IVY TECH COMMUNITY COLLEGE

STATE BOARD OF TRUSTEES
COMMITTEE AND BUSINESS MEETINGS

AGENDAS

Lake County Campus
Crown Point 9900 Connecticut Drive, Crown Point, IN 46307
Arts and Sciences Building, 3491 Broadway, Gary, IN 46308

October 3-4, 2018
*ALL Times Central Time

WEDNESDAY, October 3, 2018- Crown Point Location

9:00 am – 12:30 pm	Executive Council	Lecture Hall Room 137
11:30 am – 1:00 pm	Working **Lunch**	Lecture Hall Room 253
1:00 pm – 4:00 pm	Executive Session (Full Board)	Student Lounge Room 161
1:30 pm – 4:00 pm	Chancellors Meeting	Lecture Hall Room 137

Bus Pick up at 5:30pm @ the Courtyard by Marriott, 7730 Corrinne Drive, Hammond, IN

6:00 pm – 8:00 pm	Dinner	Gamba Ristorante 455 E 84th Street Merrillville, IN

Bus Drop off at the Courtyard by Marriott

THURSDAY, October 4, 2018 – Arts and Sciences Building, Gary

7:00 am – 8:00 am	Breakfast	Theater Gallery, 2nd floor
8:00 am – Noon	Committee Meetings	Commons, 1010
	8:00 am – 9:00 am Planning and Education	
	9:00 am – 10:00 am Building and Grounds	
	10:00 am – 11:00am Workforce Alignment	
	11:00 am – Noon Budget and Finance	
Noon – 1:00pm	Lunch	Theater Gallery, 2nd floor
1:00 pm – 3:00pm	STATE BOARD OF TRUSTEES MEETING	Commons, 1010

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings at Lake County Campuses, 9900 Connecticut Drive, Crown Point, Indian and 3491 Broadway, Gary, Indiana

Wednesday, October 3, 2018

1:00 pm   **Executive Session of the State Board of Trustees**
The State Trustees will meet in Executive Session at the Lake County Campus, Crown Point 9900 Connecticut Drive, Crown Point, Indiana and are permitted under IC 5-14-1.5-6.1(b), to discuss the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

(2) (B)	Initiation of litigation that is either pending or has been threatened specifically in writing.
(2)(D)	The purchase or lease of real property by the Governing Body up to the time a contract or option to purchase or lease is executed by the parties.
(5)	To receive information about and interview prospective employees
(7)	For discussion of records classified as confidential by state or federal statute.
(9)	To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Thursday, October 4, 2018

8:00 am- Noon   **Board Committee Meetings** (*open to the public*)
The State Trustees will hold the regular committee meetings at the Lake County Campus, Arts and Sciences Building, 3491 Broadway, Gary Indiana

8:00 am – 9:00 am	**Planning and Education**
9:00 am – 10:00 am	**Building and Grounds**
10:00 am – 11:00 am	**Workforce Alignment**
11:00am – Noon	**Budget and Finance**

1:00 pm – 3:00 pm   **Regular State Board of Trustees Meeting** (*open to the public*)
The State Trustees will hold a regular meeting at the Lake County Campus, Arts and Sciences Building, 3491 Broadway, Gary Indiana to consider and take action on such items as may be brought before them.

Secretary
Dated this 26th September 2018

IVY TECH
COMMUNITY COLLEGE

Preliminary Agenda as of September 26, 2018*
Meeting of the State Board of Trustees
October 4, 2018

I. **Roll Call**

II. **Report of Secretary on Notice of Meeting**

III. **Approval of Minutes**
  Regular Meeting August 2, 2018

IV. **Reports of Board Committees**

    a) **Executive Committee**

    b) **Planning and Education**

        Resolution 2018-40, Endorsement of Student Success Commitments

    c) **Building, Grounds, and Capital Committee**

        Resolution 2018-37, Approval to Grant a Signage and Utility Easement to City of Warsaw at the Warsaw Campus

        Resolution 2018-38, Approval of a Contract for HVAC work at the Eugene and Marilyn Glick Technology Building, Indianapolis Campus

        Resolution 2018-39, Approval of Contract for Fairbanks Nursing SIM Lab build out, Indianapolis Campus

    d) **Workforce Alignment Committee**

    e) **Budget and Finance Committee**

        Resolution 2018-41, Approval of College Dental Insurance Program

    f) **Audit Committee**

V. **Treasurer's Report, Matt Hawkins, Senior VP CFO and Treasurer**

VI. **State of the College, Sue Ellspermann, PhD President**

VII. **Old Business**

VIII. **New Business**

IX. **Adjournment**

<h1 style="text-align:center; color:green">MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES</h1>

<p style="text-align:center">IVY TECH COMMUNITY COLLEGE
August 2, 2018</p>

Chair Michael Dora called the August 2, 2018 regular meeting of the State Board of Trustees to order at 1:00 pm at the Lafayette Campus, 3100 Creasy Lane, Lafayette, Indiana.

ROLL CALL

Trustee Paula Hughes-Schuh called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Michael R. Dora, Chairperson
Ms. Paula Hughes-Schuh, Vice Chair
Mr. Terry Anker
Mr. Jesse Brand
Mr. Bradley Clark
Ms. Kim Emmert O'Dell
Mr. Larry Garatoni
Ms. Marianne Glick
Mr. Harold Hunt
Mr. Steve Schreckengast
Mr. Kerry Stemler
Ms. Stephanie Wade
Mr. Andrew W. Wilson

The following Trustees were absent:
Ms. Gretchen Gutman
Mr. Stewart McMillan

Student Representatives:
Ms. Wendy Ndichu
Ms. Megan Sellers

A. EXECUTIVE SESSION MEMORANDA:

Following notice under IC 5-14-1.5-4, IC 5-14-1.5-5 and IC 5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on August 1, 2018 at 1:00 pm at 3100 Creasy Lane, Lafayette, Indiana

Members present were Mr. Michael R. Dora, Chairperson, Ms. Paula Hughes-Schuh, Vice Chair, Mr. Terry Anker, Mr. Jesse Brand, Ms. Marianne Glick, Ms. Kim Emmert O'Dell, Mr. Larry Garatoni, Mr. Steve Schreckengast, Mr. Kerry Stemler, Ms. Stephanie Wade and Mr. Andrew W. Wilson

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

(2) (B)		Initiation of litigation that is either pending or has been threatened specifically in writing.
(5)		To receive information about and interview prospective employees
(7)		For discussion of records classified as confidential by state or federal statute.
(9)		To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

B. <u>NOTICES OF MEETING MAILED AND POSTED:</u>

Trustee Paula Hughes-Schuh Secretary, confirmed that notices of the August 2, 2018, regular meeting were properly mailed and posted.

C. <u>APPROVAL OF BOARD MINUTES:</u>

Trustee Larry Garatoni moved for approval of the minutes of the June 7, 2018, regular board meeting. Trustee Marianne Glick seconded the motion and the motion carried unanimously.

D. <u>COMMITTEE REPORTS:</u>

Item 1 Chair Michael Dora reported that the Executive Committee met, and were apprised of personnel updates.

Item 2 Chair Michael Dora called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report.** Trustee Schreckengast reported five action items for approval.

Trustee Schreckengast moved for approval of

Resolution 2018-28, Approval to Grant and Easement to JoinK, at the Terre Haute Campus

Trustee Anker seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

Resolution 2018-29, Approval of Request to Sell Hilltop Plaza Property in Madison

Trustee Wilson seconded the motion, and the motion carried unanimously.

Resolution 2018-30, Approval of a Revised Contract Amendment for Final Project Cost to the Hagerman, Inc. Contract in the Amount of $25,187,079, Kokomo Campus

Trustee Anker seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

Resolution 2018-31, Approval of a Contract Addendum for Final Guaranteed Maximum Price to the Pepper Construction Contract in the Amount of $16,597,945, Muncie Campus

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Resolution 2018-32, Approval of the Ivy Tech Community College of Indiana Legislative Request for Capital Funds for the 2019-21 Biennium

Trustee Brand seconded the motion, and the motion carried unanimously.

Item 3   Chair Dora called upon Trustee Jesse Brand, Chair of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported receiving update on Series V Bond Issuance, Capital Cities Investment Update, updates on the State of the Foundation and have two actions items for approval.

Trustee Brand moved for approval of

Resolution 2018-33, Approval of Increasing the College's Statewide Digital Advertising with Statwax

Trustee Glick seconded the motion, and the motion carried unanimously.

Trustee Brand moved for approval of

Resolution 2018-34, Approval of Renewing the Call Fulfillment Services Contract with the Jackson Group

Trustee Wade seconded the motion, and the motion carried unanimously.

Item 4   Chair Dora called upon Trustee Andrew Wilson, member, for a report from the **Planning and Education Committee.** Trustee Wilson reported there are no action items for approval.

Dr. John Newby presented an update on dual credit programming including a summary of data related to its growth over the last several years. During 2017-18, over 61,000 high school students earned Ivy Tech college credit through this high school based initiative saving parents and student nearly $55 million in tuition. Over 400 Indiana high schools currently partner with Ivy Tech for dual credit and Ivy Tech is responsible for over 60% of total dual credit in the state. Benefits of dual credit programming were also covered, including the opportunity for Ivy Tech to build meaningful relationships with schools and school districts while providing students with the opportunity to experience college level rigor while still in high school. Upcoming challenges and opportunities were also addressed and include implementation of Higher Learning Commission credentialing guidelines, selecting the appropriate path for re-accreditation of the dual credit program from two options available, and removing barriers to increasing student completions within the dual credit program.

Dr. Molly Chamberlin and Dr. Cory Clasemann-Ryan presented on the evaluation of Project Early Success that Thomas P. Miller & Associates recently completed. Results from the intervention are favorable, with positive trends evident. Several changes will be made to the fall implementation of Project Early Success based upon this work, with a second evaluation including the last three semesters of data beginning this summer.

Dr. Kara Monroe presented on the College's new podcast, "Our College, Your Voices". The podcast is available in any podcast app on an Apple or Android phone or via the College's website.

Sarah Cleveland and Kelsey Batten provided an update on enrollment and the good work being done across the state. Sarah walked through different ways to look at our enrollment numbers. We know that our wildly important enrollment goal would result in a 6.5 percent annual enrollment

increase over last year. Right now, the College is tracking to increase by 3 percent over last year. While short of goal right now, we are seeing great progress, as we have not been talking about enrollment increases in the past years so there is optimism the College is turning the corner with respect to enrollment, as summer enrollment increased more than 2% over last year. Increasing the collaboration with the operations team has allowed enrollment to develop a common language across all levels of the college, and allow for consistent coaching. Kelsey talked about great success with our digital marketing partner, Statwax.

Item 5   Chair Dora called upon Jesse Brand Member of the Committee, for a report from the **Audit Committee.** Trustee Brand reported there are no action items from the Audit Committee. The Audit Committee discussed the following issues:

Discussed the reports to the confidential hotline and an update on pending litigation, reviewed the audit schedule for 2018-19 and the three-year audit plan and internal audit reports that were issued since our last meeting.

Item 6   Chair Dora called upon Trustee Larry Garatoni, member, for a report from the **Workforce Alignment Committee**. Trustee Garatoni reported there were no action items for the board to consider. Trustee Garatoni reported the committee many updates and is pleased with the progress by the leadership of Chris Lowery.

E. **TREASURER'S REPORT:**

Chair Dora called upon Matt Hawkins to provide the Treasurer's Report.

Matt Hawkins provided up on Series V Bond Issuance, Tax Intercept Results and Year-End Close. Walk Thru Preliminary fiscal year 18 Operating Revenue total revenue is up 3.6% vs. prior year driven by increased State Appropriation $13M; $1.6M student fees tuition increase; investment income of $354K; $2M in Closeout of Financial Aid Account. Preliminary fiscal year 18 Operating Expenses total expenses are $31.7 million below budget driven primarily by supplies and expense. Salaries/Fringe down $9.7M, S&E down $24.4M, Trans up $.5M, Leases up 1.8M. Year over year- 55 fewer positions, 66 more vacancies, 121 fewer bodies (frozen comp report end of April to create FY19)

Trustee Garatoni moved for approval of the Treasurer's Report. Trustee Hughes-Schuh seconded the motion.

F. STATE OF THE COLLEGE

President Ellspermann gave State of the College during the morning Committee Meetings. The President recognized newly appointed State Trustees Kim Emmert O'Dell from Brazil, IN representing Terre Haute and Stephanie Wade from Anderson representing Anderson, Marion and Muncie. Also recognizing two new student representatives Wendy Gachoki Ndichu, Lafayette Campus and Megan Sellers, Anderson Campus. Congratulated former student representative Coleen Gabhart for being appointed Student Commissioner, Indiana Commission for Higher Education and Chancellor David Bathe for being appointed Vice President of Finance, National Council for Workforce Education (NCWE). She provided updates on Dual Credit, ASAP program, 8-week classes, Legislative updates and Updates on Goal 2: Recruitment and Enrollment and Goal 3: Completion.
Purdue Transfer Study Purdue Office of Institutional Research conducted a study of the Purdue 2013 cohort to determine how students with Ivy Tech courses compared to students with no Ivy Tech transfer credit. Students with Ivy Tech transfer credit, in general, persisted better (4%) and graduated on time more often (10%+) than students without Ivy Tech transfer credit GPA at graduation was slightly lower, but not significantly different (.06). Report concludes, "We find no evidence that students who transfer courses from Ivy Tech experience any consistent difficulties or disadvantages in their subsequent studies at Purdue". 30% of Ivy Tech transfer credits in 2016-17 were "undistributed", meaning in essence, they did not count - this was less than students with no Ivy Tech, but still costly and inefficient for students

G. OLD BUSINESS

Chair Dora called for old business.

H. NEW BUSINESS

Chair Dora called for new business.

Trustee Glick moved for approval of

Resolution 2018-35, Appointment of New Campus Trustees to Campus Boards of Trustees

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Chairman Dora appointed nominating Committee for the election of Officers for 2018-2019 Fiscal Year at the June State Board Meeting. Those members are Terry Anker, Steve Schreckengast and Marianne Glick.

Trustee Schreckengast moved for approval of the slate of officers
        Paula Hughes-Schuh, Chair

Terry Anker, Vice Chair
Marianne Glick, Secretary
Each to serve a one-year team with ability for 2nd term

Resolution 2018—36, Election of State Board of Trustee Officers

Trustee Wilson seconded the motion, and the motion carried.

Garatoni voted Nay. Trustee Garatoni noted he was involved in nominating committee when Trustee Dora became Chair is this is not in line with decision and the natural ordering moving forward.
Trustee Schreckengast noted Darrel Zeck left the State Board for new position with the State, which changed the order of succession.

ADJOURNMENT

With no further business to come before the Board, Chairperson Hughes-Schuh adjourned the meeting.

> **STATE TRUSTEES**
> **IVY TECH COMMUNITY COLLEGE**
>
> _____
> **Paula Hughes-Schuh, Chairperson**
>
> _____
> **Marianne Glick, Secretary**

Dated August 3, 2018
Prepared by Gretchen L. Keller, Recording Secretary

APPROVAL TO GRANT A SIGNAGE AND UTILITY EASEMENT TO CITY OF WARSAW AT THE WARSAW CAMPUS

RESOLUTION NUMBER 2018-37

WHEREAS, the College has been asked to grant a signage and utility easement to the City of Warsaw with in the College's existing easement area with the Department of Transportation , and

WHEREAS, the current Ivy Tech sign will be replaced with Technology Park signage, and

WHEREAS, the proposed sign will item the Technology Park and Ivy Tech at the corner of Silveus Crossing and US 30, and

WHEREAS, the College's current sign will be demolished and a new Ivy Tech sign will be erected at the corner of Polk Drive on College property, and

WHEREAS, all work associated with removal, installation/construction of new signage will be at the sole expense of City of Warsaw, and

WHEREAS, the granting of an easement is an interest in real estate that must be approved by the College's State Trustees.

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve granting the proposed easement to the City of Warsaw, and do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute all necessary documents for the granting of said easement after the documents have been approved by the College General Counsel.

> **STATE BOARD OF TRUSTEES**
> **IVY TECH COMMUNITY COLLEGE OF INDIANA**
>
>
> _____
> **Paula Hughes-Schuh, Chairperson**
>
>
> _____
> **Marianne Glick, Secretary**

Dated October 4, 2018

APPROVAL OF A CONTRACT FOR HVAC WORK AT THE EUGENE AND MARILYN GLICK TECHNOLOGY BUILDING, INDIANAPOLIS CAMPUS

RESOLUTION NUMBER 2018-38

WHEREAS, in the spring of 2018, Ivy Tech approved a project to replace HVAC at the Glick Technology Building, and

WHEREAS, the project includes rebuilding 11 air handling units including; new motors, dampers and replacement of controls, and

WHEREAS, the total estimated cost of the HVAC rebuild is $607,168, and

WHEREAS, the project followed bid process in accordance with Indiana's public works law and College procedures including State Trustee Resolution 2017-04 regarding the use of properly trained apprentices, and

WHEREAS, Greiner Brother's Inc. is the lowest and best bidder with their bid of $607,168, and

WHEREAS, contracts exceeding $500,000 require approval by the State Board of Trustees.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the contract with Greiner Brother's Inc. in the amount of $607,168, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the contract with said firm after the documents have been approved by the College General Counsel.

STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA

_____
Paula Hughes-Schuh, Chairperson

_____
Marianne Glick, Secretary

Dated October 4, 2018

APPROVAL OF CONTRACT FOR FAIRBANKS NURSING SIM LAB BUILD OUT, INDIANAPOLIS CAMPUS

RESOLUTION NUMBER 2018-39

WHEREAS, the Nursing SIM lab at the Fairbanks Campus is in need of renovation to improve the teaching experience, and

WHEREAS, the current space is not sized, configured or constructed to meet program needs, and

WHEREAS, the Indianapolis Campus has identified funding to renovation space, and

WHEREAS, the project will be delivered using the State of Indiana Job Order Contracting (JOC) delivery method, and

WHEREAS, FA Wilhelm is the awarded contract in the amount of $513,982, and

WHEREAS, contracts exceeding $500,000 require approval by the State Board of Trustees.

NOW THEREFORE BE IT RESOLVED that the State Trustees of Ivy Tech Community College of Indiana do hereby approve the contract with FA Wilhelm Construction Company Inc. in the amount of $513,982, and

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute the contract with said firm after the documents have been approved by the College General Counsel.

STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA

_____
Paula Hughes-Schuh, Chairperson

_____
Marianne Glick, Secretary

Dated October 4, 2018

APPROVAL OF COLLEGE DENTAL INSURANCE PROGRAM

RESOLUTION NUMBER 2018-40

WHEREAS, the State Board of Trustees has delegated to the President of the College the responsibility for the provision of employee benefit programs, subject to the approval of the Board for specific contracts and expenditures exceeding $500,000, and

WHEREAS, the College administration issued a Request for Proposals ("RFP") to provide a self-funded dental insurance coverage and administrative services to College employees, and

WHEREAS, the College administration has reviewed all proposals submitted in response to the RFP and based upon that review now recommends that Delta Dental be approved by the State Trustees to be the provider of dental insurance to the College, and

WHEREAS, the total cost of the self-funded dental plan is approximately $2,300,000, the cost of the multi-year administrative service contract is approximately $335,000 the savings to the College over the multi-year contract is approximately $46,000.

NOW THEREFORE BE IT RESOLVED, that the State Board of Trustees hereby approves the College entering into a contract for dental insurance and administrative services with Delta Dental effective January 1, 2019 as recommended to the Board by the Budget and Finance Committee,

FURTHER BE IT RESOLVED, that the specific contracts with the insurance provider may be signed by the President following review and approval of the College's General Counsel.

State Trustees
Ivy Tech Community College of Indiana

_____
Paula Hughes-Schuh, Chairperson

_____
Marianne Glick, Secretary

Dated October 4, 2018

Public Service Policy

Ivy Tech, as a state supported educational institution and an instrumentality of the State of Indiana for certain purposes under IC 21-22, does not endorse political candidates, political activities, or partisan activities. Employees are afforded constitutional rights and privileges of free speech, association, thought, and action; and are expected to abide by the responsibilities attendant to the exercise of these rights. The College understands that some employees, who wish to do so as a personal activity, may desire to participate in political activities and public service. An employee who intends to become a candidate for election or appointment to any public office, or to hold any public office, is responsible for knowing and complying with the policy set forth herein, and all state and federal election laws.

Definitions

"Federal office" refers to President of the United States, Vice President of the United States, and Senator and Representative in the Congress of the United States. IC 3-5-2-24

"Elected office" means a federal office, state office, legislative office, school board office, or local office. Political party offices (such as precinct committeeman and state convention delegate) are not considered to be elected offices, for purposes of this policy. IC 3-5-2-17

"Candidate" means a person who:

(1) has taken the action necessary to qualify under Indiana law for listing on the ballot at an election or to become a write-in candidate;

(2) has publicly announced or declared candidacy for an elected office; or

(3) otherwise seeks nomination for or election to an elected office, regardless of whether the individual wins election to the office.

IC 3-5-2-6.

"Candidate's committee" means:

(1) the principal political committee that each candidate is required to have under IC 3-9-1; or any federal law, or

(2) an exploratory committee established by a candidate who has not decided whether to become a candidate for a specific office.

IC 3-5-2-7.

"Legislative office" refers to senator and representative in the Indiana general assembly. IC 3-5-2-28

"Local office" means a circuit office (including judge), county office, city office, town office, township office, or other civil office for which the electorate of a political subdivision votes. The term includes all elected offices other than federal, state, legislative, and school board offices. IC 3-5-2-29

"Public servant" means a person who is elected or appointed to office to discharge a public duty for a governmental entity. IC 35-31.5-2-261(2)

"Appointed office" means a position appointed by an elected office or governmental entity to discharge a public duty for a governmental entity.

"School board office" refers to an elected position on the school board of a school corporation. IC 3-5-2-45

"State office" refers to the governor, lieutenant governor, secretary of state, auditor of state, treasurer of state, superintendent of public instruction, attorney general, justice of the supreme court, judge of the court of appeals, and judge of the tax court. IC 3-5-2-48

Policy

A full-time employee's primary professional or occupational commitment is to the College. Part-time employees are expected to devote their professional or occupational time and energy in accordance with their agreed upon commitments. The Political Activities policy states that employees must not use their positions with the College for political influence or give the impression that they are doing so. As such, individuals serving in certain positions in the College may not become a candidate for elected office or form a candidate's committee while employed with the College. Individuals in these positions serve as public spokespeople for the College and are often required to interact directly with local, state and federal elected officials and petition local, state and federal governments on behalf of the College and is in conflict with the College's nonpartisan/nonpolitical position. These positions are:

- President
- Those individuals serving on the Cabinet of the President
- Chancellors

Before becoming a candidate for elected office, forming a candidate's committee, or becoming a public servant, an employee must execute a written agreement with the College attesting that

2

appropriate arrangements have been made to ensure their candidacy in no way will interfere with the full performance of their employment with the College or the College's nonpartisan/nonpolitical position. The arrangements made and the written agreement are subject to the approval of the Chancellor of the Campus, if a campus employee, and the President.

Employees who seek an elected office or appointed office must do so on their own time. If the duties associated with either their campaign for elected office or their service in appointed or elected office will interfere with the full performance of the employee's duties as an employee of the College, then an alternate relationship with the College, which may include a change from full-time status to that of part-time, an unpaid leave of absence, or termination of employment, must be arranged.

No College resources, personnel or equipment of any kind may be used in furtherance of an employee's candidacy for elected office or during their service in elected or appointed office. The employees must be clear in their statements of candidacy that they are not speaking on behalf of the College, and they must do everything reasonably within their control to assure that there is no public misperception on this point.

PUBLIC SERVICE POLICY FOR COLLEGE EMPLOYEES

RESOLUTION 2018-41

WHEREAS, Ivy Tech Community College is a state educational institution established and operating under the laws of the State of Indiana, and

WHEREAS, as a public institution the College does not endorse political candidates, political activities, or partisan activities, and

WHEREAS, College employees are afforded constitutional rights and privileges of free speech, association, thought, and action; and they are expected to abide by the responsibilities attendant to the exercise of these rights, and

WHEREAS, we understand that some employees, who wish to do so as a personal activity, may desire to participate in political activities and public service, and

WHEREAS, the College has long had a policy prohibiting employees from engaging in political activities while acting as a representative of the College, and

WHEREAS, the College has not heretofore had a policy applying to employees participation in public service outside of their employment with the College, and

WHEREAS, in order to better inform employees of how they may participate in public service while not implicating the College, a public service policy should be established.

NOW THEREFORE BE IT RESOLVED, The Trustees of Ivy Tech Community College do hereby establish the Public Service Policy, which is attached hereto as Exhibit A, with said policy being placed in the Employee Handbook of the College in the section entitled General College Operations in the subsection Standard of Conduct.

<div align="right">

STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE

_____
Paula Hughes-Schuh, Chairman

_____
Marianne Glick, Secretary

</div>

Dated October 4, 2018

APPOINTMENT OF CAMPUS BOARD TRUSTEES

RESOLUTION NUMBER 2018-42

WHEREAS, the Lake County, Anderson and Kokomo Campus Boards have recommended individuals to serve on the Lake County, Anderson and Kokomo Campus Board of Trustees, and

WHEREAS, these Campus Boards request the State Trustees appoint those persons and that the recommended candidates meet all of the attributes and expectations delineated in Resolution Number 2008-53.

NOW THEREFORE BE IT RESOLVED, that the individuals listed on the attached Exhibit A are hereby appointed as campus trustees for Ivy Tech Community College of Indiana – Lake County, Anderson an Kokomo, effective immediately.

<div align="right">

STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE

_____
Paula Hughes-Schuh, Chairperson

_____
Marianne Glick, Secretary

</div>

Dated October 4, 2018

Lake County Campus Board of Trustees

Name	**Constituency**	**Expiration of Term**
Dwayne A. Walker	Commerce	6/30/2021
Peter P. Smith	Labor	6/30/2021
Dr. Vanessa Allen McCloud	Education	6/30/2021
Joshua D. Long	Education	6/30/2021
Jena Bellezza	At Large	6/30/2021
Andrew S. Kyres	Commerce	6/30/2021
Thomas Keilman	Manufacturing	6/30/2021

Anderson Campus Board of Trustees

Name	**Constituency**	**Expiration of Term**
Rob Sparks	Labor	6/30/2020

Kokomo Campus Board of Trustees

Name	**Constituency**	**Expiration of Term**
Mark Maple	Agriculture	6/30/2021

Marion Campus Board of Trustees

Name	**Constituency**	**Expiration of Term**
Dan Borgenheimer	Manufacturing	6/30/2021

<div align="center">

STAGGERED TERMS OF
CAMPUS BOARD OF TRUSTEES

</div>

RESOLUTION NUMBER 2018-43

WHEREAS, In Resolution 2018-35 the State Trustees appointed new members of the Campus Board of Trustees, and

WHEREAS, IC 21-22-6-3 establishes the terms of the campus board members be for three (3) years on a staggered basis, and

WHEREAS, with the transition from regional boards to campus boards it became apparent that some campus board member terms were not staggered, and

WHEREAS, the Kokomo and Madison Campus Boards have requested the State Trustees to revise the terms of the members to be staggered,

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby appoint the following members to their appropriate campus board for the staggered terms as set out more specifically in Exhibit "A" to this Resolution which is attached hereto and incorporated by reference in this Resolution.

STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA

_____

Paula Hughes-Schuh, Chairperson

_____

Marianne Glick, Secretary

Dated October 4, 2018

<u>Kokomo Campus Board Staggered Term Updates</u>

Thomas McKaig	Education	6/30/2020
Richard Belcher	Commerce	6/30/2021
Jean Cole	At Large	6/30/2021
Michael Carter	Manufacturing	6/30/2019
Chet Fincher	Labor	6/30/2020
Scot Ortman	Commerce	6/30/2019

<u>Madison Campus Board of Trustees Staggered Term Updates</u>

James L Braun	Manufacturing	6/30/2021
Sarah Brichto	Education	6/30/2019
David Hertz	Commerce	6/30/2020
Chad T Lewis	Commerce	6/30/2021

APPROVAL OF CAMPUS BOARD BY-LAWS TO
INCORPORATE CHANGES TO THE
INDIANA CODE MADE BY HEA 1002

RESOLUTION NUMBER 2018-44

WHEREAS, the Trustees of Ivy Tech Community College of Indiana ("Trustees"), have the responsibility for the management of Ivy Tech Community College within the framework of laws enacted by the General Assembly, and

WHEREAS, the Indiana General Assembly passed House Enrolled Act (HEA) 1002 amending the Indiana Code to change the Ivy Tech statewide administrative structure from one of "regions" to "campuses", and

WHEREAS, these changes to Indiana law were effective July 1, 2018, and

WHEREAS, these changes to the law require modification to the Campus Board By-laws to ensure the Campus Board By-laws are consistent with the Indiana Code, and

WHEREAS, IC 21-22-6-9 allows a campus board to adopt, amend, or repeal by laws for the campus board subject to the approval of the state board of trustees, and

WHEREAS, all nineteen (19) campus boards have approved the Campus Board By-laws attached hereto in Exhibit A and all recommend the State Trustees to approve them for use by the campus boards.

NOW THEREFORE BE IT RESOLVED, that the Campus Board By-laws of Ivy Tech Community College of Indiana are approved are attached hereto as Exhibit A to this Resolution.

<div align="right">

STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA

_____

Paula Hughes-Schuh, Chairman

_____

Marianne Glick, Secretary

</div>

Dated October 4, 2018

**APPROVAL OF AMENDMENT TO PURCHASE
AGREEMENT FOR THE SALE OF THE EAST WASHINGTON
AUTOMOTIVE TECHNOLOGY CENTER IN INDIANAPOLIS**

RESOLUTION NUMBER 2018-45

WHEREAS, Ivy Tech Community College owns a 101,538 square foot building located on 1.70 acres at 1331 East Washington Street, Indianapolis, Indiana and 1.42 acres from four associated parking lots located at 1401 East Washington Street, 23 South Oriental Street, 41 South Oriental Street, and 1427 Williams Street in Indianapolis, Indiana ("Property"), which has housed the Automotive Technology Center ("Center") for many years, and

WHEREAS, there are plans for the Indianapolis Campus to relocate the Center from this Property to land acquired from the Eskanazi Family Foundation near Lafayette Square, and

WHEREAS, the College will no longer need the building or the land located along East Washington Street, and

WHEREAS, in Resolution 2018-8 the Trustees approved the sale of the Property to TWG Development, LLC, ("TWG") for $1.19 million with an agreement allowing the College to continue to use and operate the Center rent free until such time as the College can move to the new location or until August 1, 2019, and

WHEREAS, TWG has completed a Phase 1 and Phase 2 environmental analysis of the Property and identified issues that need to be addressed before taking possession in August of 2019, and

WHEREAS, TWG has requested the College participate in addressing the environmental issues subsequent to closing, and

WHEREAS, the College desires to have additional environmental testing completed prior to agreeing to address the environmental issues, and

WHEREAS, TWG must close on the parking lot parcels of the Property before the end of October 2018, and

WHEREAS, TWG has proposed an amendment to the purchase agreement that would allow for closing to occur with a transfer of ownership from the College to TWG on the parking lot parcels only, and

WHEREAS, the College could then proceed with additional environmental testing of the Property prior to closing on the building and once this additional testing is complete decide whether to proceed with closing on the building, and

WHEREAS, should the College decide not to proceed with the closing then TWG would sell back the parking lot parcels to the College for the same price that will be paid to the College at the closing.

NOW THEREFORE BE IT RESOLVED, that it will serve the best interest of Ivy Tech Community College to dispose, sell and convey the Property to TWG Development, LLC pursuant to the purchase agreement that has heretofore been entered into, and

FURTHER BE IT RESOLVED, the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to execute an amendment to the purchase agreement pursuant to the proposal described in this Resolution after the documents have been approved by the College General Counsel.

STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF
INDIANA

_____
Paula Hughes-Schuh, Chairperson

_____
Marianne Glick, Secretary

Dated October 4, 2018

Planning and Education Committee

October 4th Meeting

Agenda:

1. Project Jump Start
2. Ivy Tech Student Success Commitments
3. Enrollment / Marketing Update

IVY TECH
COMMUNITY COLLEGE

SBOT Presentation

Project Jump Start

Strategy 1.2 – Support students to succeed in gateway courses on first attempt

Russ Baker

Vice President for Academic Affairs

Todd Roswarski

Vice Chancellor for Academic Affairs, Lafayette

Claire Maxson

Foundations of Success Department Chair, Indianapolis

Goal 1: Student Success

Strategy 1.2: Support students to succeed in gateway courses on first attempt

Tactic Proposal – Scale Project Jump Start for potential statewide implementation for fall 2018 semester.

Program Overview

Project Jump Start is designed to give students an opportunity to get a "jump start" on the semester and their academic career with a specific focus on successful completion of College-identified gateway courses.

Target Population

Target participants are recent high school graduates/completers. Population may include:

- Students who place into any zero-level course
- Pell grant eligible students
- Non-native English speakers
- First generation college students

Goal 1: Student Success

Strategy 1.2: Support students to succeed in gateway courses on first attempt

Tactic Proposal – Scale Project Jump Start for potential statewide implementation for fall 2018 semester.

Proposal

Each participating Ivy Tech campus will be responsible for at least one (1) Jump Start program, serving approximately 25 students per IVYT class, and must be implemented for the fall 2018 semester. The Jump Start program will follow the proposed schedule and curriculum, but each campus will have responsibility for the coordination and management of the program for their campus.

The program is to run for five days (5), for a total of eight (8) hours each day, during fall non-instructional week. This timing allows for financial aid to cover the cost of the IVYT class and gives the students a jump start on the semester. Currently, this program is only proposed for the fall semester.

Goal 1: Student Success

Strategy 1.2: Support students to succeed in gateway courses on first attempt

Tactic Proposal – Scale Project Jump Start for potential statewide implementation for fall 2018 semester.

Proposal
- Each participating campus will follow the proposed schedule and curriculum (next slide) for their Jump Start program. There will be no textbook costs passed along to the student with this program.
- Each participating campus can determine the best time for their program (9am-5pm, 12noon-9pm, etc.)
- Each participating campus must have the following to successfully launch Project Jump Start:
  - Computer labs for IVYT course
  - Faculty to teach the IVYT course
  - Local speakers
  - Ongoing administrative program support
  - Meals for student participants
  - Room to accommodate combined groups

PROPOSED SCHEDULE

JUMP START

	MONDAY 8/13/18 *YOUR SCHOOL*	TUESDAY 8/14/18 *YOUR LEARNING*	WEDNESDAY 8/15/18 *YOUR FACULTY*	THURSDAY 8/16/18 *YOUR CAREER*	FRIDAY 8/17/18 *YOUR SUCCESS*
9am-12noon	IVYT	IVYT	IVYT	IVYT	IVYT
12noon-1pm	Lunch with Guest	Lunch with Guest	Lunch with Guest	Lunch with Guest	Lunch with Guest
STUDENT SUCCESS WORKSHOPS – 1pm-2pm					
1pm-2pm	Examples: College communications (MyIvy, IvyLearn and email etiquette)	Examples: Research class at the Library	Examples: Meet the various program chairs and explore majors/degrees	Examples: Workforce Excellence Program	Examples: Turn Your Stress Into Success
DISCOVERY – 2pm – 3pm					
2pm-3pm	***Your Campus*** Examples: Campus Scavenger Hunt, tour, Computer set up and support	***Your Resources*** Examples: Library Tour, Bookstore visit	***Your Major*** Examples: Break out sessions (two 30 minute) with various programs	***Your Career*** Examples: Visit and explore workforce/career development resources	***Your Success*** Examples: Break out to meet with advising, financial aid, student services, DSS
3pm-5pm	**Mindset** Optional: Ivy Prep Math, English, Reading; IVYT work	Optional: Ivy Prep Math, English, Reading; IVYT work	Optional: Ivy Prep English, Reading; IVYT work	Optional: Ivy Prep Math, English, Reading; IVYT work	**Success Celebration**

32

SBOT Presentation

Project Jump Start—Indianapolis

Claire Maxson

Foundations of Success Department Chair
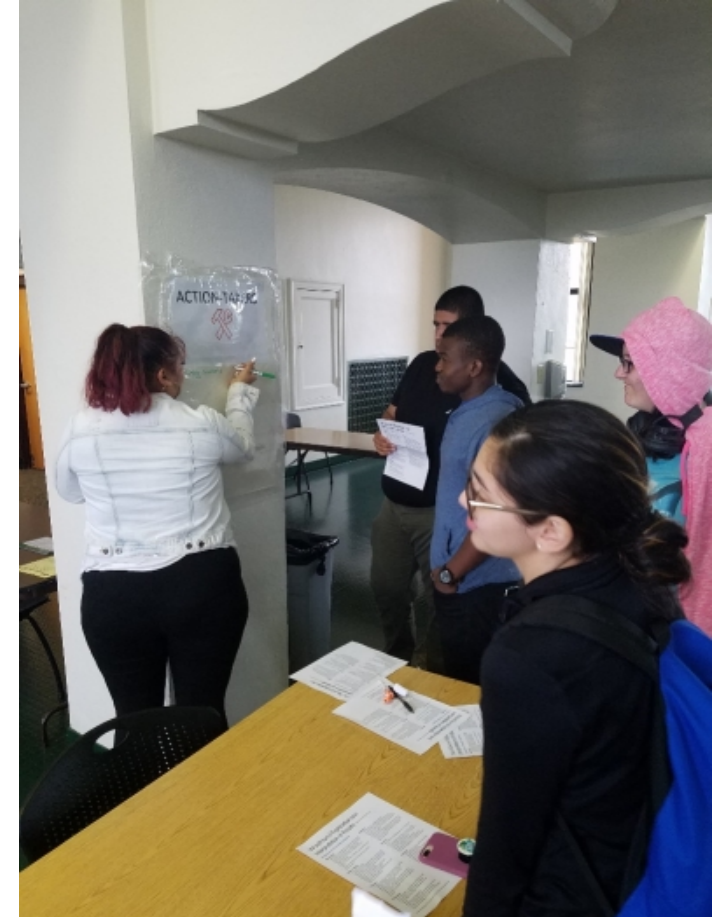Indianapolis Campus

Fall 2018 Update

46 students enrolled

Of these: 73% persisted from fall 2017 to spring 2018

Compares to 67% persistence rate for all students.

Currently obtaining fall 2017 to fall 2018 persistence.

Project Jump Start — Year 2 in Indianapolis

2018 Highlights

- All 45 students completed program and the IVYT course

- Highlights of the week included:
  - Information Fair
  - Student Success Swag Bag
  - Indy Eleven Soccer Game

- Students will be tracked for retention

New Features in 2018

- Mentoring Program: Each student assigned to a professional mentor. This person will contact students every two weeks throughout the school year.

- Large group meetings on October 17 and February 27. Mentors invited to those events.

IVYT 111 Completion Rates
Fall 2018

Course Campus	Course Reference Number	Subject Code	Course Number	Unduplicated Headcount	Class Completion Rate
South Bend/Elkhart	36051	IVYT	111	19	100.0%
Fort Wayne	37805	IVYT	111	19	94.7%
Lafayette	37171	IVYT	111	20	100.0%
	37172	IVYT	111	22	95.4%
Kokomo	36876	IVYT	111	21	100.0%
Anderson	35691	IVYT	111	21	100.0%
	35695	IVYT	111	20	100.0%
Marion	36664	IVYT	111	15	100.0%
Terre Haute	36603	IVYT	111	23	100.0%
Indianapolis/Lawrence	35236	IVYT	111	23	100.0%
	35238	IVYT	111	22	100.0%
Shelbyville	37223	IVYT	111	14	100.0%
Madison	25957	IVYT	111	16	100.0%
Lawrenceburg	23269	IVYT	111	21	95.2%
	36607	IVYT	111	19	100.0%
	36608	IVYT	111	19	100.0%
Sellersburg	37752	IVYT	1	25	92.0%
Bloomington	36516	IVYT	111	10	100.0%

SBOT Presentation

Ivy Tech Student Success Commitments

Cory Clasemann - Ryan

Assistant Vice President of Student Success

Development of Commitments

- Students are more successful when they develop personal relationships with faculty and staff

- Based on Odessa College's Drop Rate Improvement Program

- 8-week champions obtained feedback from faculty and staff on all 19 campuses

- Endorsed by SGA (student government) Presidents and all 3 Vice Chancellor groups

- Supported by Faculty Council
  - Reviewing with their campus councils as well

IVY TECH
COMMUNITY COLLEGE

Student success is a shared responsibility for which each (faculty, staff, and student) plays a role.

Students	Faculty	Staff
Attend class and learn the names of your instructors	Interact with student by name by first class/end of first week	Make eye contact, smile, and say hello to everyone on campus.
Complete what you start	Monitor student behavior and progress closely and intervene immediately, including providing timely feedback on assignment/exams so students can make changes to their learning practices	Celebrate positive student behavior and intervene when vulnerable behavior is noticed.
Attempt each assignment	Have one-on-one and frequent communications with students early in semester	Engage with students, staff, and faculty - establish a personal connection
Develop well-organized and disciplined study habits	Conduct highly structured courses with penalties for missed exams and assignments but be flexible when appropriate	Develop clear and coherent practices and processes for students – eliminate barriers and make others aware when needed
Ask questions and use support resources	Know your campus resources and be prepared to direct students to them when needed	Know your campus resources and be prepared to direct students to them when needed

IVY TECH
COMMUNITY COLLEGE

Next Steps

- Ask for State Board approval in December

- Develop roll-out and professional development plan

- Statewide launch with beginning of spring semester

IVY TECH
COMMUNITY COLLEGE

SBOT Presentation

Enrollment / Marketing Update

Jeff Fanter
Sr. Vice President for Enrollment Services & Communication / Marketing
&
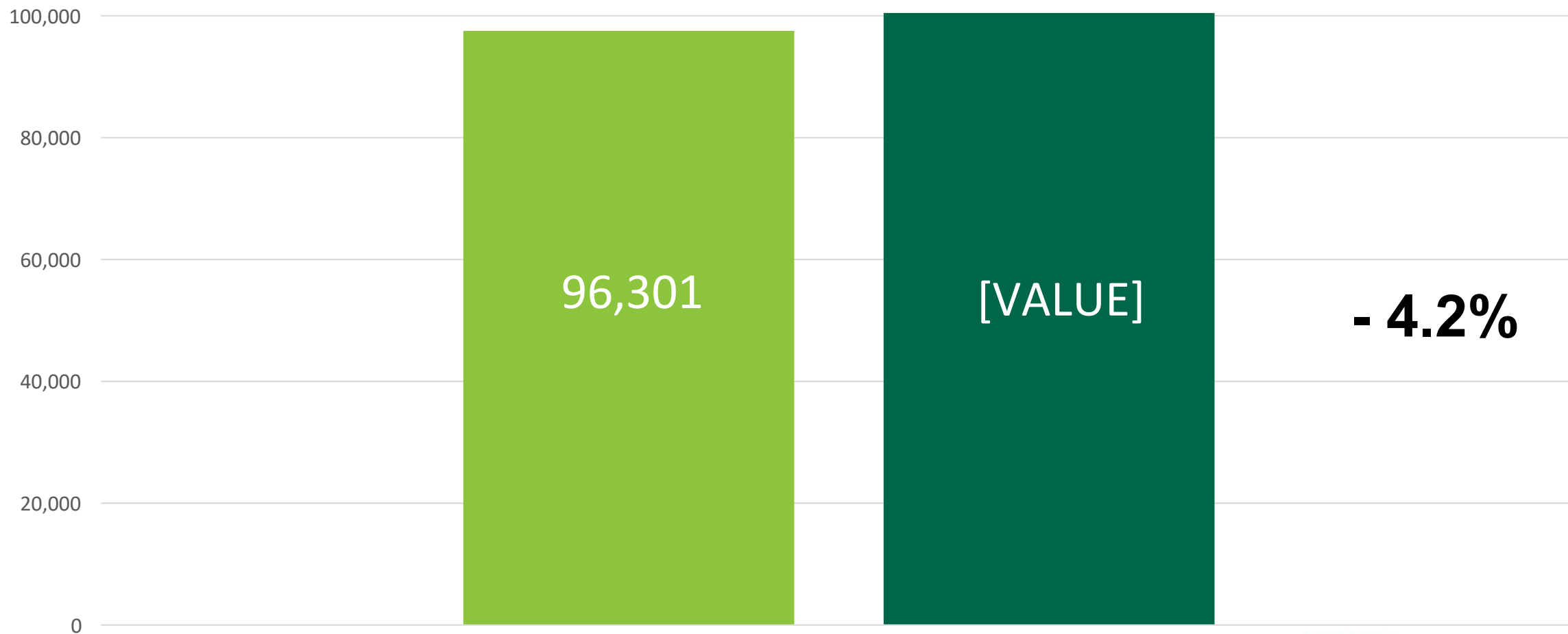Sarah Cleveland
Assistant Vice President for Admissions & Recruitment

Where Would We Finish

Projection Compared to Last Year
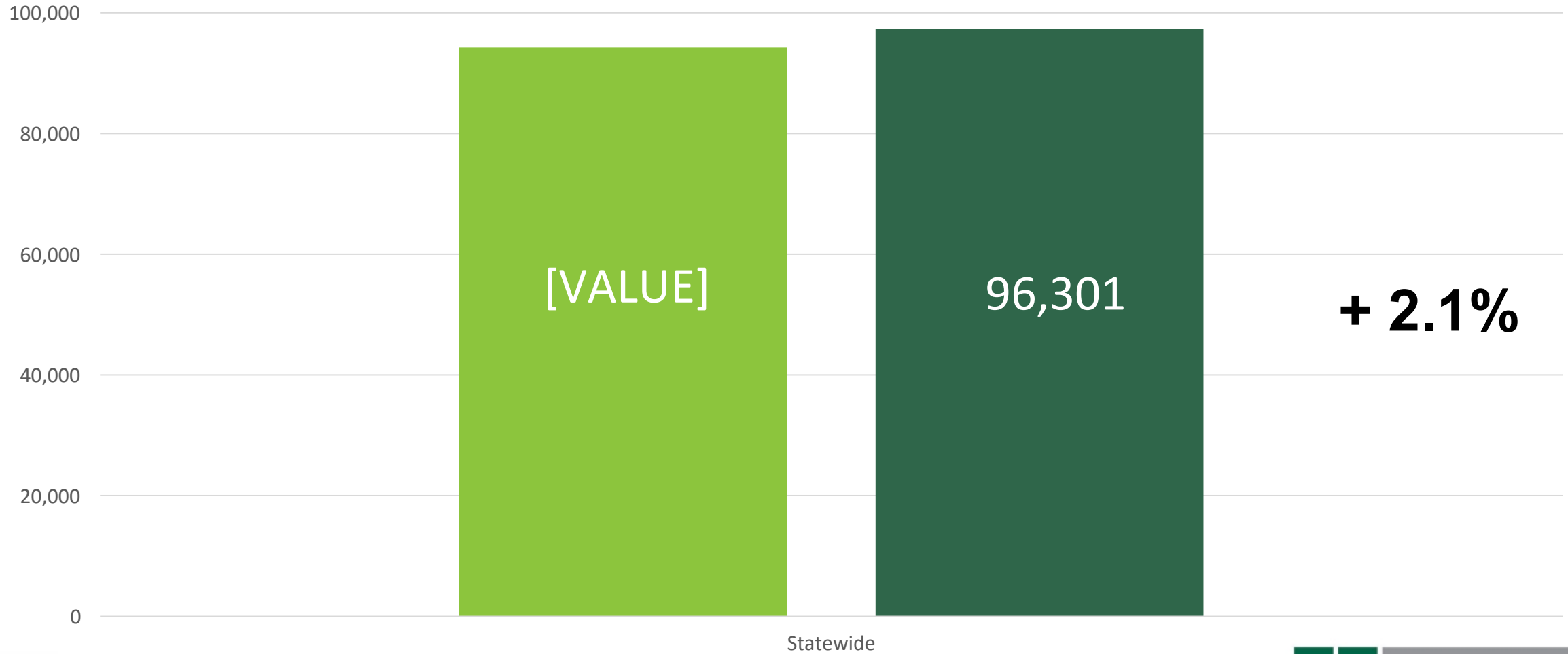
+ 2.1%

Statewide

2017-18 Final   Trending

44

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Progress Toward 82%

Strategic Plan Metric data for Summer/Fall 2018

- Currently at 78,049 unduplicated headcount (78%)
- 4,338 unduplicated registered students for fall to stay on track

2nd 8 week enrollment progress

- Fall unduplicated enrollment on September 10: 46,091
- Fall unduplicated enrollment on October 2: 47,127
  - Difference: 1,036 unduplicated student increase

Campuses at 82%: Lawrenceburg, Madison, Sellersburg, Terre Haute
Campus at 80-81%: Columbus

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

45

IVY TECH
COMMUNITY COLLEGE

Fall 2018 Headcount Progress

Headcount – includes those who also registered for summer, excludes senior scholars and dual credit

- Fall headcount enrollment on September 10: 62,551
- Fall headcount enrollment on October 2: 63,678
  - Difference: 1,127 headcount increase

Campuses with positive Fall 2018 Headcount (PIT): Marion (6), Terre Haute (69), Indianapolis (44), Richmond (61), Madison (55), Evansville (10), Lawrenceburg (73), Sellersburg (37)

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Fall 2018 FTE Progress

FTE – includes apprentices and senior scholars, excludes dual credit
- FTE on September 11: -1.73% (est. -$1.39 million)
- FTE on October 2: -0.5% (est. -$433,000)
  - Difference: 1.23% (est. $957,000 gain)

Campuses with positive Fall 2018 FTE: Evansville (5.5%), Lawrenceburg (7.1%), Muncie (2.2%), Richmond (8.8%), Terre Haute (7.5%), Valparaiso (1.5%)

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Conversion Rates

Term-based rate of those applied and registered for fall, excludes guest and dual enrolled

- Goal – 48%
- Actual – 44%
  - 4% increase would have yielded an additional 1,472 recruits

Fall 2017 – 46%

Campuses at 48% conversion or more for fall: Bloomington (50%), Kokomo (50%), Lafayette (51%), Lawrenceburg (51%), Madison (58%), Muncie (52%), Richmond (48%), Sellersburg (52%), Terre Haute (50%), Valparaiso (50%)

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Preparing for Spring

Conversion rate benchmark

- Goal – 46%
  - Yields 10,580 recruits if we have 23,000 applicants (spring 2018: 23,739)
- Spring 2018 – 42%

Back to summer/fall 2018 applicants: over 28,500 applicants

Remember that you may have to go back for continuing students who are stop outs/drop outs from AY 17-18

Start planning for spring 2nd 8 weeks now

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Questions?

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Building, Grounds and Capital Committee

October 4, 2018

Buildings Grounds and Capital Discussions

Construction and Land Acquisition Topics (Resolutions)

A. Warsaw Campus; Signage & Utility Easement

B. Indianapolis Campus; Contract for HVAC work at Glick Technology Building

C. Indianapolis Campus; Fairbanks Building Nursing SIM Lab Build Out

52

A. Warsaw Campus; Utility Easement

- City of Warsaw seeking an easement within our current easement to replace our current signage off US30 with a Warsaw Technology Park sign
  - The new sign will be larger, double sided, it will identify the park and Ivy Tech

- A replacement sign located will be provided at Polk Drive on Ivy Tech's property (2545 Silveus Crossing)

- All cost associated with removal and installation of new signage is a City's cost.

- No cost consideration for easement.

REQUEST: Approval to provide signage and utility easement to the City of Warsaw

53

3
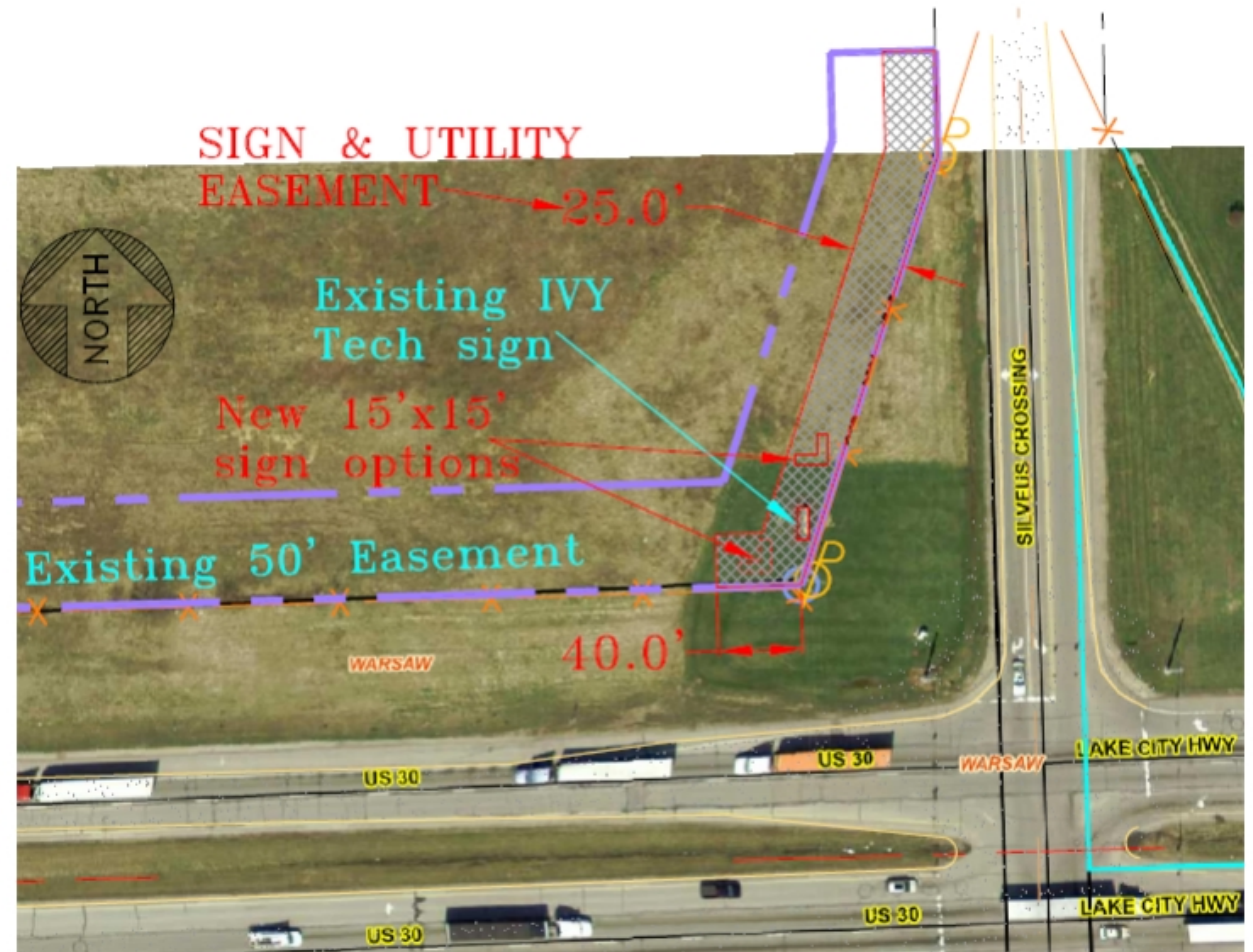
B. Indianapolis Campus; Contract for HVAC Work at
Glick Technology Building

- Eugene and Marilyn Glick Technology Center (2698 N Meridian Street) is in need of HVAC repairs

- Current units are original to building (1988)

- Spring 2018, Ivy Tech allocated State R&R and Campus Funds to rebuild 11 air handling units
  - Includes new motors, dampers and replacement of pneumatic controls with digital controls

- Repairs were competitive bid, bids opened on September 7th

- Greiner Brother's Inc. successful bidder for repair services in the amount of $607,168 within planned budget

REQUEST: Approval to Contract with Greiner Brother's Inc. in the amount of $607,168

IVY TECH
COMMUNITY COLLEGE

54

C. Indianapolis Campus; Fairbanks Building Nursing SIM Lab Build Out

- Fairbanks building (9301 E 59th Street) is in need of renovation of Nursing SIM Lab space

- Current space
    - 800 square feet for two lab and storage areas, Open walls in SIM control area which impacts training, Space does not allow for hospital beds or gurneys to be moved throughout with out disassembly

- Built out will include converting adjacent student lounge space into lab space
    - Four simulation rooms with 48" doors and appropriate hallway widths, A control room fully partitioned from the simulation rooms, A mock nursing station, Three debriefing rooms, each seating 10-12 students, A skills lab for pre- and post-simulation practice and instruction, A lab area that meets current ADA accessibility guidelines

- Project funded by Campus Funds

- Delivered via Job Order Contracting (JOC) delivery method

REQUEST: Approval to Contract with FA Wilhelm Construction Company Inc.
in the amount of $513,982

IVY TECH COMMUNITY COLLEGE

Questions?

Workforce Alignment

State Board of Trustees Update

57

October 2018

Campus Highlight: How Muncie Is Emphasizing Workforce Alignment

Jeff Scott, Chancellor, Muncie Campus and Henry County Location

Welding Pathway

Problem:

Progress Rail, a Caterpillar Company, needs 120 welders

- Recruited from Oklahoma and Houston
  - Costs:
    - $5,000 Relocation Fees
    - Cooperate Travel Costs

Solution: Ivy Tech

- 8 Week Accelerated Welding Program
- 4 Week Progress Rail Internship
- 36 Respondents
- Anticipated Start Date: Oct. 15
- Hiring Ceremony End of Internship

Additional interest:

Indiana Bridge has indicated they are interested in a similar pathway

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Ascend Career Development Project Update

Stephanie Bothun, Ascend Vice President

IVY TECH
COMMUNITY COLLEGE

Our Vision

Every Indiana employer has access to the skilled workforce necessary to thrive.

Every Indiana citizen has the opportunity to pursue a meaningful career path.

open jobs   **available talent**

By 2020, nearly 1 million Indiana jobs will go **unfilled.**
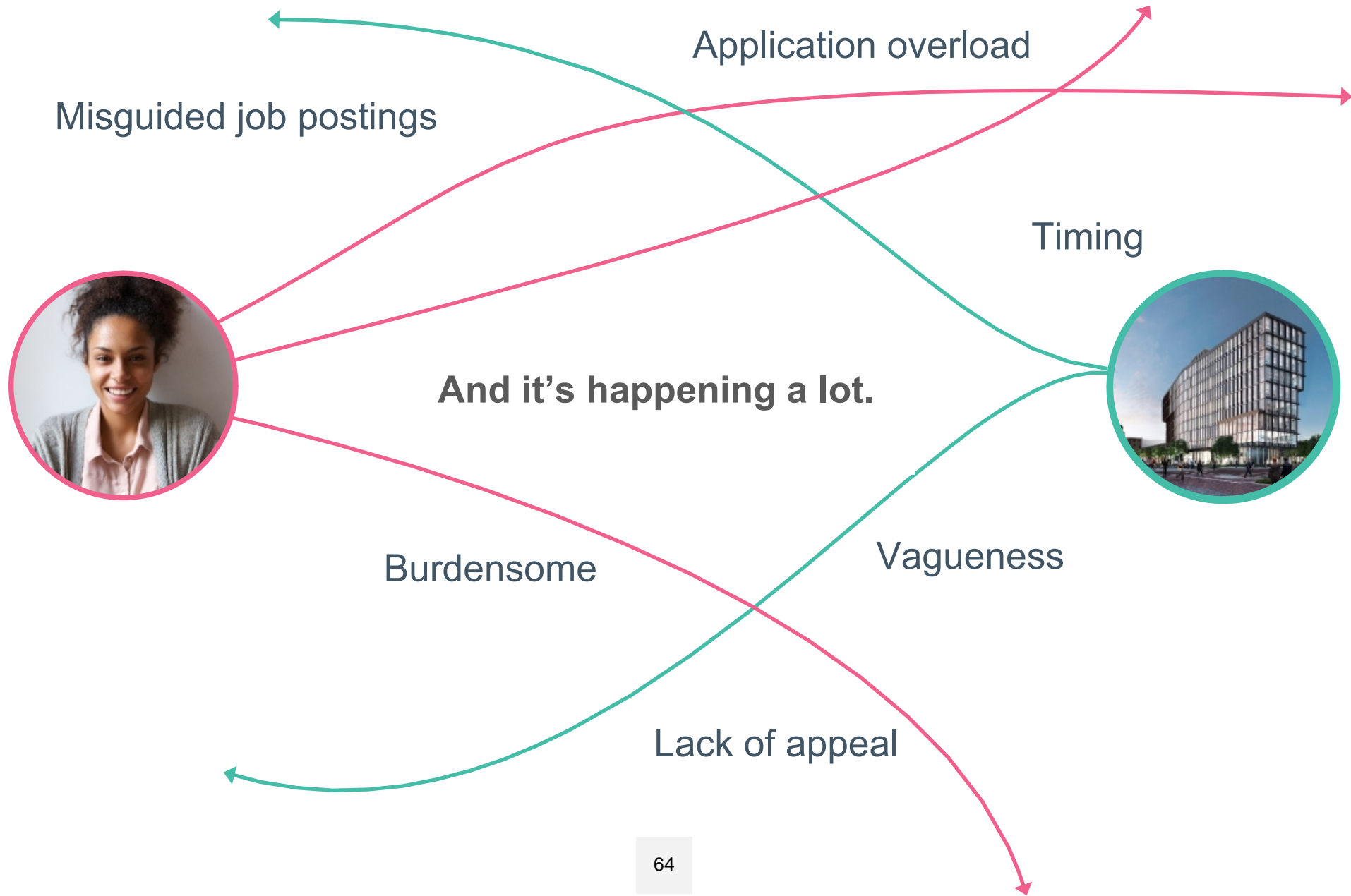
Application overload

Misguided job postings

Timing

And it's happening a lot.

Burdensome

Vagueness

Lack of appeal

Ascend bridges talent and communication gaps by creating connectivity between people and employers.

Ascend Network

Ascend Services

Agenda

Project Context

Career Development Redesign

Path Forward

Challenge

Ivy Tech Community College is Indiana's only full-fledged community college, serving over 75,000 students yearly through more than 150 programs across 45 campuses and sites. Career Development provides guidance and resources to students. Given the increased emphasis on internships and career placements in high-demand, high-wage industries, Career Development aims to align its vision and strategies to support all students in making informed career path decisions.

Solution

Ivy Tech and Ascend are partnering to redesign Career Development to facilitate an increase in student internships and high-demand, high-wage jobs (ITCC Strategic Plan Alignment 4.2 & 4.4). Ivy Tech will focus on aligning student objectives to employer-driven data on supply and demand of labor, wages, and other market factors.

Result

Students make informed decisions regarding career paths
Students are placed in internships and jobs
Students make at or above the median wage level
Ivy Tech fuels Indiana's economy
Planning proce. be completed Dec 2018

Ascend Services
Our Methodology

Discover
the course of action

Develop
strategic infrastructure

Support
and improve

Assess
Research best practices
and understand the
current state

Launch
program

Assess Phase Deliverables

Current State Report

A written overview summarizing the evaluation of Ivy Tech's current Career Development operations including interviews with students and staff.

Best Practices Case Study

A written report highlighting the best practices in Career Development operations nationally. This report includes examples from universities that are excelling across multiple areas of their Career Development offerings.

71

Assess Phase Outcomes

Assess Phase Update

Current State Report

- Review *employer satisfaction survey results* from 2017
- Executed *staff and student interviews* at 5 campuses (Terre Haute, Fort Wayne, Lafayette, Indy, and Muncie)
- Implemented *faculty survey* and follow-up conversation (125+ responses and two focus groups)
- Facilitated 1 design and 1 visioning workshop with *Career Development team*
- Facilitated *Workforce Alignment* team focus group
- Facilitated *student focus groups* at Terre Haute, Fort Wayne, and Lafayette
- Researched current operations including Aspen report
- Facilitated 12 project touchpoint meetings with project lead

Best Practices Report

- Facilitated *site visits to 4 higher education institutions* (Butler, Wabash, Ball State, and Georgia State)
- Facilitated *interviews with 4 higher education institutions* (Wake Forest, La Guardia, Walla Walla, and Georgia State)
- Researched *NACE and CAS standards for career development*
- Researched white papers and case studies on career development

Best Practices Report Learnings

Category	Best Practice
Mission	• Develop a mission that advances the institution's mission and supports student academic and career success
Program Components	• Engage students early in their academic careers and continue to proactively reach out to students • Collaborate with workforce development boards to scale efforts
Organization, Management + Leadership	• Secure institutional alignment on career development priorities • Link student success outcomes to career development and first-destination results
Employer Relations	• Dedicate a staff member or team to manage employer relations • Clearly outline the employer engagement process including key stakeholder roles and responsibilities • Engage employers early and often throughout a student's career
Technology	• Utilize online platforms to scale career development efforts
Institutional Relations	• Create systems and structures to develop collaborative relationships with faculty and department chairs / program managers • Develop a collaborative relationship with Admissions • Foster collaboration between career development and academic affairs
Career Development Staffing	• Train staff to have a focus on a specific industry • Utilize a dedicated data specialist to capture + maintain data • Dedicate staff member or team to manager employer relationships (see "Employer Relations" below)

Agenda

Project Context
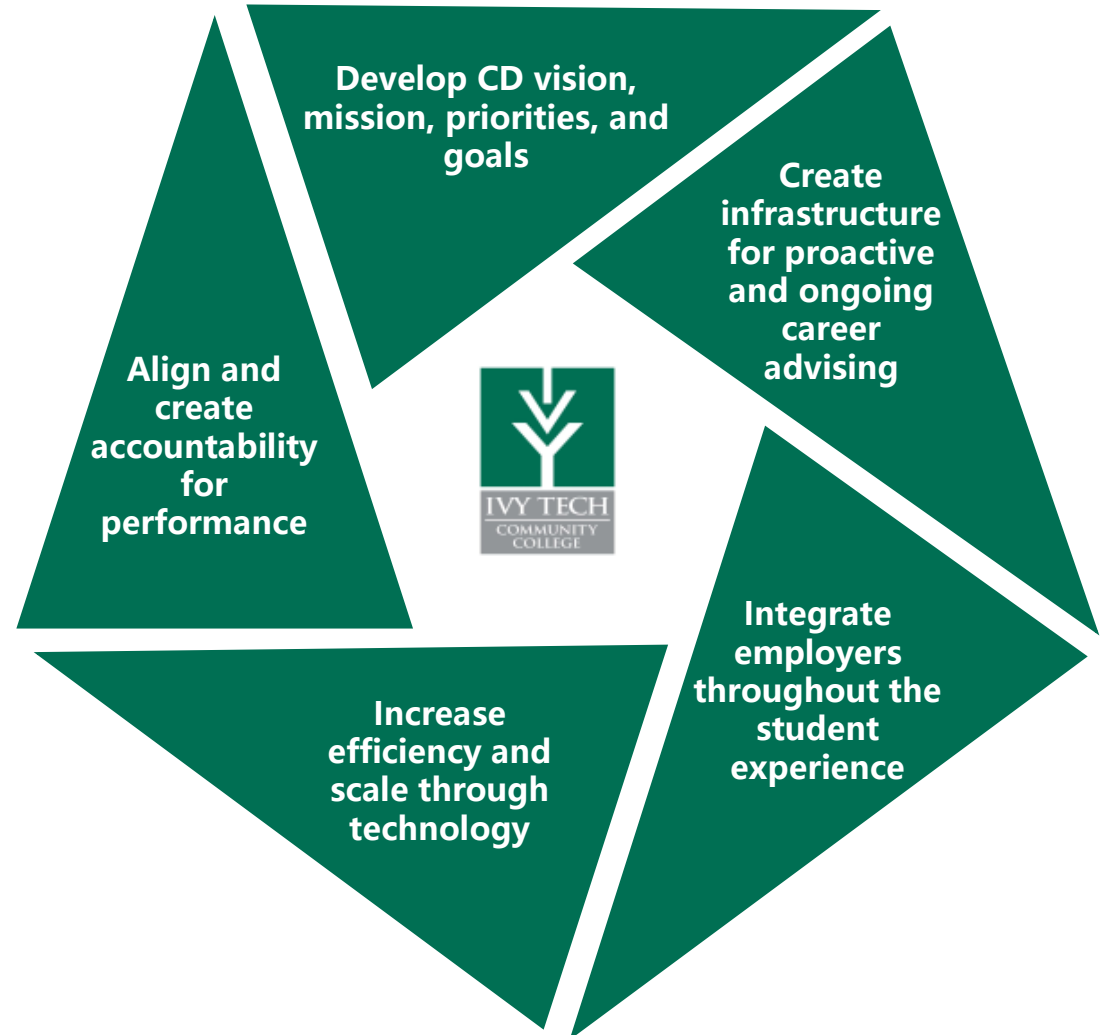
Career Development Redesign

Path Forward

Planned Direction for Career Development

Vision

Career Development will prepare each student to meet their career goals *by engaging in work-and-learn experiences* and *obtaining employment that aligns with the needs of our workforce*.

Mission

The Career Development Office empowers students to make informed academic and career decisions by *proactively engaging, supporting, and connecting* them to high-quality work-and-learn experiences and employment or transfer that serves local workforce needs and bridges social inequities.

- Develop CD vision, mission, priorities, and goals
- Create infrastructure for proactive and ongoing career advising
- Align and create accountability for performance
- Increase efficiency and scale through technology
- Integrate employers throughout the student experience

75

Leading Indicators for Success

Students will engage early and often with Career Development

- Students will utilize career exploration and clarity tools (e.g. ICE) prior to enrolling at ITCC and during orientation
- Students will participate in a major-specific orientation focused on career outcomes either in person or online
- Students will engage with labor market data during the enrollment, advising, and career action planning experiences
- Students will have a touchpoint prior to the first day of classes regarding major and career exploration/confirmation

Students will upload a career action plan by credit 15, and track progress by milestone credits

- Students will create and upload a resume by credit 15, updating and re-uploading at milestone credits 30, 45, and 60
- Students will engage at least once with employers through courses, career fairs, mock interviews, etc. every 15 credits, resulting in at least 4 employer interactions between credits 0-60
- Students will participate in interview preparation by milestone credits 30, 45, and 60
- Students will participate in workplace/employability skill development activities by milestone credits 30, 45, and 60
- Students will utilize an additional career development tool (Aptitude, Workforce Excellence Program, etc.) by milestone credit 45
- Students will complete work-and-learn experiences by credit 45
- Students will engage with a career development platform that directly connects them to employers by milestone credit 60

Students will secure positive post-Ivy Tech career outcomes

- Students will have secured employment, transfer status, or military enrollment by graduation
- Students will complete the First Destination Survey within 6 months of earning a credential
- Students will report that they are working in a field related to their field of study

76

Agenda

Project Context
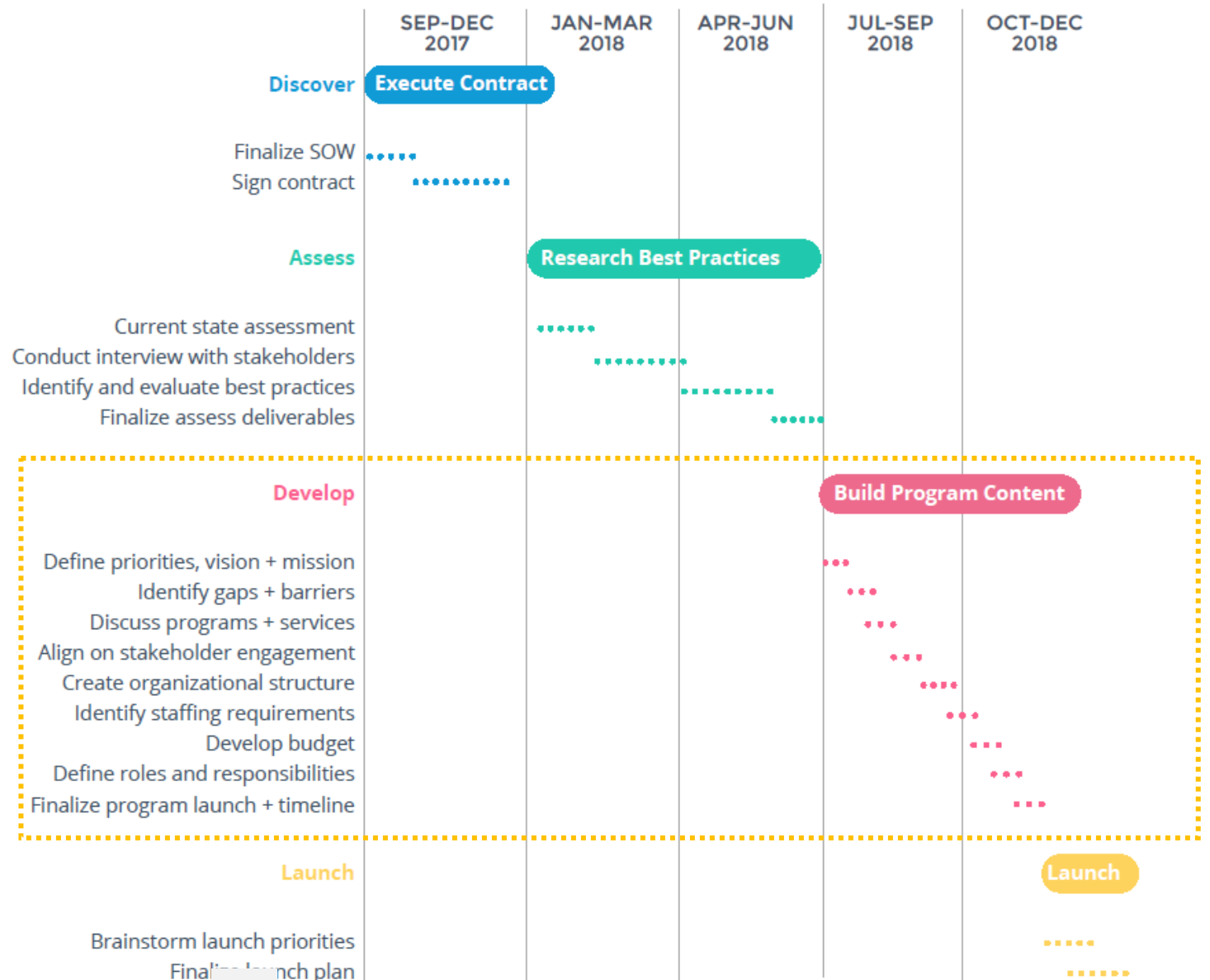
Career Development Redesign

Path Forward

Project Timeline

Jan. 2018 – Dec. 2018

Assess Phase: 6 months

Develop Phase: 5 months

Launch Phase: 1 month

Develop Phase Deliverables

Outcome	Deliverables	Description
Strategic Plan		• Comprehensive, written account of the operational goals developed and the actions needed to achieve the goals including the ideal future state and implications • Includes an overview of the need, causes, Career Development vision, priorities, goals, strategies, governance structure, budget, and timeline
Executive Summary		• Condensed, written account of the new direction for Ivy Tech's Career Development, including a summary of the need, causes, vision, priorities, goals, and corresponding strategies
Overview Presentation		• Presentation outlining the same concepts as the strategic narrative utilizing visuals and organized text as opposed to written formats
Program Dashboard		• Project management tool that includes priorities, goals, and activities agreed to by Ivy Tech • Goals will be structured on an annual and quarterly basis and will align to the timeframes outlined within the strategic plan

Thank you!

SB 301 (Workforce Education Alignment) Report

- As required by Senate Bill 301 (2016), Ivy Tech submits annual report October 1 detailing program outcomes and alignment with workforce needs by campus service area(s)

- Report includes reference to how Ivy Tech's:
  - o program review process and associated supply-demand data have led to expansion or suspension of programs
  - o supply-demand analyses are shaping resource allocation decisions
  - o employer partner input is informing curriculum development and revision (e.g., in creating new CTs/TCs and the WA degree)
  - o other partnerships (e.g., Chamber, Thought Leaders, Ascend) are supporting program growth and college/student connections with local employers and communities

SB 301 Report Highlights

Demand-driven Program Review & Resource Allocation

- <u>Increases in degree completions</u> aligned to high-demand priority sectors reflects Ivy Tech's focus on meeting the needs of Indiana's workforce.
  - For 2017-18, 1-year percentage increases seen in Information Technology (+75%), Business, Logistics & Supply Chain (+45%), Advanced Manufacturing (+42%), and Healthcare (+18%)

- <u>Reallocation of Faculty & Supply Chain Management program growth;</u> Campus analysis of local supply and demand data part of program review process and guides decisions to grow or suspend programs.
  - Examples of programs suspended : Criminal Justice and General Studies programs in South Bend and Anderson; Server Administration in Richmond; and Entrepreneurship at several campuses.
  - Suspending programs not aligned to local demand allows campuses to reallocate faculty and resources to grow high demand programs. For example, several campuses added faculty to the Supply Chain Management program, and Ivy Tech added CDL programs at various campuses.
  - Supply Chain enrollment grew 22% from Fall 2017 to Fall 2018; growth will accelerate due to the addition of faculty and active marketing and recruiting for the program.

SB 301 Report Highlights

Demand-driven Program Review & Resource Allocation

- <u>Information Technology program growth</u> reflective of ever-increasing demand for IT talent statewide.

  o Course enrollments in IT classes increased by 21% from Spring 2017 to Spring 2018. Moreover, the highest percentage increase in completions for the entire college came from School of Information Technology over both recent one-year periods at 75%.

- <u>Nursing program growth;</u> Responding to tremendous demand for registered nurses and licensed practical nurses, Ivy Tech's School of Nursing optimized faculty loading, hired additional faculty where needed, more efficiently utilized campus resources, and took advantage of legislation that allows the College to hire faculty with Bachelor of Science credentials who are currently pursuing a Master's degree or Nurse Educator certificate.

  o These efforts resulted in increased enrollment in Nursing programs, with 2,946 students enrolled in Associate of Science and Practical Nursing programs at 18 campuses in

SB 301 Report Highlights

Development of Strategic Partnerships and Employer-Centric Programming

- <u>Next Level Jobs;</u> Ivy Tech collaborating with Office of Governor Holcomb, DWD, and CHE to develop and execute initiative, engaging with local employers to identify high-impact, short-term credentials and noncredit training required to skill up Indiana's workforce.

  - To date, Workforce Ready Grant has funded 732 enrollments in Next Level Jobs-eligible programs at Ivy Tech, and the College continues to collaborate with DWD and CHE to promote these opportunities.

- <u>Achieve Your Degree (AYD);</u> partnering with Indiana Chamber of Commerce to aggressively expand AYD, co-branding and co-marketing AYD to employers statewide. Purdue University Global agreement extends an employer's AYD partnership to Purdue Global, allowing employees who participate in Ivy Tech's AYD program to matriculate to Purdue Global upon graduation, and enjoy the same tuition deferral and concierge services

  - Thus far, 2,329 students have enrolled in the AYD program, earning 249 degrees

SB 301 Report Highlights

Development of Strategic Partnerships and Employer-Centric Programming

- <u>Employer-driven Short-term Certificates</u>; In response to job needs, Ivy Tech created additional shorter-term certificate (CT) and technical certificate (TC) credentials stackable toward an Associate Degree.

  - In 2017-18, students earned 16,950 CTs and TCs, a 39% increase over previous year.

  - In response to the Indiana Health Care Association's increasing need for Certified Nurse Aides (CNAs) and the need to provide career pathways for existing CNAs, Ivy Tech created the Long Term Care Specialist CT, allowing students to stack certifications from the following programs: Certified Nurse Aide (CNA), Dementia Care, Qualified Medication Aide (QMA), and either Restorative Care or Meal Planner. Further, the Pre-Nursing pathway was redesigned as a direct admission pathway from high school into the Ivy Tech Nursing program.

  - Ivy Tech developed the CDL Plus CT and the AAS and TC degrees in Supply Chain Management, working with Conexus, Indiana Motor Trucking Association, FedEx, UPS, Geodis and others to validate the curriculum.

  - Ivy Tech's new interdisciplinary Workforce Alignment CT and TC allows employer partners to build custom degrees utilizing the existing course catalog to select the courses that best meet their needs. Several companies have already developed custom degrees, including Cummins, Steel Warehouse, Waupaca, Vectren, and Vera Bradley.

Back-up Information

Goals 2, DOL Apprenticeship Grant Application

- Ivy Tech's proposal will focus on all apprenticeship programs in Industry 4.0

- We are applying for $4 million to support training for 1600 over 4 years

- Programs include new apprenticeships and journeyperson upgrades in industry 4.0 including mechatronics, IT and supply chain

- Funding will support new equipment, equipment upgrades, faculty training, and curriculum development to industry 4.0 certification standards

So What

- Skills needed by employers currently and in the next five years will be addressed with equipment and training for the fourth industrial revolution

- Indiana will lead the nation in rolling out new certification

Now What

- Multiple national and state partnerships are being developed to assist with this initiative – IMA, AACC, VA….

- Proposal will be submitted early October

- Develop integrated skills CTs, TCs

87

IVY TECH
COMMUNITY COLLEGE

Other Key Projects and Progress

- **Leveraging Achieve Your Degree, Next Level Jobs, & Certification Crosswalk to Boost Enrollment in 2nd 8 Week Courses:**
  - AYD
    - 429 AYD students who attended in Spring 2018 and/or Summer 2018 are NOT currently registered for Fall 2018
    - 10 AYD employers are new for Fall 2018, and 15 were new as of the Summer 2018 term.
    - All AYD Coordinators should arrange to conduct additional information and enrollment sessions at each of their current AYD partners to inform employees of the options to enroll in the 2nd 8 week classes for Fall 2018
    - 5 new AYD MOUs were signed in the past 2 weeks. AYD Coordinators should ensure that these employers and employees know that students may enroll in 2nd 8 weeks and do not need to wait for Spring 2019.
  - Workforce Ready Grant & Certification Crosswalk
    - 224 students have participated in a noncredit Workforce Ready Grant course that prepared for a certification that will crosswalk to credit toward Ivy Tech degree programs that are also fundable through the credit-bearing Workforce Ready Grant
    - Use the attached Excel workbook, "WRGN Certification Students 9-5-18" to find the list of students at your campus (on tab 1, "All WRG Noncredit").
    - 2,014 students participated in noncredit coursework (2017-18 and/or 2018-19) that prepared for a certification that will crosswalk to credit in Ivy Tech degree programs. Tab 3 of this Excel workbook "All Noncredit with Cert" lists these students by campus
  - Resources including media/radio Q&A, Op Ed template, PPT presentations, etc.

Alignment of College and WA Strategic Initiatives

Projects Highlighted	Goal 2: Recruitment & Enrollment				Goal 3: Completion
	Goal 4: Workforce				
	Increase Q1/2 Program Enrollment	Target Q1/2 Program Marketing	Evaluate Resource & Facilities Allocation	Increase Employer Engagement	Align K-12 Outreach & Dual Enrollment
Forklift Simulator Training	✓	✓	✓	✓	✓
Salesforce Pathfinder Update	✓	✓		✓	
Indiana Health Care Association Partnership	✓	✓		✓	
DOL Apprenticeship Partnerships	✓	✓		✓	✓
Indiana Construction Roundtable Partnership	✓	✓			
Next Level Jobs, AYD, 2nd 8-Weeks Plans	✓	✓		✓	

89

Goals 2, 3,
Forklift Simulator Training Rollout

- Partnership with Purdue IN-MaC funding two Forklift Simulators

- In Indianapolis, simulator placed at Prologistix serves Marion, Morgan and Hendricks Counties and other Prologistix locations throughout the state; 15-30 people per week projected to receive workforce-related simulator training
  - Will also be available for Ivy Tech Supply Chain Management students and instructors

- In Scottsburg Mid America Science Park, high school students have received simulator training; 18 students offered forklift driver positions as a result of that training.

So What

- Addresses capacity issue of delivering training due to lack of assets (fork trucks) and safe spaces to conduct training.

- Allows tracking of training effectiveness moving from simulator to physical environment

Now What

- Select second campus partnership to place second simulator

- Schedule training

IVY TECH
COMMUNITY COLLEGE

Goals 2,

School of IT – Salesforce Pathfinder Update

- **48 participants** in first Pathfinder training cohort

- **88% persistence rate** (42/48) - with the final day being Sept. 21

- Deloitte has offered **11 internships** to Pathfinder participants in the first cohort

- Far beyond their initial commitment of 10%, Deloitte teams have decided to give life-changing **job opportunities to 26%** of the initial Pathfinder cohort

- Pathfinders are also currently interviewing for the open roles at Appirio, as well as various roles across the ecosystem

- Multiple industry partners have reached out to have access to the Pathfinder talent pool

So What

- Multiple students, VP Matt Etchison, and Casey from Salesforce Indy attending the Salesforce Dreamforce conference in late September to highlight Pathfinder success

Now What

- 2nd cohort beginning next month; application deadline end of this week

- Salesforce visiting multiple Ivy Tech campuses statewide to encourage students to apply

IVY TECH
COMMUNITY COLLEGE

Goals 2,

Partnership with Indiana Health Care Association

- Partnering with Indiana Health Care Association (IHCA) to bolster:

  - Member/employer engagement at Ivy Tech

  - Increase enrollment in high-wage, high-demand programs

  - Collaboration between IHCA and Ivy Tech

  - More effectively leverage funding resources to the benefit of IHCA members and students

  - Thought leadership framework around long-term care needs

So What

- The two organizations will begin to intentionally share outcome goals

- Funding and other resources will be better leveraged

- The voices of the two organizations will have greater impact

Now What

- Complete agreement and details for execution

- Develop joint plan for implementation that incorporates IHCA members and Ivy Tech statewide team

IVY TECH COMMUNITY COLLEGE

Goals 2,

Partnership with Indiana Construction Roundtable

- Partnering with Indiana Construction Roundtable (ICR) on their *ByTraining* program

- ICR is using NCCER certifications to train students to entry-level construction positions

- A large statewide recruiting effort is underway

- NCCER certifications and OSHA 10 transfer into Ivy Tech's building construction management program

So What

- Students who complete this program will be able to transfer credits to Ivy Tech

- College credit and stackable credentials will support ICR recruitment efforts.

- HW-HD career pathway clearly defined

Now What

- First class is scheduled to begin early October to mid-November

- Ivy Tech will recruit students from this first class of successful completers

IVY TECH
COMMUNITY COLLEGE

Budget & Finance

October 4, 2018 Meeting

Agenda

1. Resolutions
   1. Delta Dental Insurance

2. Information Items
   1. Employee Benefit Plan Update
   2. Financial Trends
   3. Performance Funding
   4. Fiscal Year 2019 Budget Update

95

Employee Benefit Plan Update

Today's Agenda

- Benefit Plan Update

- Open Enrollment-2019

- Dental Plan RFP Results

- Focus on Value-Add Programs

Current State of our Health Plans

- Health plans are self-funded
- 2018-19 $46 Million projected for health claims and administrative fees
- Two Health Plans: A standard PPO plan and High Deductible Health Plan (HDHP) with Health Savings Account (HSA)
- Cover approximately 5,800 lives – includes employees, retirees, COBRA and dependents
- Over 60% of the participants are enrolled in the Choice Plan
- The College is a member of the IAPPP for pharmacy benefit management.

Medical/Pharmacy Plan – Calendar Year 2019

- No proposed plan design changes to the Medical plan

- Includes employee premiums, Deductibles , Out-of-Pocket Maximums, and the College HSA contribution

- College Cost Share

- College continues to pay approximately 75% of total PPO premium, and 90% of the HDHP premium

- Medical premiums will depend on tobacco usage

- $500 annual additional premium for those who use tobacco products

- 6% of the population uses some form of tobacco

- 15% are currently going through the program

- Addition of MAT benefit for pharmacy plan

Dental Plan RFP Results

- RFP Timeline

- Respondents

  - Delta Dental (incumbent, finalist)

  - Anthem (finalist)

  - The Standard

  - HRI

- Recommendation: Continue with Delta Dental

Value-Add Programs

- Employee Assistance Program (EAP)
  - Campus EAP partnership
  - Counseling (e.g. stress, anxiety, workplace issues, depression)
- Castlight
  - Addition of pharmacy information – November 2018
  - Addition of Castlight Genius
- LiveHealth Online
  - Medical, Psychology, Psychiatry

- Anthem Healthy Lifestyles
  - Online portal where employees self-report activity
  - Tracks healthy eating, sleep, and physical activity to earn rewards
- Tobacco Cessation
  - Free online program available to all employees

IVY TECH COMMUNITY COLLEGE

Fiscal Update

FY 18 Summary

- Original expenditure budget $494.5M, actual $460.9M

- Tuition Revenue original budget $218.6M, actual $212.7M

- 17 of 19 campuses met or exceeded 3% reserve growth metric

- Campuses invested $4.8M in R&R FY 18 close for future projects.

Unrestricted Net Assets – Growth Goal

Legend: Unrestricted Net Assets | Operating | 3% Target

$ in millions. June 30. Red <0%. Yellow 0-3%. Green >3%. UNA = all reserves including designated funds

IVY TECH COMMUNITY COLLEGE

104

FY 18 Unrestricted Net Assets By Fund
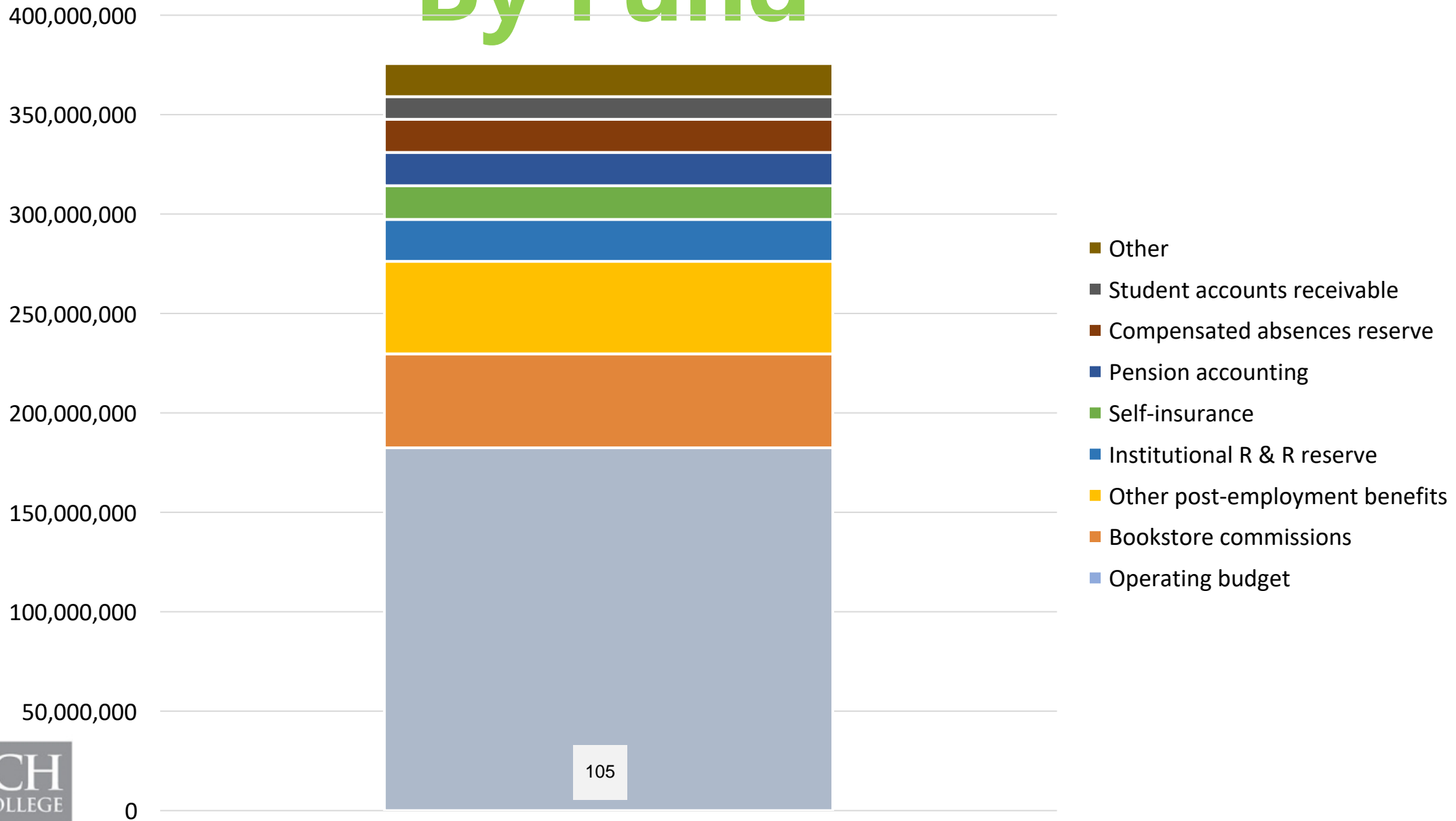
Operating Margin – Goal Positive
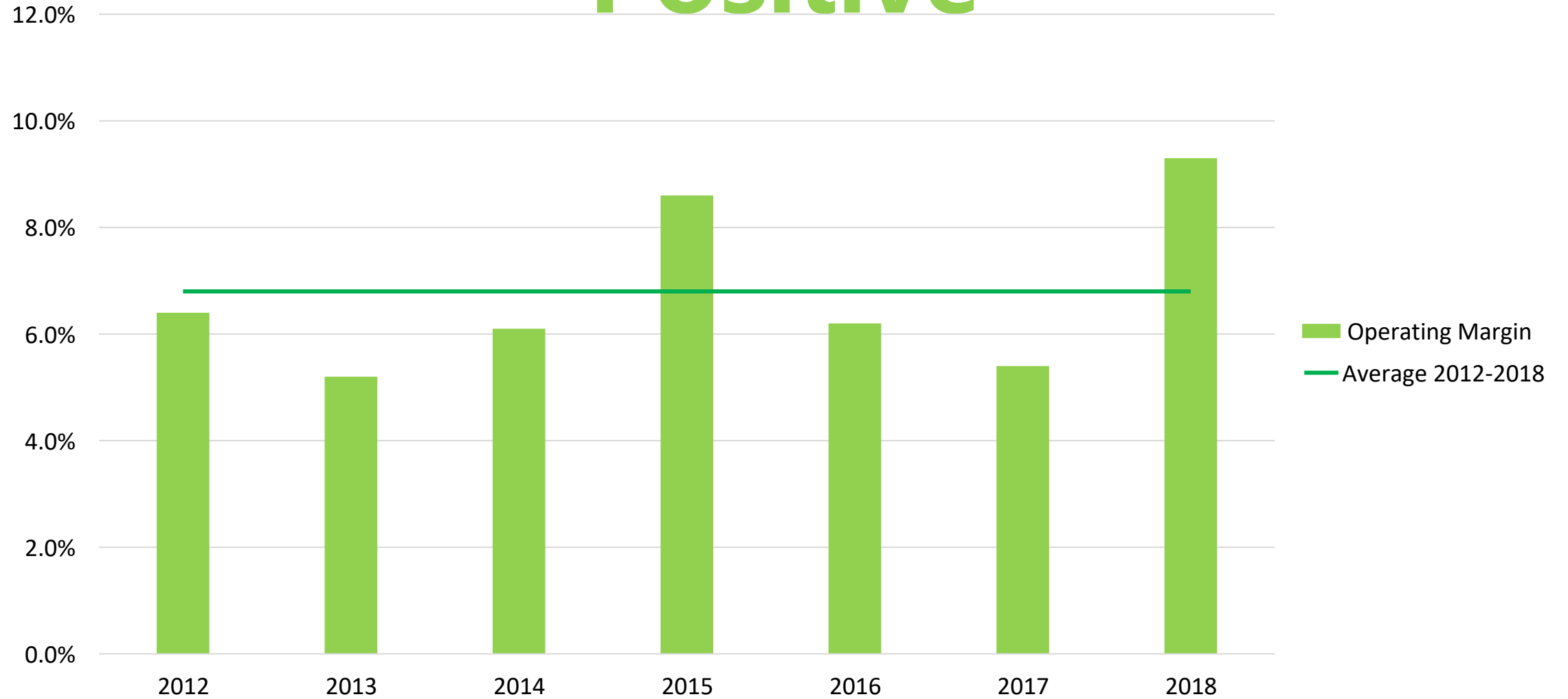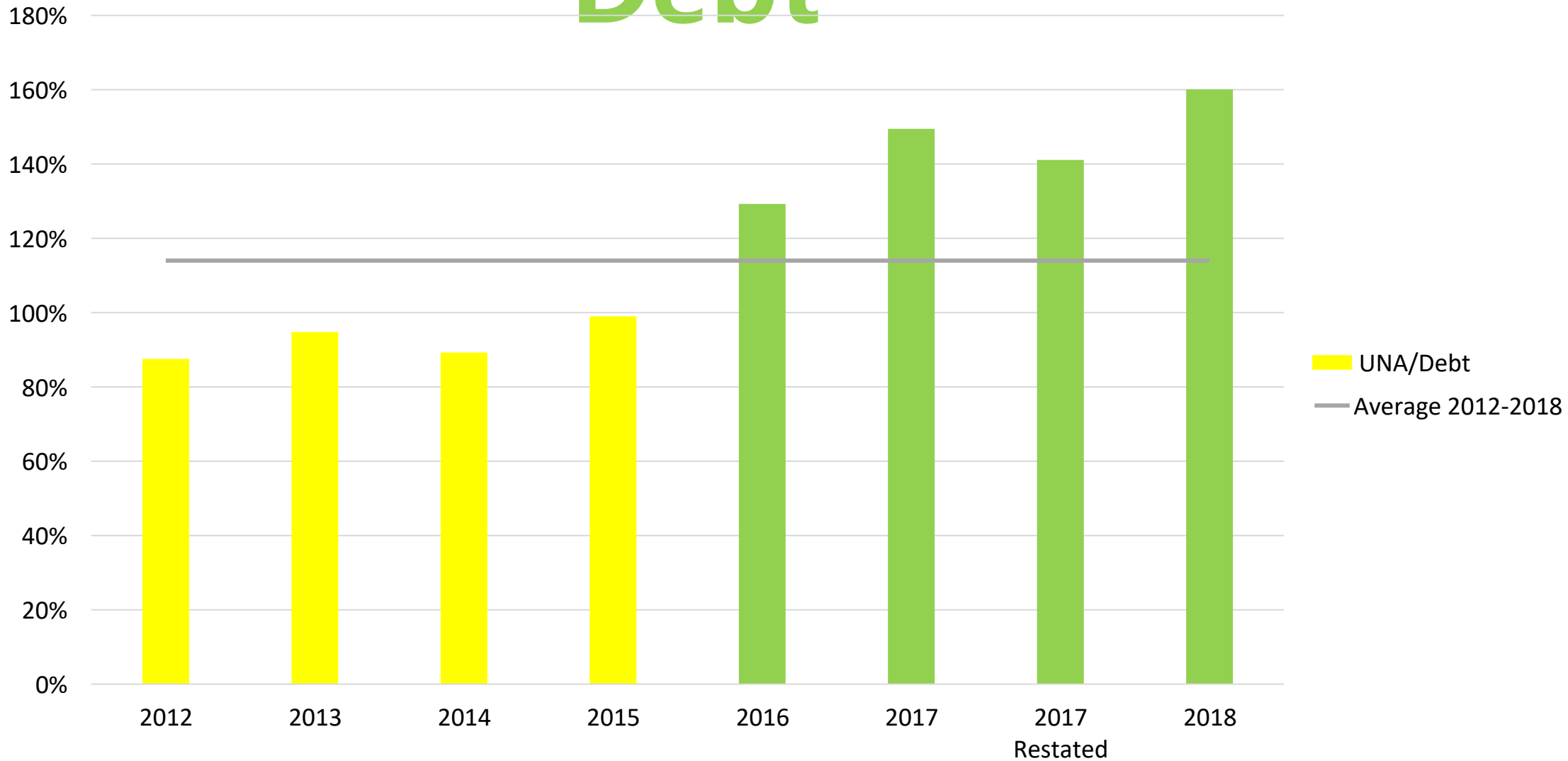
Red <0%. Yellow 0%-3%. Green   %. Calculated using S&P methodology FYE.

106

Unrestricted Net Assets to Debt

UNA = all. June 30. Red negative trend and <25%. Yellow negative trend and <100%. Green positive trend and >100%

Unrestricted Net Assets to Debt - Includes Series V, Series L Paid Off

UNA = all. June 30. Red negative trend 108 <25%. Yellow negative trend and <100%. Green positive trend and >100%

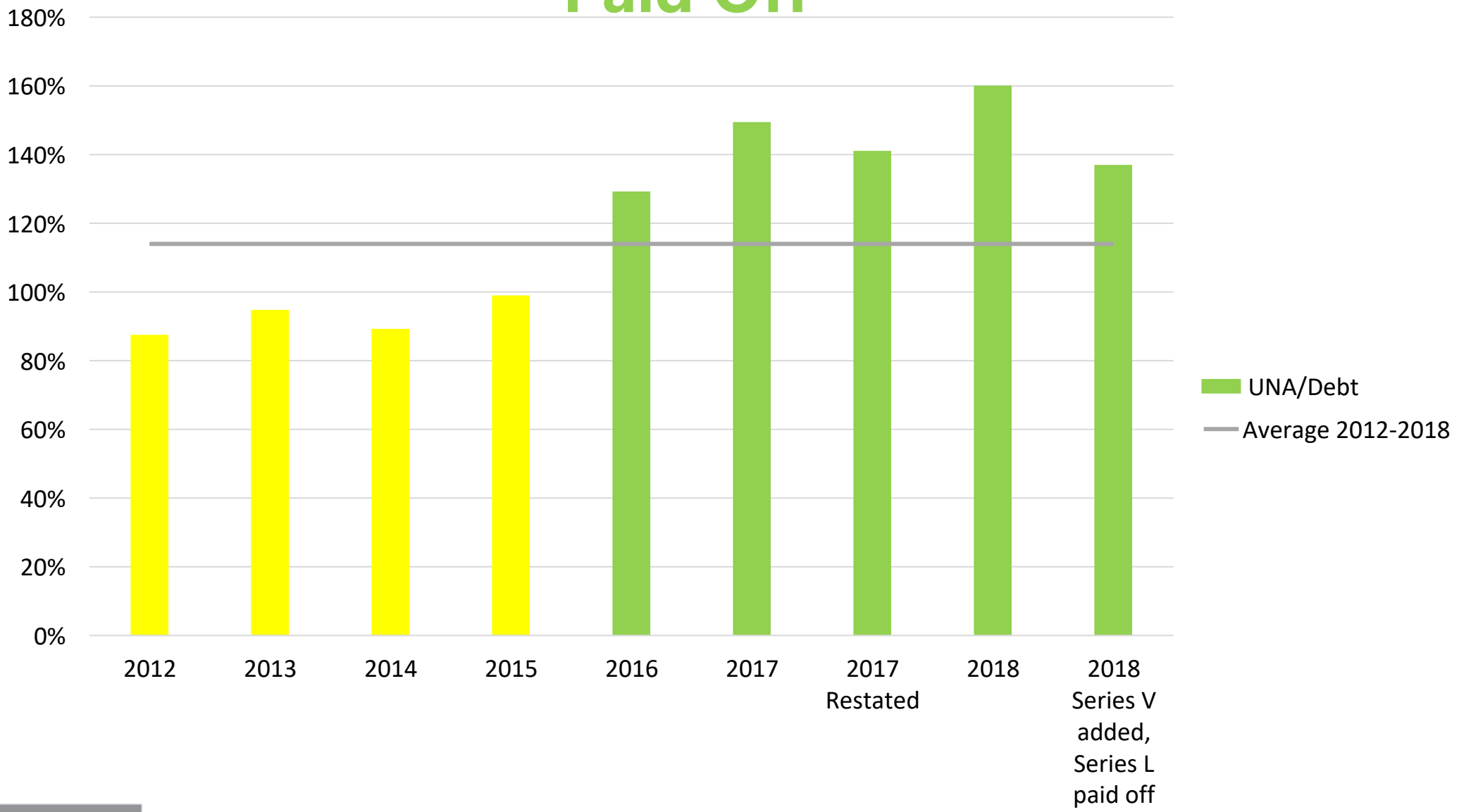| Campus	Days in Reserve (FY 2018 Adopted Budget)	Days in Reserve (FY 2019 Adopted Budget)	
Lake County	13	12	Failed to make 3% metric, ended year negative
Valparaiso	47	52	
Michigan City	58	70	
South Bend/Elkhart	0	16	
Fort Wayne	49	62	
Lafayette	128	135	
Kokomo	81	100	
Muncie	16	40	
Anderson*	137	129	Loss of days due to budget increase
Marion	173	145	Loss of days due to budget increase
Terre Haute	125	128	
Indianapolis	78	83	
Richmond	155	179	
Columbus	140	151	
Lawrenceburg	89	91	
Madison	221	240	
Evansville	86	90	
Sellersburg	188	192	
Bloomington	78		Failed to make 3% metric

Green 90-180
Yellow 31-89
Red < 30 days

109

*Yellow due to trend

Performance Funding

2003	2005	2007	2009	2011	2013	2015	2017	2019
Enrollment Change (credit hours enrolled)	Enrollment Change (credit hours enrolled)	Enrollment Change (credit hours enrolled)	Enrollment Change (successfully completed credit hours)	Enrollment Change (successfully completed credit hours)				
Inflation Adjustments	Inflation Adjustments	Inflation Adjustments		Enrollment Change Dual Credit (successfully completed credit hours)				
					Student Persistence Incentive	Student Persistence Incentive	Student Persistence Incentive	Student Persistence Incentive
					Remediation Success Incentive	Remediation Success Incentive	Remediation Success Incentive	
Equity Adjustment	Equity Adjustment	Equity Adjustment						
Plant Expansion/Leases								
Research Support Incentive	Research Support Incentive	Research Support Incentive	Research Support Incentive	Research Support Incentive				
		Change in Number of Degrees	Change in Number of Degrees	Change in Number of Degrees	Change in Number of Degrees/Certificates	Change in Number of Degrees/Certificates	Change in Number of Degrees/Certificates	Change in Number of Degrees/Certificates
			Low-Income Degree Completion	Low-Income Degree Completion	At-Risk Student Degree Completion	At-Risk Student Degree Completion	At-Risk Student Degree Completion	At-Risk Student Degree Completion
					High-Impact Degree Completion	High-Impact Degree Completion	High-Impact Degree Completion	STEM (Science, Technology , Engineering, Math) Degree Completion
		Change in On-Time Graduation Rate	Change in On-Time Graduation Rate	Change in On-Time Graduation Rate	Change in On-Time Graduation Rate	Change in On-Time Graduation Rate	Change in On-Time Graduation Rate	Change in On-Time Graduation Rate
					Institution Defined Productivity Metric	Institution Defined Productivity Metric		
		Two-Year Transfer Incentive	Two-Year Transfer Incentive					
			Workforce Development Incentive (funding non-credit coursework)					

111

Six-year Time Period for 2019-2021 Budget

2012, 2013, 2014

AVERAGE

△

2015, 2016, 2017

AVERAGE

= UNITS

Resident FTE Enrollment Trends (Excluding High School Students): Ivy Tech Community College
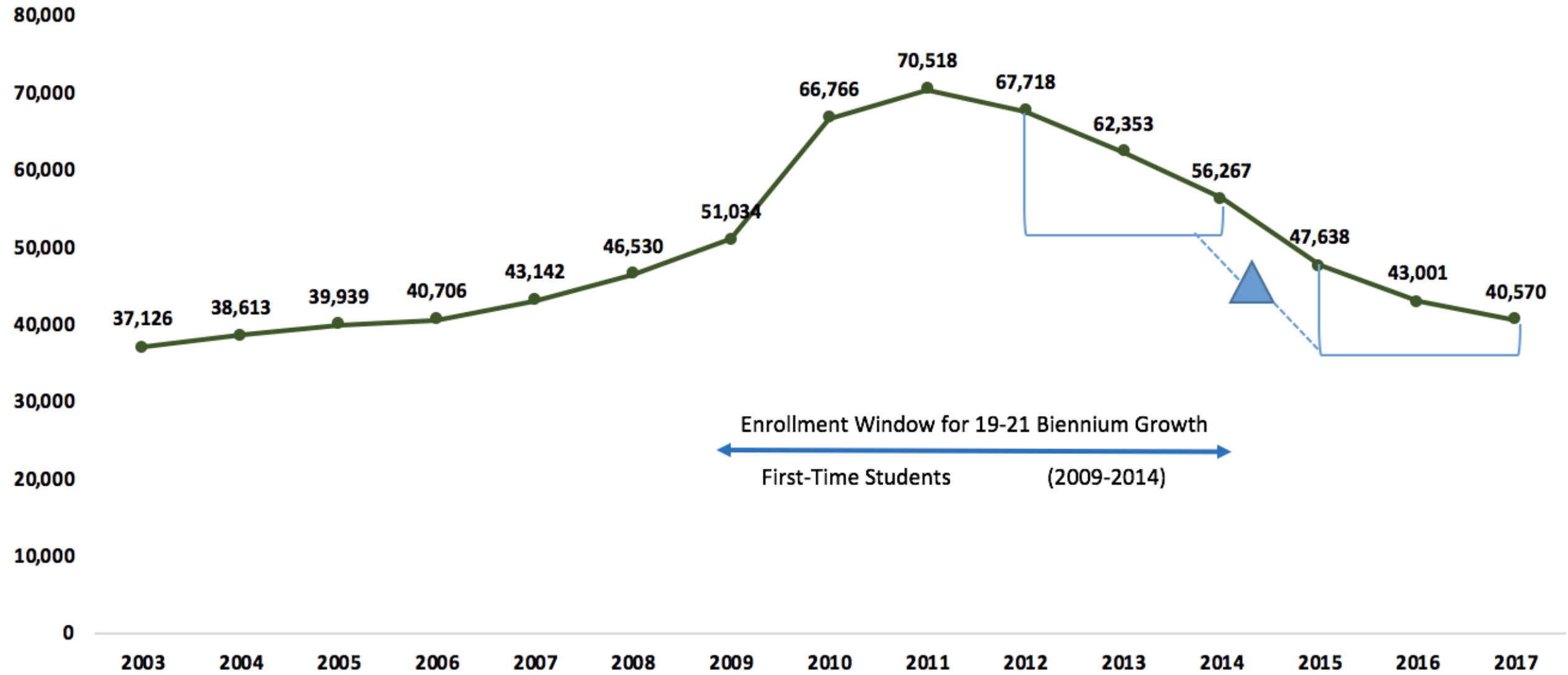
Resident FTE Enrollment: FY 2005 – FY 2017

Legend: 4-Year Research FTE, Non 4-Year Research FTE, 2-Year FTE
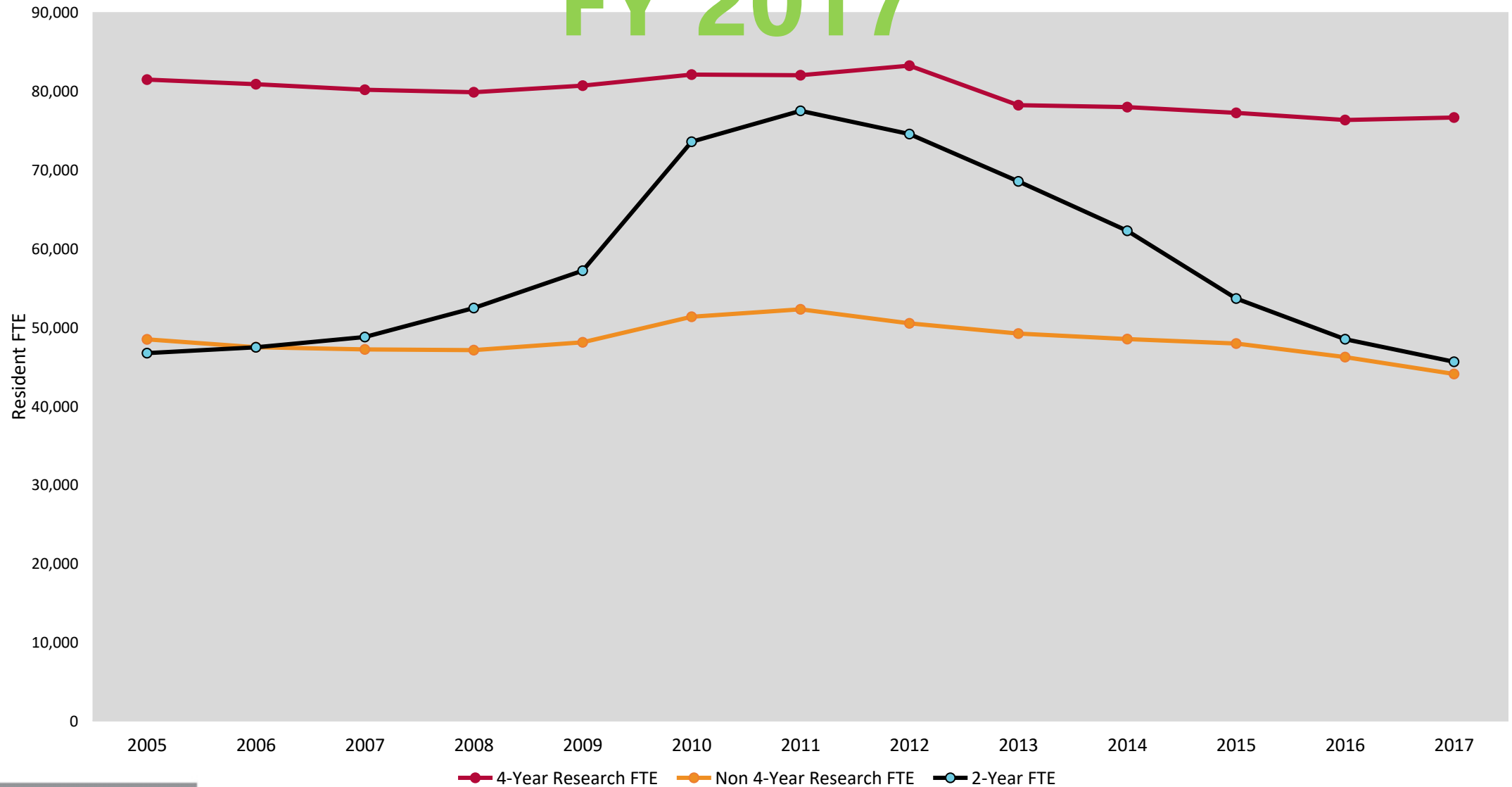
Preliminary CHE Data
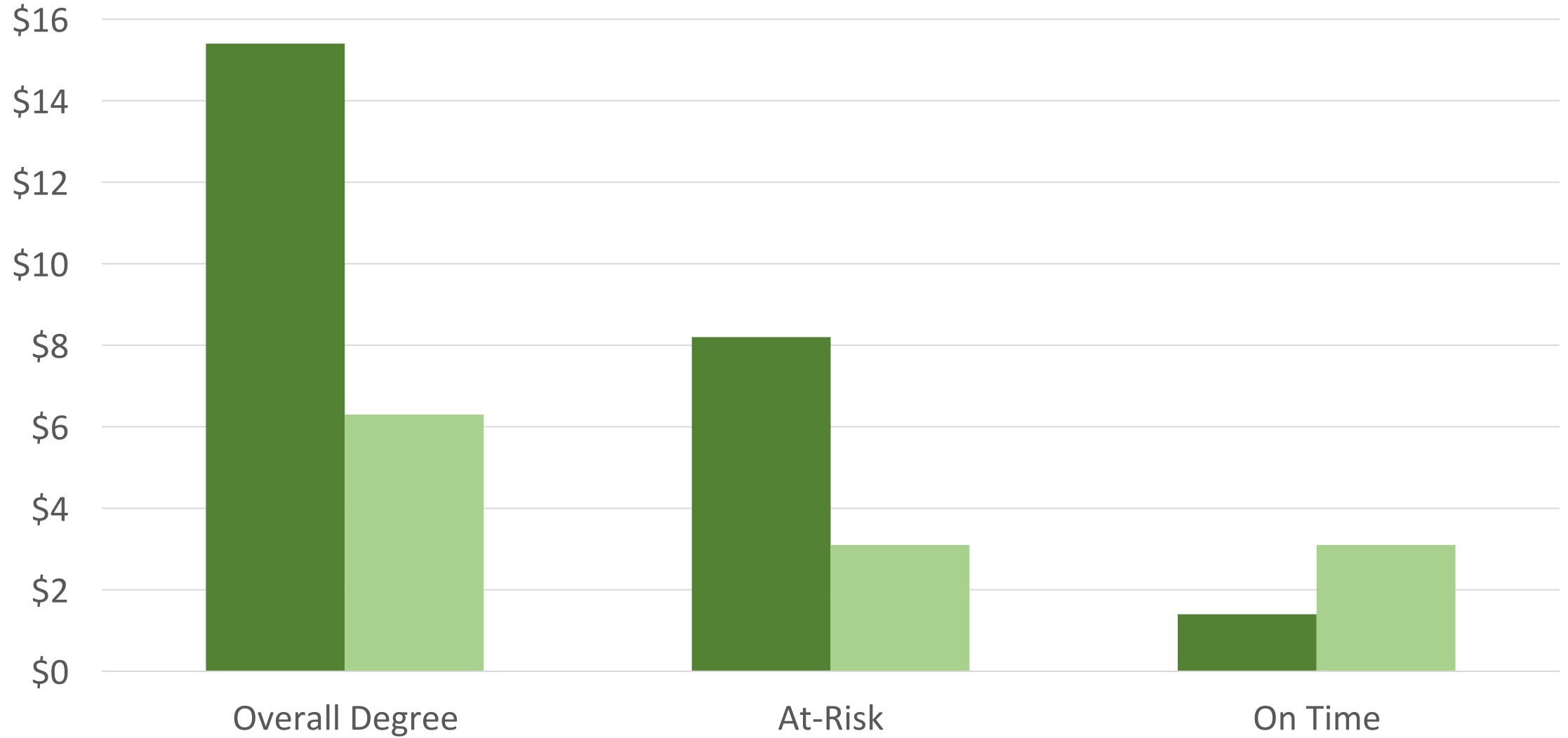
In Millions

*CHE published rates.

115

Additional First Year Operating Dollars By Biennium
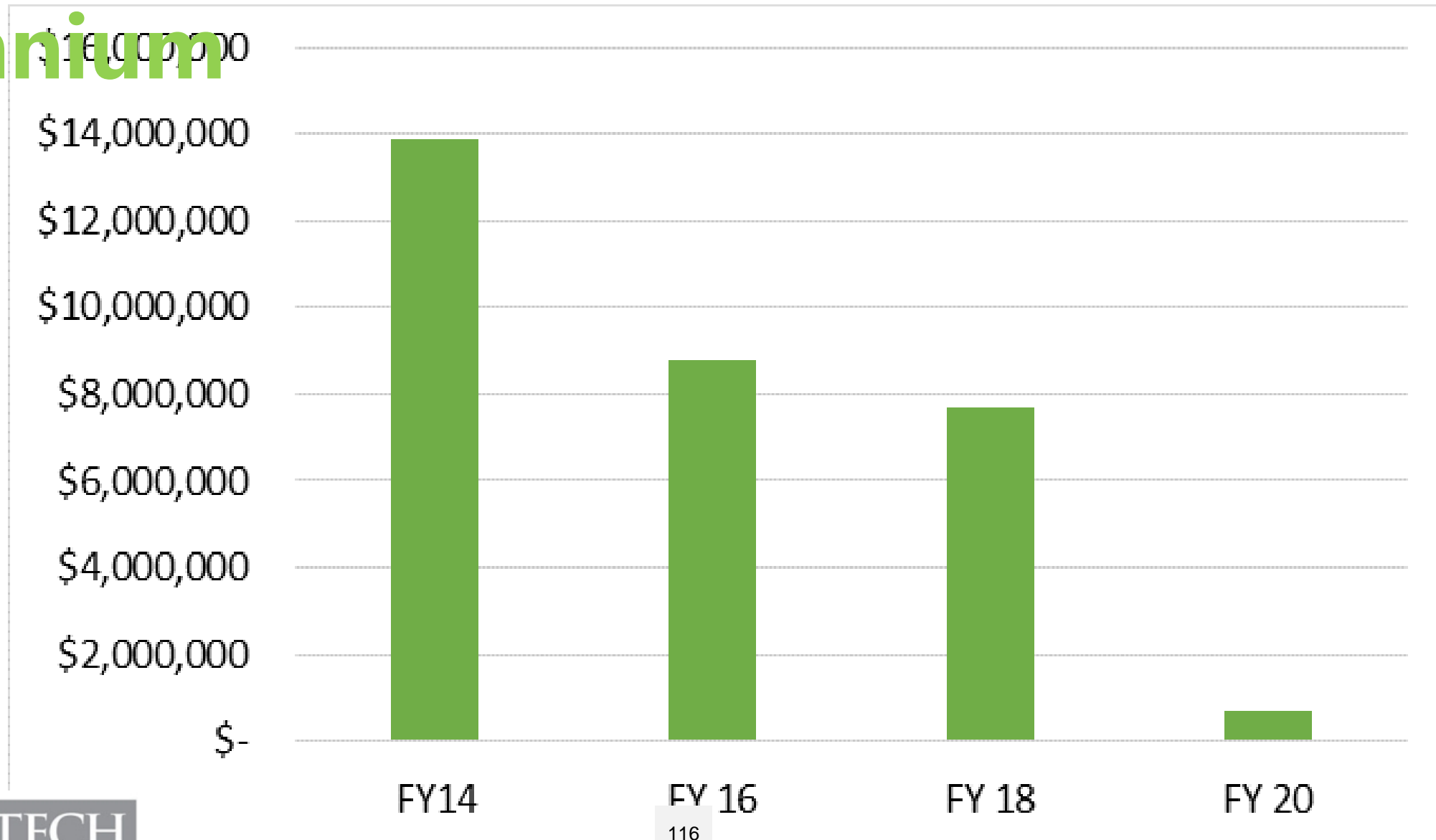
*FY 20 is an estimate.

Fiscal Year 2019 Budget Update

FY 19 Operating Revenue

Chart showing values in millions from 100 to 220:
- YTD Actual: ~196
- YTD Adj. Budget: ~191
- YTD Original Budget: ~190
- YTD Prior Year: ~188

IVY TECH COMMUNITY COLLEGE

118

$ in millions. FY 2018/19 through 9/27/18

30

FY 19 Operating Expenses

$ in millions. FY 2018/19 through 9/27/18
YTD Actual adjusted to account for payroll lag conversion

119
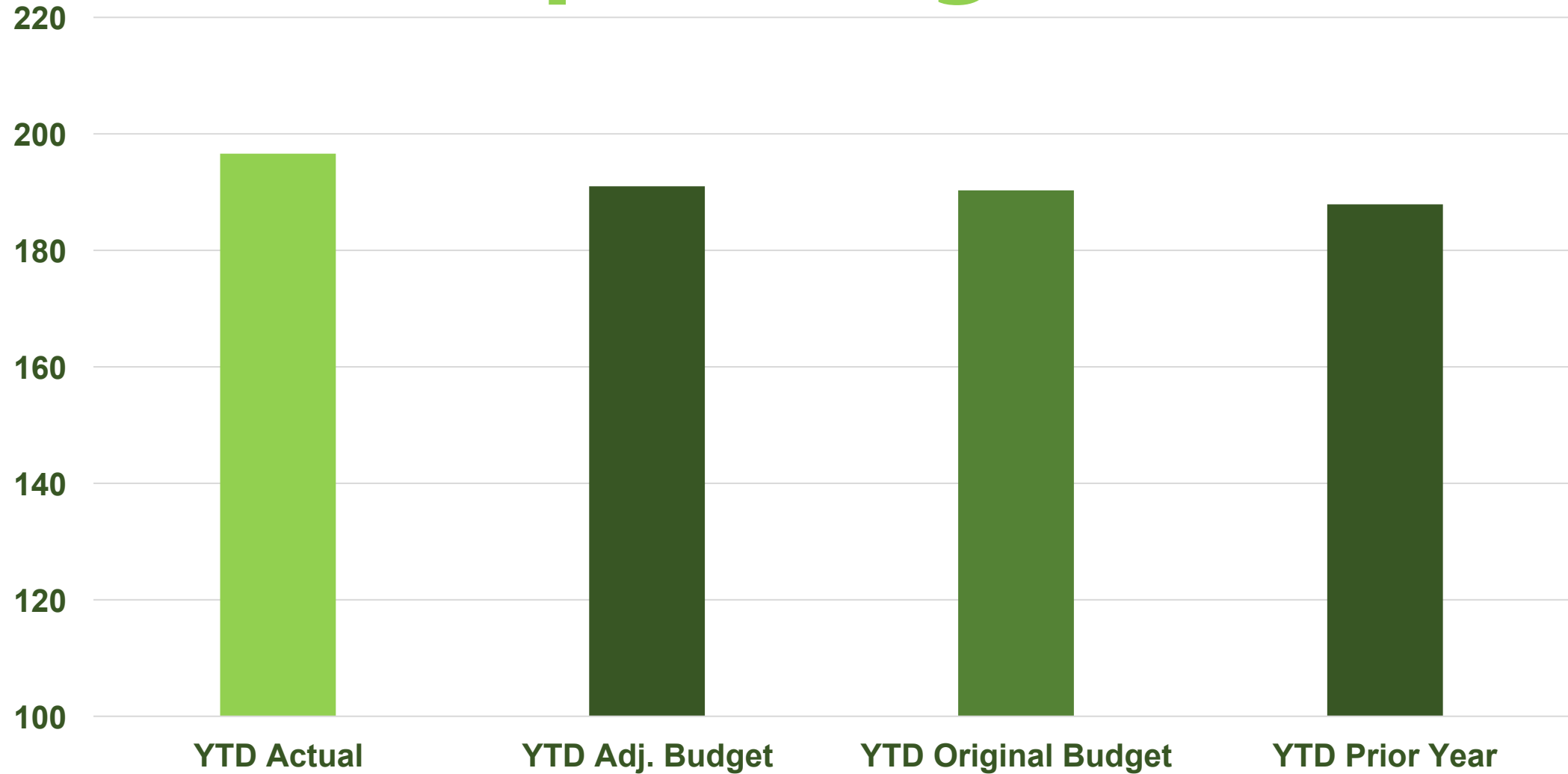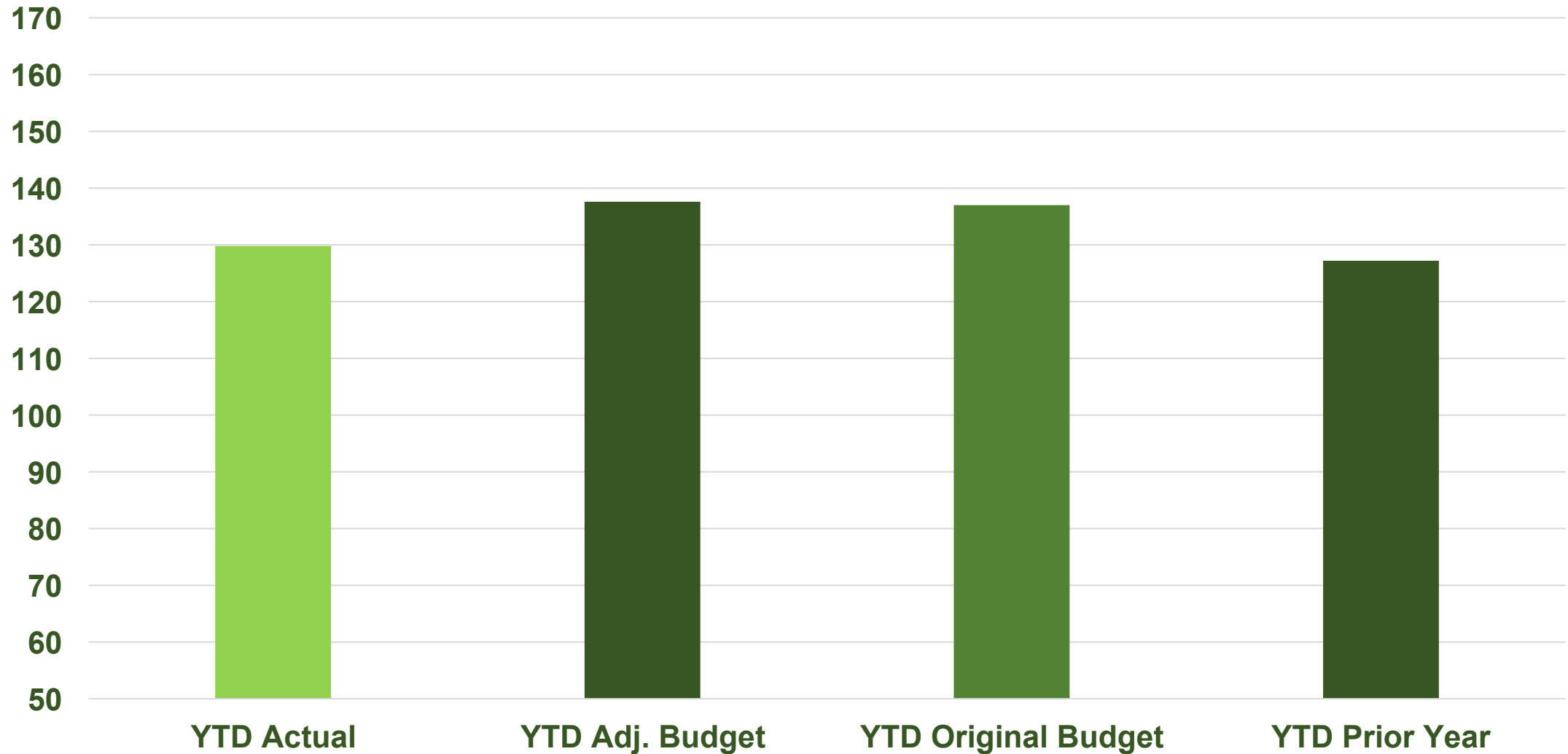
AUDIT COMMITTEE

Report will be given at the State Board of Trustees Meeting October 4, 2018

Treasurer's Report
October 4, 2018 Meeting

Unrestricted Net Assets – Growth Goal

$ in millions. June 30. Red <0%. Yellow 0-3%. Green >3%. UNA = all reserves including designated funds

122

Operating Margin – Goal Positive

Legend: Operating Margin (bar); Average 2012-2018 (line)

Red <0%. Yellow 0%-3%. Green   %. Calculated using S&P methodology FYE.

123

Unrestricted Net Assets to Debt

UNA = all. June 30. Red negative trend and <25%. Yellow negative trend and <100%. Green positive trend and >100%

Campus	Days in Reserve (FY 2018 Adopted Budget)	Days in Reserve (FY 2019 Adopted Budget)	
Lake County	13	12	Failed to make 3% metric, ended year negative
Valparaiso	47	52	
Michigan City	58	70	
South Bend/Elkhart	0	16	
Fort Wayne	49	62	
Lafayette	128	135	
Kokomo	81	100	
Muncie	16	40	
Anderson*	137	129	Loss of days due to budget increase
Marion	173	145	Loss of days due to budget increase
Terre Haute	125	128	
Indianapolis	78	83	
Richmond	155	179	
Columbus	140	151	
Lawrenceburg	89	91	
Madison	221	240	
Evansville	86	90	
Sellersburg	188	192	
Bloomington	78		Failed to make 3% metric

Green 90-180
Yellow 31-89
Red < 30 days

125

*Yellow due to trend

Fiscal Year 2019 Budget Update

FY 19 Operating Revenue

$ in millions. FY 2018/19 through 9/27/18

FY 19 Operating Expenses

$ in millions. FY 2018/19 through 9/27/18
YTD Actual adjusted to account for payroll lag conversion

128

8
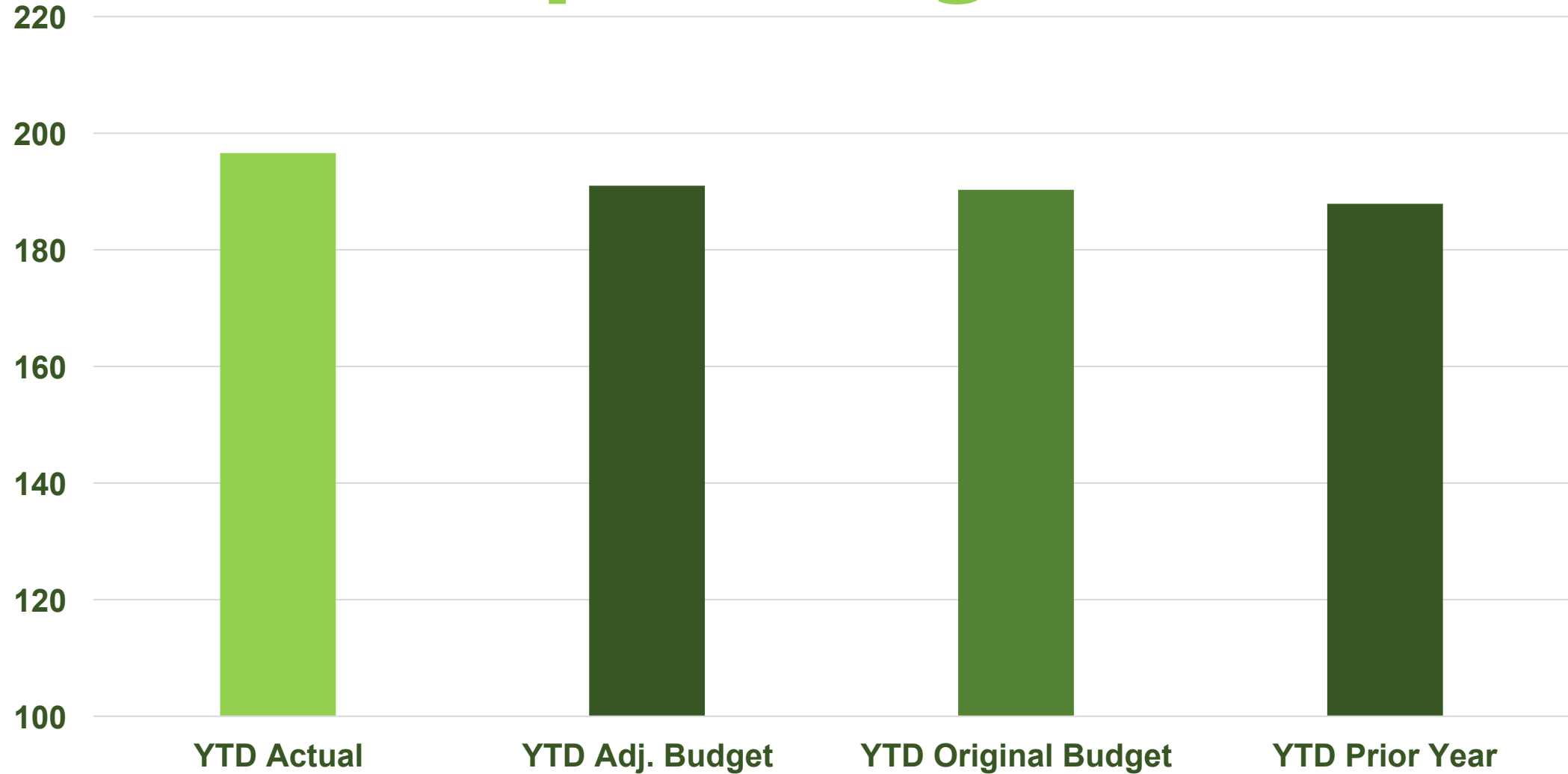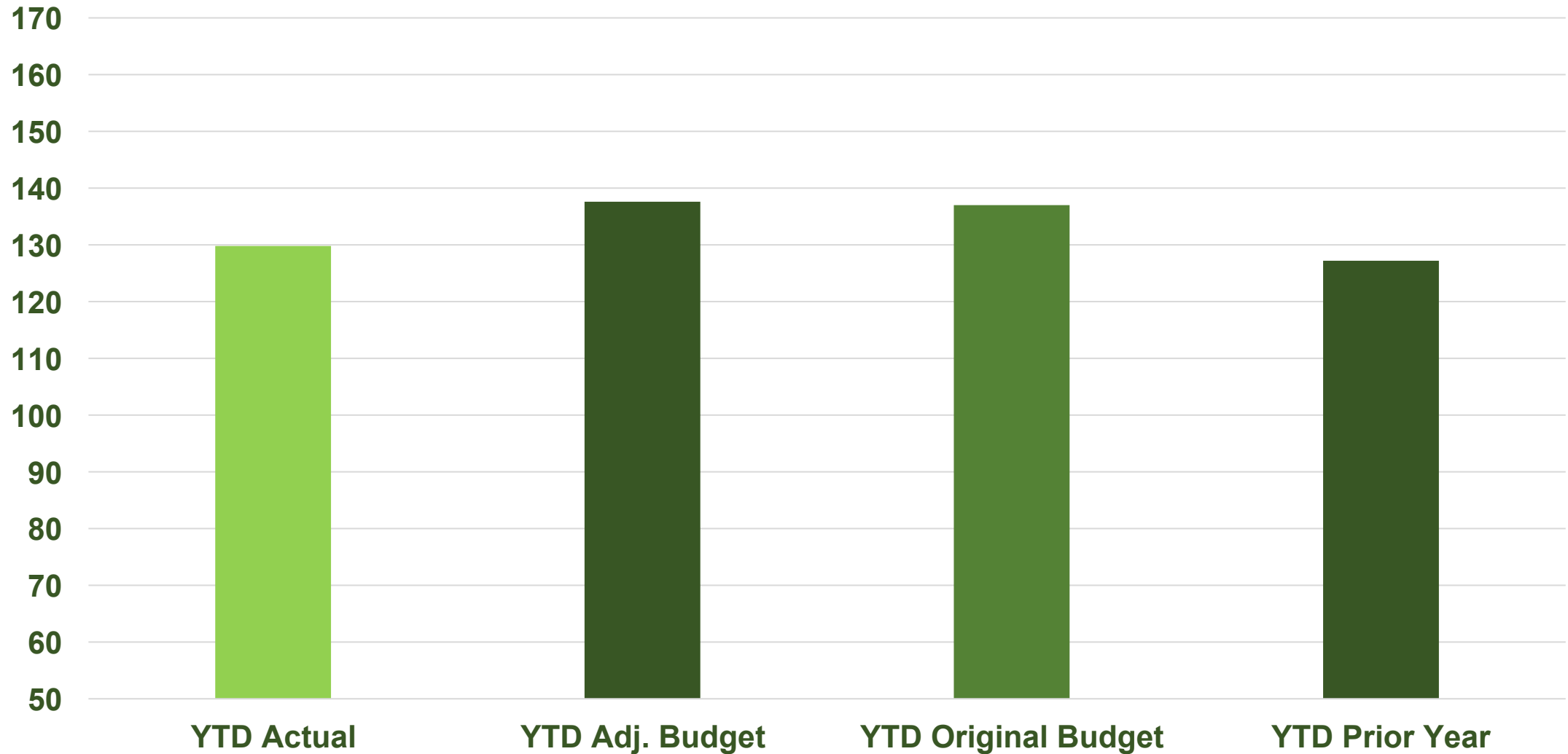
President's Report

October, 2018

Dr. Katie Jenner
Vice President of K-12 Initiatives and Statewide Partnerships

- Currently serves as the assistant superintendent for Madison Consolidated Schools
- Ivy Tech's partner ensuring Madison students' "intentional dual credit"
- Served on the Indiana State Workforce Innovation Council
- Helped craft SBOE's Graduation Pathways adopted Spring 2018
- Doctor of Education in Educational Leadership from the University of Kentucky
- Master of Business Administration from Indiana State University
- Master of Education from University of Kentucky, with K-12 Principal Certification and K-12 Superintendent Certification
- Bachelor of Arts, Business and Marketing is from Transylvania University
- Began career as Career and Technical Education (CTE) teacher

IVY TECH COMMUNITY COLLEGE

Update from Faculty Council
Gwenn Eldridge, Chair

Statewide Faculty Council

2017–18 Council

- Provided feedback about a number of projects, including the payroll project, Discipline Dialogue Day, faculty loading, faculty classification and promotion process, 8-week course plan, annual calendar plan, online courses

- Glenn Sample/Founders Award

- Created Statewide Bylaws and Campus Council Guidelines

2018–19 Council

- Welcomed 8 new council members

- Focus for this year: Continued work on Strategy 5.1, faculty professional development, leadership of Glenn Sample/Founders Award process

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

September Budget Request Presentation to Indiana Commission for Higher Education

Thank You!

Thank you for supporting our students, employers, and communities!

- Support in the current biennium
- Muncie and Kokomo campuses
- Next Level Jobs/Workforce Ready Grant
- Expansion of EARN Indiana
- Reverse Transfer initiative

We value our partnership and look forward to the future.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

VISION

Ivy Tech Community College students will earn <u>50,000</u> high-quality certifications, certificates, and degrees per year aligned with the needs of our workforce.

Indiana's Need for a Skilled Workforce

700K Jobs to be Replaced

1,000,000 INDIANA JOBS

300K Jobs to be Filled

50,000 jobs per year
(requiring more than high school, less than baccalaureate)

Lumina FOUNDATION

SEAL OF THE STATE OF INDIANA 1816

INDIANA COMMISSION for HIGHER EDUCATION

60%
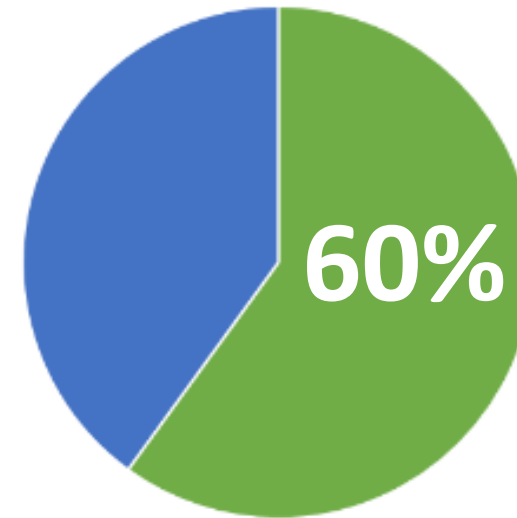
At least 60 percent of Indiana's workforce will have the postsecondary knowledge, skills, and credentials demanded within Indiana's economy by **2025**

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Metrics

Student Success	2017-18 (as of Sept 2018)	2018-19	2022-23
Fall to Spring Retention	70%	70%	80%
Fall to Fall Retention	*	50%	60%

Recruitment and Enrollment	2017-18 (as of Sept 2018)	2018-19	2022-23
Revenue Generating Headcount	94,286	100,472	119,787
Revenue Generating Recruits	46,286	50,598	56,122

Completion	2017-18 (as of Sept 2018)	2018-19	2022-23
Total Credentials Earned	25,803	23,000	50,000
Students Completing (100%)	*	8%	22%
Students Completing (150%)	*	15.8%	30%
Students Completing (300%)	*	18.8%	35%

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

* 137 not available as of September 2018

IVY TECH COMMUNITY COLLEGE

Metrics

Workforce	2017-18 (as of Sept 2018)	2018-19	2022-23
High-Demand/Low-Supply Completions (Quad 1)	*	70%	10%
High-Demand/Limited-Enrollment Completions (Quad 2)	*	12.5%	5%
Low-Demand/High-Supply Completions (Quad 3)	*	7.5%	5%
Demand/Supply Equilibrium Completions (Quad 4)	*	10%	80%
Median Wages at Year One (Percent Above State Median)	38%	41%	80%

Employee	2017-18	2018-19	2022-23
Employee Survey	71.2	71.54	76

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

*   138   not available as of September 2018

IVY TECH COMMUNITY COLLEGE

Metrics

Financial	2017-18 (as of Sept 2018)	2018-19	2022-23
Reserves: Days on Hand	192 Days	180 Days	180 Days
Reserves: Percent Annual Growth	6.8%	3%	3%
Total Dollars Raised (Foundation and Grants)**	$43.5M	$52.3M	$64.2M

Community	2017-18 (as of Sept 2018)	2018-19	2022-23
Community Satisfaction Survey		UNDERWAY	

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

139

** Incl gifts in kind, irrevocable estate gifts, etc.

IVY TECH COMMUNITY COLLEGE

Stewardship of Resources

- Eliminated 420,232 square feet of one million square foot goal

- FY19 Salary Plan reduced recurring costs for FY20 by over $3.5M

- Reduced 121 full-time employee headcount year over year

- Realignment of "back office" service delivery through process improvement and analysis of 21 functional areas statewide

- Shared space with VU, Gary Career Center, WorkOne, and Goodwill Excel to expand higher education access

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

25,803 certificates, technical certificates, and associate degrees earned in 2017-2018

IVY TECH
COMMUNITY COLLEGE

Total Credential* Increases

Bar chart:

Category	Value
Information Technology	75%
Business, Logistics, Supply Chain	45%
Advanced Manufacturing	42%
Healthcare	18%

Horizontal axis: 10% 20% 30% 40% 50% 60% 70% 80%

142 *T, TC and Associate Degrees

IVY TECH COMMUNITY COLLEGE
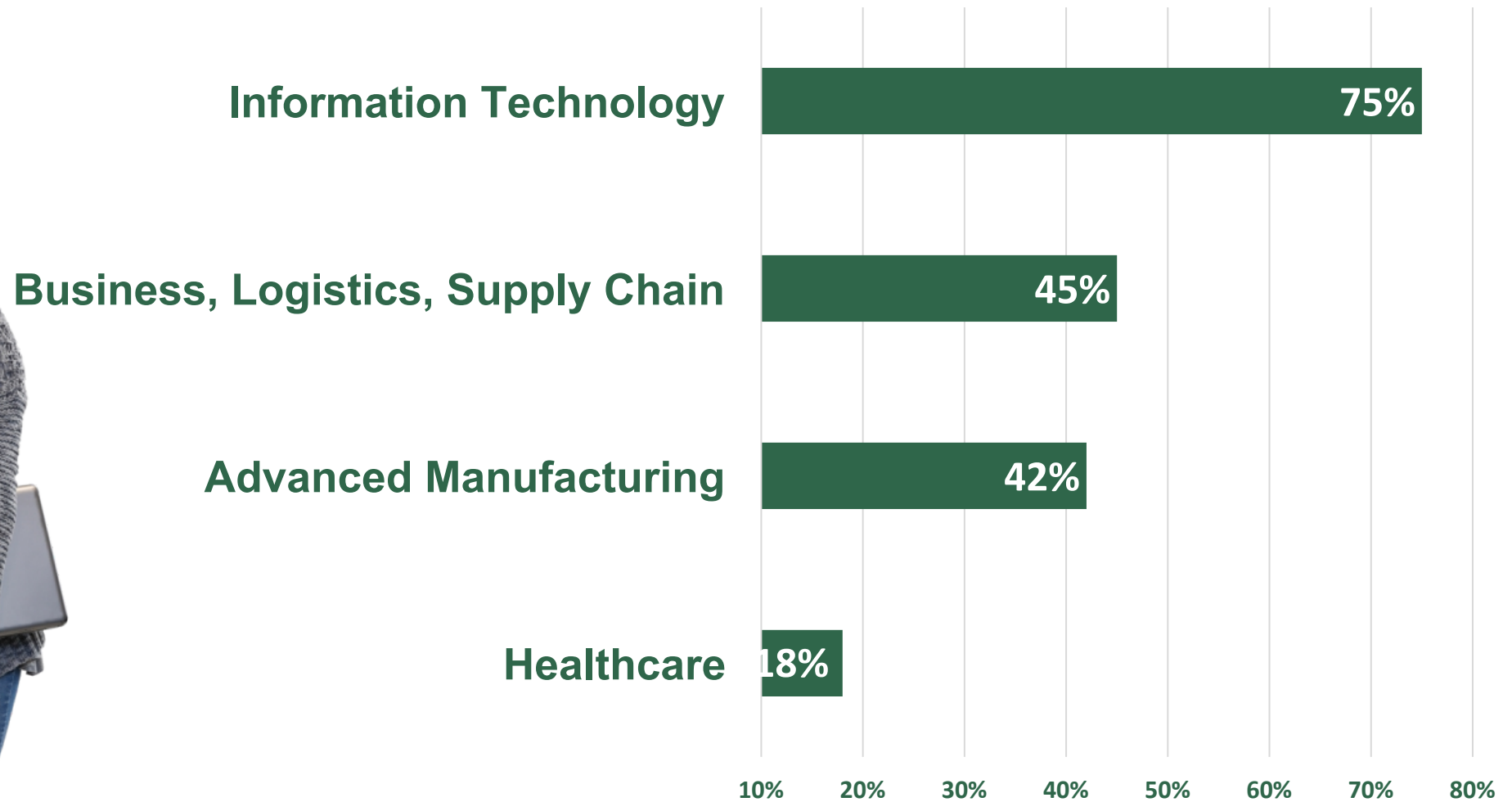
Aligning to our Workforce Needs

Growing

Quadrant 1

Capped

Quadrant 2

Shrinking

Quadrant 3

Equilibrium
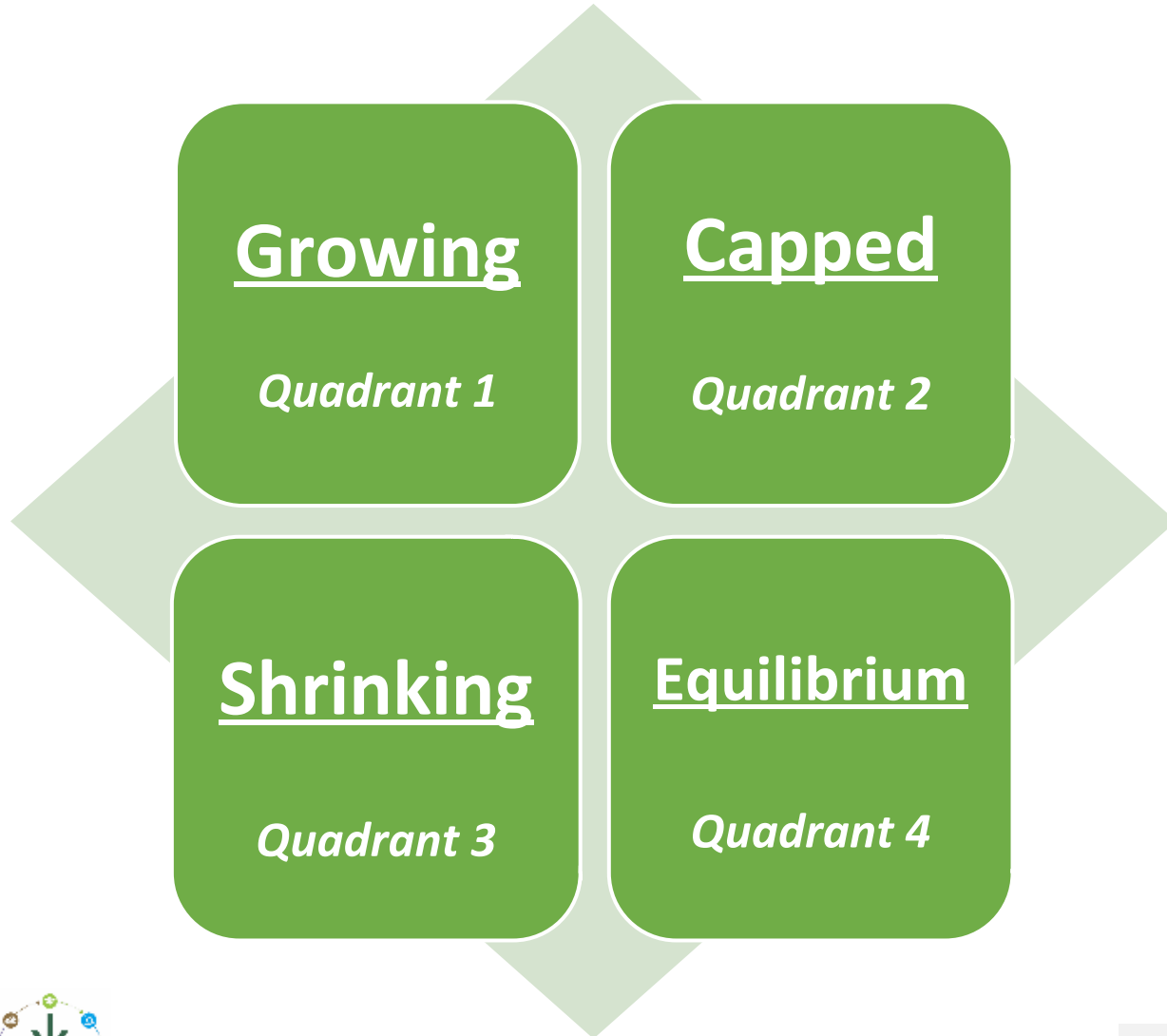
Quadrant 4

Program Review Report
- Fully integrated CHE metrics into existing program review process
- Creation of quadrants

Quadrants
- Workforce Alignment refining and systemizing the way Ivy Tech uses readily available workforce demand and supply data
- Most recent job projections under review at the campus level

IVY TECH
COMMUNITY COLLEGE

Statewide Top Quad 1 Programs

Growing

Quadrant 1

Advanced Manufacturing
Advanced Automation Robotics Technology
Building Construction Technology
Industrial Technology
Machine Tool Technology

Public Affairs and Social Services
Business Administration

Supply Chain and Logistics
Supply Chain Management / Logistics

Computing and Informatics
Cyber Security / Information Assurance
Information Technology Support
Network Infrastructure
Software Development

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

144

IVY TECH
COMMUNITY COLLEGE

Program Review

In 2017-18, campuses identified programs to halt based upon community need, job demand, faculty availability, and the location of the program.

Location	Program/Credential(s)
Anderson	Accounting
Evansville	Building Construction Management (Certificates and AAS) – Workforce
Evansville	Building Construction Technology (Certificates and AAS) – Workforce
Kokomo	Building Construction Technology (Certificates and AAS) – Workforce
Kokomo	Design Technology (Certificates and AAS) – Workforce
Richmond	Server Administration (Certificates and AAS) – Workforce
South Bend/Elkhart	Criminal Justice (AS) – Transfer
South Bend/Elkhart	General Studies (Certificates and AAS) – Workforce
South Bend/Elkhart	Liberal Arts (AS) – Transfer
South Bend/Elkhart	Paralegal Studies (AS) – Transfer
Warsaw	Engineering Technology (AS) – Transfer
Warsaw	Pre-Engineering (AS) - Transfer

Proven and Promising Practices

- 8-week Classes

- Achieve Your Degree/Chamber agreement

- Credential to Work: Department of Correction partnerships

- Cyber Academy at Muscatatuck

- Gateway to Work (pre-launch)

Graduation ceremony at the Madison Correctional Facility

Our Communities. Your College. Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Purdue Transfer Study - July 2018

- Students with Ivy Tech transfer credit, in general, persisted **better (4%) and graduated on time more often (10%+)** than students without Ivy Tech transfer credit.

- Report concludes, *"We find no evidence that students who transfer courses from Ivy Tech experience any consistent difficulties or disadvantages in their subsequent studies at Purdue."*

- **30% of Ivy Tech transfer credits in 2016-17** were "undistributed", meaning in essence, they did not count. This was less than students with no Ivy Tech credits, but still costly and inefficient for students.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Dual Credit

More than 61,000 students earning nearly 400,000 credits

- Grown by 62% in students and more than 300% in credits earned since 2012
- More than 400 high schools and career centers

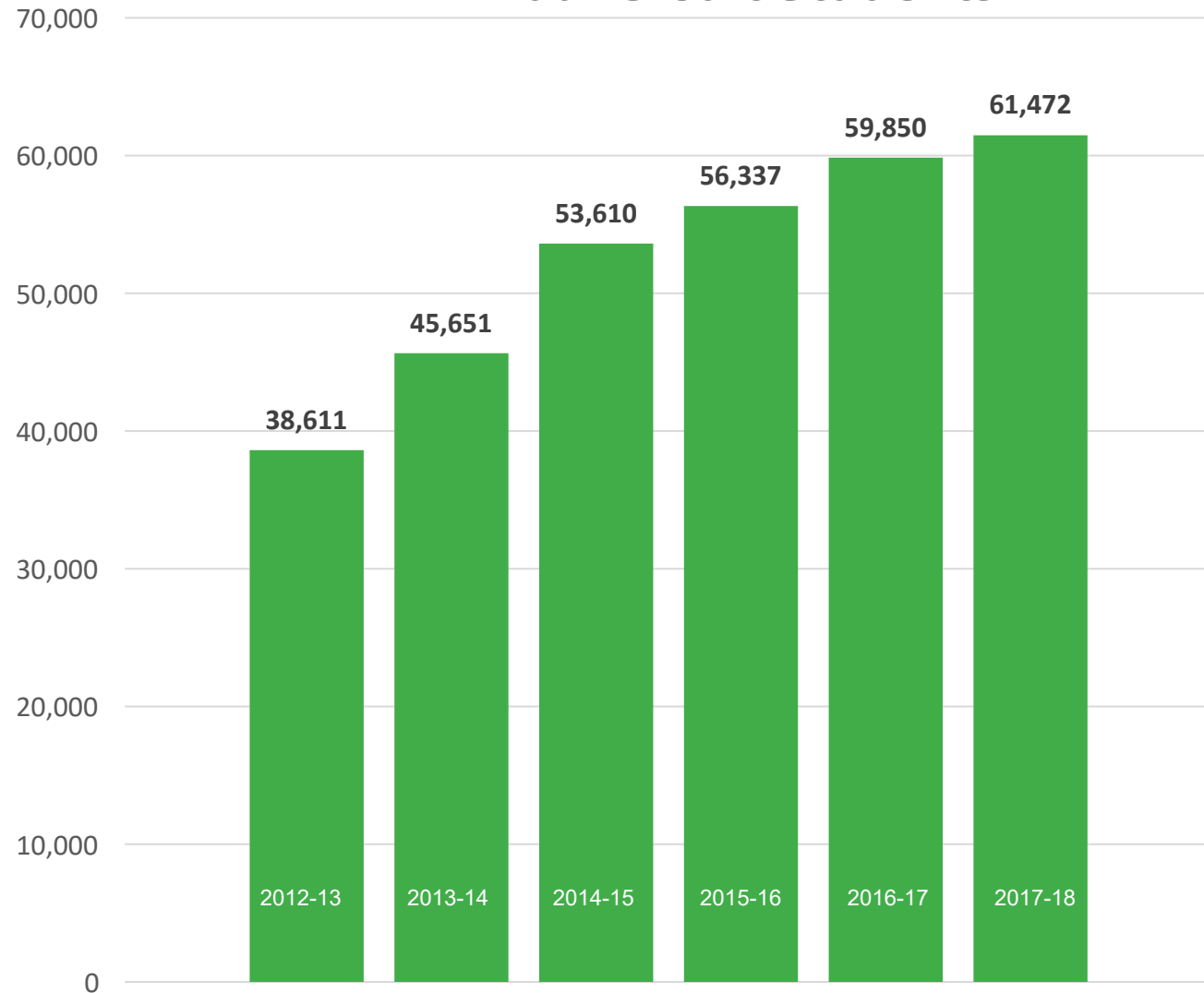Nearly 2/3 of all dual credit earners graduating high school in 2015 received from Ivy Tech*

- Split nearly even between CTE and Transfer

* Source: CHE Dual Credit Report

Dual Credit Students

Year	Students
2012-13	38,611
2013-14	45,651
2014-15	53,610
2015-16	56,337
2016-17	59,850
2017-18	61,472

IVY TECH COMMUNITY COLLEGE

148

Line Item Requests

Existing

Fort Wayne Public Safety Training Center Lease - $1,000,000

Existing, funded with Build Indiana Funds

Southern Indiana Educational Alliance - $1,057,738

Workforce Centers - $710,810

Existing, requesting increased funding

Statewide Nursing Partnership - $1,000,000

New

All Students Achieve - $4,000,000

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Request History

2013-2015: $221,300,000
- 10 campus projects/renovations

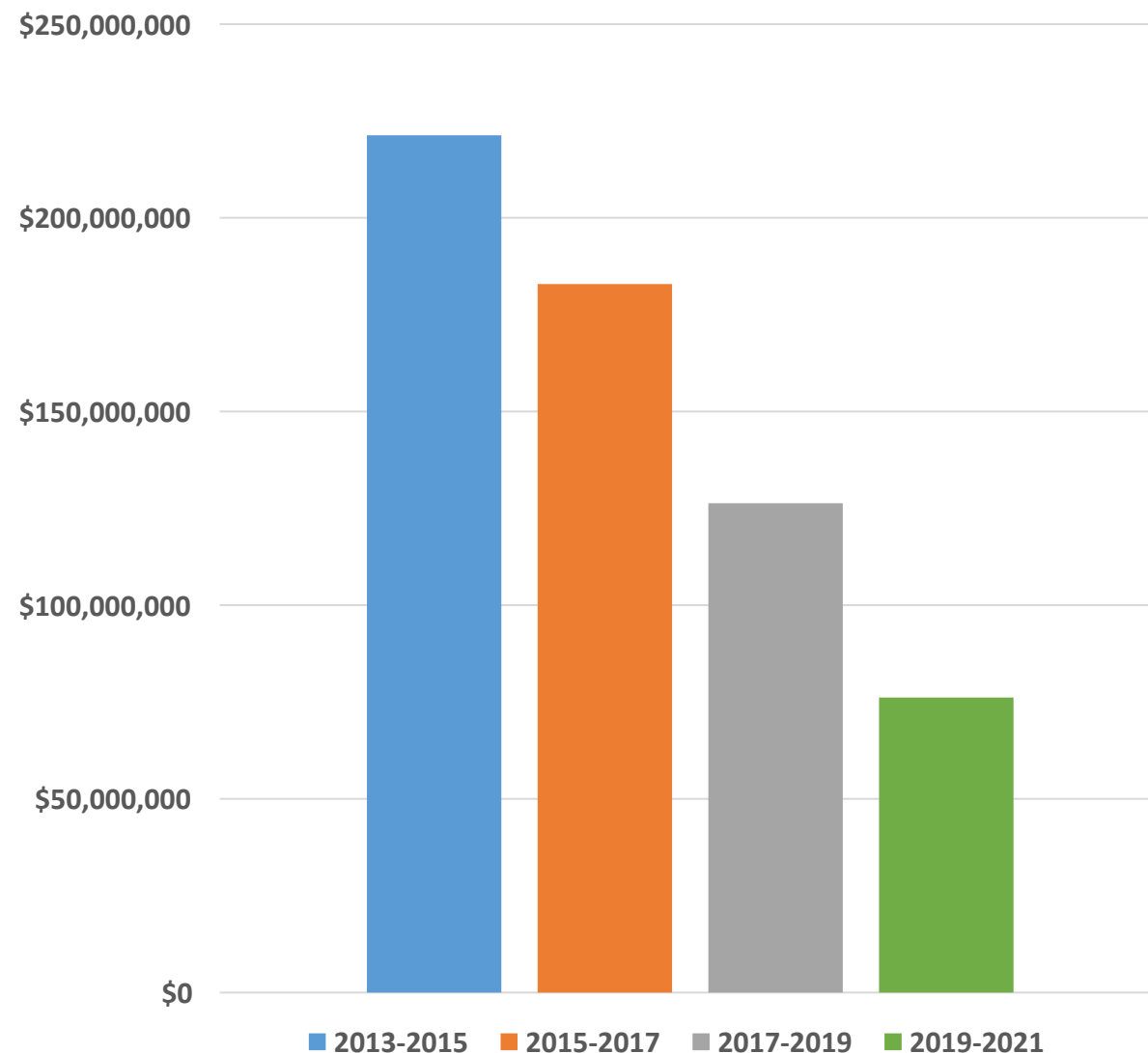**2015-2017**: $182,900,000
- 8 campus projects/renovations

2017-2019: $126,321,058
- 5 campus projects/renovations

2019-2021: $76,161,597
- 7 campus projects/renovations

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

Capital Project Prioritization

- Internal Capital Review Committee evaluated projects on criteria:

  - **Impacts student success (persistence and completions)**

  - **Demonstrates strong workforce needs (growth quadrant)**

  - **Reduces or repurposes space**

  - **Addresses R&R and building needs**

- Committee ranked projects using the Paired Comparison Analysis

The Paired Comparison Analysis (PCA)

3 = Much more important
2 = Considerably more important
1 = Slightly more important
0 = No difference

	A	B	C	D	E	F	G	H	Total	Priority
A. Columbus- Poling Hall Renovation		A 3	A 2	A 2	A 1	A 3	A 2	A 1		1
B. Valparaiso- Expansion of Health Programs			C 1	D 3	E 2	B 1	G 2	H 3		7
C. Indianapolis- Auto Center FF&E				D 3	E 2	C 1	G 2	H 2		6
D. Indianapolis- Fairbanks HVAC					D 1	D 2	G 1	H 2		4
E. Elkhart County- Program Upgrades						E 2	G 2	H 1		5
F. Sellersburg- Pfau Hall Healthcare/Science							G 3	H 3		8
G. East Chicago- Infrastructure								H 1		3
H. Fort Wayne- Harshman Hall Renovation & Carroll Demolition										2

A	14
B	1
C	2
D	9
E	6
F	0
G	10
H	12

IVY TECH COMMUNITY COLLEGE

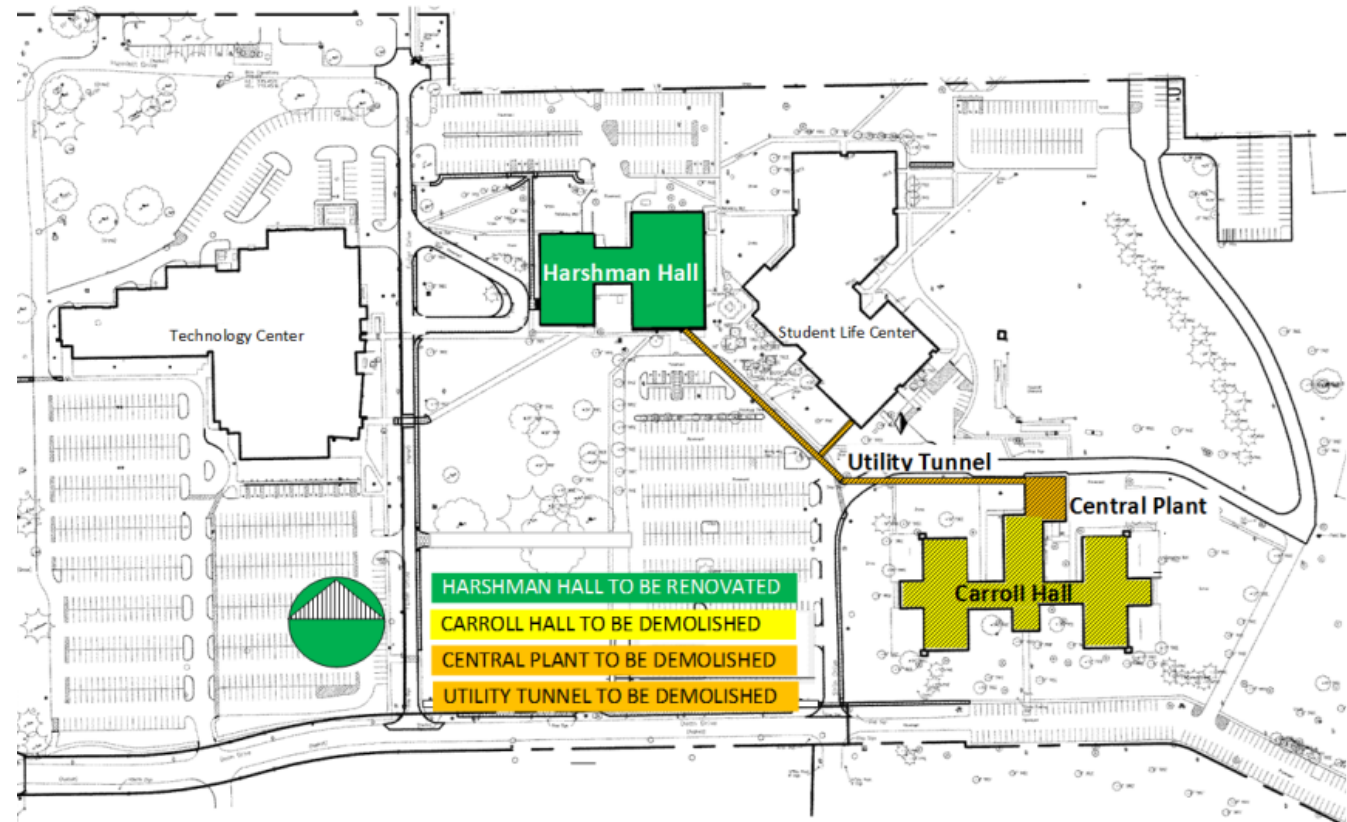# 1. Columbus Campus Main Building Replacement

Project Details

- Replacement of main building (82,600 GSF) with no new GSF and demolition of two buildings

  - Renovation vs replacement evaluation shows minimal cost difference and avoids displacement of students

- Remove inefficient HVAC systems and obsolete roof, address ADA concerns, update finishes, and eliminate the need for significant rework of the interior spaces

- Zero change in square footage, estimated reduction of $78,000 operating maintenance and utility cost annually

- Total project cost requesting state funding: $28,890,000

152

2. Fort Wayne Campus Harshman Renovation and Carroll Hall Demolition

Project Details

- Renovate Harshman Hall building and demolish Carroll Hall building on Fort Wayne Campus

- Replace the 1965 hospital layout, update exterior components and architectural elements and the obsolete campus central plant system and related utility tunnel

- Projected elimination of 67,147 GSF and reduction of $174,820 in operating maintenance and utilities

- Total project cost requesting state funding: $17,890,000

Map legend:
- HARSHMAN HALL TO BE RENOVATED
- CARROLL HALL TO BE DEMOLISHED
- CENTRAL PLANT TO BE DEMOLISHED
- UTILITY TUNNEL TO BE DEMOLISHED

Map labels: Technology Center, Harshman Hall, Student Life Center, Utility Tunnel, Central Plant, Carroll Hall

IVY TECH COMMUNITY COLLEGE

3. Statewide Deferred Maintenance

Project Details

- Combination of multiple critical R&R projects statewide

- Project addresses items such as: heating and cooling system that are no longer viable, building ventilation issues, indoor air quality concerns, power failure issues resulting in cancelled classes, broken windows, space utilization issues, program accommodations, accessibility, and safety concerns

- Over 400,000 gross square feet will be impacted by this project request

  - Anticipated operation cost savings over $100,000 due to efficiencies in utilities and maintenance cost

- Total project cost requesting state funding: $28,881,597

Next Steps in the Budget Request Process

State Budget Committee Presentation
December, 2018

House Ways and Means Committee Presentation
Likely January, 2019

Senate Appropriations Committee Presentation
Likely March, 2019

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Eight-Week Offerings Update

Continued Growth With Eight-Week Offerings

- Increase from 11,000+ second 8-Week offerings in 2017 to 20,000+ in 2018 (80% increase)
- Express Enrollment events hosted across state to enroll students in begin 2nd 8-Weeks
  - Over 1,400 attendees - saw both second eight-week and spring enrollments
- Mini-Grant Opportunities
  - Professional Development (faculty and staff)
  - Course Redesign (faculty)
- Campuses developing 3-year project plans
- Curriculum committees working to define linear pathways by program

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Strategic Plan: Goal 5 Update

Become Known as a Great Place to Work

Goal 5: Employee

Strategy 5.1: Increase retention of high-performing, talented employees

- Funding request and charter submitted for performance management system.
- Receiving feedback from campus HR leaders on spot bonus policy and process.

Strategy 5.2: Foster creativity and increase innovation in faculty and staff

- Pilot campuses have been selected for the beta innovation spaces; South Bend, Muncie, and Lawrenceburg to get underway in Spring 2019.
- Simplex training will be offered at a wide array of campuses across the state.
- Recommend new construction or facility remodeling projects allow for incorporating new innovation spaces.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.
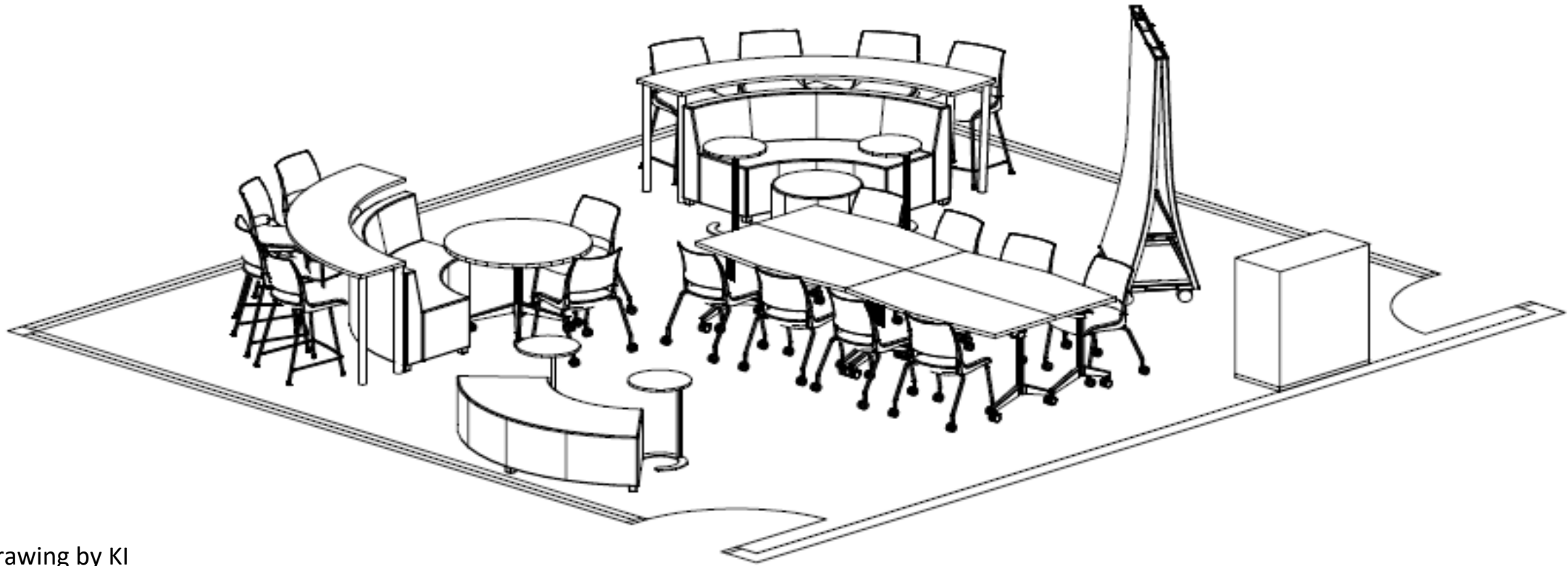
IVY TECH
COMMUNITY COLLEGE

Goal 5: Employee

Leave Policy Updates Supporting Goal 5

- In an effort to be more inclusive, the College expanded the definition of immediate family member to include "partner" for purposes of bereavement and sick time.

- Clarified and aligned our leave of absence policies and sick time policies to better meet the needs of our employees.

- Adopted a Seniority Bridge policy for employees who are either rehired after leaving employment or return to benefits eligible status within six months.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Goal 5: Employee

Strategy 5.2: Concept Space

Drawing by KI

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Goal 5: Employee

Strategy 5.3: Recruit high-performing, talented employees

- Workplace flexibility policy in development, including Alternative Work Location (AWL).
  - Planning to seek approval from Executive Council by end of 2018.

Strategy 5.4: Build a world-class, adjunct faculty model

- Increased base pay of Adjunct Faculty in summer 2018
- Initiated statewide expansion of Adjunct Faculty Certification Institute (AFCI).
- Initiated a proposal to create an Adjunct Faculty Rank System similar to the full-time Faculty Rank System

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Goal 5: Employee Engagement Score – Powered by Emplify Survey

- March 2017 = 72.51

- September 2017 = 71.22

- March 2018 = 70.70

- September 2018 = 71.54

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Highlighting Success

National Cohort Default Rates

- 2011 = 23.4%

- 2012 = 22.5%

- 2013 = 22.5%

- 2014 = 21.9%

- 2105 = 18.9%

The phrase "cohort default period" refers to the **three - year period** that begins on October 1st of the fiscal year when the borrower enters repayment and ends on September 30th **of the second fiscal year following the fiscal year in which the borrower entered repayment. Total of 3 years.** For most federal student loans, you will default if you have not made a payment in more than 270 days.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Muscatatuck Cyber Security Academy

- 43 students enrolled in fall cohort (goal 40)
- 100% retention as of today
- Students remain enthusiastic and engaged
- 80 students goal for fall 2019 (already have 10+ in the pipeline)
- Hosted PTLW cyber conference on September 21st (60+ administrators and faculty in attendance)

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Madison Correctional Facility

- Madison Correctional Facility program data:

  113 women served since January 2018
  - 29 AWS certificates
  - 71 NIMS Mill certifications
  - 72 NIMS Lathe certifications
  - 10 MSSC (5 certifications each)

  Employment avg. wage $12.15 - $14.14

- Ft. Wayne, Columbus, Terre Haute programs:
  - Welding 40 served; 100% AWS pass rate
  - CNC 10 served, 8/10 earned Mill & Lathe

In 2019, IDOC partnership expanding to involve the following additional campuses: Anderson, Michigan City, South Bend and Valparaiso

Documentary being planned to highlight the "Madison Model" in partnership with the Governor's Office.

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH COMMUNITY COLLEGE

Madison Correctional Facility – Brittany Young

- Madison Correctional Unit
- Earned MSSC and Welding certifications (13 credits)
- Employed as 2nd shift supervisor at Vehicle Service Group (VSG)
- Enrolled in Fall at Madison as an Achieve Your Degree student at 9 credits.
- Invited to be honored by the Governor at 2019 State of the State Address.

- Video: https://youtu.be/uZ7JSDjfHjU

Our Communities. Your College.
Pathways for Student Success and a Stronger Indiana.

IVY TECH
COMMUNITY COLLEGE

Thank You!

Ivy Tech Community College
Statewide Faculty Council By-Laws

Article I: Name
This organization shall be known as the Statewide Faculty Council (SFC) for Ivy Tech Community College (ITCC).

Article II: Mission Statement
The mission of the ITCC SFC is to promote communication between faculty and Systems Office (SO) administration, and that State Board of Trustees. The SFC serves as the voice of the faculty in shared governance in order to achieve outcomes that support the strategic plan and academic endeavors of the college.

Article III: Objectives/Purpose
The purpose of this organization shall be to:
1. Be a voice of the faculty on academic opportunities/initiatives in consultation with the college president and provost
2. Encourage and promote professional development of faculty
3. Own Strategy 5.1, Increase Retention of High Performing, Talented Employees (the faculty component)
4. Own the Founders Award for Excellence in Instruction selection process and event
5. Maintain functional and up-to-date Statewide Faculty Council by-laws and Campus Faculty Advisory Council by-law guidelines
6. Report out to State Trustees annually or semiannually
7. Identify areas for proactive focus.

Article IV: Membership
Section 1: Membership will be comprised of elected chairs of campus faculty advisory councils or designee and an adjunct faculty member. Members will be faculty whose primary responsibility is teaching. The president and provost will serve as ex-officio members.
Section 2: Membership will reflect a balanced representation from ITCC schools (including economic sectors).
Section 3: Members will typically serve two-year terms. Membership will cycle such that approximately 50 percent of the council transitions off the council each year.
Section 4: The Statewide Faculty Council Transition Guidelines provide a process for member cycling and achieving balanced membership.

**Article V: Executive Committee**
1. President of Ivy Tech Community College
2. Provost of Ivy Tech Community College
3. Chair of the SFC. The SFC chair will be elected by and from the SFC members by secret ballot with each candidate for chair being allowed to vote. The chair will serve for two years. If the chair assumes a position that involves a role that is primarily administrative, a new chair election will be held at the end of the current year. If the position is interim, the chair may continue to serve on the council.
4. Secretary of the SFC. The secretary will be a volunteer from the SFC members. The secretary will serve for two years.

Article VI: Meetings

Section 1: The president of the college or chair of the SFC shall call general meetings as often as necessary to conduct the business the SFC. Meetings must be held regularly (generally once a semester during the fall and spring semesters) and as needed.

Section 2: Any member of the council can suggest meeting agenda items. SFC members will contact the SFC chair to propose an item for discussion.

Section 3: Discussion during meetings is to be open and confidential. Notes will include general discussion and action items.

Section 4: The ITCC president and provost will attend meetings periodically.

Article VII: **Additional Information**

Section 1: Stipend for SFC members commensurate with the curriculum committee chair stipend

Section 2: Stipend for adjunct faculty member(s)

Section 3: One class download for the SFC chair

Section 4: The SFC chair will participate on the Campus Academic Officer Committee.

Section 5: Graphic 1.1 illustrates the flow of communication from Campus Faculty Advisory Councils to the SFC. First, faculty members address items at campus faculty council meetings. Those items are communicated to the campus VCAA. In most cases, resolution should occur at the campus level. When appropriate, those items that cannot be addressed at the campus level will be communicated to and addressed by the SFC.
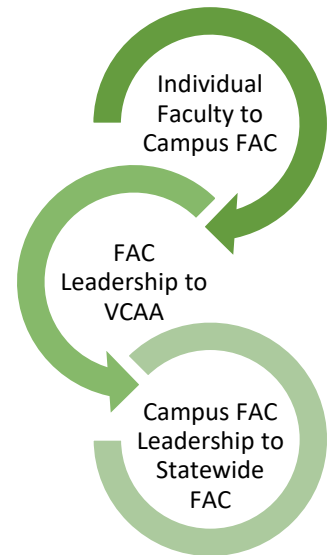
Graphic 1.1

State Faculty Council Transition Guidelines

1. Approximately one-half of the Statewide Faculty Council will cycle off the council each year.

2. New representatives should receive support/mentoring at their local campuses from the outgoing representatives. The Statewide Faculty Council recommends that the current SAC representative serve as an advisor on the Campus Faculty Advisory Councils.

3. The following campuses will choose a new member to send to Statewide Faculty Council starting the beginning of fall term 2018. These representatives will serve two-year terms, thus will have new representatives in the fall of even years: Bloomington, Evansville, Fort Wayne, Lafayette, Madison, Michigan City, Muncie, and Terre Haute.

4. The following campuses will keep their current representative until beginning of fall term 2019. These representatives will serve two-year terms, thus will have new representatives in the fall of odd years: Anderson, Batesville, Columbus, Indianapolis, Kokomo, Lake County, Marion, Richmond, Sellersburg, South Bend/Elkhart, and Valparaiso.

5. The 2018 Adjunct Award recipient will join the council in fall 2018. It is desired to add a second adjunct representative starting fall of 2018. This member and all following would serve two-year terms. The Statewide Faculty Council will select an adjunct representative by asking Campus

Advisory Councils to submit names of interested adjuncts and selecting based on diversity of campus and discipline.

6. Exceptions to the timeframes will be made in order to keep the elected Statewide Faculty Council chair for two-year terms.

7. Campus Advisory Councils will be asked to present candidates willing to serve on the Statewide Faculty Council. The Statewide Faculty Council recommends that the chair of the Campus Advisory Council be given the first option to be presented for selection as the state representative. If the chair is unable to serve, then the Statewide Faculty Council recommends that the vice chair of the Campus Advisory Council is presented as the candidate. If the vice chair is unable to serve, the Statewide Faculty Council recommends that the Campus Advisory Council choose another person to put forward to the SFC.

8. All state representatives must be in good-standing with the college. Ivy Tech's president or provost may add additional faculty to join the SFC in order to ensure even and thorough representation.

Oct. 1, 2018

Ivy Tech Community College
Faculty Advisory Council

Campus By-Law Guidelines

Article I: Name
The local organization at each campus shall be known as the Faculty Advisory Council (FAC) for Ivy Tech Community College.

Article II: Mission Statement
The Faculty Advisory Council supports the academic vision and mission of the college through the encouragement and promotion of communication, cooperation, and a culture of shared governance between the faculty, administration, and Campus Board of Trustees, in order to achieve outcomes that support the strategic plan and academic endeavors of the college.

Article III: Objectives/Purpose
The purpose of this organization shall be to:
1. Encourage and promote professional development of faculty
2. Encourage and promote faculty participation in community activities
3. Promote faculty input in planning and implementing college programs, initiatives, services, policies and facilities
4. Advocate for faculty viewpoints on all issues in which faculty are stakeholders
5. Promote communication between faculty, adjunct faculty, staff and administration.

Article IV: Membership
Membership is open to all full-time faculty and adjunct members of the faculty whose primary assignment with the college is teaching. All faculty members are automatically considered voting-eligible members.

Article V: Executive Committee

1. The Executive Committee shall be elected by and from the faculty by secret ballot with each candidate for each office being allowed to vote.
2. Campuses are asked to fill the chair and vice-chair positions. They also may add a secretary and/or treasurer position, as needed. Campuses may consider flexible options.
3. All positions shall serve one, two-year term. Individuals may not serve more than two terms in total, unless the campus size impacts this requirement.
4. Each school is asked to have one representative. Campuses may opt to use the following configuration, as needed:
   a. Representatives totaling 1–10 percent of the total faculty may have 1 representative; schools having 11–50 percent of the total faculty may have 1–2; schools totaling 51–100 percent of total faculty may have 1–3.

Article VI: Meetings
Section 1. General meetings shall be called by the FAC chair as often as necessary to conduct the business of the council. Meetings will be held regularly (generally once a month) during the fall and spring semesters and as needed during the summer session.

Section 2. Discussion during meetings is to be open and confidential. Notes will include general discussion and action items.

Section 3. It is recommended that campus leadership be included in meetings or portions of meetings on occasion to increase communication.

Article VII: **Additional Information**
Campus FACs should utilize the following illustrations of communication in their decision-making processes. First, FACs should consider Graphic 1.0 in terms of how to address campus items. This includes guiding committee work to items that are changeable, realistic and relevant. Items that are outside of this scope should not be addressed but can referred to an appropriate body.
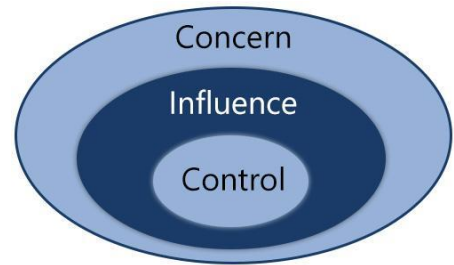
Graphic 1.0

Graphic 1.1 illustrates the flow of communication on campus FACs. First, local faculty members address items at FAC meetings. Those items are communicated to the local VCAA. In most cases, items may be addressed at the local level. When appropriate, those items that cannot be addressed locally will be addressed at the Statewide Faculty Council.

Individual Faculty to Campus FAC

FAC Leadership to VCAA

Campus FAC Leadership to Statewide FAC
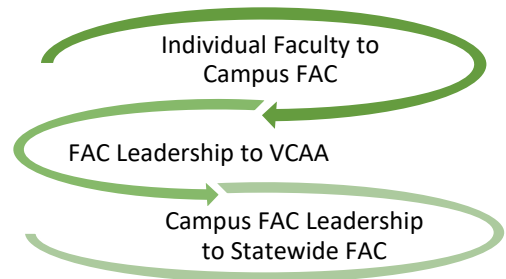
Graphic 1.1

Oct. 1, 2018

Grants Report

<u>Active Grant Breakdown:</u>
(79) Competitive Grants: $24,015,318
(20) Non-Competitive Grants: $23,841,063
(99) Total Active Ivy Tech Grants: $47,856,381

Note: Due to space limitations, only an illustrative sample of awards and submissions are described below.

Grants Awarded During Period (28 - $11,044,296)

- **Warsaw** received $22,000 from the K21 Foundation to purchase lab equipment for the Anatomy and Physiology classes at the Warsaw campus. The equipment and models will provide hands-on learning experiences and simulations of real-life situations for students completing certificates and degrees in the Healthcare Specialist and Medical Assisting Programs.

- **Indianapolis** received $402,897 from the Nina Mason Pulliam Charitable Trust. Funds will be used to continue the Nina Scholars program, providing up to four years of financial support toward the cost of attendance for eligible students.

- **Sellersburg** received $1,600 from the South Central Indiana Area Health Education Center for healthcare students and professionals to attend training opportunities for Ivy Tech Pulmonary Symposium.

- **Lake County, Bloomington and Evansville** received $300,000 from the National Science Foundation to examine student decision making about programs and careers in information technology fields in partnership with Rutgers University.

- **Each legacy region** received a Perkins award for 2018-2019 from the Indiana DWD/DOE. The awards totaled $8.3 million.

Grants Submitted During Period (16- $1,683,470)

- **South Bend** submitted a $1,800 proposal to the Walmart Foundation. Funds would support increased access to healthy food for ASAP students during the program.

- **Terre Haute** submitted two proposals of $100,000 each to the Clara Fairbanks Foundation. Funds would support the creation of an endowment for health sciences equipment and an endowment for STEM scholarships.

- **Madison** submitted a $39,212 application to the Community Foundation of Madison and Jefferson County, which would provide equipment for the Industrial Technology program.

- **Evansville**, in partnership with Community Action Program of Evansville, submitted a $155,393 proposal to the U.S. Department of Education. Funds would support childcare for qualified students, including during evening classes.

- **Systems Office**, in collaboration with Arizona State University, submitted a proposal to the U.S. Department of Education for $199,990 to support participation in open educational resource development and dissemination.

Proposals Declined During Period (2-$31,661)