support, INC

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Item 4

Chairperson Hughes called upon Trustee Kaye Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there were no action items for approval. Trustee Whitehead noted we had many updates.

Topic: New Marketing Plan

Presenter: Jeff Fanter, Senior Vice President Student Experience/Communication & Marketing

New marketing firm Miller Brooks, Ivy Tech doesn't have an awareness issue but a perception issue. New commercial set to launch April 18

Topic: Apprenticeship Technical Certificate Completion

Presenter: Jonathan Weinzapfel, Chancellor, Southwest/Wabash Valley and Sue Smith, Vice President Technology Division

Building Trades Apprenticeships curriculum sequence varies by local demand; Technical Certificate course sequence re-structured for earlier completion of the Credential, positive impact on Program Review Completion metric

Topic: Health Division Update

Presenter: Calvin Thomas, Vice President Health Division and the School of Public and Social Services

Public and Social Services headcount 13,085 students, 477 Certificates, 856 Technical Certificates and 1,444 Associate Degrees

Nursing more applicants than available seats (limited clinical spaces)

Example: Current Spring 2016 ASH Class statewide over 935 applicants for 450 available seats

Incoming Fall 2015 ASN Class statewide 2,200 applicants for 674 available seats

Health Division headcount 16,387 students (13,717 in Health Sciences; 2,670 in Nursing) 1,183 Certificates, 964 Technical Certificates, 1,605 Associate Degrees; Nursing 1,248 ASNs and 348 PNs (technical certificates)

Topic: Reverse Transfer Update

Presenter: Russ Baker, Vice President for Academic Affairs

Process through which academic credits for applicable coursework at the university are transferred back to the community college for purposes of awarding an associate degree and a mechanism that allows community colleges to receive more accurate credit for their role in educating students,

Item 5 Chairperson Hughes called upon Trustee McMillan, Chair of the Committee, for a report from the **Audit Committee**. Trustee McMillan reported no actions items.

Item 6 Chairperson Hughes called upon Trustee Garatoni, Chair of the Committee, for a report from the Corporate College Committee. Trustee Garatoni reported there were no action items for the board to consider. Trustee Garatoni report the committee heard an update regarding the a little reorganizing. Anne Brinson will still be assisting with the day to day while Chris Lowery, Chancellor Southeat/Columbus will be assisting with organization development/strategic development. Mr. Lowery provide the Trustees with a 90 day plan with the first 30 days to be looking at Situation Assessment, review finding, meet with stakeholders and capture learnings; Strategy Formulation, Mission, Key Objectives and Strategic Initiatives; and Market Segmentation, current state, future state and economic sectors driven.

F. TREASURER'S REPORT:

Chairperson Hughes called upon Senior Vice President Chris Ruhl for the Treasurer's report

- Full year Tuition/fee revenue projected at \$25 million below budget and 6% below prior year
- Other revenue sources projected to be on budget
- Salaries/benefits are trending on budget (3%-4% higher compared to prior year) given key initiatives around faculty contract days and additional health care costs
- Supply and equipment expenses continue to trend below budget, helping to offset revenue declines
- On a net basis, through nine months, FY 2016 operating income \$14 million below prior year, due to lower tuition revenue and budgeted increases in salaries and benefits
- Full year FY 2016 is projected to be positive – likely 2% vs. 3% in 2015 and 4% in 2014

Trustee Brand moved for approval of the Treasurer's Report.

Trustee Whitehead seconded the motion, and the motion carried unanimously.

G. STATE OF THE COLLEGE

Chairperson Hughes called upon President Snyder for the President's report. President Snyder called upon and introduced one new employee Matt Etchison, Assistant Vice President of Computing/Informatics/Public Services/Business

President of Foundation John Murphy provided update on current goals of Foundation and fundraising year to date results we have 2 months left in current fiscal year, along with Foundation Board Chairs visualization strategy for next two years.

- Grow donations an average of 15% over 3-year period
- Enhance Annual Fund, Stewardship, Alumni Association
- Facilitate & mobilize Board Member participation as recommended by Strategic Initiatives Committee
- Develop long-term needs by Region for focused fundraising
- Continue statewide implementation of:
 - Women in Philanthropy/Circle of Ivy
 - Advanced Manufacturing & Business Division
 - Systematic Training Program

Brian Thomas, Executive Director of Grants office provide update

Total Currently Active Grants:

(115) Competitive Grants: \$35,514,651

(15) Non-Competitive Grants: \$10,740,851

(130)Total Active Ivy Tech Grants: \$46,255,502

Student Government Association (SGA) provide an update: SGA exists to promote student interests, needs, and welfare within the college community and to foster positive relationships between students and faculty/administration. SGA works to ensure a positive campus environment and to enable the expression of student opinion.

Each year the Council selects a topic or issue that is relevant to students of all regions. Members research this topic and then offer recommendations to the administration.

Recommendations:

Veteran's Cords

Student Liaison to the State Board of Trustees

Campus Safety and Emergency Preparedness

Project:

SGA Presidents' Council Web Page

SGA Presidents' Council Communication Plan

H. OLD BUSINESS

Chairperson Hughes called for old business, and there was none.

I. NEW BUSINESS

Chairperson Hughes called for new business.

Trustee Livers moved for approval of:

Resolution 2016-11, Appointment of Regional Trustees – Southeast

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of:

Resolution 2016-12, Appointment of Regional Trustee – Columbus

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Zeck moved for approval of:

Resolution 2016-13, Appointment of Regional Trustees ~ Wabash Valley

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Halderman moved for approval of:

**Resolution 2016-14, Approval of Transfer of Wabash Campus from Kokomo Region
Northeast Region**

Trustee Schreckengast seconded the motion and the motion carried unanimously.

J. ADJOURNMENT

With no further business to come before the Board, Chairperson Paula Hughes called for a motion to adjourn the meeting.

Trustee Halderman moved for approval. Trustee Garatoni seconded the motion, and the motion carried unanimously.

Chairperson Hughes adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**



Paula Hughes, Chairperson



Michael Dora, Vice Chair

Dated May 9, 2016

Prepared by Gretchen L. Keller, Recording Secretary